

**Minutes of the Regulatory & Services Committee
held on Wednesday 14 May 2025
commencing at 9.02am**

Present: Councillor C J Ion (Chairperson)
Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika – via Zoom
Councillor R Andrews
Councillor W Godfrey
Councillor B Julian
Councillor S Kingi
Councillor J Ross
Councillor R G K Savage

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications & Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

No Leave of Absence were received.

4 Meeting Update

Chief Executive Officer welcomed Majeane Rogers, Council's new Mayoral Aide, to today's Regulatory and Services Committee Meeting.

5 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

6 Public Forum

No Public Forum were received.

PART A – REGULATORY

7 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of April 2025.

Group Manager, Regulatory and Planning Services Update:

- Starting from 1 July 2025 Council is required by Ministry of Business, Innovation and Employment (MBIE) to meet a 3-day inspection time frame for all building inspections. No time frames have been set previously but Council's current are already at a satisfactory level. There will be changes to how processes are completed but staff will be able to meet the targets without any issues. However, this does come with additional auditing and reporting.
- Elected Members requested an update on the dog related issue that a member of the public has raised at the past three Council meetings. The Manager informed that the member of the public has been contacted by Council staff and staff have reviewed the concerns raised. Staff will continue to engage with the complainant about this matter and asked the complainant to continue to call in any dog complaints.

Resolved

That the report from the Group Manager, Regulatory and Planning for the month of April 2025 is received.

**Councillors Kingi / Godfery
CARRIED**

8 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of April 2025.

Action Item:

- Page 7 of the agenda – item 1.2 Museum – Finance and Corporate Services Manager to check if there was any feedback from the staff member from Fletcher Trust about our facilities and collection.

Resolved

That the report from the Group Manager, Finance and Corporate Services for the month of April 2025 is received.

**Councillors Savage / Kingi
CARRIED**

9 **Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of April 2025.

Group Manager, Operations and Services Update:

- Page 15 of the agenda – item 3 Rooding – In the fifth paragraph the date stated is the 1 July 2025 for the implementation of the speed limit of 30km/h in school zones. This has been changed to **1 July 2026**.

Action Item:

- Previously Council started to develop a Tree Strategy. Elected Members have requested for this to be lifted and circulated.

9.53am **Chief Executive Officer** departed from the meeting.

Elected Members requested the Kawerau Accessibility Group Minutes be lifted to the up-and-coming Council Meeting.

Resolved

That the report from the Group Manager, Operations and Services for the month of April 2025 is received.

**Her Worship the Mayor / Councillor Ross
CARRIED**

9.56am **Chief Executive Officer** returned to the meeting.

10 **Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Economic and Community Development Manager covering activities for the month of April 2025.

Group Manager, Operations and Services Update:

- Whakatane District Council and Bay of Plenty Regional Council have adopted the Regional Economic Deals Strategy (REDS).
- On page 26 of the agenda there is a correction under item 3, that the month "**May**" needs to be removed.

Action Item:

- Page 61 under Highlights states "Kawerau District underperformed New Zealand across all domains". Elected Members have requested that the Economic and Development Manager to go back to Informetrics to query the data in the well-being radar graph in the economic profile 2024 provided by Informetrics.

Resolved

That the report from the Economic and Community Development Manager for the month of April 2025 is received.

**Councillors Savage / Kingi
CARRIED**

11 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)

The Committee discussed a report from the Communications and Engagement Manager covering activities for the month of April 2025.

Communications and Engagement Manager Update:

- Acknowledgements to the community for attending the consultations that have taken place and to those that hosted also.

Elected Members gave acknowledgement to staff and the Chief Executive Officer for the various time options for consultations and the details provided to the community during the consultations.

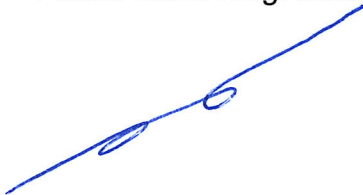
Resolved

That the report from the Communications and Engagement Manager for the month of April 2025 is received.

**Her Worship the Mayor / Councillor Andrews
CARRIED**

12 Karakia Whakamutunga | Closing Prayer

Pastor Mark Kingi closed the meeting with a prayer at 10.27am.



**C J Ion
Chairperson**

\\kdcv\working\kdc taxonomy\governance\democratic services\meetings\regulatory and services\minutes\draft\r+s minutes - draft 25.05.14.docx