



KAWERAU DISTRICT COUNCIL

Te Kaunihera ā rohe o Kawerau

TAONGA O TE WHENUA - TREASURE OF THE LAND

**The Meeting of the
Regulatory and Services Committee
Will be held on Wednesday 10 September
2025 commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 10 September 2025
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

A Leave of Absence from Deputy Mayor Rangihika was received.

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 5

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of August 2025.

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the month of August 2025 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 6 - 11

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of August 2025.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of August 2025 be received.

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

Pgs. 12 - 17

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of August 2025.

Recommendation

That the report from the Group Manager, Operations and Services for the month of August 2025 be received.

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 18 - 21

Attached is the report from Economic and Community Development Manager covering Economic and Community activities for the month of August 2025.

Recommendation

That the report from the Economic and Community Development Manager for the month of August 2025 be received.

10 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 22 - 26

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the month of August 2025.

Recommendation

That the report from the Communication and Engagement Manager for the month of August 2025 be received.

11 Karakia Whakamutunga | Closing Prayer

M Godfery

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

August 2025

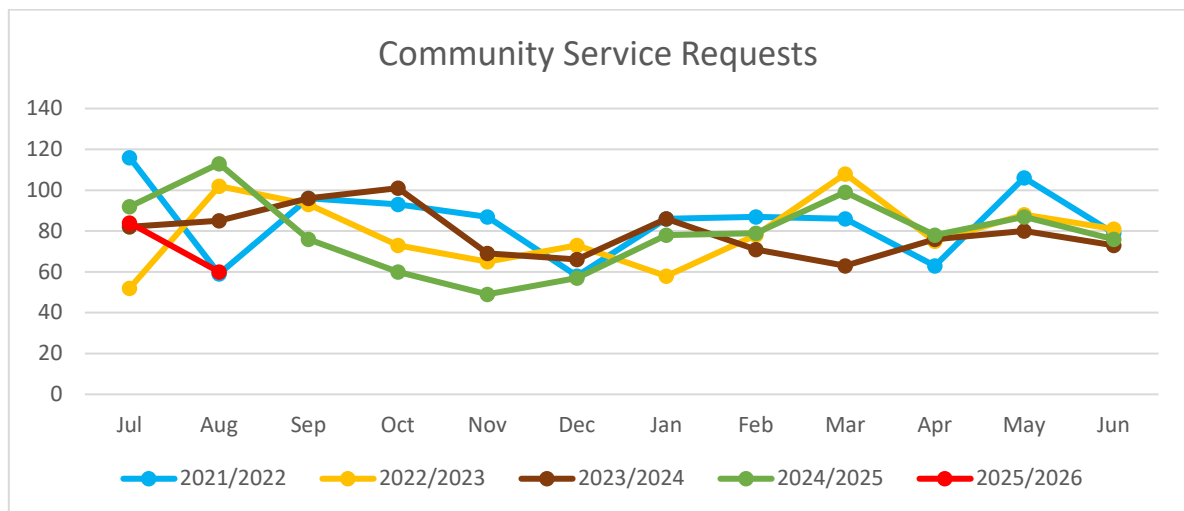
1 Animal Control

1.1 Dog Registration

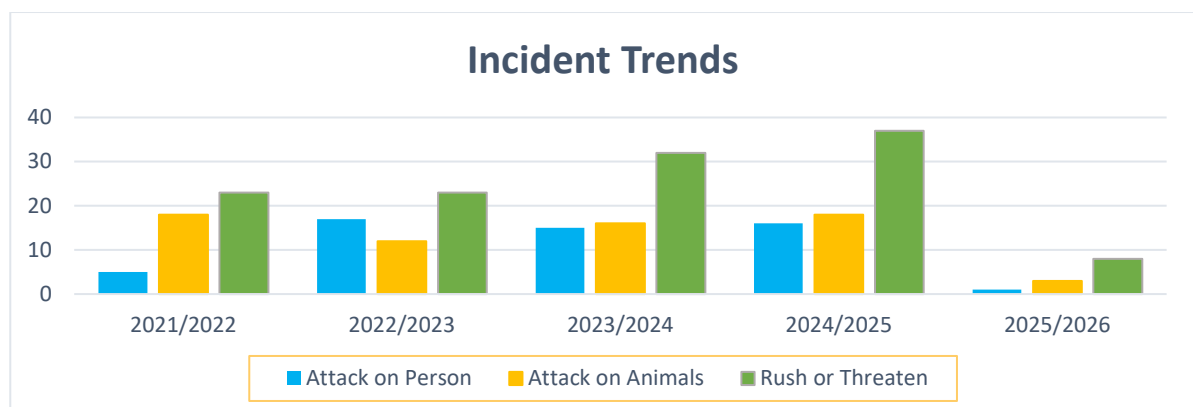
At 31 August 2025, there are 1,156 dogs registered of the 1,305 dogs listed on the dog register for 2025/2026. This represents 88.6% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of sixty (60) service requests were responded to during August 2025.



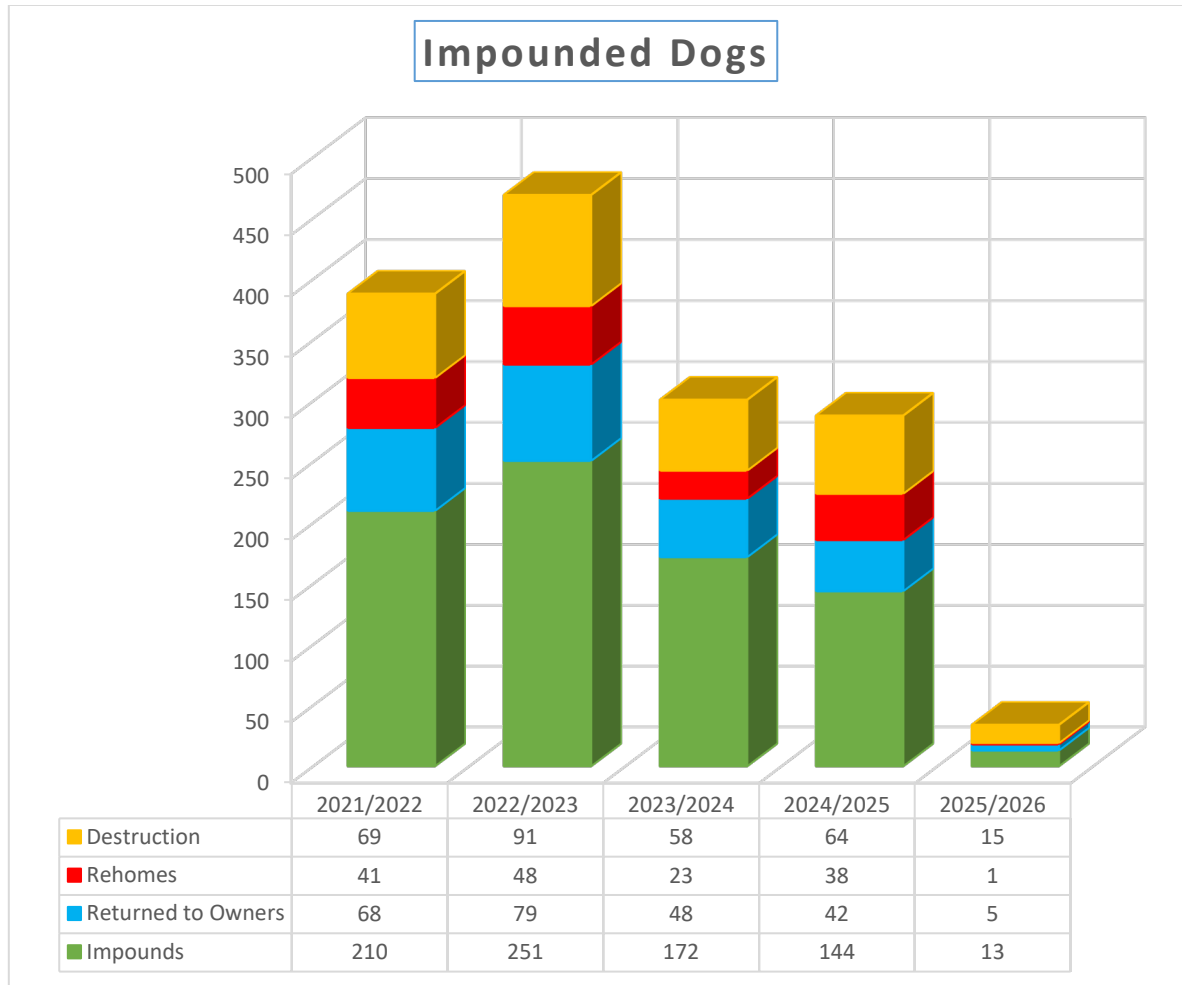
This included fifty one (51) statutory occurrences (barking, roaming, attacks) attended by Council. These related largely to complaints of barking (12) and roaming (34).



