



KAWERAU DISTRICT COUNCIL

Te Kaunihera ā rohe o Kawerau

TAONGA O TE WHENUA - TREASURE OF THE LAND

**The Meeting of the
Regulatory and Services Committee
Will be held on Wednesday 12 March 2025
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Andrews

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.

2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 12 March 2025
commencing at 9.00am**

A G E N D A

1 Karakia Timatanga | Opening Prayer

2 Apologies

3 Leave of Absence

4 Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

5 Public Forum

PART A – REGULATORY

6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 8

Attached is the report from the Group Manager, Regulatory and Planning covering Regulatory and Planning Services activities for the month of February 2025.

Recommendation

That the report from the Group Manager, Regulatory & Planning Services for the month of February 2025 be received.

PART B – NON REGULATORY

7 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 9 - 14

Attached is the report from the Group Manager, Finance and Corporate Services covering Finance and Corporate Services activities for the month of February 2025.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of February 2025 be received.

8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)

Pgs. 15 - 20

Attached is the report from the Group Manager, Operations and Services covering Operations and Services activities for the month of February 2025.

Recommendation

That the report from the Group Manager, Operations and Services for the month of February 2025 be received.

9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 21 - 25

Attached is the report from the Economic and Community Development Manager covering Economic and Community activities for the month of February 2025.

Recommendation

That the report from the Economic and Community Development Manager for the month of February 2025 be received.

10 Monthly Report – Communication and Engagement (Communication and Engagement Manager) (340100)

Pgs. 26 - 29

Attached is the report from the Communication and Engagement Manager covering Communication and Engagement activities for the month of February 2025.

Recommendation

That the report from the Communication and Engagement Manager for the month of February 2025 be received.

11 Karakia Whakamutunga | Closing Prayer

M Godfery
Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

February 2025

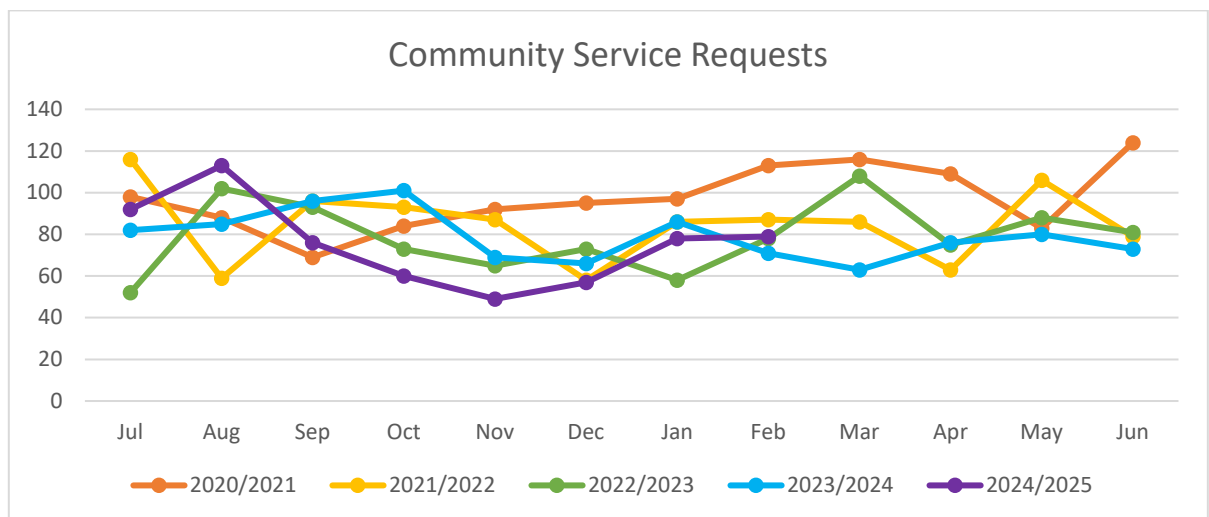
1 Animal Control

1.1 Dog Registration

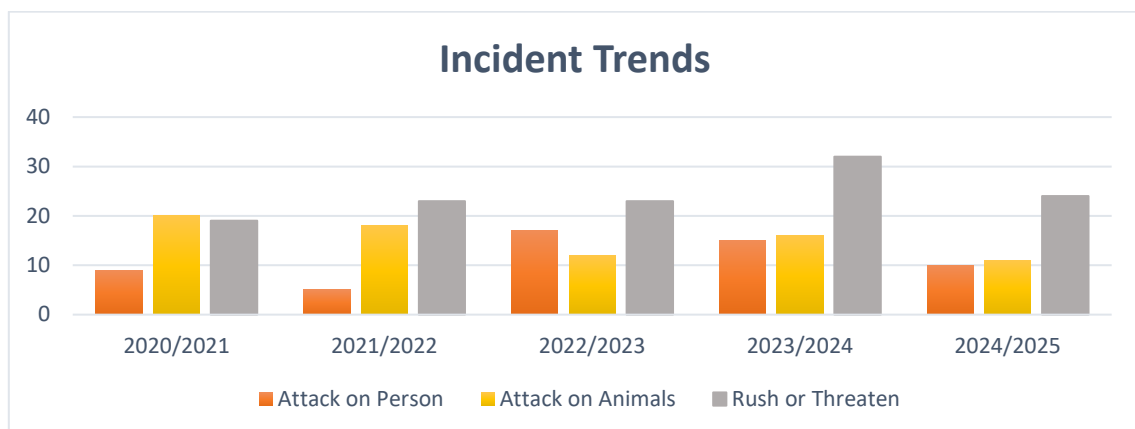
At 28 February 2025, there are 1,332 dogs registered of the 1,356 dogs listed on the dog register for 2024/2025. This represents 98.2% of known dogs.

1.2 Dog Control - Ranging, Complaints and Incidents

A total of seventy nine (79) service requests were responded to during February 2025.



This included fifty eight (58) statutory occurrences (barking, roaming, attacks) attended by Council. These related largely to complaints of barking (17) or roaming (28).



