



KAWERAU DISTRICT COUNCIL

Te Kaunihera ā rohe o Kawerau

TAONGA O TE WHENUA - TREASURE OF THE LAND

**The Meeting of the
Regulatory and Services Committee
Will be held on Wednesday 11 June 2025
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.

2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 11 June 2025
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 6

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of May 2025.

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the month of May 2025 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 7 - 12

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of May 2025.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of May 2025 be received.

**8 Monthly Report - Operations and Services (Group Manager, Operations and Services)
(440000)**

Pgs. 13 - 18

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of May 2025.

Recommendation

That the report from the Group Manager, Operations and Services for the month of May 2025 be received.

**9 Monthly Report - Economic and Community Development (Chief Executive Officer)
(309005)**

Pgs. 19 - 21

Attached is the report from the Chief Executive Officer covering Economic and Community activities for the month of May 2025.

Recommendation

That the report on Economic and Community Development for the month of May 2025 be received.

10 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 22 - 25

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the month of May 2025.

Recommendation

That the report from the Communication and Engagement Manager for the month of May 2025 be received.

11 Karakia Whakamutunga | Closing Prayer

M Godfery
Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

May 2025

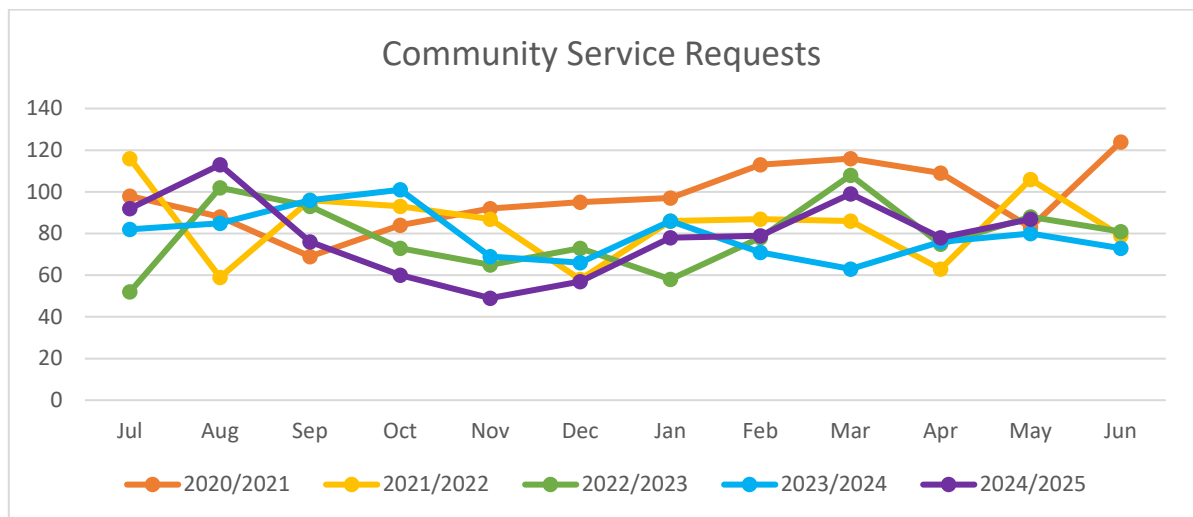
1 Animal Control

1.1 Dog Registration

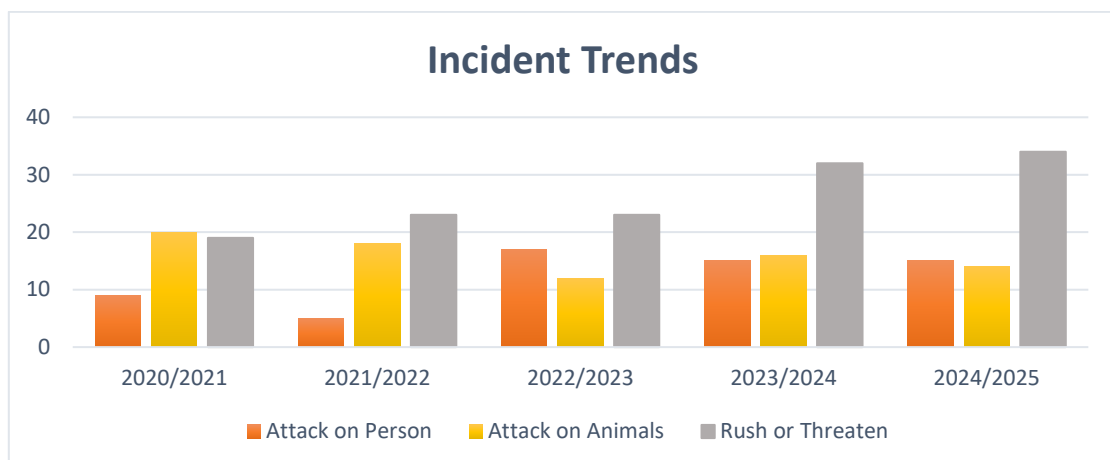
At 31 May 2025, there are 1,336 dogs registered of the 1,355 dogs listed on the dog register for 2024/2025. This represents 98.6% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of eighty seven (87) service requests were responded to during May 2025.



This included fifty nine (59) statutory occurrences (barking, roaming, attacks) attended by Council. These related largely to complaints of barking (26) and roaming (27).

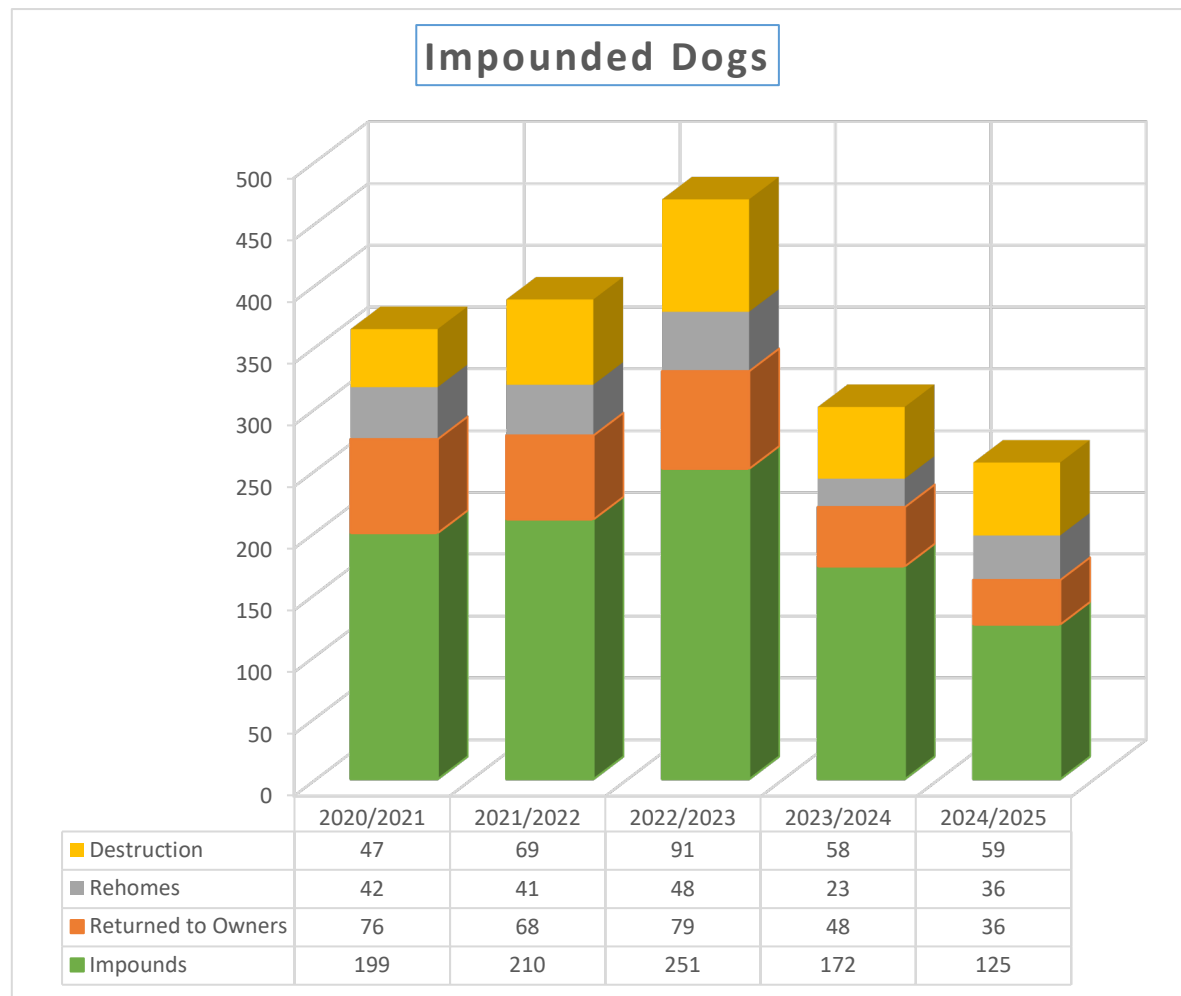


During May there were three incidents where a dog has rushed an individual. The first incident related to two huskies that aggressively approached another dog and owner. The owner of the huskies has taken responsibility for his dogs and has been co-operative with Council to ensure the dogs are contained within their section.

