

**Minutes of the Regulatory & Services Committee
held on Wednesday 12 November 2025
commencing at 11.00am**

Present: Deputy Mayor S Kingi (Chairperson)
Her Worship the Mayor F K N Tunui
Councillor W Apiata
Councillor M Dowie
Councillor T Hill
Councillor B J Julian
Councillor G T Leokava-Taani
Councillor J Ross
Councillor A R Worsley

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications & Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

No Leave of Absence were received.

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Public Forum

No Public Forum were received.

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the months of September and October 2025.

Group Manager, Regulatory and Planning Comments/Updates:

- The Public Alcohol Hearings that were listed in item 3, scheduled for November have been cancelled as an agreement has been met.
- The approval for an exemption for the District Plan Review is still underway but there is no flow on effect, and all consents continue to be processed under Councils current processes.

Action Item:

- Group Manager to inform elected members about what the acronym IANZ stands for.

Resolved

That the report from the Group Manager, Regulatory and Planning for the months of September and October 2025 is received.

**Councillors Julian / Apiata
CARRIED**

PART B – NON-REGULATORY

7 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the months of September and October 2025.

Group Manager, Finance and Corporate Services Comment:

- That the invoice paid to NZTA in October was a reimbursement to them as this was paid twice by NZTA.

Correction:

- On page 11 of the agenda, the overall decreased funds should state \$975,873 not \$1,011,873.

Elected Members Comments:

- Elected Members queried if Council would require Zero Fibres Asbesto Consultants Ltd in the future for Central Cove and any new development that may occur in that area. Communications and Engagement Manager advised that this will possibly be the last time as Council believes the section that had asbestos removed was the last. It was also noted that everytime a new house/section is sold it is tested for asbestos.

- Acknowledged the Sir James Fletch Kawerau Museum team for the displays and the care they take when it comes to the taonga stored at the Museum.

Resolved

That the report from the Group Manager, Finance and Corporate Services for the months of September and October 2025 is received.

**Councillor Ross / Her Worship the Mayor
CARRIED**

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the months of September and October 2025.

Group Manager, Operations and Services Comment/Update:

- Advised the activity area each of projects comes under in Appendix 2.

Elected Members Comments:

- The paint in the main pool at the Maurie Kjar Aquatics Centre is already lifting and bubbling after being painted during the maintenance shutdown at the pools. Elected Members queried if the contractor is responsible for this issue and there be no cost to ratepayers. Group Manager, Operations and Services advised Council has an 8-year guarantee with the supplier so this will be repaired free of charge.
- Acknowledged the operations team for the planned installation of the shade sails at the skate park.

Action Item:

- Group Manager, Operations and Services to query Horizon on the timeframe and targets for streetlights in the Kawerau District
- Communications to go out to the community regarding why there was a change of the kerbside for recycling for paper not being collected.

Resolved

That the report from the Group Manager, Operations and Services for the months of September and October 2025 is received.

**Councillors Ross / Apiata
CARRIED**

9 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Economic and Community Development Manager covering activities for the months of September and October 2025.

Economic and Community Development Manager Update:

- Council has confirmed two additional local businesses as funders for Christmas in the Park, Kajavala Forestry Limited and Māori Investment Limited.
- This year will possibly be the last time for Lion Foundation to help fund Christmas in the Park as they have exited from Kawerau.

Elected Members Comments:

- Elected Members extended an invitation to Kawerau Youth Council to share their year and highlights to Elected Members
- Acknowledged Mayors Taskforce for Jobs and Kawerau's coordinator for the work they do in Kawerau.
- Acknowledged the 21 rangatahi | youth that received an award at the young achievers awards and the event planners, Kawerau Youth Council.

Action Item:

- An invitation to go out to the community for contribution to the Project Revamp.
- A bound copy of the Economic Development Strategy Refresh for the Eastern Bay of Plenty to be given to elected members.

Resolved

That the report from the Economic and Community Development for the months of September and October 2025 be received.

**Councillor Julian / Apiata
CARRIED**

10 **Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)**

The Committee discussed a report from the Communications and Engagement Manager covering activities for the months of September and October 2025.

Communications and Engagement Manager Update:

- The Communications and Operation teams are working together to promote the kerbside and transfer station changes especially during the summertime.
- Communications will be going out in regards to water usage throughout the summer period.
- A meeting with BOPRC has been confirmed for Stoneham Park, this will take place Wednesday, 19 November.

Elected Members Comments:

- An invitation was made for governance to be included in the meeting with BOPRC regarding Stoneham Park and for it to be held in the Kawerau District.

Resolved

That the report from the Communications and Engagement Manager for the months of September and October 2025 is received.

**Councillor Ross / Worsley
CARRIED**

11 Karakia Whakamutunga | Closing Prayer

Pastor Mark Kingi closed the meeting with a prayer at 12.14pm.

S Kingi
Chairperson and Deputy Mayor



z:\kdc\taxonomy\governance\democratic services\meetings\regulatory and services\minutes\draft\tr+s minutes - draft 25.11.12.docx