During August, there were three rush incidents and one attack on an animal.

One rush is still under investigation, one dog was unable to be located and one owner was issued an infringement.

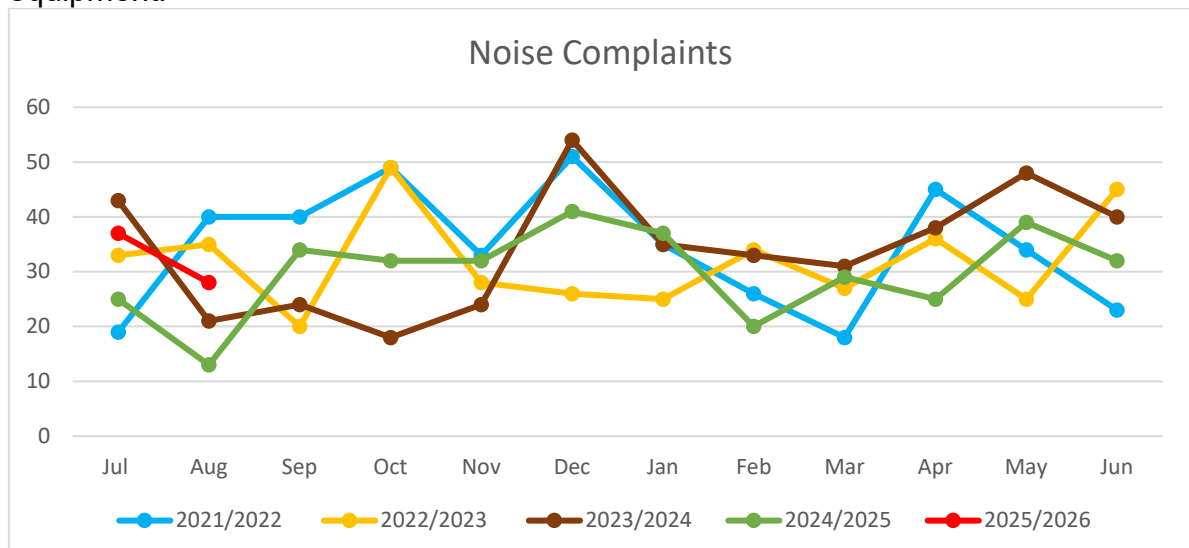
The attack on an animal related to a pup (off lead) being bitten on the ear after racing over to a large dog on a lead. This matter is still to be resolved.



During the same period, eight (8) dogs were impounded, one (1) dog was returned to its owner and two (2) dogs were destroyed.

2 Monitoring and Compliance

There were 28 noise complaints in August 2025. Eight incidents were found to be excessive. Six notices were issued for excessive noise and one seizure of sound equipment.



The Dog Rangers are now completing the noise complaints during the hours of 8am and 5pm.

A further five (5) service requests were responded to regarding bylaw matters. Four warnings were issued in relation to parking matters.

Foot patrols have commenced around the central business area to monitor Accessibility Parking spaces after a few complaints were received. Two warning notices have been issued and we are requesting the community to be thoughtful of those that need accessible parking spaces. The Government increased the fines for parking in accessible parking spaces without a permit from \$150 to \$750 to recognise the importance of these spaces in a community and deter this behaviour. The change came into effect on 1 October 2024.

3 Alcohol Regulation

Raiha Andrew has been newly engaged in this space and we look forward to supporting her in learning and taking over this role in the future.

One new Manager's Licence was issued.

4 Food Safety and Premises

One new Food Control Plan was registered, from the new owners of (The Mansoon) and two Food Control Plans were cancelled (The Mansoon – previous owner and Jive).

One new licence to occupy was issued for Fluffy Flips Limited, which enables mobile premises to trade in pre-determined locations within Kawerau District. These locations are at the carpark next to the Skate Park, at the northern end of the Maurie Kjar Aquatic Centre carpark and under the tree on the right hand side of the entrance to Prideaux Park (next to the Maurie Kjar Aquatic Centre car park).

Three Renewals were processed for Food Control Plans.

5 Environmental Health

Nothing to report for August.

6 Building Control

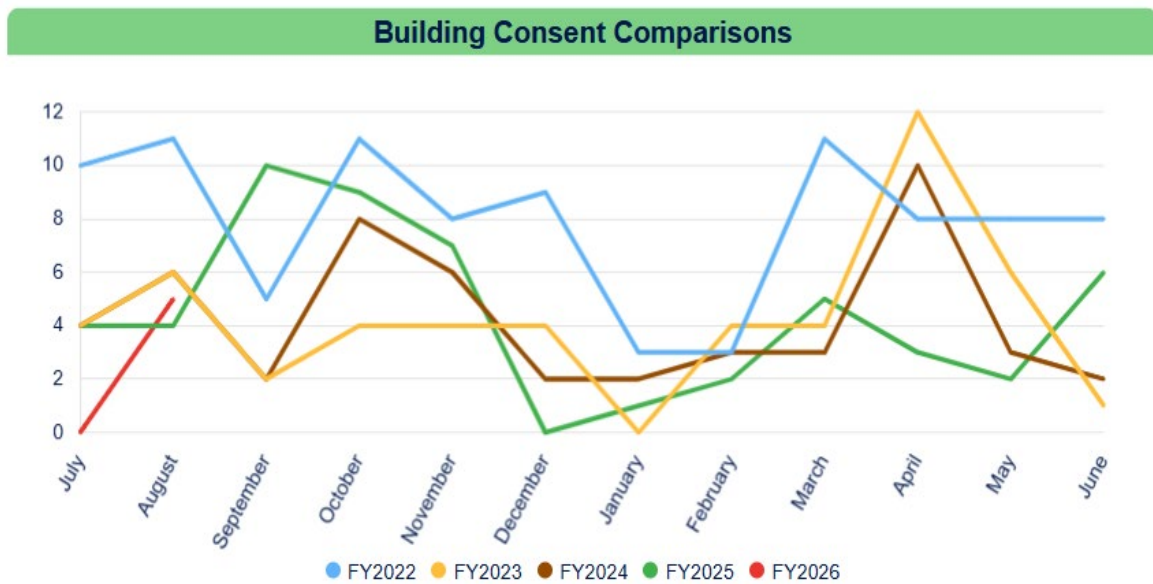
6.1 Building Consent Authority (BCA)

Five building consents were issued for August 2025. The total value of the building consents was \$65,500.