A motorist reported observing a man rushed by two dogs on Tamarangi Drive. A search was completed to try and locate both the victim and the dogs, however none were located.

The last incident related to a rush on the corner of Onslow Street and River Road. The dogs were unable to be located.

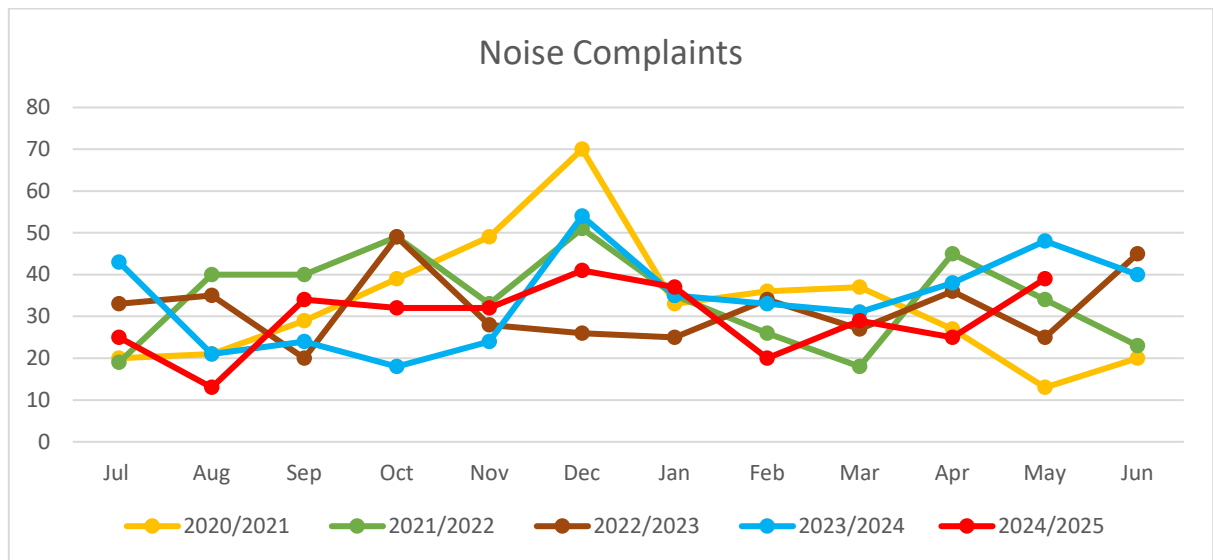
There was one reported attack on an animal and one reported attack on a person. The attack on an animal was a report of a dog carrying a dead cat in its mouth. While an area search was completed, this dog was unable to be located. The second attack related to an incident where a dog bit its owner. The owner has since surrendered the dog.



During the same period, twelve (12) dogs were impounded, six (6) dogs were returned to their owners and nine (9) dogs were destroyed.

2 Monitoring and Compliance

There were 39 noise complaints in May 2025. Seven incidents were found to be excessive.



3 Alcohol Regulation

All inspections have been completed for this year. Nothing further to report for this month.

4 Food Safety and Premises

Over the last month, the following work was completed:

Four food control plan verifications were completed, three had acceptable outcomes, and one was unacceptable with plans set to improve performance.

Two National Programme operators have voluntarily suspended their registration.

Letters were issued to all operators providing information regarding the new levies that apply from 1 July 2025.

4.1 General

On 28 May 2025, the Government announced that the Health (Hairdressers) Regulations 1980, will be scrapped from the end of July 2025. With registration due for the 2025/2026 year, Council is working with owners until we have certainty in regards to the revocation of the regulations.

5 Environmental Health

Three unkempt property letters were issued in May.

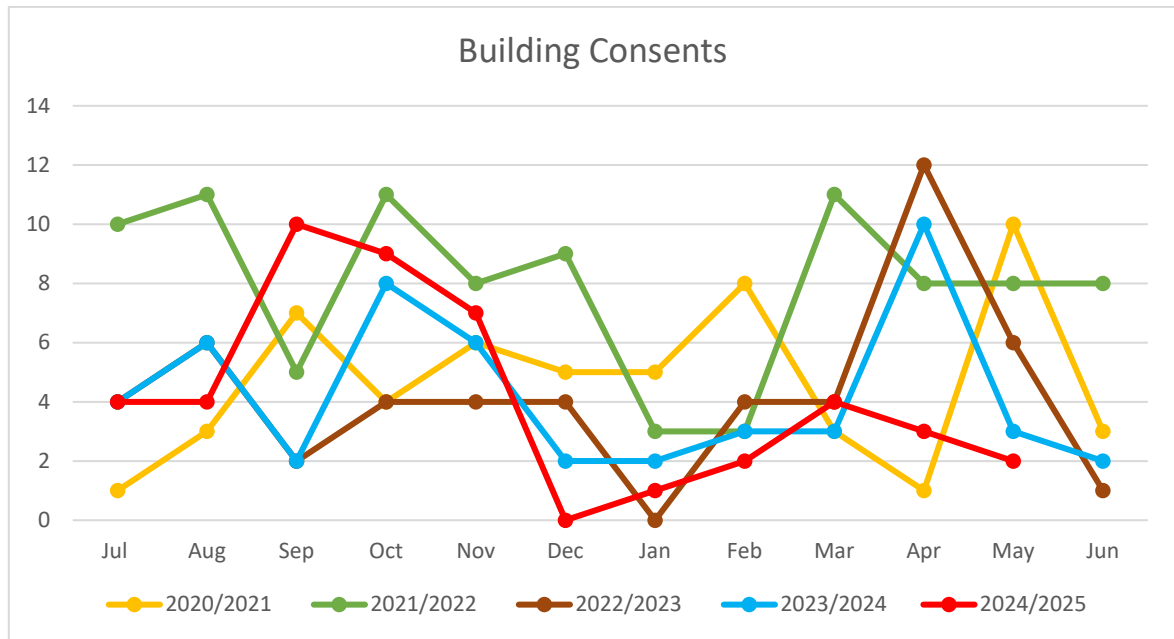
6 Building Control

6.1 Building Consent Authority (BCA)

Two (2) building consents were issued for the period of 1 May 2025 to 31 May 2025.

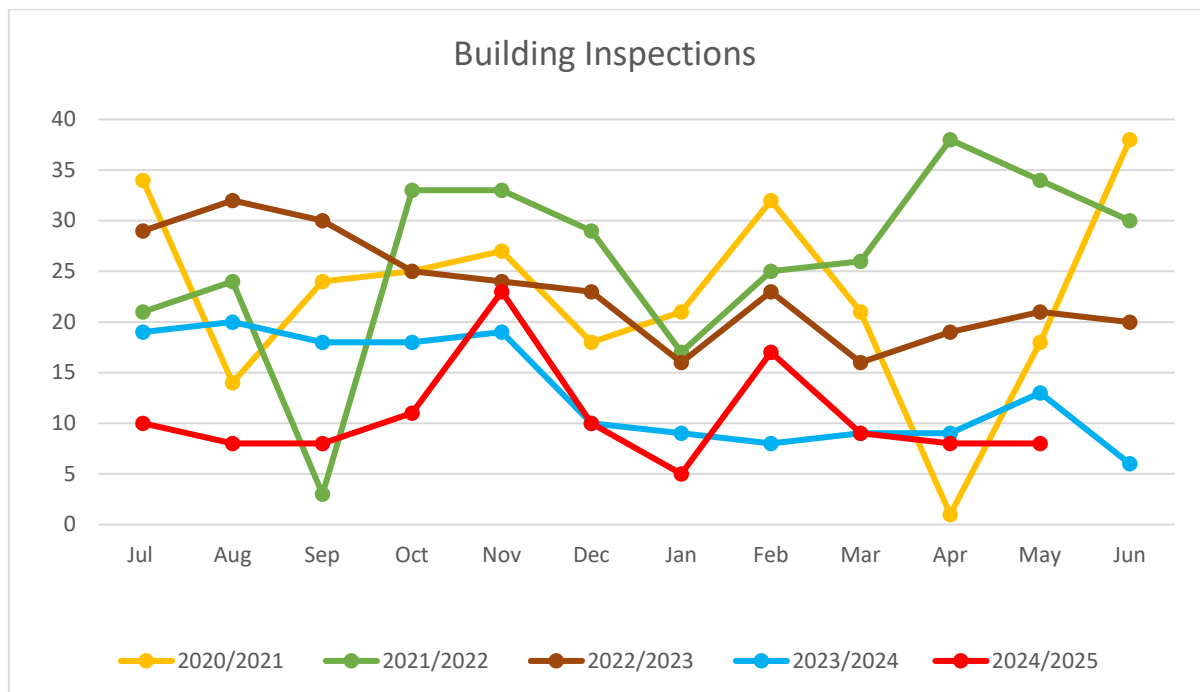
The types of building work for the month included:

- 1 x New Garage
- 1 x Internal Alterations to Three Buildings (School)



Four (4) code of compliance certificates were issued.

Eight (8) building inspections were completed and twelve (12) office meetings.



6.2 Territorial Authority

Four (4) Land Information Memorandum ('LIM') reports were issued in May.

Two (2) Building Warrant of Fitness (BWOFF) Inspections were completed for the month.

We are still waiting on the response to the TA assessment submitted in April 2025. This assessment covers all matters not previously covered in the prior audits.

6.3 General

Council's Senior Building Inspector, Ian Lamb, was presented with a Certificate and medal for 15 years of membership with the Building Officials Institute of New Zealand (BOINZ)

7 **Civil Defence Emergency Management (CDEM)**

The government, through the National Emergency Management Agency, released a consultation document "Strengthening New Zealand's emergency management legislation". Consultation was extended, closing on 20 May 2025. A submission was prepared by Council staff. While the consultation document offered a range of solutions, due to the lack of detail and the short turnaround times, it is difficult to provide fully informed feedback. Once Government determines the clear direction, the next step will be the preparation of the Emergency Management Bill.

Focus this month has been on reviewing our roster and ensuring the best placement of team members to better support in an emergency and meet operational targets set by the Group. The current operational targets for 2024 -2031 are to achieve 80% of 2 shifts of 30 staff being fully trained. Currently we have 37 staff on our roster, unfortunately not all count towards the 2 shifts of 30 due to how this is calculated. We have identified 54 staff are currently active in our training database and we are working through assigning roles to better reflect the training of staff.

We have also been preparing to recruit a new Emergency Management Officer to replace Meagan Edhouse. Meagan will continue to assist Kawerau District Council through her ongoing role with Emergency Management Bay of Plenty.

8 **District Plan**

8.1 District Plan Review

Work is currently underway to prepare a workshop on the proposed Resource Management Reform and the impact on the District Plan review. The purpose of the proposed workshop will be to confirm the refined scope and early consultation topics.

8.2 Resource Consents

One resource consent application was processed to a decision during this period.

Consent Number	Property Address	Description	Decision
RC0009	Manukorihi Drive	Amend conditions of consent 301727 in relation to the stormwater management plan and bund planting.	Approval granted 23/05/2025

8.3 Spatial Plan

The draft 'Our Places – Eastern Bay of Plenty Spatial Plan' was approved for public consultation commencing 16 May 2024 and closing on 9 June 2024.

9 **Policies/Bylaws**

9.1 Gambling Venues and Board Venues Policy

The review of the Gambling Venues and Board Venues Policy has been completed and consultation concluded on 16 May 2025. Submissions are set to be received and heard at the Extraordinary Council meeting on 11 June 2025.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of May 2025 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

May 2025

1 Library and Museum

1.1 Library

May was steady with a number of happenings. Two staff attended the New Zealand Public Libraries Forum held in Rotorua. Sessions focused on artificial intelligence, Library builds, Māori tikanga, national updates, the increasing challenges for collections and activities, the new Public Library website (<https://loveyourlibrary.org.nz/>), and the results of various projects and surveys.

Approximately 50 teenagers from Tarawera High School visited the Library as part of their block week activities. A craft session was held for Mother's Day, making jewellery. Another popular event in May was the free blood pressure checks from the Heart Foundation held over two Tuesdays.

Displays for May were Mother's Day and promoting the Billy McQueen exhibition/art collection using artwork created by the Tarawera High School students.

Library Statistics

	May 2025	YTD 2024/25	May 2024	YTD 2023/24
Items issued	3,061	35,572	3,359	36,105
People visiting	4,589	48,225	4,272	48,501
New members	17	176	12	171
Active members*	1,294		1,385	

*Those people that have used library services in the last 2 years

1.2 Museum

The Museum Technician undertook professional development during May in the Wellington region. This training was partially funded by a grant from National Services Te Paerangi (NSTP) covering travel and expense costs, aimed to significantly enhance curation skills and provide invaluable insights. Activities included attending the National Digital Forum 25 conference, participating in specialised workshops, and visiting a diverse range of cultural institutions including Te Papa, the National Library/Alexander Turnbull Library, Sarjeant Gallery, Whanganui Museum, and the Dowse Art Museum. This was a very valuable learning experience, providing a wealth of knowledge directly applicable to Council's Museum's ongoing development.

Staff continued planning for the next exhibition and ongoing Vernon Browser project work with data collection and checking the focus. Museum staff also ran sessions on the Billy McQueen exhibition during a visit from Tarawera High School students.

As reported in April, Council had a visit from the Fletcher Trust Archivist, whose main focus was on collection commonalities and differences with material relating to the

Fletcher period. While she had no specific feedback, she did comment that KDC was well set up for a small museum.

Sir James Fletcher Kawerau Museum Statistics

	May 2025	YTD 2024/25	May 2024	YTD 2023/24
Exhibitions	0	6	0	6
Vernon Records	May 2025	YTD 2024/25	May 2024	YTD 2023/24
Objects – items added to collection	15	233	24	252
People	70	653	238	783
Documents	28	420	41	936
Photographs	48	738	57	708

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of May was 20.5° and the highest temperature for the month was 23.8° recorded on 16 May 2025.

The accumulated sunshine hours for May was 176 hours and 30 minutes, with the sunniest day being 9 hours and 6 minutes of sunshine which was recorded on 5 May. The Appendix to this report shows a combined graph of the temperatures and sunshine data collected for May.

The total rainfall data was not available at the time of preparing this report.

3 Payments

There were five payments in May 2025, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$156,659.76 - PAYE for Fortnights ending 20/04/2025 and 4/5/2025.
- Draintech Contractors – (1 invoice) - \$85,078.86 – One invoice for Progress Claim 13 Zone 2 & 3 Reticulation Renewals (coded to 403001.02 Pipework Zone 2)
- HEB Contracting – (2 invoices) – Total of \$163,817.16 – One invoice of \$139,908.66 for roading reseals (coded to 402515.03 Subsidised Reseals) and one invoice of \$23,908.50 (coded to 402516.001 Non-subsidised Reseals for WTP of \$9,050.50 and 404042.019 Seal Carparks of \$14,858.00).
- Ōpōtiki Pumps and Irrigation - \$207,697.06 – One invoice for the Water Treatment Pump Station Upgrade Progress Claim 7 - coded to Head Works code 403001.021 of \$106,528.99, to 403001.003 Pipework Zone 6 of

\$93,725.00 and 403001.007 Refurbish Pump of \$18,400.00 less retentions deducted of \$10,956.92).

- Waste Management NZ Ltd - \$100,259.50 (2 invoices) for General Waste for April 2025 of \$99,118.41 and \$1,141.08.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for May and identifies if they have been completed or are still being progressed by the end of the month.

Service	Total	
	Completed	In Progress
Dogs	78	3
Noise	38	0
Building Enquiries	8	1
Trees* & Parks	21	16
Rubbish (Bins & Collections)	49	2
Water	10	0
Wastewater	1	1
Stormwater	3	3
Roading/ Streetlights	15	9
Enforcement/Health/Food/Stock	7	0
Council Buildings/Facilities – Maint.	31	9
Other (Events/Consents/Rates/Vandalism)	13	5
Official Information Requests	2	2
Total	276	51

*Requests relating to the removal of trees are added to a priority list.

