

**Minutes of the Regulatory & Services Committee
held on Wednesday 12 February 2025
commencing at 9.04am**

Present: Councillor C J Ion (Chairperson)
Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor B Julian
Councillor W Godfery
Councillor R G K Savage
Councillor S Kingi
Councillor R Andrews

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Economic and Community Development Manager (L Barton)
Communications and Engagement Manager (T Humberstone)
Administration Officer (L Kerei)

This meeting was an audio recording only due to technical issues.

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

Apologies from Councillor Ross were received.

**Councillor Ion / Her Worship the Mayor
CARRIED**

3 Leave of Absence

No Leave of Absence were received.

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Public Forum

No Public Forum were received.

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of December 2024 and January 2025

Elected Members queried if there will be an invitation for basic Civil Defence Training for the community. Group Manager, Regulatory and Planning advised community hubs are currently being considered for Kawerau.

Action Item:

- Page 5 – Item 7 – Paragraph two – Group Manager, Regulatory and Planning to advise Elected Members of how many of the 35 staff on the Emergency Operations Centre (EOC) roster are Kawerau locals.
- Page 6 – Item 8.4 – Apologies from Her Worship the Mayor for the Spatial Plan meeting to be held on Wednesday 26 February as this falls on a Council Meeting day for Kawerau.

Resolved

That the report from the Group Manager, Regulatory and Services for the months of December 2024 and January 2025 is received.

**Councillors Savage / Kingi
CARRIED**

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the months of December 2024 and January 2025.

Resolved

That the report from the Group Manager, Finance and Corporate Services for the months of December 2024 and January 2025 is received.

**Her Worship the Mayor / Councillor Godfery
CARRIED**

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the months of December 2024 and January 2025.

Update from Group Manager, Operations and Services:

- Page 19 – Item 6 – The heading for this item will change from “Pools” to “Maurie Kjar Aquatics Centre” starting on the next Regulatory and Services Meeting.

Action Item:

- Elected Members requested for the Drinking Water Pipe Replacement map on page 21 to be sent out to the community as a reminder.

Resolved

That the report from the Group Manager, Operations and Services for the months of December 2024 and January 2025 is received.

**Councillors Savage / Kingi
CARRIED**

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

The Committee discussed a report from the Economic and Community Development Manager covering activities for the months of December 2024 and January 2025.

Elected Members invite either one or both rangatahi that attended the Outward Bound Experience to share their experience with Elected Members.

Correction:

Page 27 – Tuia Leadership Programme 2025 – Add the year “2025” at the end of “24 February”.

CE Godfery departed the meeting at 10.05am

CE Godfery rejoined the meeting at 10.07am

Resolved

That the report from the Economic and Community Development Manager for the months of December 2024 and January 2025 is received.

**Councillor Julian / Deputy Mayor Rangihika
CARRIED**

10 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)

The Committee discussed a report from the Communications and Engagement Manager covering activities for the months of December 2024 and January 2025.

Update from Communications and Engagement Manager:

- Starting in March Council will be trialling having the Community Newsletters online one week and on the alternate week it will be delivered through the mail.

Resolved

That the report from the Communications and Engagement Manager for the months of December 2024 and January 2025 is received.

**Her Worship the Mayor / Councillor Kingi
CARRIED**

11 Karakia Whakamutunga | Closing Prayer

Pastor Mark Kingi closed the meeting with a prayer at 10.26am



C J Ion

Chairperson

\\kdccv\working\kdc taxonomy\governance\democratic services\meetings\regulatory and services\minutes\draft\r+s minutes - draft 25.02.12.docx