The types of building work for this month included:

- 1 x Additional Bathroom and Laundry facility
- 3 x Solid fuel heaters

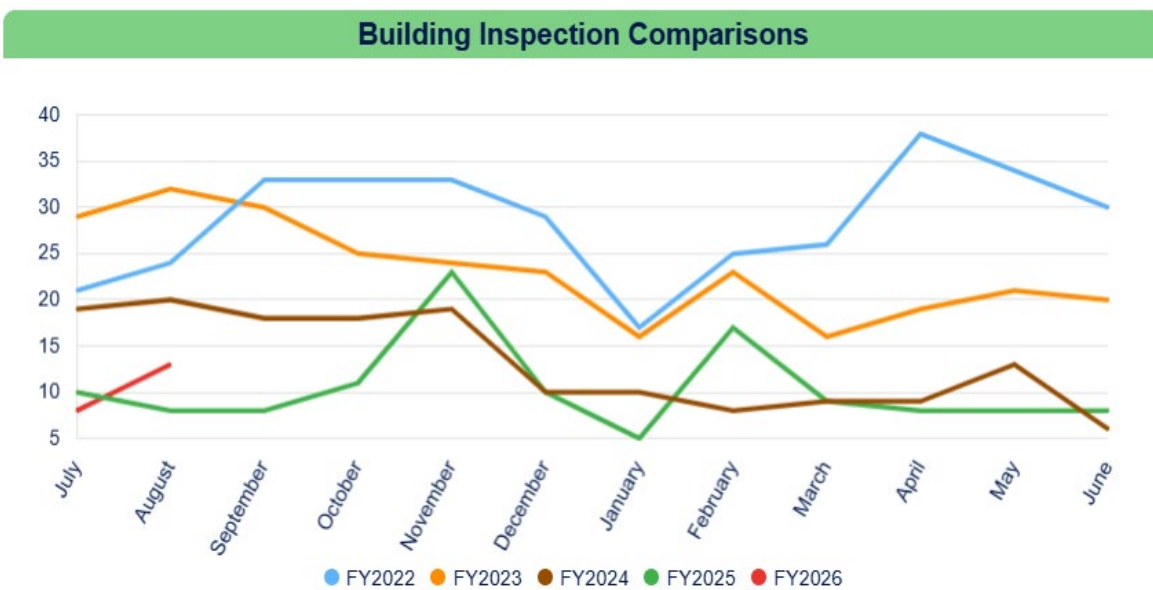
- 1 x Storage Shed



Four (4) code of compliance certificates were issued.

Thirteen (13) building inspections were completed and four (4) office meetings.

IANZ has issued notification of our Building Audit for November 2025, and has requested documentation to review prior to the Audit. Work is being undertaken to gather the information required which is due on 22 September 2025.



6.2 Territorial Authority

Thirteen (13) Land Information Memorandum ('LIM') reports were issued in August.

7 District Plan

7.1 District Plan Review

Government enacted the stop plan legislation on 20 August 2025, meaning Council cannot proceed with the District Plan Review unless meeting one of the automatic exemptions, or applying to the Minister of the Environment for an exemption.

At the Council Meeting on 27 August 2025, Council approved for staff to prepare and submit an application for exemption to complete the implementation for the Boundary Re-organisation, as required under our agreement with the Local Government Commission and to continue the work of the Natural Hazards Zone.

7.2 Resource Consents

No resource consents were processed to a decision during this period.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of August 2025 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

August 2025

1 Library and Museum

1.1 Library

August was steady with many library activities. The Heart Foundation returned for blood pressure checks, and the team ran a successful poetry competition for National Poetry Day. The “Operation Wrapped In Remembrance” knitting promotion, (knitting scarves for veterans) was launched and will run through to November.

Finally, the team launched the new ComicsPlus website which provides access to thousands of digital comics, manga, and picture books for all ages.

Displays for August were Operation Wrapped In Remembrance knitting and Wonderful Words.

Library Statistics

	August 2025	YTD 2025/26	August 2024	YTD 2024/25
Items issued	3,167	6,317	3,078	6,997
People visiting	4,276	10,600	4,067	8,600
New members	14	46	13	23
Active members*	1,298		1,348	

*Those people that have used library services in the last 2 years

1.2 Museum

A new exhibition, ‘*Canadians in the Kāingaroa Forest*’, was put up in the foyer on 1st August 2025, highlighting the Canadian workers brought out in the 1970s to support the forestry work.

The team continued work on the upcoming exhibitions and reviewing Museum processes.

Sir James Fletcher Kawerau Museum Statistics

	August 2025	YTD 2025/26	August 2024	YTD 2024/25
Exhibitions	1	2	0	0
Vernon Records	August 2025	YTD 2025/26	August 2024	YTD 2024/25
Objects – items added to collection	23	33	47	96

Vernon Records	August 2025	YTD 2025/26	August 2024	2024/25
People	133	358	56	155
Documents	65	135	48	112
Photographs	52	85	145	236

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of August was 17.0° and the highest temperature for the month was 22.0° recorded on 28 August 2025.

The accumulated sunshine hours for August was 185 hours and 24 minutes, with the sunniest day being 9 hours and 30 minutes of sunshine which was recorded on 15 August. The Appendix to this report shows a combined graph of the temperatures and sunshine data collected for August.

The rainfall for July was 413mm with the year to date total of 1,096mm. The total rainfall data for August was not available at the time of preparing this report, as there are delays in rainfall reporting.

3 Payments

There were four payments in August 2025, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$164,842.54 - PAYE for Fortnights ending 27/07/2025 and 10/08/2025.
- Datacom Solutions – \$57,546.39 (3 invoices) – All invoices are for the supply of Council's key data management system Ozone, which is for the 2025/26 financial year.
- Draintech 2018 Limited (1 invoice) – Total of \$249,636.38 – For Claim 3 Zone 5&6 of water reticulation renewals programme, coded to 403001.01 Pipework.
- Waste Management (3 invoices) – Total of \$76,795.58 for general waste and mixed recycling for July 2025.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for August and identifies if they have been completed or are still being progressed by the end of the month.

Service	Total	
	Completed	In Progress
Dogs	54	9
Noise	25	3
Building Enquiries	5	1
Trees* & Parks	20	4
Rubbish (Bins & Collections)	50	2
Water	9	0
Wastewater	5	0
Stormwater	0	0
Roading/ Streetlights	16	**6
Enforcement/Health/Food/Stock	5	0
Council Buildings/Facilities – Maint.	13	4
Other (Events/Consents/Rates/Vandalism)	25	3
Official Information Requests	6	2
Total	233	34

*Requests relating to the removal of trees are added to a priority list.

** Of the 6 Roothing requests in progress – 3 have been referred to the External Contractor for the maintenance of Street Lighting.

For August, 37 requests came via the website/emails and 16 via Antenno. The balance of requests came from phone calls or visits.

5 Funds

The following funds were held at 31 August 2025:

Invested in	\$	Interest Rate	% External
ANZ – on call	751	1.00%	0.02%
BNZ – current & on-call	3,872,410	2.30%	99.39%
Rabobank (on-call)	23,159	1.80%	0.59%
Total Funds (Cash)	3,896,320		100.0%
Internal Loans	1,434,270		
Total Investments	5,330,590		

The following table shows Council's reserve and general funds balances as at 31 August 2025:

	August 2025	August 2024
Reserve Balances		
Depreciation Reserve Funds*	\$3,705,657	\$3,572,359
Total Reserve Balances	\$3,705,657	\$3,572,359
General Funds	\$1,624,933	\$1,158,584
Total (comprising funds & internal loans)	\$5,330,590	\$4,730,943

* This includes loan funds uplifted.

The figures show that overall Council's cash balance has increased cash funds of \$599,647 at the end of August when compared to the same time last year. The general funds are \$466k higher and the Depreciation Reserve Funds have also increased by

\$133k compared to August 2024. The general funds are higher than last year due to the timing of creditors' payments, with a large creditor run being processed just after month end on the 4th of September 2025.

6 **RECOMMENDATION**

That the report from the Group Manager, Finance & Corporate Services for August 2025, be received.

A handwritten signature in blue ink, appearing to read 'Lee-Anne Butler'.