For May, 25 requests came via the website/emails and 17 via Antenno. The balance of requests came from phone calls or visits.

5 Funds

The following funds were held at 31 May 2025:

Invested in	\$	Interest Rate	% External
ANZ – on call	751	1.40%	0.02%
BNZ – current & on-call	3,288,327	2.80%	99.28%
Rabobank (on-call)	23,043	2.25%	0.70%
Total Funds (Cash)	3,312,121		100.0%
Internal Loans	1,453,823		
Total Investments	4,765,944		

The following table shows Council's reserve and general funds balances as at 31 May 2025:

	May 2025	May 2024
Reserve Balances		
Depreciation Reserve Funds*	\$4,565,391	\$3,605,289
Total Reserve Balances	\$4,565,391	\$3,605,289
General Funds	\$200,553	\$621,546
Total (comprising funds & internal loans)	\$4,765,944	\$4,226,835

* This includes loan funds uplifted.

The figures show that overall Council has increased cash funds of \$539,109 at the end of May when compared to the same time last year. The Depreciation Reserve Funds have increased by \$960,102 compared to May 2024, of which \$600k was to be utilised to fund the Dog Pound facility extensions, however this capital expenditure will be carried forward to the 2025/26 financial year.

6 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for May 2025, be received.



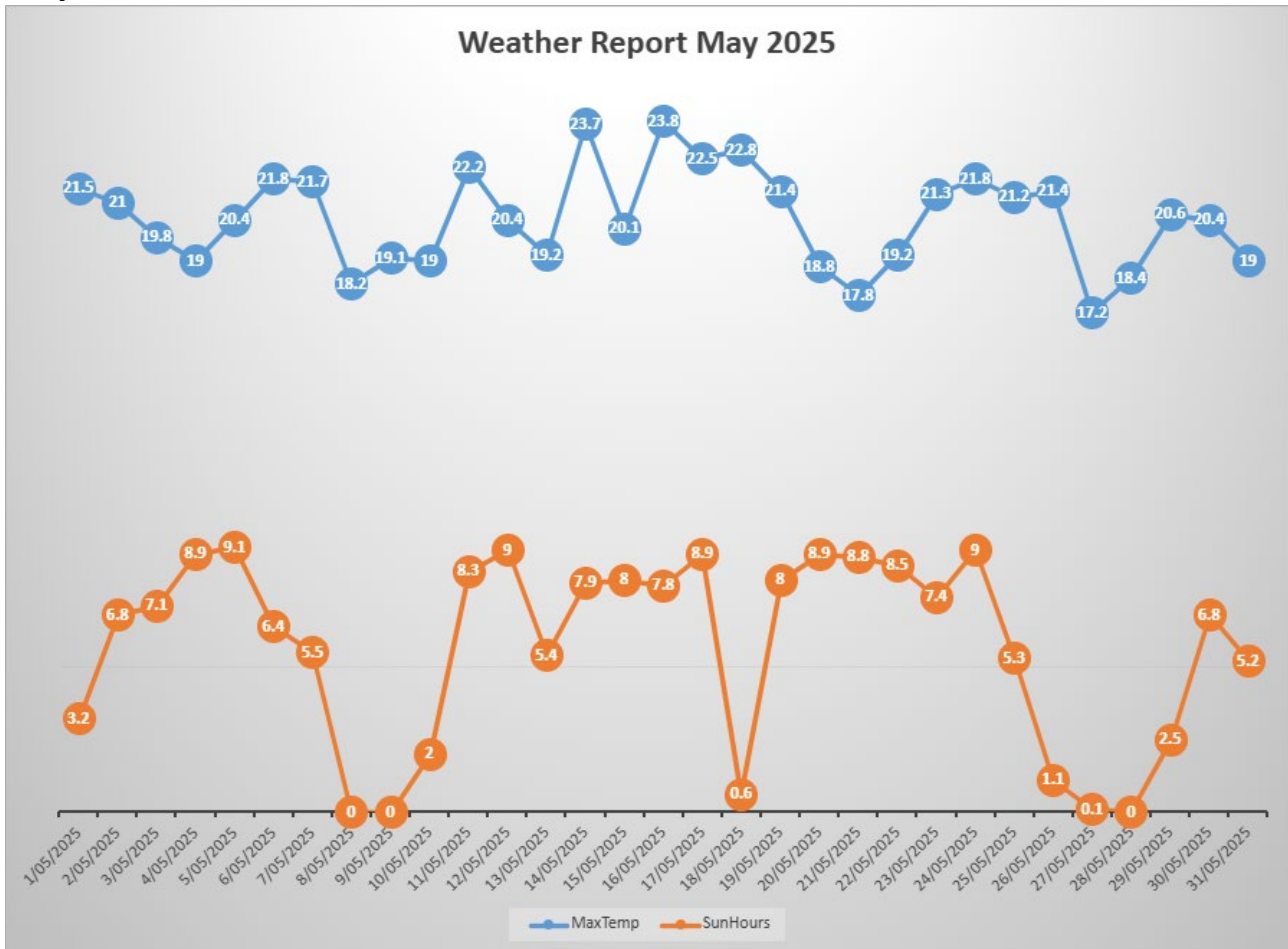
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

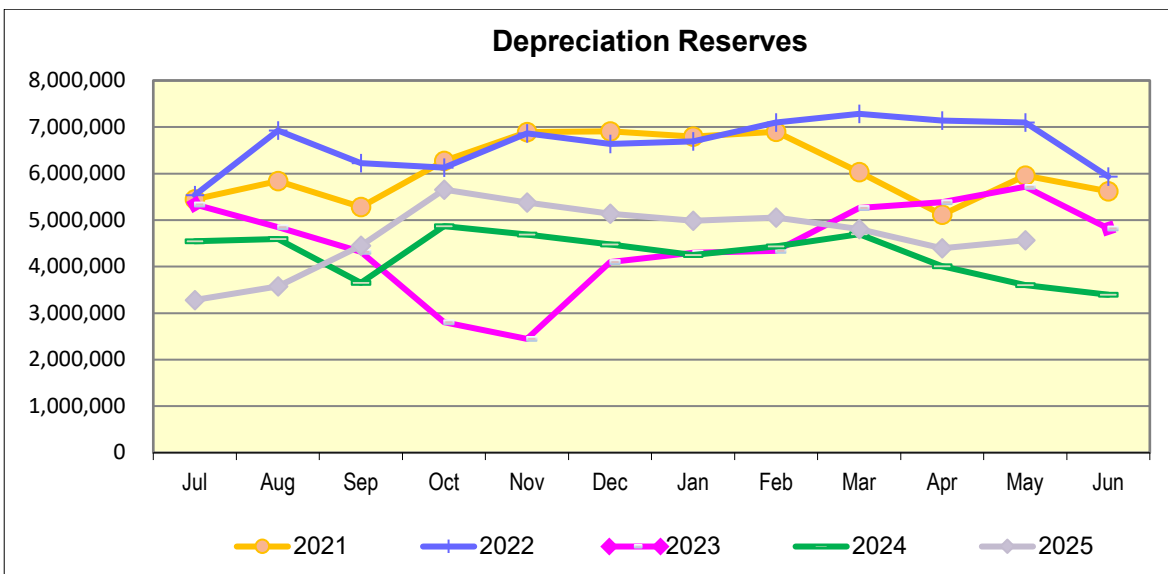
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Appendix