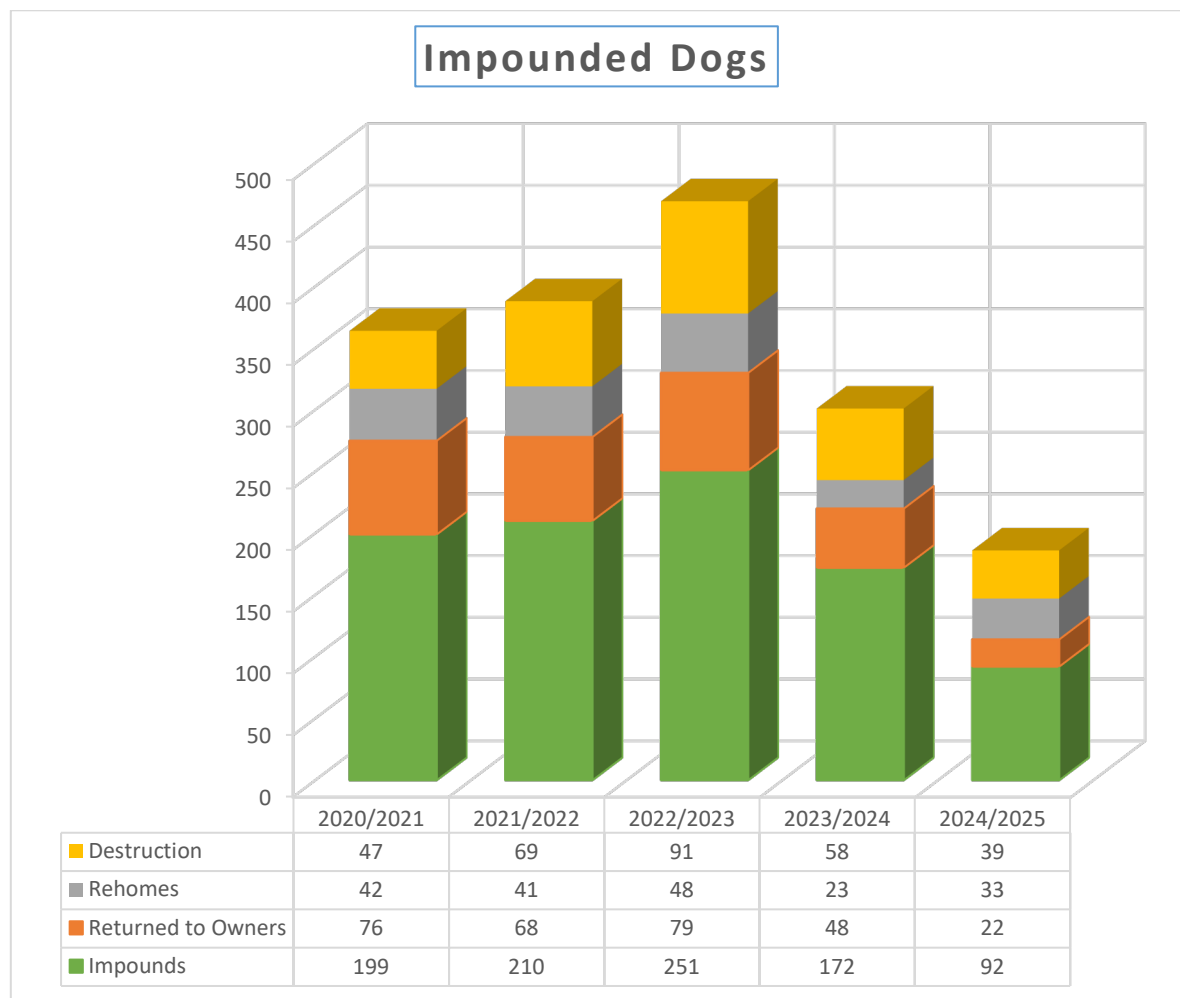
During February, we received two (2) reports of an attack on animals, two (2) attacks on a person and three (3) reports of a rush.

One attack related to a woman walking her dog, when two dogs attacked her dog and she was bitten in the process. Two dogs were seized as suspected culprits however it turned out they were not the dogs involved.

One attack occurred when the person exited their vehicle in their driveway and was rushed at by the neighbour's dog resulting in their pants being ripped. This dog was also involved in one of the rush incidents on a different occasion and in relation to a different person. Infringements have been issued and dog impounded. Work is ongoing to ensure a fence will secure the dog.

For the two attacks on animals, one dog was located, impounded and infringements issued and staff are still trying to speak to the owner of the dog involved in the other incident.

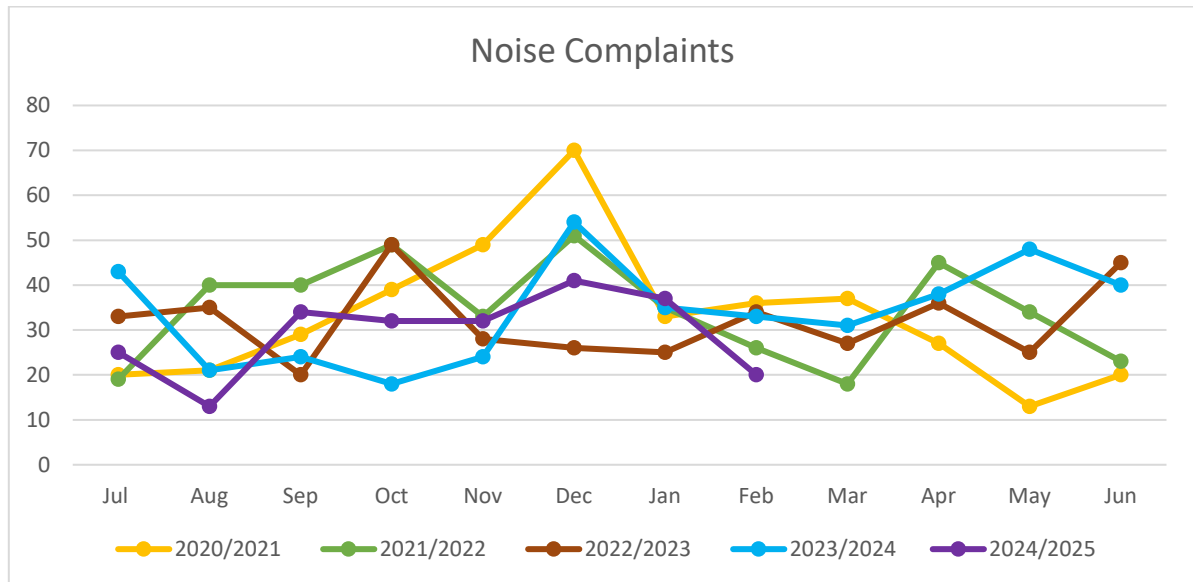
All three incidents have been resolved with three infringements issued and three properties required to make adjustments to their properties.