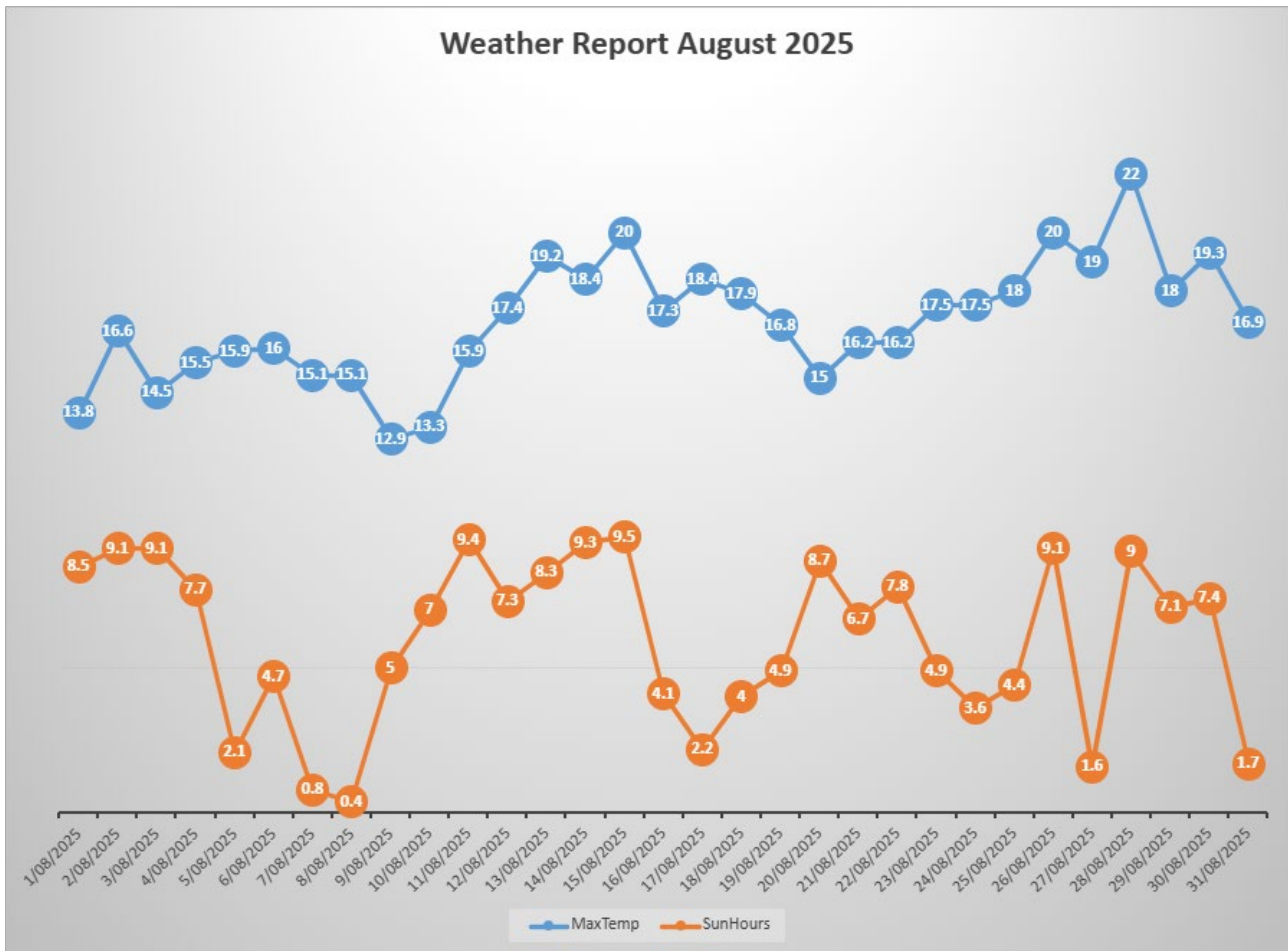
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

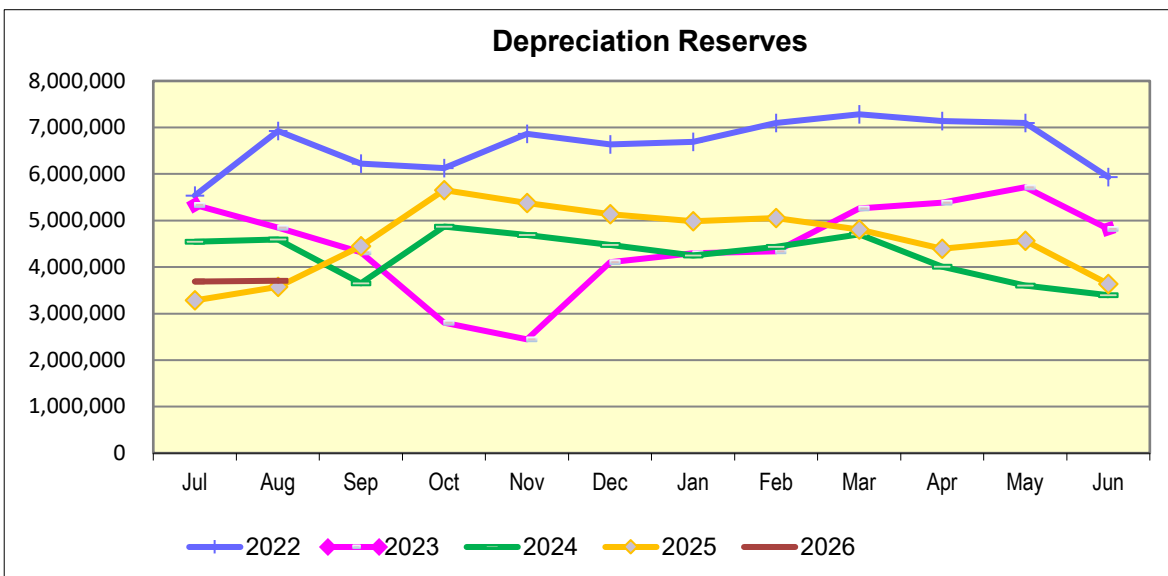
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Appendix