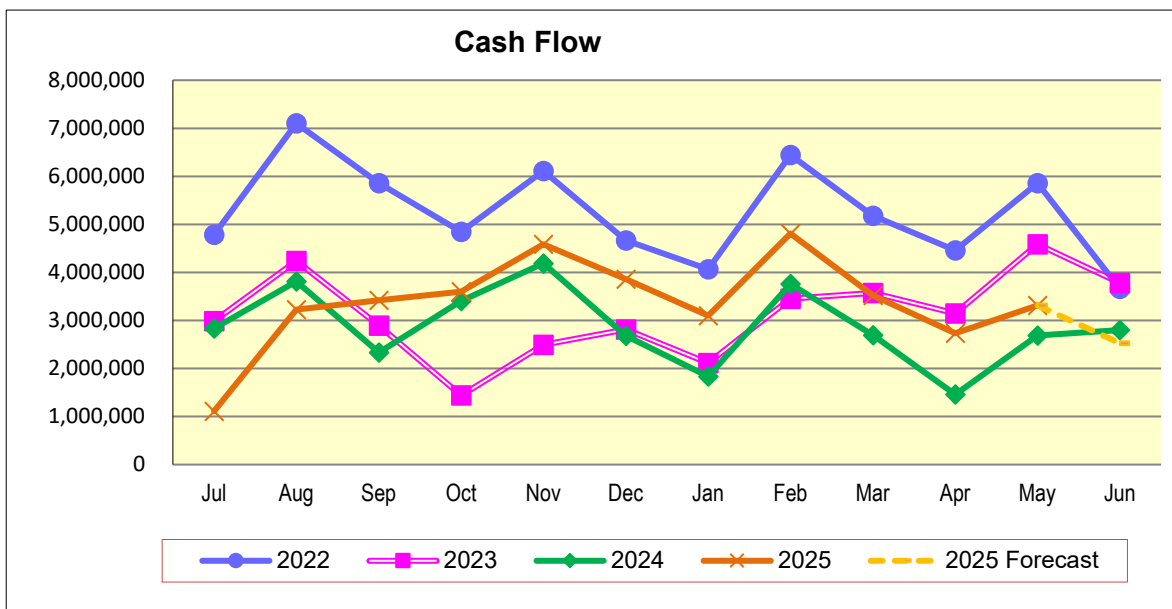
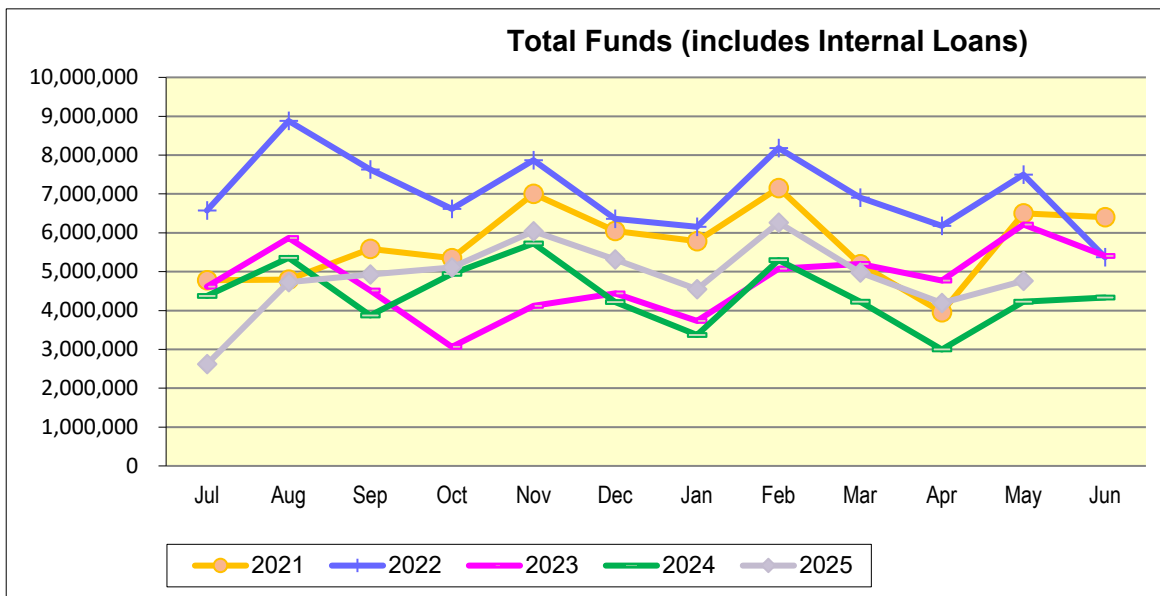
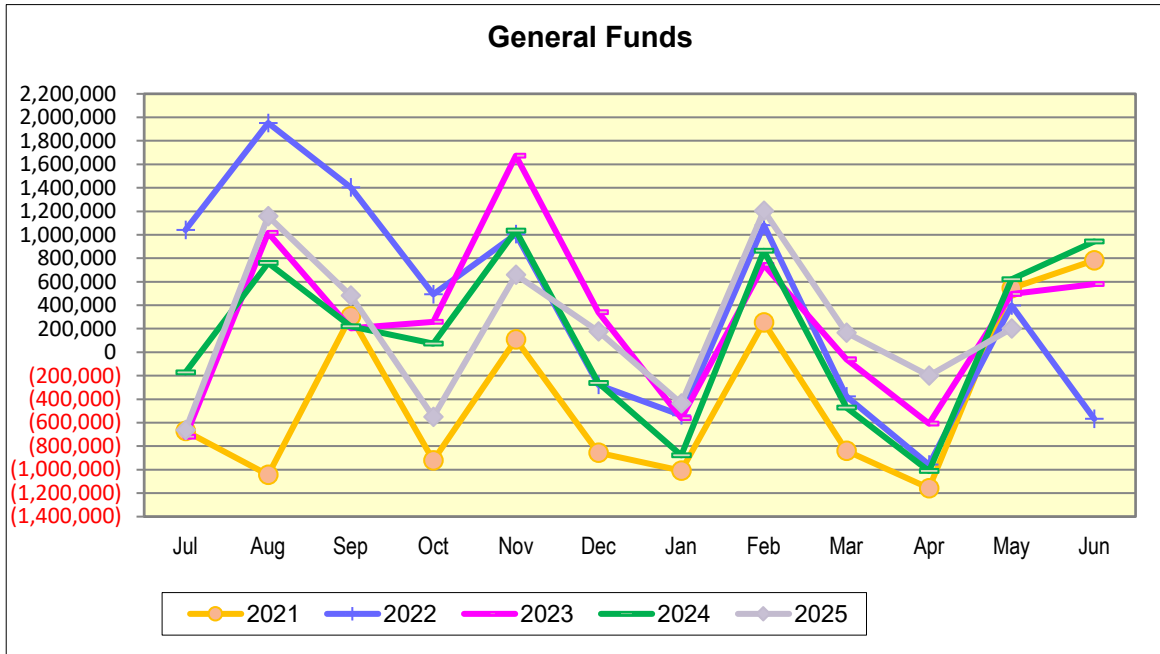
May 2025 - Weather Data



May 2025 – Financial Data



The depreciation reserves funds above includes the loan funding Council has uplifted.



Please note that the 2024/25 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

May 2025

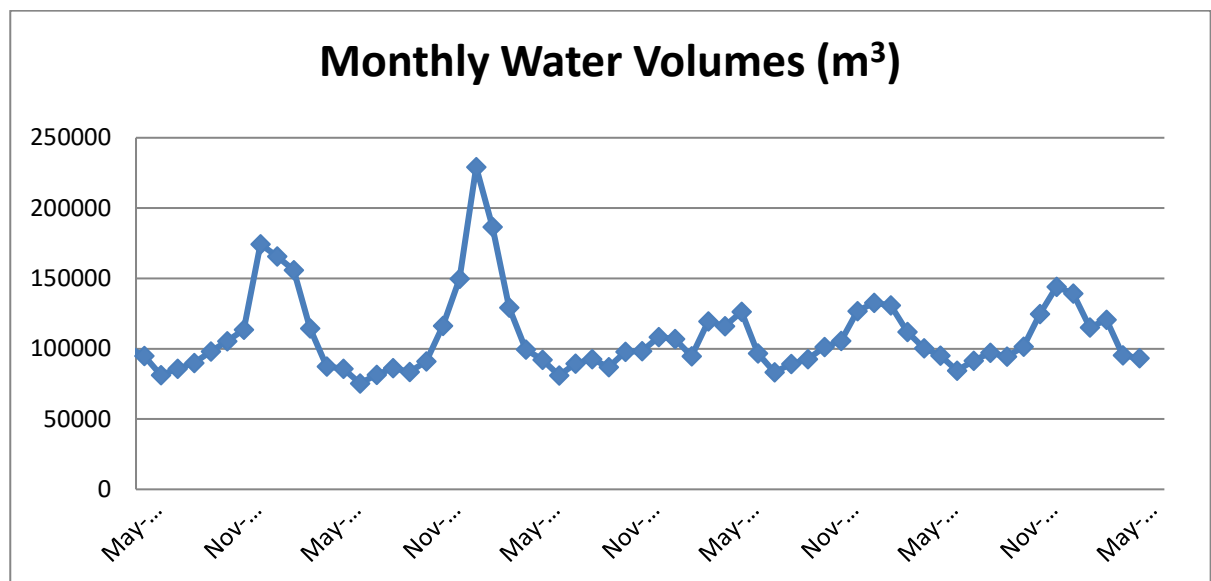
1 Water Supply

Umukaraka Spring has been fully developed, and all necessary telemetry and infrastructure has been established.

