

**Minutes of the Regulatory & Services Committee
held on Wednesday 10 September 2025
commencing at 9.00am**

Present: Councillor C J Ion (Chairperson)
Her Worship the Mayor F K N Tunui
Councillor R Andrews
Councillor W Godfrey
Councillor B J Julian
Councillor S Kingi
Councillor R G K Savage

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications & Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)
Anne Kubler (Member of the Public)
Anothony Worsley (Member of the Public)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

Apologies from Councillor Ross were received.

**Her Worship the Mayor / Councillor Savage
CARRIED**

3 Leave of Absence

A Leave of Absence from Deputy Mayor Rangihika were received.

**Councillors Julian/Kingi
CARRIED**

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Public Forum

No Public Forum were received.

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of August 2025.

Resolved

That the report from the Group Manager, Regulatory and Planning for the month of August 2025 is received.

**Councillors Julian / Godfery
CARRIED**

PART B – NON REGULATORY

7 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of August 2025.

Resolved

That the report from the Group Manager, Finance and Corporate Services for the month of August 2025 is received.

**Councillors Kingi / Savage
CARRIED**

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of August 2025.

Resolved

That the report from the Group Manager, Operations and Services for the month of August 2025 is received.

**Councillor Savage / Her Worship the Mayor
CARRIED**

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering activities for the month of August 2025.

Economic and Community Development Manager Update:

- Confirmation of 23 nominations were received for the Kawerau Young Achievers Awards.
- An update on Civil Defence Emergency Manager (CDEM), the Civil Defence group had a Tier Two Exercise on Tuesday 9 September. A Tier Two is all authorities in the Bay of Plenty were activated in response to a regional severe weather event scenario that has caused widespread damage. This was to test the Civil Defence equipment. More of this exercise will be reported on in the next Regulatory and Services Committee meeting.
- A meeting was held at Putauaki Trust headquarters on Wednesday 3 September, with Her Worship the Mayor and Foresta board. Foresta gave an update on the proposed torrefied wood pellet plant project. Foresta board are yet to confirm a date for a karakia and turning of the soil event.

Correction:

- On page 19 the **Keep Kawerau Beautiful** event will be held on Sunday 21 September not a Tuesday.

Action Item:

- Staff to engage with the Programme Facilitators of the Young Enterprise Trust to see what support they can provide to the Kawerau Youth Council through their Bay of Plenty co-ordinator.

Resolved

That the report from the Economic and Community Development for the month of August 2025 be received.

**Her Worship the Mayor / Councillor Andrews
CARRIED**

10 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)

The Committee discussed a report from the Communications and Engagement Manager covering activities for the month of August 2025.

Communications and Engagement Manager Update:

- It was announced the cancellation of nomination for the General Ward of Lyndal Kennedy was completed officially yesterday, Tuesday 9 September. Council wishes Lyndal Kennedy all the best.

Resolved

That the report from the Communications and Engagement Manager for the month of August 2025 is received.

**Councillors Julian / Godfery
CARRIED**

11 **Karakia Whakamutunga | Closing Prayer**

Pastor Mark Kingi closed the meeting with a prayer at 9.56am.



C J Ion

Chairperson

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