August 2025 - Weather Data

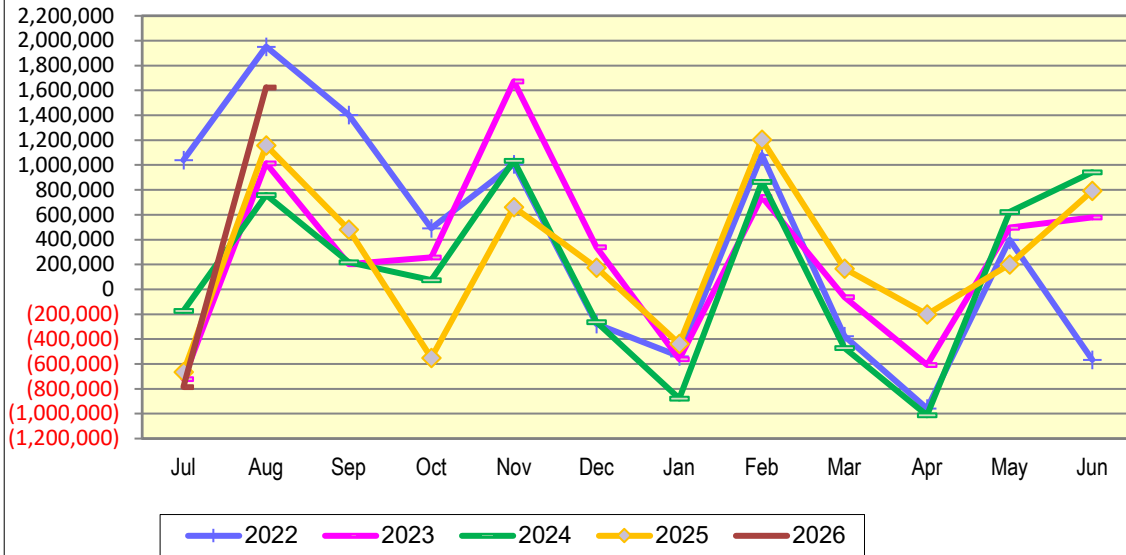


August 2025 – Financial Data

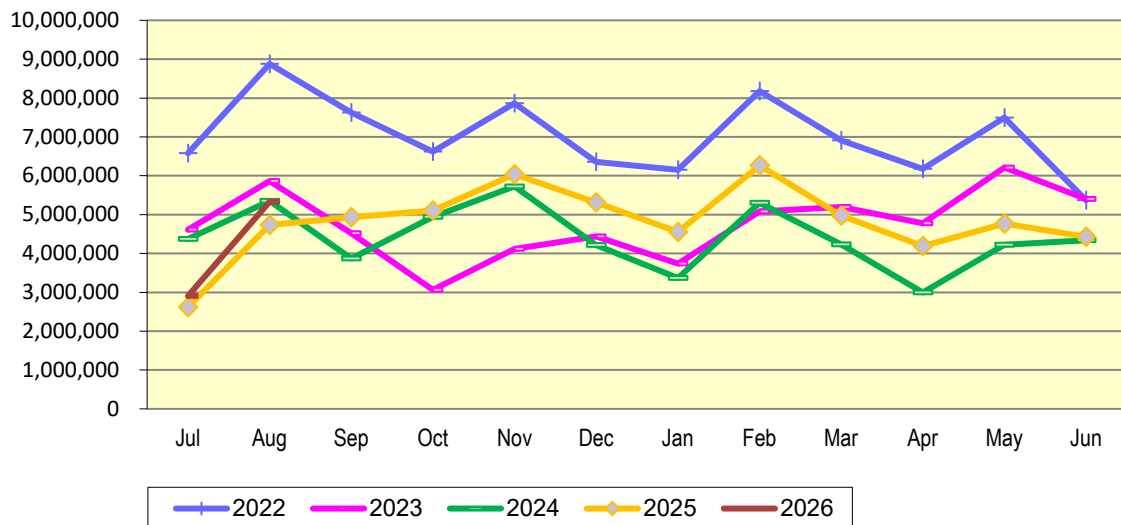


The depreciation reserves funds above includes the loan funding Council has uplifted.

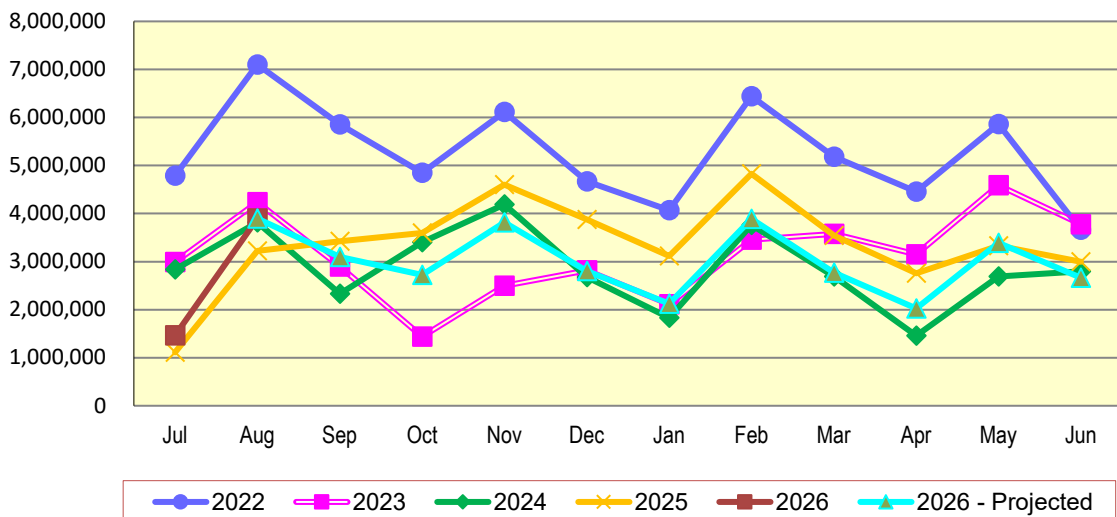
General Funds



Total Funds (includes Internal Loans)



Cash Flow



Please note that the 2024/25 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

August 2025

1 Water Supply

Umukaraka Spring has been fully developed, and all the necessary telemetry and infrastructure is in place.

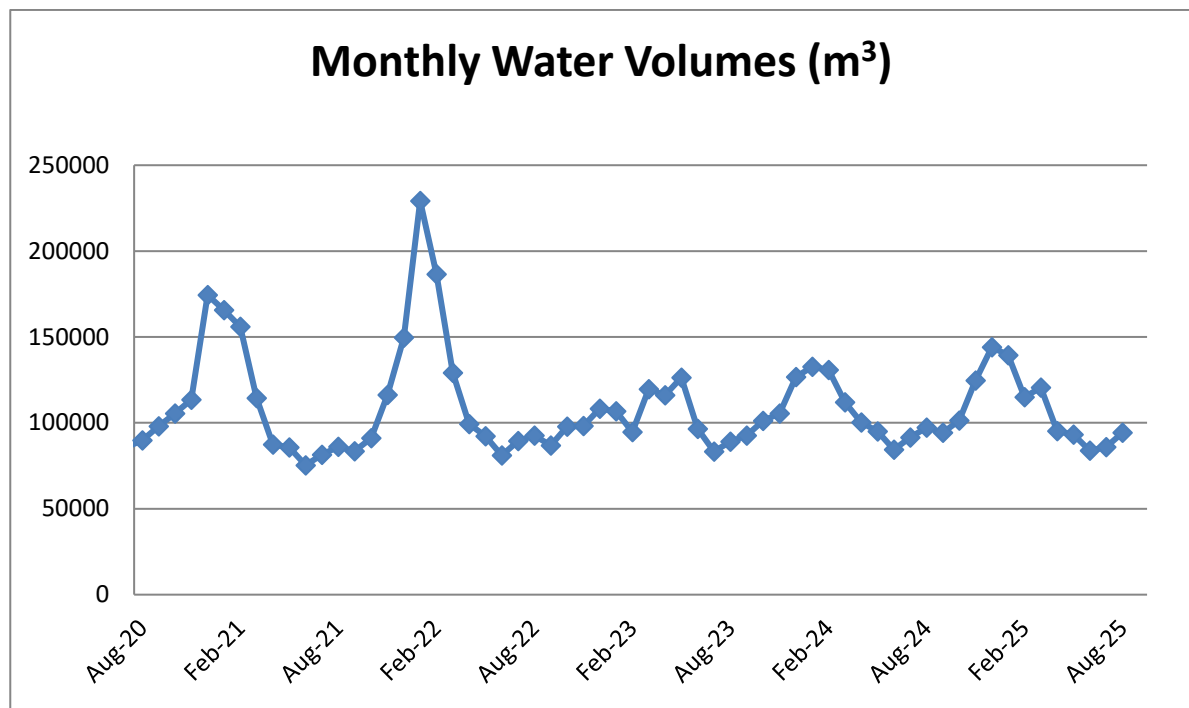
The council staff have updated and prepared the water source consent application to secure long-term approval for the sustainable use of these water sources. The final submission of the resource consent is contingent upon negotiations with the landowner regarding the water extraction from Umukaraka Spring.

Once all feedback is collected, the consent application will move to the final review stage with the Bay of Plenty Regional Council.

At the request of the landowner a geotechnical study of the spring has been commissioned.

1.1 Use

The district's water consumption for the month was 94,297 cubic metres, compared to 85,923 cubic metres used in July 2025. The graph below illustrates the monthly volume of water used (in m³) over the past five years for reference.