Council staff are currently working on renewing the water source consent to ensure long-term approval for the sustainable use of the spring. Ongoing negotiations are taking place with the landowner regarding water usage. Once all feedback is gathered, the consent application will move to the final review stage with the Bay of Plenty Regional Council.

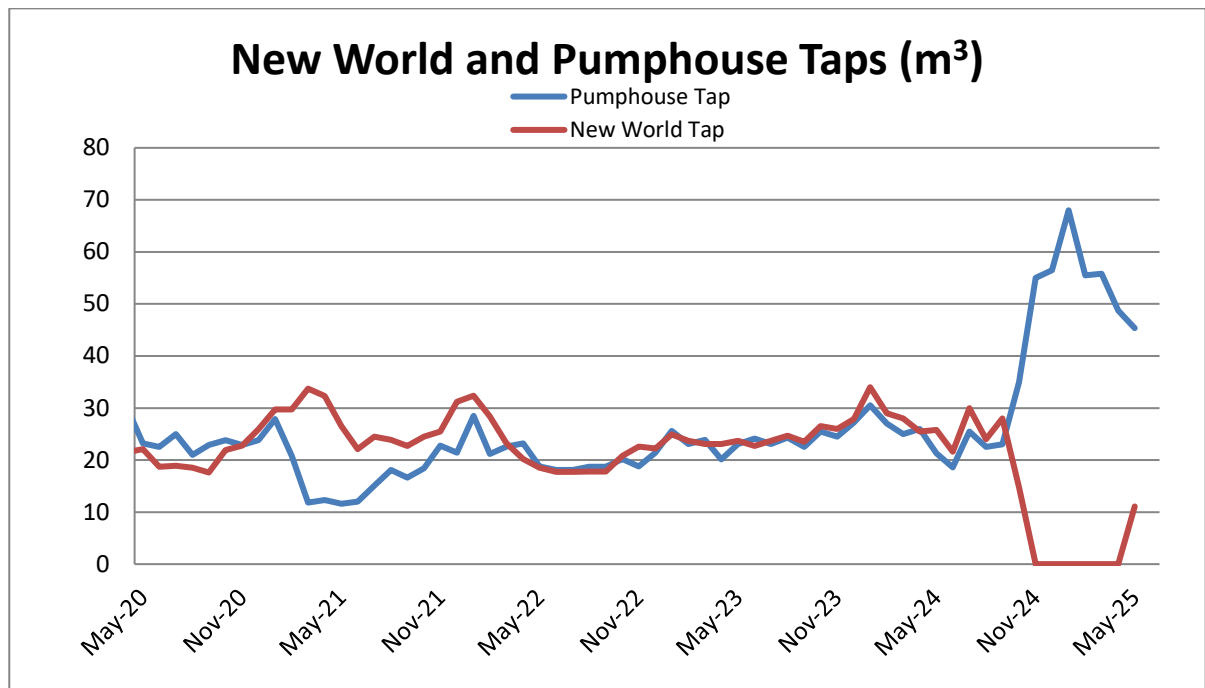
1.1 Use

The district's water consumption for the month was 93,265 m³, compared to 95,292 m³ used in April 2025. The graph below illustrates the monthly volume of water used (in m³) over the past five years for reference.



In May 2025, the water consumption recorded for the New World car park was 10 m³, while the pumphouse located on River Road supplied 45.35m³.

The attached graph illustrates the monthly water usage (in cubic metres) over the past five years.



1.2 Water Quality

All routine supply samples tested negative for E. coli.

No reports of low pressure or dirty water were received.

1.3 Reticulation

A contract has been successfully awarded for the next phase of reticulation replacement in Zones 5 and 6. This phase involves replacing 12 kilometres of piping.

The materials required for the project have been ordered and delivered. The installation of reticulation along Waterhouse Street has been completed, and efforts are currently focused on replacing piping along Porritt Drive, where approximately 50% of the necessary work has already been accomplished.

The contract includes provisions for drilling through rock. In certain instances along Waterhouse Street, it was necessary to excavate piping trenches to navigate around boulders. This activity will incur additional costs for the project.

2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant did not experience any breaches of its resource consent conditions.

In May, there were no sewer overflows or blockages.

Renewal and upgrade works are currently in progress, as outlined in the attached project schedule.

3 **Roading**

Renewals and maintenance have been undertaken throughout the district, including pothole repairs, footpath improvements, and replacements of kerbs and channels. Focus areas:

- Renewal of stormwater cesspits, with a total of 30 cesspits completed, including the renewal of the surrounding kerbs and channels. This project is scheduled to continue until June 2025.
- Maintenance of the Waterhouse Bridge included the removal of old and damaged wooden sections of the fence, which were then replaced with new timber. The wooden fence and steel gate was also painted. Additionally, missing signs, including weight limit signs, were reinstalled.
- Street sweeping and gutter cleaning was completed in 50% of the district.
- 25 m2 of Footpaths replaced
- The street sign cleaning schedule has been completed for the district, which also included the replacement of 20 signs.

The peer review for the Hardie Avenue drainage designs has been completed successfully. The review documentation, along with all the comments and recommendations from the peer review team, is currently being evaluated. The finalised designs are scheduled to be submitted to the New Zealand Transport Agency (NZTA) in June 2025. This submission aims to ensure that all components of the drainage system comply with the minimum requirements set by NZTA and effectively address any potential concerns.

4 **Stormwater**

There were no instances of stormwater flooding or significant failures in May. Tree root clearing and cutting was performed on stormwater cesspits and piping across the district.

5 **Parks and Reserves**

The parks and reserves teams have concentrated their efforts on the following activities in the district:

- Annual bedding preparation for the winter season
- Identification and maintenance of hazardous trees
- District-wide mowing operations
- Weed spraying activities across the district
- Maintenance and repairs of boundary fences
- Inspections and maintenance of playgrounds
- Pest control for all Council-owned public facilities
- Manufacturing of new benches for the Cemetery
- Street tree maintenance of the tree canopy that affects vehicular movements
- Leaf blowing and vacuuming across the district

6 Maurie Kjar Aquatic Centre

All pools are currently operating within their designated water quality ranges. This includes maintaining the chemical balance of pH, Free Available Chlorine (FAC), water hardness, and alkalinity. The pools have met the monthly monitoring requirements set by the regional council for faecal matter and bacteriological levels.

The pools are heated using a local steam bore. During winter, the average temperature of the main pool ranges from 33 °C to 35 °C, while the average temperature of the spa pool ranges from 38 °C to 40 °C. These temperatures can be affected by ambient conditions such as rain and colder overnight temperatures.

7 Refuse Collection

There were no disruptions to refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transportation of refuse to Tirohia continued without disruption.

9 Recycling Collection

The recycling collection proceeded smoothly; however, disposal operations faced staff shortages, resulting in some mixed recycling being landfilled.

10 Vandalism

Vandalism throughout the district included the following incidents:

- Eight square metres of graffiti was reported. The main areas affected were the museum and the town centre playgrounds. The graffiti was removed, and the affected areas were repainted. The total cost of repairs was \$310.
- Museum: The tempered glass window was damaged and needed to be replaced at a cost of \$3,820.00.
- Recreation Centre: The beam lift used for roof repairs was damaged. The repair cost amounted to \$1,809.00.
- Street Signs and Name Blades: Six vandalised street name blades and poles were replaced at a total cost of \$2,300.00.
- Information Centre: A broken window glass was replaced for \$710.00.

There have been occurrences of vandalism resulting in damage to the fences, gates, and entrances of public parks. The primary factor contributing to this damage appears to be individuals attempting to gain vehicular access to the river and other popular recreational areas.

11 Buildings and Facilities

The detailed design work for the Animal Shelter and Rehoming Facility has been received and is being reviewed by staff.

The investigation report for the foundation improvement works at the Maurie Kjar Aquatic Centre was completed. Estimation work is ongoing.

Renovations are underway for the recreation centre kitchen, storage areas, and ceiling.

12 Maintenance, Projects & Schedule

The attached report (Appendix 1) includes the project schedule for the financial year 2024/25.

