

**Minutes of the Regulatory & Services Committee
held on Wednesday 13 August 2025
commencing at 9.00am**

Present: Councillor C J Ion (Chairperson)
Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor R Andrews
Councillor W Godfrey
Councillor B J Julian
Councillor S Kingi
Councillor J Ross
Councillor R G K Savage

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications & Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

No Leave of Absence were received.

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Public Forum

No Public Forum were received.

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of July 2025.

Group Manager, Regulatory and Planning Update:

- Council has confirmed the contractor to provide the afterhours services and new processes are being put in place to improve services.

Elected Members Comments:

- An encouragement to those that are dealing with the District Plan Review to expedite the process, as it delays progress on work that has already taken place.

Action Item:

- A gentle reminder to go out to the community about reporting roaming dogs especially when out walking.

Resolved

That the report from the Group Manager, Regulatory and Planning for the month of July 2025 is received.

**Councillor Julian / Deputy Mayor Rangihika
CARRIED**

PART B – NON REGULATORY

7 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of July 2025.

Group Manager, Finance and Corporate Services Updates:

- A highlight for the month of July was the success of the Night Library event.
- Under the Request for Service (RFS) table it now shows how many of the requests related to Roading are for Streetlights that are referred to an external contractor.

Elected Members Comments:

- An encouragement to the community to continue to raise Request for Services on the different platforms that are available to do so.
- Acknowledgement to the Library team for their on-going successful work.
- Acknowledgement to the operational team for the Sweeping and Gutter Cleaning for the care and preventative measures that were taken.

Resolved

That the report from the Group Manager, Finance and Corporate Services for the month of July 2025 is received.

**Councillors Kingi / Andrews
CARRIED**

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of July 2025.

Group Manager, Operation and Services Update:

- The Group Manager gave an update on the Pools. Council staff are looking to local industries for their expertise about the on-going problem with the steam production.

Action Item:

- For future reports include in the water usage for the New World tap and the Pumphouse tap the narrative of what is being filtered from each supply.

Resolved

That the report from the Group Manager, Operations and Services for the month of July 2025 is received.

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering activities for the month of July 2025.

Action Item:

- The Manager to advise Elected Members following the debrief session with the Ministry of Youth Development (MYD), the reasons the funding application was declined

Resolved

That the report from the Economic and Community Development for the month of July 2025 be received.

**Councillors Ross / Kingi
CARRIED**

10.00am **Councillor Ross** departed from the meeting.

10 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)

The Committee discussed a report from the Communications and Engagement Manager covering activities for the month of July 2025.

Communications and Engagement Update:

- As of 31 July 2025, Kawerau has 91.1% of eligible voters enrolled which is 5,206 people. This then leaves 508 people yet to enrol and of the 508, 367 are aged 18 to 24 years. Those that are still not yet enrolled can still enrol up until the 10 October 2025 but will then need to do a special vote at the Council Office.

Action Item:

- Manager to check if enrolment details (how to enrol or check you are enrolled) are on the main page of the website for the community to easily access.

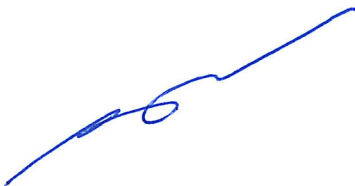
Resolved

That the report from the Communications and Engagement Manager for the month of July 2025 is received.

Deputy Mayor Rangihika / Councillor Savage
CARRIED

11 Karakia Whakamutunga | Closing Prayer

Pastor Mark Kingi closed the meeting with a prayer at 10.19am.



C J Ion
Chairperson

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