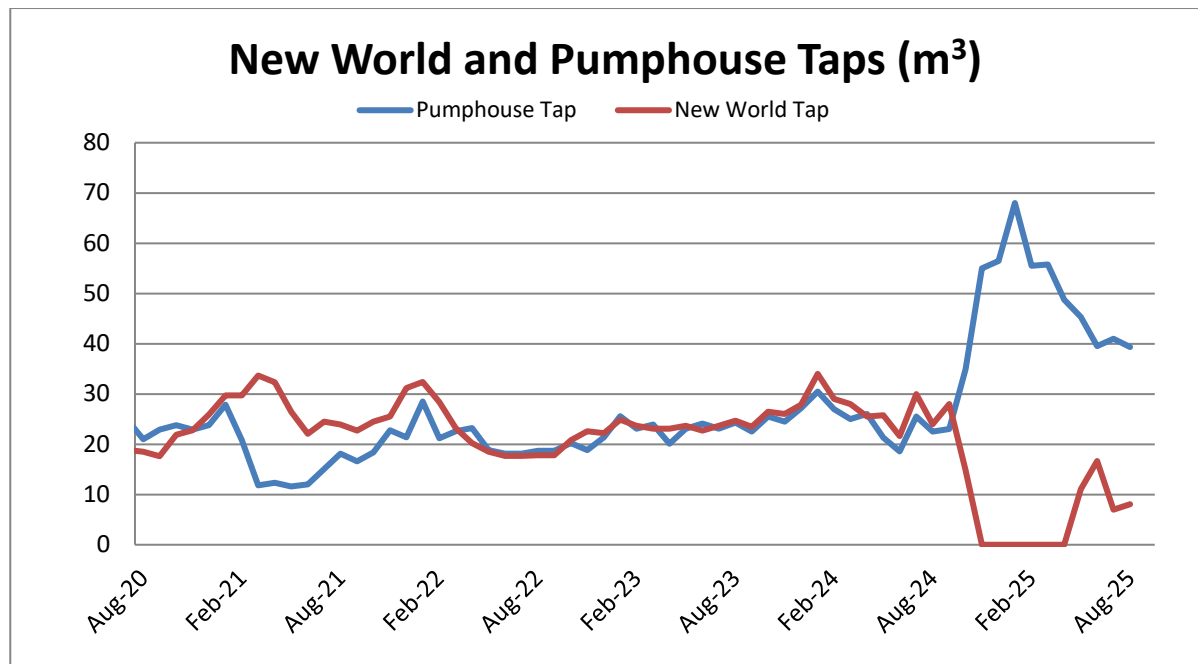


In August 2025, the water consumption recorded for the taps in the New World car park was 8 m³, while the pumphouse taps located on River Road supplied 39 m³.

Pumphouse Taps at the Kawerau District Council water treatment plant offer the community access to unchlorinated and non-fluoridated drinking water. Before being discharged, the water is filtered to remove solid contaminants and treated with ultraviolet (UV) light to eliminate harmful microorganisms.

New World Taps, located in the New World shopping centre car park, provide unchlorinated drinking water integrated into the district's potable water system, ensuring effective chlorine removal through advanced filtration.

The graph below illustrates the monthly water usage (in cubic metres) over the past five years.



1.2 Water Quality

All routine supply samples tested negative for E.coli. There were no reported incidents of low pressure related to the council.

No reports of dirty water were received.

1.3 Reticulation

A contract has been awarded for the next phase of the reticulation replacement project in Zones 5 and 6. This phase involves the replacement of 12 kilometres of piping.

The necessary materials for the project have been ordered and delivered, and installation of the reticulation along Waterhouse Street, Ward Street, and Porritt Glade has begun. By the end of August 2025, a total of 6,000 metres of drilling was completed, with approximately 3,500 metres drilled through rock.

The system along Waterhouse Street and Porritt Drive has successfully passed pressure testing and is now being prepared for boundary valve connections.

2 Wastewater

During this reporting period, the Wastewater Treatment Plant complied with all resource consent conditions, with no breaches recorded.

In August, there was one sewer overflow related to Council. This blockage was reported and attended to before entering a water body.

The project to renew the Raw pit was completed, and the system was recommissioned.

3 Stormwater

There were no instances of stormwater flooding or significant failures in August 2025.

4 Roading and Facilities

Renewals and maintenance have been undertaken throughout the district.

Annual renewal planning for roading infrastructure is ongoing. Footpath renewals will commence in September 2025, with target areas around Liverpool Street.

Further investigations are ongoing regarding additional subsoil drainage decisions in Hardie Avenue and the surrounding areas.

The roading and facilities team has reviewed the detailed design for the dog pound and is currently obtaining estimates for the necessary work. A report will be presented to the council to consider the associated costs and options before moving forward with the upgrades.

The investigation report for the foundation improvement works at the Maurie Kjar Aquatic Centre was completed. Work is scheduled to commence in the first quarter of FY 2025/2026.

5 Facilities

The following building and facility maintenance and repair works were carried out for the month.

Maurie Kjar Aquatic Centre:

- Improvement works for the club building foundation are currently in progress.

Firmin Lodge Maintenance:

- Painting all the walls of the main meeting room.
- Painting, repairing and servicing 26 doors and trims.
- Painting the trims around the doors and windows.

Firmin Field Ablution Repair Work:

- Replacing the damaged ceiling frame and boards.

- Cleaning and painting the interior walls and ceiling.
- Deep cleaning the bathroom, urinals, and sinks.
- Painting the interior doors, two main gates, and a bench.

Wastewater Treatment Plant:

- Razor Wire Fencing. Fencing around the Wastewater Treatment Plant has been completed, covering a total length of 390 metres.

Transfer Station Recycling Shed – Glass Collection and Loading:

- The team has expanded the glass bunker area using existing concrete blocks.
- The concrete floor has been laid and cleaned.
- Construction of the loader concrete ramp was completed.

6 Street Light Maintenance and Renewals

The streetlight upgrade project aims to streamline the network configuration and minimise the potential for interference or conflicts with overhead lines in the future. Implementation has begun, and project work is currently ongoing.

Streetlight Service Requests in August					
No	SR ID#	Date Reported	Date Completed	Days Taken	Current Status
1	SR4291	1/08/2025	7/08/2025	4	Completed
2	SR4290	1/08/2025	7/08/2025	4	Completed
3	SR4299	1/08/2025	5/08/2025	4	Completed
4	SR4306	3/08/2025	5/08/2025	2	Completed
5	SR4308	4/08/2025	4/08/2025	1	Completed
6	SR4309	4/08/2025	13/08/2025	7	Completed
7	SR4314	4/08/2025	7/08/2025	3	Completed
8	SR4338	5/08/2025	29/08/2025	18	Completed
9	SR4345	6/08/2025	7/08/2025	1	Completed
10	SR4365	8/08/2025			Repair Ongoing
11	SR4376	9/08/2025			Repair Ongoing
12	SR4487	20/08/2025			Repair Ongoing, duplicate with SR4524
13	SR4524	25/08/2025			Repair Ongoing

7 Parks and Reserves

The parks and reserves teams have concentrated their efforts on the following activities in the district:

- Identification and maintenance of hazardous trees
- District-wide mowing operations
- Kayak Course general maintenance
- Umukaraka Spring area maintenance and mowing
- Inspections and maintenance of playgrounds

- Pest control for all Council-owned public facilities
- Installing new benches for the Cemetery
- Street tree maintenance of the tree canopy that affects vehicular movements
- Leaf blowing and vacuuming across the district
- Hansen Walk maintenance
- Stoneham Walk maintenance

8 Maurie Kjar Aquatic Centre

All swimming pools are presently functioning within their designated water quality parameters. This includes the maintenance of an appropriate chemical balance concerning pH levels, free available chlorine (FAC), water hardness, and alkalinity. The pools have successfully complied with the monthly monitoring requirements established by the regional council regarding faecal matter and bacteriological levels.

After completing the bore drilling operations, we have achieved enhancements in steam supply, which has helped maintain the temperature of the spa pool. Additionally, the recent favourable ambient temperatures and weather conditions have led to improvements in the stabilisation of temperatures in the main pool.

Continued investigations are being conducted, and alternative options are actively being explored.

9 Solid Waste Services

During this reporting period, no disruptions to refuse collection were observed. The process of waste pickup and transportation to the Tirohia facility proceeded without incident, and recycling collections were maintained uninterrupted throughout the month.

The implementation of glass separation and collection has been successfully executed, now operating within the established parameters set by the recycling facility. This operation allows for the effective diversion of glass from other waste streams, promoting recycling and minimising landfill contributions. Diverted and recycled materials for the month of August Included:

- 29.58 tonnes of glass
- 10.36 tonnes of cardboard
- 9.9 tonnes mixed recycling(mainly plastic and tin cans)
- 6 tonnes of metal
- 21 tonnes of timber
- 195 vehicle tyres – 3.9 tonnes of rubber

10 Vandalism

There have been occurrences of vandalism resulting in damage to the fences, gates, and entrances of public parks. The primary factor contributing to this damage appears

to be individuals attempting to gain vehicular access to the river and other popular recreational areas.