During the same period, eleven (11) dogs were impounded, five (5) dogs were returned to their owners, five (5) dogs were destroyed and three (3) dogs were rehomed.

2 Monitoring and Compliance

There were 20 noise complaints in February 2025. No incidents were found to be excessive.



3 Alcohol Regulation

The alcohol licenses for Super Liquor and Liquor Hut were opposed on their last application renewal in late 2023. Negotiations are taking place between the parties' lawyers. Outcome is yet to be determined.

Other licensing applications have been processed without issue.

4 Food Safety and Premises

Over the last month, the following work was completed:

Three food control plan verifications were completed, two have acceptable outcomes, and one unacceptable outcome with actions identified to rectify the situation and a further inspection will be required.

One new food control plan registration received (Kawerau Bowling Club) and one food control plan registration expired (Sage Produce).

The Food Safety Training Course for Kawerau businesses is set for 10 March 2025, with thirteen (13) registering their interest. Operators with recent unacceptable verifications have been encouraged to attend.

Final documentation has been received from the Ministry of Primary Industries in regards to the new Annual Domestic Food Business Levy. Staff are still working through the documents to confirm final requirements and processes.

5 Environmental Health

No complaints received for this month.

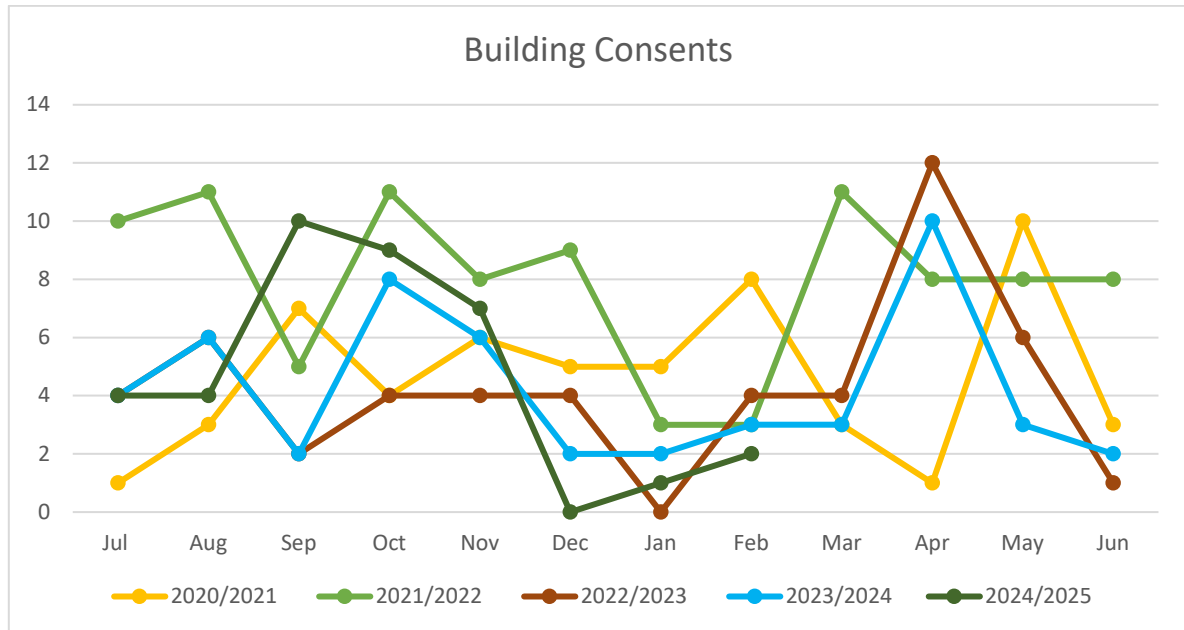
6 Building Control

6.1 Building Consent Authority (BCA)

Only two (2) building consents were issued for the period of 1 February 2025 to 28 February 2025.

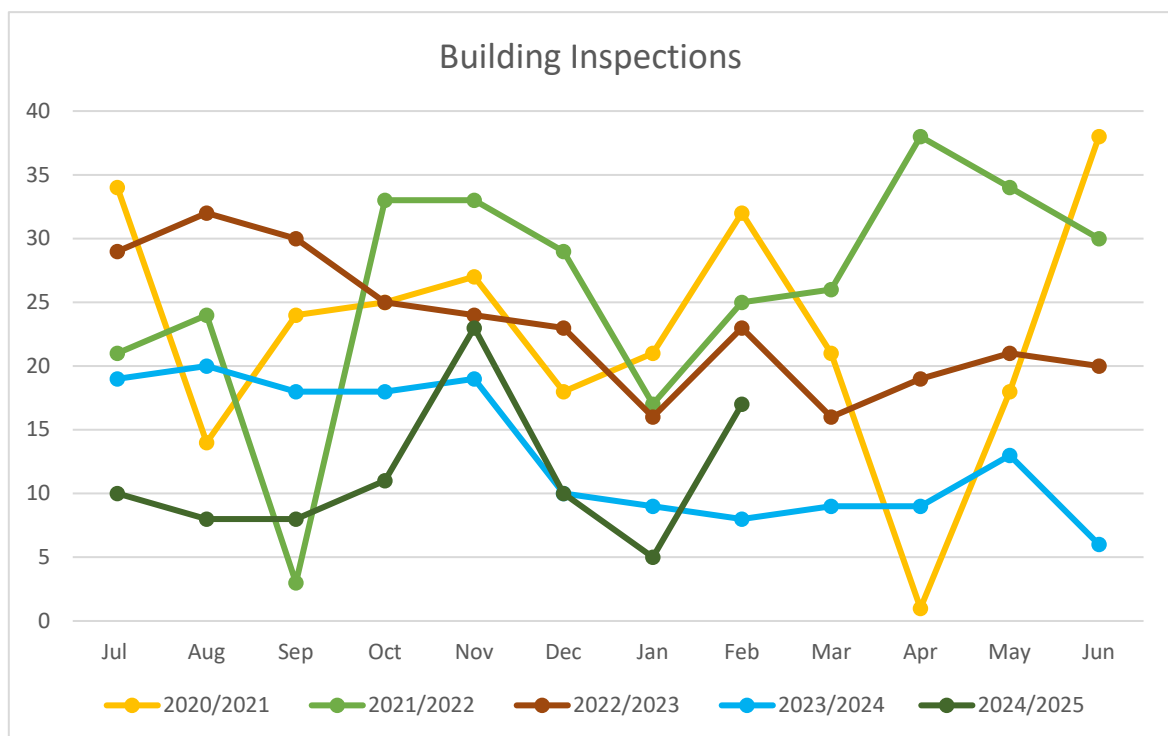
The types of building work for the month included:

- 1 x Solid Fuel Heater
- 1 x Bathroom Alteration



Two (2) code of compliance certificates were issued.

