

**Minutes of the Regulatory & Services Committee  
held on Wednesday 12 March 2025  
commencing at 9.00am**

**Present:** Councillor C J Ion (Chairperson)  
Her Worship the Mayor F K N Tunui  
Deputy Mayor A Rangihika  
Councillor B Julian  
Councillor S Kingi – via Zoom  
Councillor J Ross  
Councillor R G K Savage

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Economic and Community Development Manager (L Barton)  
Administration Officer (L Kerei)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

*Apologies from Councillors Godfery and Andrews were received.*

**Councillors Ross / Julian  
CARRIED**

**3 Leave of Absence**

*No Leave of Absence were received.*

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Public Forum**

**Elaine McGlinchey** raised the following concern:

- Those that do not have a mobility card are parked in the mobility parks often in Kawerau. This is an on-going issue that she has reported to Council. On the 9 December 2024 she spoke with a Council worker and gave full details of the problem and was advised that they will contact their team leader about the issue. There was no follow up after this discussion.

- Elaine would like to know who is responsible for the mobility parks and what monitoring is or will be put in place.

Councillor Savage asked if the number plates of the vehicles she's seen was supplied which Elaine advised, yes, they were.

Chief Executive Officer will contact Elaine to meet with her to discuss this issue and her December complaint.

## **PART A – REGULATORY**

### **6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of February 2025.

#### **Group Manager, Regulatory and Planning Update:**

A notice will be going out to the public around parking and where you can and cannot park, a new monitoring system and the new fines.

#### **Action items:**

- Page 3, Item 3 – Group Manager, Regulatory and Planning to check when alcohol license applications are made that there are adverts in the paper.
- That the in the March report it be captured that Iwi Liaison and Cultural Advisor, Te Haukakawa Te Rire will be welcoming groups from outside Kawerau into this community at Firmin Lodge for the Bay 8 Training on Sunday 16 March 2025.

#### **Correction:**

Page 8 – Paragraph 3 – The date for the Project Governance Group meeting for the Spatial Plan to be corrected to '27 March 2025' from '26 March 2025'.

#### **Resolved**

*That the report from the Group Manager, Finance and Corporate Services for the month of February 2025 is received.*

**Councillors Savage / Kingi  
CARRIED**

### **7 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of February 2025.

Elected Members gave acknowledgement to the Library and Museum staff

## **Resolved**

*That the report from the Group Manager, Finance and Corporate Services for the month of February 2025 is received.*

**Her Worship the Mayor / Councillor Savage  
CARRIED**

### **8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of February 2025.

Elected Members acknowledged the great work that is being completed on the roads and footpaths in the community.

## **Resolved**

*That the report from the Group Manager, Operations and Services for the month of February 2025 is received.*

**Deputy Mayor Rangihika / Her Worship the Mayor  
CARRIED**

### **9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Economic and Community Development Manager covering activities for the month of February 2025.

#### **Economic and Community Development Manager Update:**

- There was a late application for the Kawerau Youth Council which takes the total number of applications received to 14.

#### **Action items:**

- Economic and Community Development Manager to follow up with previous senior youth councillors as to why they have not reapplied to take part in this year's Youth Council.
- A summary to be sent to Elected Members of the Kawerau Youth Council training weekend that is happening on 28 to 30 April.

## **Resolved**

*That the report from the Economic and Community Development Manager for the month of February 2025 is received.*

**Councillors Ross / Savage  
CARRIED**

10 **Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)**

The Committee discussed a report from the Communications and Engagement Manager covering activities for the month of February 2025.

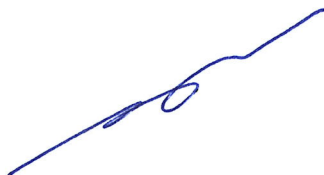
**Resolved**

*That the report from the Communications and Engagement Manager for the month of February 2025 is received.*

**Chair Ion / Councillor Savage  
CARRIED**

11 **Karakia Whakamutunga | Closing Prayer**

*Pastor Mark Kingi closed the meeting with a prayer at 10.15am*



C J Ion

**Chairperson**

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