11 Maintenance, Projects & Schedule

The updated schedule for the new financial year will be included in next month's Operations and Services report.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of August 2025, be received.



Riaan Nel, B. Tech, BSc Hons
Group Manager, Operations & Services

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MONTHLY REPORT ECONOMIC AND COMMUNITY DEVELOPMENT

August 2025

1 Economic Development (ED)

Industrial Symbiosis Kawerau (ISK)

On Thursday 28 August, ISK members attended a site visit of Metal Solutions at the Manukorihi Industrial Zone (Paroa Street). ISK is coordinating site visits of member businesses for other members. This to build local awareness of the services and specialist skills available within the district.

KDC ED Steering Group

The ED steering group have set the 13 November for an event to be held at Firmin Lodge.

The objectives of the event are to:

1. Create an opportunity for stakeholders to network and build relationships – *acknowledge and thank everyone's contribution and hard work to date*
2. Update stakeholders on the Regional Economic Development Strategy, Spatial Plan, and key important recent developments
3. *A call to Action* - Raise awareness of the opportunity to develop a bespoke economic development strategy for the Kawerau District – *The next steps*

2 Kawerau isite Visitor Information Centre

The Visitor Information Network (VIN Inc.) hold their AGM in Rotorua on 17 September.

Notably, permits to access the Tarawera Forest and Falls increased during August.

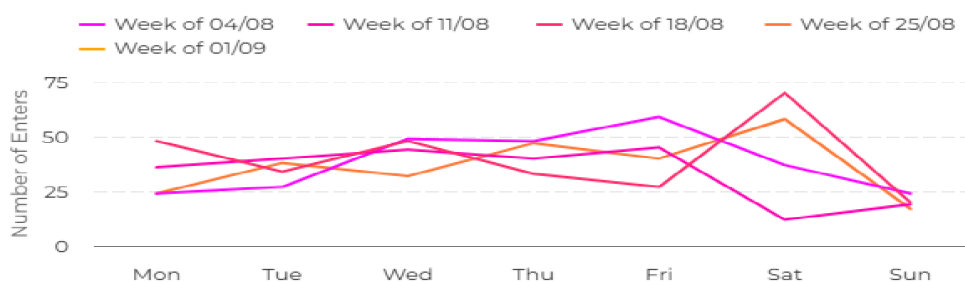
Key Monthly Statistics – August 2025

Activity	July 2025	Aug. 2025	% difference (to July 25)	Aug. 2024	% Difference (to Aug. 25)
Visitor enquiries	1107	1141	3%	1912	40.3%
Forest permits	56	92	39%	34	170.5%
Public toilet use	985 ** females only	2740	64%	1470	86.4%
M/home power	17	6	-183%	17	-64.7%

** July data for the male public toilets unavailable, sensors now repaired.

The revenue for motor home power access is currently tracking 309% higher compared to August 2024.

Weekly Foot Traffic (Enters)



3 **Community Activities**

Events completed for August

- **CSBOP Club Race**
Saturday 9th and Sunday 10th - Waterhouse St Reserve
- **Kawerau Putauaki School Athletics**
Thursday 28th – Prideaux Park

Events registered for September

- **Kawerau Putauaki School Athletics**
Tuesday 2nd, Monday 8th and Friday 12th – Prideaux Park
- **It's in the Ballot – Meet the candidates Evening**
Saturday 13th – Kawerau Town Hall
- **Mobile Blood Drive - NZ Blood Services**
Monday 15th – Concert Chambers
- **Keep Kawerau Beautiful – National Clean up week**
Tuesday 21st – 1pm – 4pm – Maurie Kjar Aquatic Centre Car Park

Events registered for October/November/December

- **2025 Rally Bay of Plenty**
Saturday 11th October - Rec. Centre (public viewing service centre)
- **Annual Art Exhibition**
Saturday 1st and Sunday 2nd November – Town Hall
- **Kawerau Christmas in the Park & Santa Parade**
Saturday 6th December – Prideaux Park

Kawerau Christmas in the Park – Saturday 6 December 2025

Funding applications have been submitted to the following:

- Four Winds Trust – Applied for \$90k – Approved (100%)

- Lion Foundation – Applied for \$65k – Approved \$59,775 (92%)
- Bay Trust – Applied for \$10k – Decision pending
- Trust Horizon – Applied for \$10k – Decision pending
- Lottery – Applied for \$24k – Decision pending
- NZCT – No application submitted to date
- Council - Confirmed \$20k
- Business koha / donations - \$25.5k

Total confirmed - \$195,275 (excl. GST)

The budget target for the event is \$250k.

4 Civil Defence Emergency Management (CDEM)

Emergency Management Officer (EMO)

Council will welcome a new Emergency Management Officer commencing employment on 30 September – Justin Douglas will enter the KDC role after a period of employment at Whakatāne District Council, in a similar role.

Emergency Management Bill

As part of its response to the Government Inquiry into the *Response to the North Island Severe Weather Events*, the Government intends to pass a new Emergency Management Bill during this term of Parliament. The Bill will replace the Civil Defence Emergency Management Act 2002. The proposed objectives for the new bill are to:

- strengthen the role of communities and iwi Māori in emergency management
- provide for clear responsibilities and accountabilities at the national, regional, and local levels
- enable a higher minimum standard of emergency management
- minimise disruption to essential services
- ensure agencies have the right powers available when an emergency happens

Cabinet has agreed to a series of policy proposals for the new Bill. In summary the Bill will:

- clarify who is in control during emergencies (particularly when undeclared) and clarify accountabilities at the local level
- improve how Civil Defence Emergency Management Group plans are developed and with whose input, given they drive change on the ground
- provide for representation of iwi Māori, rural communities and the wider community on Coordinating Executive Groups
- expand the tools available to improve assurance of the system, e.g. through rules or Compliance Orders
- expand the lifeline utilities/essential infrastructure providers that can be recognised under the legislation (e.g. certain digital services and solid waste).

5 **Youth Projects**

Kawerau Young Achievers Awards (KYA) – 26 September

Nominations for the Kawerau Young Achievers close Friday 5 September. The Town Hall is the preferred venue for the ceremony.

Ministry of Youth Development (MYD) Funding Decline

Council awaits a confirmed date to meet with MYD for a debrief on the declined application.


MYD has released details of the successful recipients of funding to deliver Youth Services:

Expanding Youth Enterprise and Education Funding Stream

Introduction to Enterprise Fund	2025/2026 Financial Year Funding	Total Funding Value (01 July 2025 – 30 June 2027)
Young Enterprise Trust	\$475,000.00	\$950,000.00
Building Entrepreneurial Capital Fund	2025/2026 Financial Year Funding	Total Funding Value (01 July 2025 – 30 June 2027)
Living Well Trust	\$24,577.00	\$49,154.00
Pasifika Digital Knowledge Trust	\$75,000.00	\$150,000.00
RISE Group Trust	\$20,000.00	\$40,000.00
Stand Tall Community Trust	\$20,000.00	\$40,000.00
The Kind Foundation	\$83,246.00	\$166,492.00
The King's Trust Aotearoa New Zealand	\$120,000.00	\$240,000.00
The Southern Youth Development Trust Board	\$120,000.00	\$240,000.00
The Wellington Boys and Girls Institute Incorporated	\$82,177.00	\$164,354.00
YMCA of South Waikato	\$60,000.00	\$120,000.00
Youthtown Incorporated	\$120,000.00	\$240,000.00
Developing Youth-Led Businesses Fund	2025/2026 Financial Year Funding	Total Funding Value (01 July 2025 – 30 June 2026)
The King's Trust Aotearoa New Zealand	\$300,000.00	\$300,000.00
Total	\$1,500,000.00	\$2,700,000.00

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of August 2025 be received.