Seventeen (17) building inspections were completed and eight (8) office meetings.



6.2 Territorial Authority

Four (4) Land Information Memorandum ('LIM') reports were issued for February.

Nine (9) Building Warrant of Fitness (BWOFF) Inspections were completed for the month. We are on track to meet the required 33% of all BWOFFs audited each year.

7 **Civil Defence Emergency Management (CDEM)**

The Emergency Management Bay 8 training programme is being held in Kawerau in March 2025. Council has been requested to stand up its Emergency Operations Centre on the final day of the training course (21 March 2025), to help and participate in the final exercise for the course. This will be a great training opportunity for all involved.

With a focus on training, our Emergency Management Advisor put 10 staff through their introductory civil defence course this month.

Staff have been working with Tūwharetoa ki Kawerau Hauora in regards to providing outreach needs assessments in a case of an emergency event. This will benefit the community in an event by helping ensure those needing assistance are reached and needs assessments completed, even where unable to access the welfare centre.

8 **District Plan**

8.1 District Plan Review

Staff have commenced communication with groups and individuals that may be affected by the District Plan Review in relation to zoning changes required to meet the National Planning Standards and those parties affected by the boundary change. We are trying to encourage these parties to contribute early in the process where there is more opportunity to take into account their future needs. This work is ongoing.

8.2 Resource Consents

No resource consent applications were received and one resource consent was processed to a decision during this period.

Consent Number	Property Address	Description	Decision
RC0008	306-318 Tamarangi Drive	Disturbance of contaminated land	Approval granted 4/2/2025

8.3 Spatial Plan

The proposed timeline to complete the Spatial Plan is August 2025, meaning the timelines for the remaining work is very tight. The overview of the work programme for 2025 includes:

- Prepare and provide an Engagement Response Report
- Write the Spatial Plan and Implementation Plan

- Consult on the Final Spatial Plan document
- Obtain Final approvals from Council

The focus to date this year has been on the following:

- Working on the Economic Development Strategy focusing on key priorities;
- Three water options analysis;
- Engagement Response Report for the community;
- Final Scenario and development options report;
- Developing the structure for Spatial Plan and Implementation Plan
- Preparation for the final round of Public Consultation

The draft Engagement Response Report and the draft Final Scenario and Assessment of Development Options were prepared and presented to the Project Governance Group to hear and provide feedback on 26 February 2025. A brief outline of the considerations taken into account in the documents is provided below.

8.3.1 Engagement Response Report

The engagement response report has been prepared to outline the feedback received during the public consultation and show how the spatial plan will address that feedback. This will be published ahead of the proposed May engagement period to keep people informed and enable people to consider their responses ahead of the pending consultation.

Below is a high-level overview of the considerations in the report:

- Transport Infrastructure: The spatial plan will emphasise the importance of a well-functioning transport system and include actions to work with NZTA to address resilience issues and promote a high-quality, integrated transport network.
- Affordable Housing and Balanced Growth: The plan will recognise the need for housing that is suitable for older people and identify opportunities for retirement villages on greenfield areas. It will also emphasise sustainable practices for housing development and discuss affordability.
- Community Character and Wellbeing: The plan will include actions to support community character and wellbeing through place making and will recognise the importance of recreational facilities as part of community infrastructure.
- Environmental Protection: The plan will include development principles to avoid and mitigate impacts on natural areas and culturally significant sites. It will also recognise the value of nature-based solutions and water-sensitive urban design.
- Economic Development: The plan integrates with the Economic Development Strategy to support economic outcomes by improving housing supply and highlighting important economic development activities.
- Preparing New Scenario: In preparing a new scenario, the plan will reflect feedback about the three possible future scenarios:
 - a. Scenario 1 - Resilient Greenfield Areas: The plan will respond by reconsidering the scale of development in Matatā and infrastructure affordability, noting the timing of Awakeri's development could be sooner.
 - b. Scenario 2 - Un-serviced Rural Residential Development: The plan will not prioritise rural residential development, with the exception of papakāinga on Māori land.

- c. Scenario 3 - Growth Outside the Sub-region: The plan will emphasise co-locating and connecting housing and businesses to support community aspirations.

8.3.2 Development of the New Scenario

The Project Team prepared a multi-criteria assessment tool to apply decision-making principles to the shortlisted development options, as well as new areas raised by submitters through the public consultation.

The new scenario balances the outcomes from the multi-criteria assessment tool with the consultation feedback. This development of the new scenario was also guided by the instructions received from the Project Governance Group on 18 December 2024. The project Governance Group includes the District Council Mayors, the Eastern Bay of Plenty Regional Councillor, Chairs of Iwi Authorities, Senior Government representatives, and an independent chairperson.

The key areas identified for reconsideration after the initial engagement include:

- Matatā – Need to review the scale of development and the affordability of delivering infrastructure and resultant feasibility of development.
- Awakeri – The scale of development could be larger than initially thought considering a possibly smaller scale of development in Matatā. The consideration of the location of the flood scheme and flood risk limitations need to be considered at the early planning stages to ensure regionally important infrastructure is protected and flood risk is not increased.
- Whakatāne township – Potential intensification is limited by flood risk and other natural hazard constraints, with the exception of the Kopeopeo and other areas of higher elevation.
- Ōpōtiki township – Workshopping with technical staff and further information regarding flood event evacuation zones highlights some issues relating to risk and these are being reviewed and worked through. Some infill can take place and will be assessed on a case by case through the District Plan process.
- Tāneatua (and Te Teko) – Information about flood hazards has identified the need for precautionary approach to enabling greenfield development, until natural hazards risk is assessed and risk management decisions are made.
- Edgecumbe – Clarification is required around the natural hazard concerns in this area that indicates additional development is not appropriate. This also applies to other areas such as Ōhope.
- Rural Residential – Care is needed to identify locations that don't conflict with the National Planning Standards on Highly Productive Land and avoid reverse sensitivity effects. While largely covered through District Plans, high level advice could be provided through the spatial plan to inform subsequent district plan reviews around rural residential development.
- Iwi Aspirations – Ongoing discussions and engagement are taking place with Iwi to clarify their aspirations and incorporate these into the plan.
- New locations – Where proposals received through public consultation were misaligned with iwi aspirations, or were infeasible due to likely natural hazards risks, these areas could not be considered further. Those that represented opportunities to shape the long-term development outcomes sought by the Eastern Bay have been considered further.