13 **RECOMMENDATION**

That the report from the Group Manager, Operations and Services for the month of May 2025, be received.



Riaan Nel, B. Tech, BSc Hons

Group Manager, Operations & Services

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Activity	Period	Type	May-25	TOTAL YEAR	YTD	%	Comments
AR Roads Subsidised Programme	402515 001	Renewal/Capital	Kerb Replacement	83,000	87,000.00	105%	This exceedance was due to additional scope identified during execution. The cost will be balanced in the overall budget.
AR Roads Subsidised Programme	402515 002	Renewal/Capital	Street Light Upgrade	40,000	39,814.00	100%	
AR Roads Subsidised Programme	402515 003	Renewal/Capital	Reseals	135,000	125,000.00	93%	Completed to be invoiced
AR Roads Subsidised Programme	402515 004	Renewal/Capital	Pavement Treatment	75,000	61,889.00	83%	
AR Roads Subsidised Programme	402515 013	Renewal/Capital	Footpath Replacement	57,000	45,800.00	80%	
AR Roads Subsidised Programme	402515 019	Renewal/Capital	Storm water catch-pit renewal	60,000	24,000.00	40%	Planned work May June 2025
AR Non Subsidised Programme	402516 001	Renewal/Capital	Reseal Carpark	30,000	22,784.00	76%	
Water Supply Availability	403001 002	Renewal/Capital	Pipework Zone 2	2,513,862	1,779,000.00	71%	Zone 5 & 6 Work commenced - YTD actual \$254k
Water Supply Availability	403001 003/05/07/21	Renewal/Capital	Reticulation Replacement Zone 6/Headworks/Valves/Pump Refurbish	797,217	780,000.00	98%	
Water Supply Availability	403001 004	Renewal/Capital	Replace Tables	50,000	17,376.00	35%	
Water Supply Availability	403001 010	Renewal/Capital	UV Tube Replacement	15,000	13,000.00	87%	
Water Supply Availability	403001 030	Renewal/Capital	Lime and Fluoride System	419,000	419,000.00	100%	Fully funded by MOH
Wastewater Availability	403520 002	Renewal/Capital	Pipework Zone 1	1,400,000	803,000.00	57%	Exceedance of this contract due to drilling and excavations through rock and boulders.
Wastewater Availability	403520 004	Renewal/Capital	Milli Screen Renewals	58,776	400.00	1%	Long lead item - Roll Over to FY 26
Wastewater Availability	403520 011	Renewal/Capital	Wastewater Treatment Plant	389,670	36,170.00	10%	Project under way to renew the Raw Pit
Swimming Pools Availability	404031 001	Renewal/Capital	Club Rooms	39,749	0.00	0%	Engineering work underway
Swimming Pools Availability	404031 002	Renewal/Capital	Spa Pool	25,000	20,000.00	80%	
Swimming Pools Availability	404031 024	Renewal/Capital	Pool Floor	23,030	7,700.00	33%	Move FY26 Shutdown
Swimming Pools Availability	404031 061	Renewal/Capital	Filtration system	107,360	106,000.00	99%	
Recreation Centre	404035 005	Renewal/Capital	Building - Various	25,000	4,000.00	16%	
Recreation Centre	404035 020	Renewal/Capital	Cladding/Roof	100,000	94,106.00	94%	
Town Hall Availability	404036 009	Renewal/Capital	Roof	50,000	37,683.00	75%	
Passive Reserves	404042 002	Renewal/Capital	Boundary Fence	19,000	17,100.00	90%	
Passive Reserves	404042 019	Renewal/Capital	Seal Carparks	15,800	12,920.00	82%	Completed work - To be Invoiced
Dog Pound	405061 001	Renewal/Capital	Extension of facilities	596,502	6,000.00	1%	
Fields Amenity Buildings	405062 001	Renewal/Capital	Prideaux Park Pavilion - Electrical Equipment	20,000	0.00	0%	
District Office Building	405064 001	Renewal/Capital	Replace Air Conditioner	13,500	9,000.00	67%	
District Office Building	405064 020	Renewal/Capital	Flashings Spoutings	60,000	60,000.00	100%	
Vehicles & Plant	60 80 01 7600	Renewal/Capital	Plant Renewals	249,200	172,519.00	69%	
				7,447,656	4,801,211.00	64%	

MONTHLY REPORT

ECONOMIC AND COMMUNITY DEVELOPMENT

May 2025

1 Economic Development

Kawerau to Edgecumbe Electricity Lines - Thermal Upgrade

In 2022, Transpower, the national electricity grid operator, identified the electricity lines connecting Kawerau and Edgecumbe for “thermal upgrade”. This upgrade means Transpower can operate the lines at higher temperatures. The higher the temperature at which the lines can operate, the more electricity they can convey. Transpower expects completion by 30 June 2025.

The Kawerau lines connect both north and south. The north lines run to Edgecumbe, which then convey power on an east-west axis to the East Cape and Western Bay of Plenty. The south lines run past Pūtauaki, connecting to Matahina Dam, and then conveying electricity to the Wairakei network in the Taupō District.

Transpower’s thermal upgrade aligns with Kawerau’s strategic position as a renewable energy centre. The upgrade helps unlock further electricity generation potential. At the time of writing, the Kawerau District – including Matahina Dam which conveys its electricity through the Kawerau network – generates approximately 300MW of electricity. When TOPP2 completes its commissioning this rises to approximately 350MW.

Geothermal Week

Amplify, the economic development arm of the Taupō District Council, is running its annual Geothermal Week from 28 July to 2 August 2025. The week is designed to showcase the potential for geothermal electricity generation to reduce both carbon emissions and the price of energy for industrial and residential consumers. With Kawerau’s position as a renewable energy centre, and in the interests of sharing knowledge, Council staff have been in contact with Amplify to learn more about their approach to marketing renewable energy and to identify opportunities for future collaboration.

Economic Development Steering Group

At the direction of the Chief Executive, the operational staff are convening an in-house economic development steering group. The steering group will work cross-functionally to monitor economic development opportunities in the District and, in time, prepare advice to Council. The group includes the following members:

- CEO Morgan Godfery
- Manager Economic and Community Development Lee Barton
- Manager Communications, Engagement, and Residential Developments Tania Humberstone
- Mayoral Aide Majeane Rogers
- Senior Executive Assistant to the Mayor and CEO Pari Maxwell

The cross-functional makeup of the group reflects that economic development is relevant across the organisation and requires a mix of policy, communications, administrative, and relationship expertise.

2 Kawerau isite Visitor Information Centre

As part of Council's Visitor Information Centre status isite staff are required to engage in ongoing training. In April, staff were engaged in the new "100% Pure" workshop modules. Alongside this training – and day-to-day business – isite staff are also working on creating an updated community directory to assist enquirers as well as working to remove outdated information regarding access to the Tarawera Falls from external (i.e. non-Council) websites. With the increasing popularity of the Falls as an Instagrammable location, Council is working in partnership with Māori Investments Ltd to ensure accurate information is maintained online.

Key Monthly Statistics – April 2025

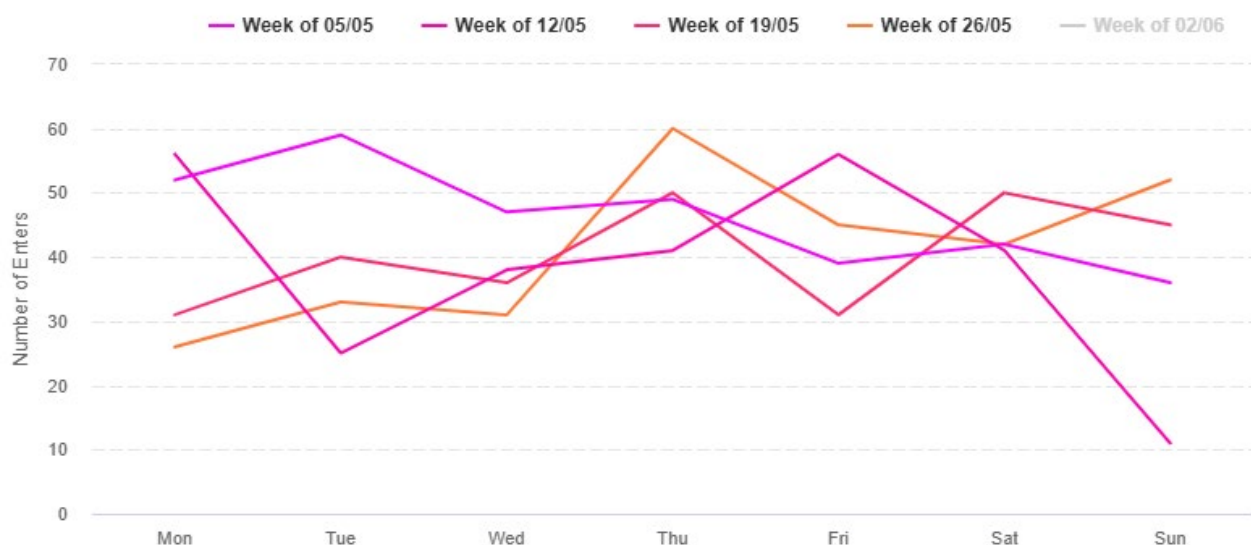
Activity	Apr. 2025	May. 2025	% difference (to Mar. 2025)	May. 2024	% difference (to Apr. 2025)
Visitor enquiries	1175	1260	7%	1104	14.1%
Forest permits	134	138	3%	140	-1.4%
Public toilet use	2475	NA	NA	1390	NA
M/home power	10	12	17%	18	-33%