Lee Corbett Barton

Economic & Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

August 2025

1 Communication

1.1 Community Pānui | Update

Two pānui | newsletters completed – 5 and 21 August

1.2 Significant Communications:

- 1.2.1 Includes: Local Body Elections 2025, Meet the Candidate Events, Creative Communities Scheme Grants, Community Grants, Consultation – Bay of Plenty Regional Council Public Transport Network Review, Kawerau Young Achievers Awards and Christmas in the Park (CITP) Community Show Registration.
- 1.2.2 Council Operations and Services includes: Road works, planned water shutdowns, Council meetings, Maurie Kjar Aquatic Centre private hire and temperatures, Transfer Station change to opening hours, Rates, Rate Rebates, vacancies and Long Term Plan 2025–2034 decisions.

Council Communication Channels overview

Website  20,281 visits (increase). Top Page Visits: Homepage, Kawerau District Council Nominations, District Library, Local Elections 2025, Rates Property Search and search page.

Social Media



Facebook

▼ 5,904 visits
▼ 49,244 reach
▲ 5,915 followers



Instagram

▼ 14 visits
▼ 161 reach
▲ 217 followers

Top content: Remembering former Councillor Russell Chase, Call for Community Show Acts (CITP), New Give Way Signs, Council Vacancies and Maurie Kjar Aquatic Centre closed for private hire.

1.3 Website Renewal Project

Project continuing with content renewal work. Online services assessment.

2 Local Government Elections 2025

2.1 Notice of Day of Election and Poll for Kawerau District Council. Nominations received.

Notice is given under section 65 of the Local Electoral Act 2001 that the following persons have been duly nominated as candidates for:

MAYOR (*one vacancy*)

- ION, Carolyn
- TUNUI, Faylene Karen Ngareta

COUNCIL

District-Wide (At Large) (*two vacancies*)

- ANDREWS, Wayne
- ION, Carolyn
- JULIAN, Berice Joyce
- KINGI, Sela

Kawerau General Ward (*three vacancies*)

- DRUMMOND, Melissa Joy
- HILL, Tracy
- KENNEDY, Lyndal
- ROSS, Justin
- WORSLEY, Anthony Ross

Kawerau Māori Ward (*three vacancies*)

- APIATA, Waikite
- DOWIE, Mal
- HOWARD, Lyzette
- LEOKAVA-TAANI, Gloria Te Paki

As there are (for each office) more candidates than there are vacancies to be filled, an election will be held between the listed candidates on Saturday, 11 October 2025, under the First Past the Post electoral system by postal vote.

The Kawerau District Council has resolved on 26 March under regulation 31 of the Local Electoral Regulations 2001, to adopt the alphabetical order of candidate names to appear on the voting documents.

Notice is also given under section 65 of the Local Electoral Act 2001, that the Kawerau District Council is required to hold a poll on its Māori ward in conjunction with its 2025 elections. The poll will be held on Saturday, 11 October 2025 under the First Past the Post electoral system by postal vote. The outcome of the poll will be binding and apply for the 2028 and 2031 triennial elections.

The poll is a vote to KEEP or REMOVE the Kawerau District Council's Māori ward.

Issuing of voting documents

Voting documents will be posted to electors from Tuesday, 9 September 2025.

Return of voting documents

Voting documents must be returned not later than noon, Saturday, 11 October 2025 to the electoral officer. Voting documents can be returned by post or hand delivered at the following locations during normal business hours between Tuesday, 9 September 2025 and Friday 10 October 2025.

On Saturday, 11 October voting documents can be returned to:

- District Office, 2 Ranfurly Court, Kawerau - 8am to 12 noon
- District Library, Jellicoe Court, Kawerau – 10am to 12 noon
- New World Kawerau, Tarawera Court, Kawerau – 7.30am to 12 noon

Special voting

Special voting in terms of the Local Electoral Act 2001 and the Local Electoral Regulations 2001, may be exercised at the District Office, 2 Ranfurly Court, Kawerau, during normal business hours between Tuesday, 9 September 2025 and Friday 10 October 2025 and between 8.00am - noon on Saturday, 11 October 2025, or by phoning the electoral office on 0800 922 822.

A person can apply to enrol as either a residential or ratepayer elector right up to and including Friday, 10 October 2025 – the day before the close of voting.

Dale Ofoske, Electoral Officer

Kawerau District Council

6 August 2025

2.2 Local Elections 2025 – Next Processes

9 Sept - Voting Papers delivered to homes (if enrolled by 1 August 2025)

9 Sept - Special Voting Period Opens

10 Oct - Last day for new enrolments (requires a special vote)

11 Oct - Voting Closes at 12 noon

17 Oct – *Declaration of 2025 Election Results and Poll Results

29 Oct - Inauguration of Kawerau District Council 2025-2028

**Progress and preliminary results available as soon as practicable after voting closes*

2.3 Local Elections 2025 – Participation and Turnout

Community engagement to increase voter turnout includes enrolment drives, targeted advertising and promotion via the Council communication channels. Council provided the opportunity for candidates to record a 90 second video to raise the profile of everyone standing (website): www.kaweraudc.govt.nz/te-kowhiringa-poti-2025-local-elections-2025/your-candidates-local-elections-2025

Meet the Candidate Events:

2 Sept – Rotary Club of Kawerau event at Firmin Lodge 6pm doors open

12 Sept – Grey Power Kawerau and Districts event, Concert Chamber, starts 1.30pm

13 Sept – It's in the Ballot, Town Hall 10am to 7pm (also available online)

17 Sept – Mayoral Debate 11:10am (available online)

3 Engagement

3.1 **Submission** to Bay of Plenty Regional Council Public Transport Network Review to maintain four-day a week bus service to Kawerau.

3.2 **Draft Waste Management and Minimisation Plan**

The hearing for the submitters to the Draft Waste Management and Minimisation Plan was held on Wednesday, 27 August. Acknowledgement to submitter Patrick (Pat) Condon for presenting his feedback and concepts and all 79 submitters for their engagement.

The Council will respond to all submitters and further deliberate on the feedback and initiatives following formal input from external agencies that council is required to consult with (including the Bay of Plenty District Health Board).

Council adopted the Draft Waste Management and Minimisation Plan, waste assessment and summary at the Extraordinary Council Meeting on 18 June 2025. The consultation process ran from 19 June to 20 July 2025. The Hearing was held on 27 August 2025.

3.3 **Consultation and Engagement completed and adopted by Council**

Local Water Done Well

Following the adoption of the of the Draft Water Services Delivery Plan by Council on 3 September 2025, the plan along with the consultation process and submissions from the community held earlier this year between 11 April and 23 May 2025 will be uploaded to the Council website as per DIA requests for that, and the DIA metrics to be available to the public.

Council earlier heard and considered submissions at an Extraordinary Meeting on 18 June 2025 and resolved to proceed with the in-house (internal) business unit. This option was supported by 92% (104 of 107 submitters).

4 Residential Developments – *Current Status*

The table below shows the surplus/deficit to date for each of Council's residential developments (*construction costs):

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4 / 2	29	64
Sections / Units Sold	23*	1	29	53
Remaining Sections / Units	8	3 / 1		11
Units completed		2	29	31

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Units under construction				
Surplus/ (Deficit) to Date	291,230	(597,995)	(tbc y/e 2025)	
<u>Breakeven</u>				
Sales still required to break-even	0	1	0	

4.1 **Porritt Glade Lifestyle Village**

Ongoing management and routine maintenance of the village continues.

4.2 **Central Cove**

Asbestos remediation completed on lot under contract with existing resource consent.

*Sales and Purchase Agreement with Generation Homes for one lot set to become unconditional in September.

4.3 **Duplex Build 53A Bell Street and Hine Te Ariki**

Generation Homes marketing duplex plans for duplex comprising two, two-bedroom units for Hine Te Ariki property as freehold house and land packages. Fee proposals being sought from real estate agents for the sale of the remaining three-bedroom unit at Bell Street.

4.4 **Stoneham Park Residential Development**

Upper catchment stormwater modelling shows positive results and being investigated to progress the resource consent required via Bay of Plenty Regional Council.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of August 2025 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development

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