Kawerau District was not highlighted as needing reconsideration. Kawerau District growth is aligned with the Putauaki Industrial Area enabling industrial development,

and residential growth through infill, including the current development of Stoneham Park.

The draft Engagement Response Report and the draft Final Scenario and Assessment of Development Options were prepared for the Project Governance Group to hear and provide feedback on 26 February 2025. Feedback is being incorporated into the development of the Spatial Plan and preparation is being made for the publication of the Engagement Response Report.

The next Project Governance Group meeting is set for 26 March 2025 to review the initial draft Spatial Plan and consultation information. A workshop has been proposed for Kawerau District Council on 9 April 2025 to provide Councillors an opportunity to hear, understand and provide feedback prior to the final consultation in May 2025.

9 Policies/Bylaws

9.1 Freedom Camping Bylaw

Public consultation on the proposed draft Freedom Camping Bylaw commenced on 18 November 2024 and concluded on 20 December 2024. Eight (8) submissions were received and were presented to Council on 26 February 2025 and deliberations were undertaken. A paper is being prepared for the 26 March 2025 Council meeting for a final decision on the Freedom Camping Bylaw.

9.2 Easter Sunday Trading Policy

Council adopted the proposed Easter Sunday Shop Trading Policy for public consultation on 12 February 2025. The last day for public submissions is 17 March 2025 at 5pm. The receipt of submissions, hearing, deliberation and final decision will be heard on 26 March 2025.

9.3 Gambling Venues and Board Venues Policy

On 26 February 2025, Council directed staff to review the Gambling Policies with the view of combining the two policies into one document and to maintain a focus on reducing gambling harm. A draft policy is being prepared for the 26 March 2025 meeting providing sufficient time on the agenda.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of February 2025 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

MONTHLY REPORT

FINANCE & CORPORATE SERVICES

February 2025

1 Library and Museum

1.1 Library

February was quieter after the summer holidays though the candy flower craft session proved very popular with many attendees making flowers for the staff to pass on to other customers for Valentine's Day. A home schoolers group began weekly visits for the term. The replacement chairs for the picture book area arrived (pictured below).

Displays for February were Waitangi Day and Love Your Library.



Library Statistics

	Feb 2025	YTD 2024/25	Feb 2024	YTD 2023/24
Items issued	3,251	25,801	3,789	26,573
People visiting	3,504	32,679	3,858	35,425
New members	16	127	12	132
Active members*	1,304		1,370	

*Those people that have used library services in the last 2 years

1.2 Museum

During February, the images from the 1987 Bay of Plenty earthquake were exhibited in the Library foyer. Planning continued for the next exhibitions with artist Billy McQueen visiting to choose an image to paint from Māori Investments Limited photographs collection. This will be displayed as part of the exhibition.

Council also purchased the Vernon Browser product with the next steps to begin implementation planning. The museum team continues to work on the major stocktake itemising the contents of Bay D (Textiles).

Sir James Fletcher Kawerau Museum Statistics

	Feb 2025	YTD 2024/25	Feb 2023	YTD 2023/24
Exhibitions	1	4	1	4
Vernon Records	Feb 2025	YTD 2024/25	Feb 2023	YTD 2023/24
Objects – items added to collection	8	178	18	216
People	64	387	39	380
Documents	66	350	103	683
Photographs	39	622	38	555

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

The average temperature for the month of February was 28.6° and the highest temperature for the month was 33° recorded on the 4th of February 2025.

The accumulated sunshine hours for February were 201 hours and 24 minutes, with the sunniest days being 12 hours and 6 minutes of sunshine which was recorded on the 22nd of February. The Appendix to this report shows a combined graph of the temperatures and sunshine data collected for February.

3 Payments

There were five payments in February 2025, which exceeded \$50,000.

- Inland Revenue Department (2 invoices) - \$158,227.02 (total) - PAYE for fortnights ending 26/01/2025 and 09/02/2025.
- Draintech Contractors – \$181,401.59 – One invoice for progress claim 12 for Zone 2 & 3 reticulation renewals (coded to 403001.002 Pipework Zone 2).
- Ōpōtiki Pumps and Irrigation - \$51,193.15 – One invoice for Water Treatment Pump Upgrade Claim 5 coded to asset renewals head works 403001.021.
- TDG Environmental – \$218,580.09 (2 invoices) – Priority Wastewater Lines Claims 3 and 4 (coded to 403520.002 Pipework Zone 1).
- Waste Management NZ Ltd - \$72,727.81 for General Waste January 2025.

** Please note the payments above are GST inclusive, however all financial reporting is GST exclusive. When comparing to capital expenditure reporting there is likely to be timing differences between payment date and reporting date.

4 Requests for Service

The following table details the total number of service requests received for February and identifies if they have been completed or are still being progressed by the end of the month.

Service	Total	
	Completed	In Progress
Dogs	63	10
Noise	19	1
Building Enquiries	23	2
Trees* & Parks	27	12
Rubbish (Bins & Collections)	47	5
Water	16	3
Wastewater	1	1
Stormwater	2	1
Roading/ Streetlights	12	4
Enforcement/Health/Food/Stock	8	1
Council Buildings/Facilities – Maint.	9	3
Other (Events/Consents/Rates/Vandalism)	3	3
Official Information Requests	4	3
Total	234	49

*Requests relating to the removal of trees are added to a priority list.

For February, 34 requests came via the website/emails and 26 via Antenno. The balance of requests came from phone calls or visits.