NB: Staff identified footprint sensor data recording public toilet use was inconsistent (e.g. the sensor was recording movement during hours the public toilets were closed). Repair will be scheduled.

52 Week Monthly **Weekly** Daily



Weekly Foot Traffic (Enters)



Run Custom Ranges

3 **Community Activities**

Events registered for May - July 2025

- **Hilarious Comedy Hypnosis Show**
Sunday 25 May - Town Hall
- **Ngāti Tūwharetoa Settlement Trust Open Home Day**
Saturday 7 June – 15 and 15A River Rd
- **Elevate Kawerau Community Concert**
Saturday 12 July – Recreation Centre

4 **Youth Projects**

Kawerau Youth Council (KYC)

The KYC met officially on 28 April and resolved that the monthly meeting dates will occur on the first Monday of each month in the Council Chambers. The following dates are upcoming:

- Monday June 2
- Monday July 7
- Monday August 4
- Monday September 1
- Monday October 6
- Monday November 3

RECOMMENDATION

That the report on Economic and Community Development for the month of May 2025 be received.



Morgan Godfery
Chief Executive Officer

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

May 2025

1 Communication


1.1 Community Pānui | Update

Two pānui | newsletters completed – 6 and 22 May

1.2 Significant Communications:

- 1.2.1 Includes: Boundary Reorganisation function, Cemetery naming structure unveiling, Matariki Tribute Video, Community Award Nominations, Stand for Council, Disaster Preparedness Survey, Weather Warnings and Sports Bay of Plenty meet the funder hui
- 1.2.2 Council Operations and Services includes: Open Consultations (Long Term Plan 2025 – 2034, Local Water Done Well, Our Places – Eastern Bay Spatial Plan and Draft Gambling Policy); Council meetings; Rates due dates, AA service and isite closures, Maurie Kjar Aquatic Centre pools updates and notices, road works, King's birthday weekend hours, Council closure for Health and Safety Awards and Council vacancies, water shutdowns, rates, dog registrations, Candidate Information Evening and upcoming 2025 elections.

Council Communication Channels overview

Website  15,325 visits (increase). Top Page Visits: Homepage, Rates Property Search, Maurie Kjar Aquatic Centre, District Library, vacancies and Have your say! Community Consultations.

Social Media






Facebook

 4,586 visits
 58,707 reach
 5,766 followers



Instagram

 25 visits
 154 reach
 209 followers

Top content: Hiring new waterworks operator, Maurie Kjar Aquatic Centre private hires, heavy rain watch, Pekatahi Bridge closure and casual lifeguard vacancy and boundary reorganisation.

1.3 Website Renewal Project

Project continuing. Content clarification and priorities. Online services assessment for the community.

2 Elections

2.1 Local Government Elections 2025

Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025. Electoral Legislation requires Council to encourage participation of the community via candidates standing, enrolments and voter participation.

Basis of Elections (following 2024 Representation Review):

- The Mayor elected 'at large' (by the whole district)
- Two Councillors elected at large (district wide)
- Three Councillors elected from the Kawerau Māori Ward and
- Three Councillors elected from the Kawerau General Ward

At the Ordinary Council Meeting on 26 March 2025, Council unanimously passed resolution for Kawerau District candidates' names to be listed in alphabetical order in the Elections' Handbook and in May the Council adopted the Election Signs' Policy and the Communication by Elected Members' Policy in a Pre-Election Period.

Election 2025 - Next Steps:

24 June - Candidate Information Briefing at Rautahi Marae (5.15pm start)
 25 June - Pre-Election Report planned to be tabled for adoption
 3 July - Stand at Kawerau Markets with Electoral Commission enrolment drive
 4 July - Candidate Nominations Open (available Council Office and Online)
 10 July (midnight) - Pause begins for people eligible to change rolls from General to Māori, or Māori to General
 11 July – Pre-Election Period commences (11 July to 11 October)
 1 Aug 12 noon - Candidate Nominations Close
 11 Aug – Election Advertising can be displayed (Signs' Policy)
 9 Sept - Voting Papers delivered to people who are enrolled
 9 Sept - Special Voting Period Opens
 10 Oct (midnight) – Signs and Election Hoardings must be removed
 9 Sept-11 Oct – Voting Documents can be dropped back to voting boxes at Council Office, Library or Kawerau New World
 17 Oct – Official Declaration of 2025 Election Results and Poll Results
 29 Oct – Inauguration of Kawerau District Council 2025-2028

3 Engagement

3.1 Long Term Plan 2025-2034

Engagement and consultation process completed during 11 April to 12 May 2025 with 23 submissions received. Submission hearing completed on 28 May 2025, with two submitters heard by Council. Council thanks and acknowledges BOPRC Eastern Bay Councillor Malcolm Campbell and Sport BOP GM

Strategic Partnerships Larissa Cuff and Locally-Led Advisor Devena Ruwhiu-Edmonds for presenting their submissions to the Council.

Key Dates:

9 April – Council resolves to consult following Audit NZ completion of the Long Term Plan 2025-2034 Comprehensive Consultation Document.

9 April – 12 May – Consultation meetings completed and Significant advertising and marketing completed

28 May – 23 submissions received. Hearing for Submitters and Deliberations by Council

4 June – Extraordinary Meeting Confirmation of Consultation Outcomes

25 June – Council will adopt the Long Term Plan 2025-2034 and associated policies and supporting documents

1 July 2025 onwards – Council responds to submitters

3.2 Local Water Done Well

Consultation material prepared and schedule of consultation meetings held in parallel with the Long Term Plan. Consultation completed from 11 April to 23 May 2025. A comprehensive consultation document for Local Water Done Well was adopted at an Extraordinary Meeting on 14 May 2025. At closing, 109 submissions have been received.

On 18 June 2025, an Extraordinary Meeting will be held for those submitters who wish to present their views to the Mayor and Elected Members.

3.3 Draft Gambling Venues Policy

Consultation process closed on 16 May (open 14 April to 16 May 2025). Eight submissions have been received.

3.4 Our Places - Eastern Bay Spatial Plan

Consultation by Kawerau District Council regarding Our Places Eastern Bay Spatial Plan re the collaborative plan for future growth of the district by some 650 homes and respective industrial growth over the next 30 years. Submissions close on 9 June 2025.

4 Residential Developments – *Current Status*

The table below shows the surplus/deficit to date for each of Council's residential developments (*construction costs):

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4 / 2	29	64
Sections / Units Sold	22	1	29	52
Remaining Sections / Units	9	3 / 1		12
Units completed		2	29	31

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Units under construction				
Surplus/ (Deficit) to Date	291,230	(597,995)	37,748	
<u>Breakeven</u>				
Sales still required to break-even	0	1	0	

4.1 **Porritt Glade Lifestyle Village**

General maintenance ongoing including signage to be erected at entranceway.

4.2 **Central Cove**

Discussions with Generation Homes re potential sales.

4.3 **Duplex Build 53A Bell Street and Hine Te Ariki**

Investigating sales options for the three-bedroom Bell Street unit.

4.4 **Stoneham Park Residential Development**

Preliminary stormwater modelling underway, with changes to the subdivision land surface requiring further modelling and verification. Update and site visit to Stoneham Park undertaken in late May with Veros Director.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of May 2025 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development

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