6 Funds

The following funds were held at 28 February 2025:

Invested in	\$	Interest Rate	% External
ANZ – on call	751	2.60%	0.02%
BNZ – current & on-call	4,762,345	3.50%	99.50%
Rabobank (on-call)	22,906	3.50%	0.48%
Total Funds (Cash)	4,786,002		100.0%
Internal Loans	1,476,619		
Total Investments	6,262,621		

The following table shows Council's reserve and general funds balances as at 28 February 2025:

	Feb 2025	Feb 2024
Reserve Balances		
Depreciation Reserve Funds*	\$5,057,076	\$4,435,337
Total Reserve Balances	\$5,057,076	\$4,435,337
General Funds	\$1,205,545	\$864,880
Total (comprising funds & internal loans)	\$6,262,621	\$5,300,217

* This includes loan funds uplifted.

The figures show that overall Council has increased funds of \$962,404 at the end of February when compared to this time last year. Council had lower cashflows throughout 2023/24, with the funds gradually increasing during 2024/25. Council now has \$6m in loans funding the water asset renewals.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for February 2025, be received.



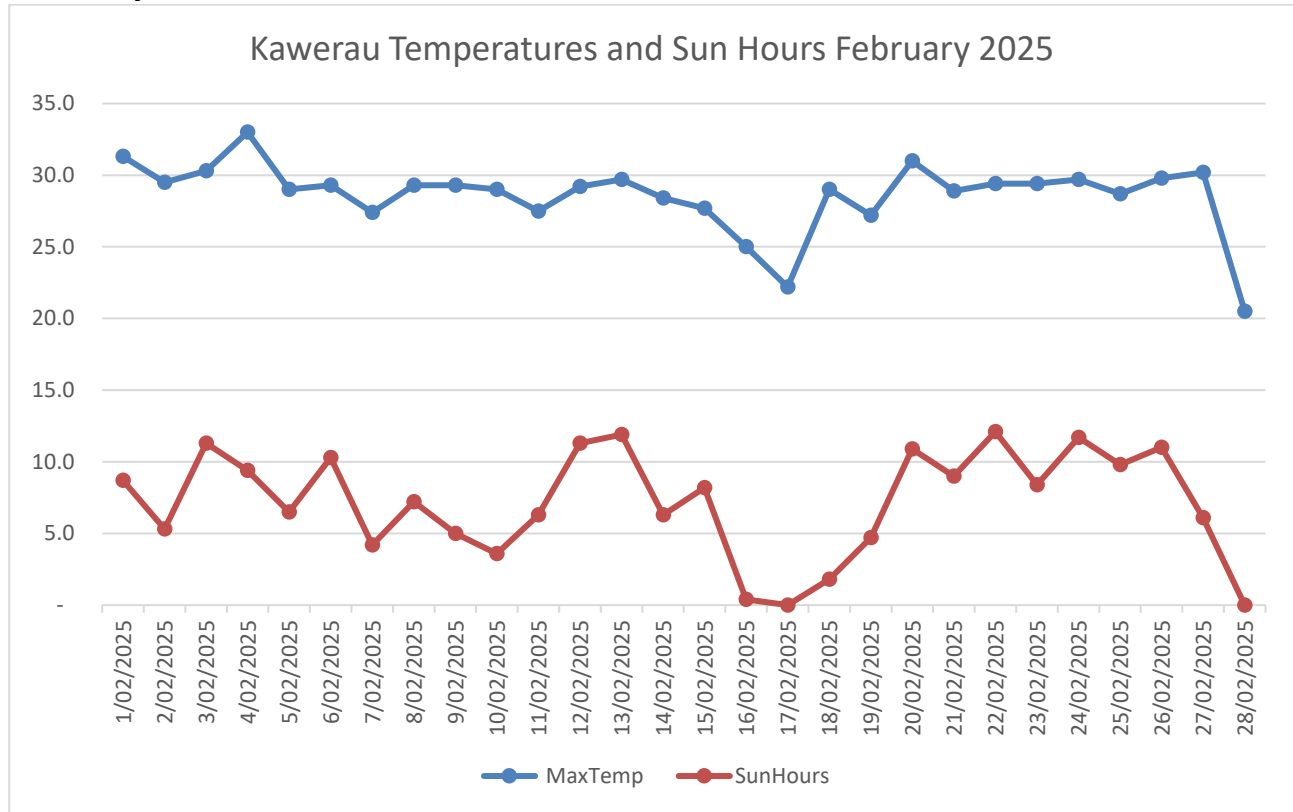
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

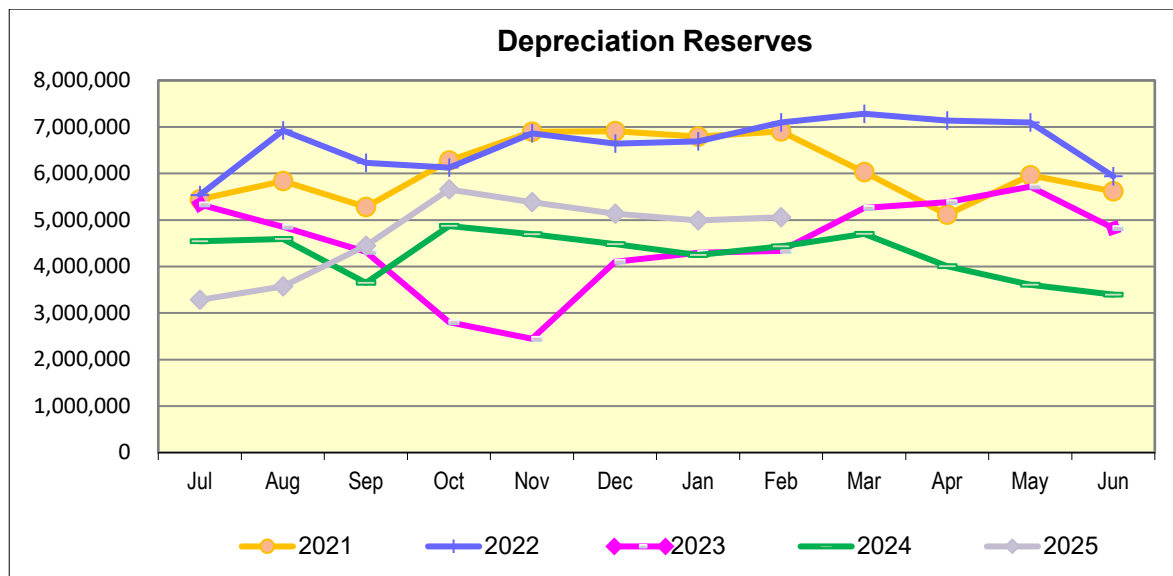
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Appendix

February 2025 - Weather Data

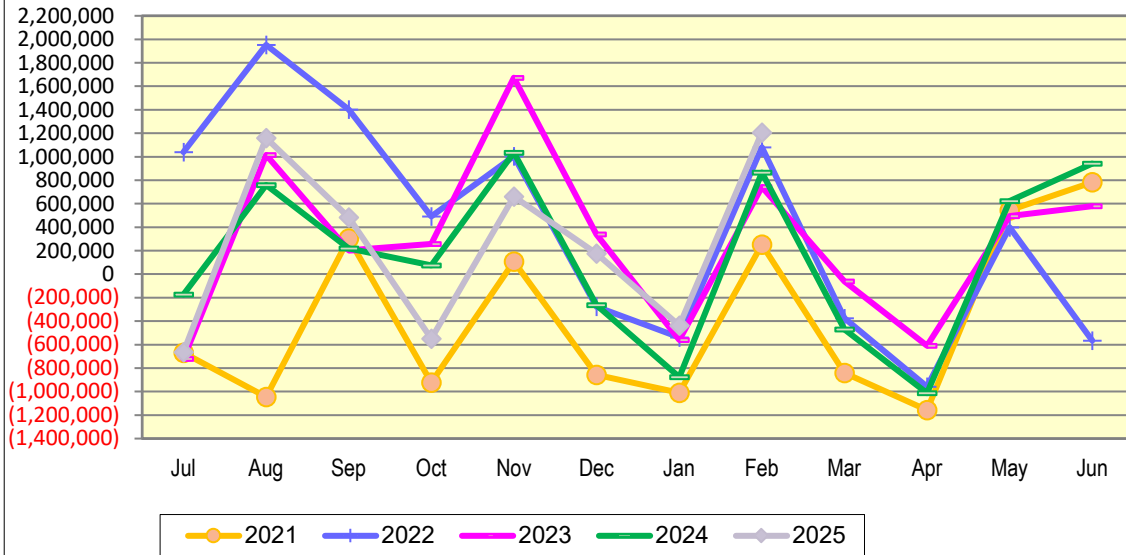


February 2025 – Financial Data

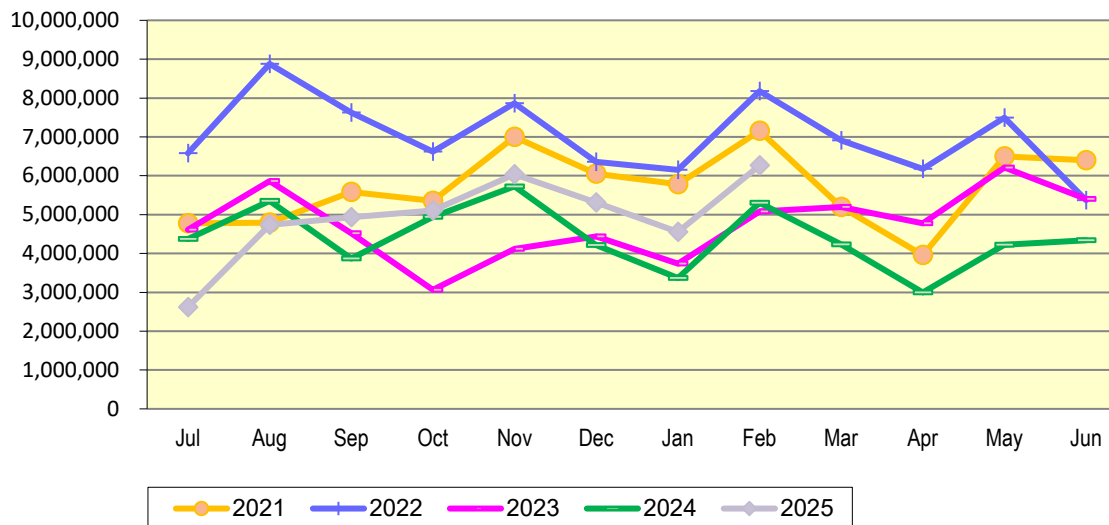


The depreciation reserves funds above includes the loan funding Council has uplifted.

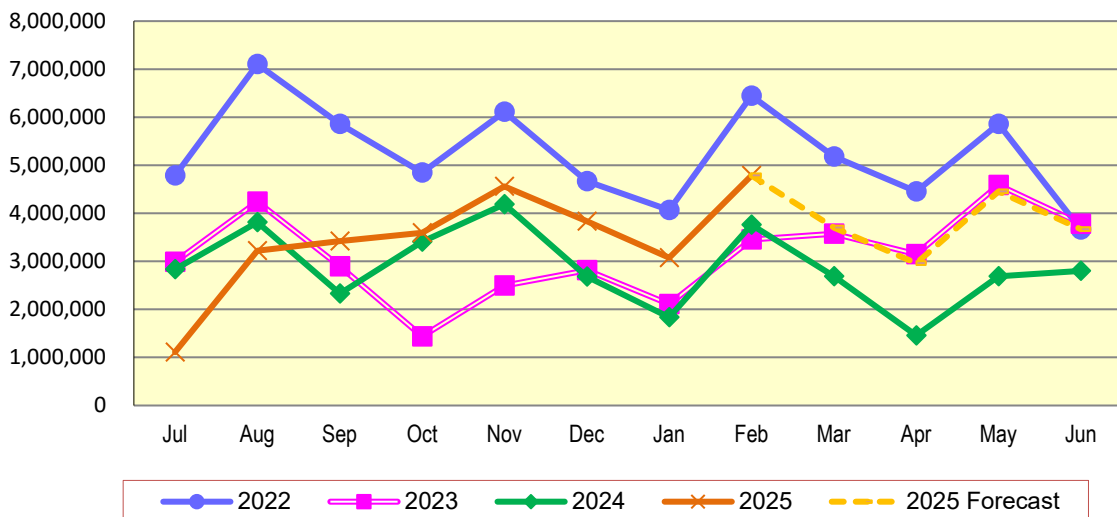
General Funds



Total Funds (includes Internal Loans)



Cash Flow



Please note that the 2024/25 actual cashflow is the same as the forecast cashflow for months year to date.

MONTHLY REPORT OPERATIONS AND SERVICES

February 2025

1 Water Supply

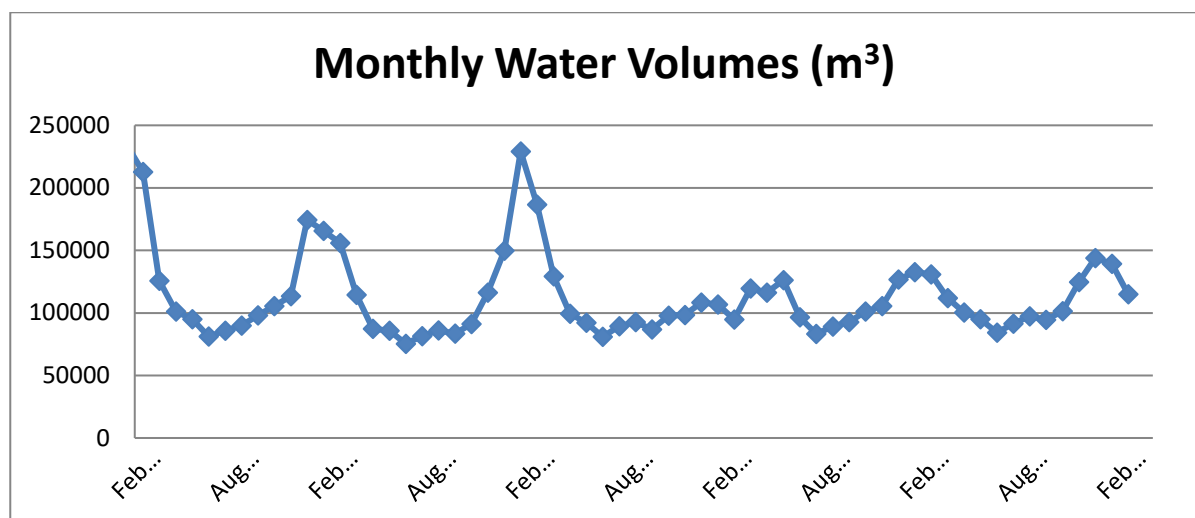
Since December 2024, the Tarawera Bores have been unable to provide an adequate water supply to meet community demand. In response, Umukaraka Spring is being utilised under an approved emergency consent for water extraction to supplement the existing supply.

Umukaraka Spring has been fully developed, with all necessary telemetry and infrastructure in place. Staff are currently in the process of renewing the water source consent to obtain long-term approval for the continued use of the spring. To date, Council has received five out of six stakeholder inputs. Once all inputs are gathered, the consent application will advance to the final review stage with the Bay of Plenty Regional Council.

The upgrade project for the water treatment plant has been completed. This included the installation of modern pumps and control systems. The project provides the operations team with a robust system to comply with existing water quality standards, resource consent conditions, and requirements.

1.1 Use

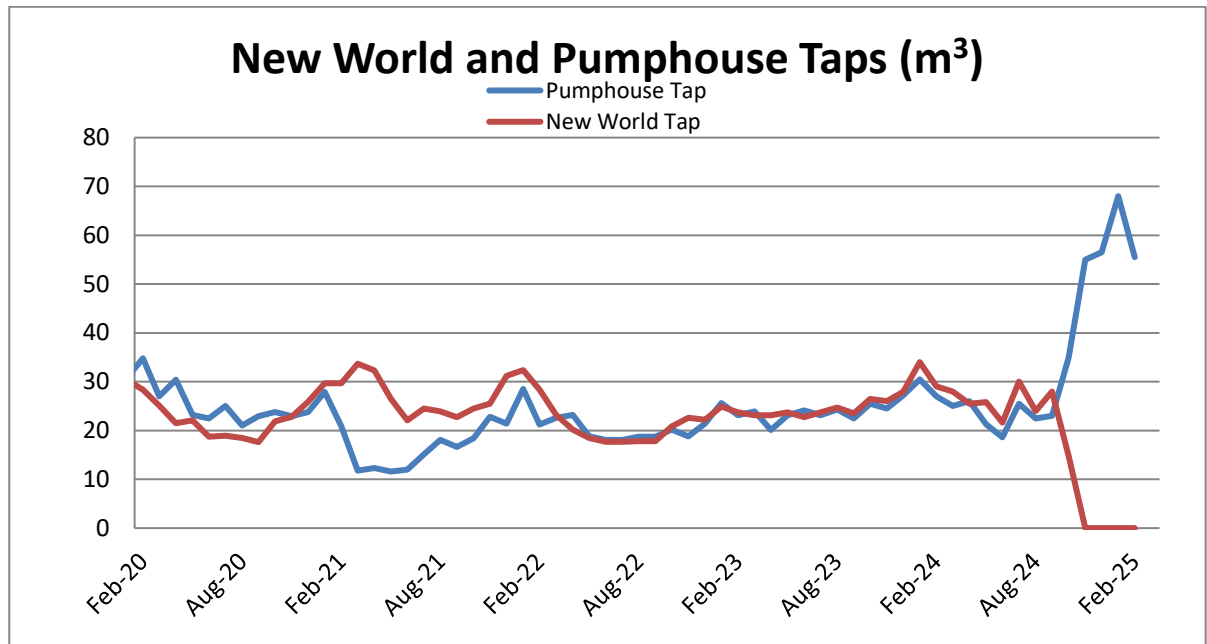
The district used 115,000 m³ of water in February 2025. The graph below illustrates the monthly volume of water used (in m³) over the past five years for reference.



The water consumption recorded for the New World car park was 0 m³, while the pumphouse located on River Road supplied a total of 55 m³ for February 2025.

A report will be submitted to Council outlining options for consideration regarding water supply at the taps in the New World car park.

The attached graph illustrates the monthly water usage (in cubic metres) over the last five years.



1.2 Water Quality

All routine supply samples tested negative for E. coli.

No complaints were reported about low water pressure.

There was one report of discoloured water. Staff flushed the system and found it to be clear.

1.3 Reticulation

The project to replace 12 km of pipes in Zones 2 and 3 of the distribution network has been completed.

A tender has been developed and was released to the market for the subsequent phase of reticulation replacement in Zones 5 and 6. Tender evaluations are currently ongoing.

2 **Wastewater**

During this reporting period, the Wastewater Treatment Plant had no breaches of its resource consent conditions.

There were no wastewater overflow events during the month.

Renewal and upgrade works are currently underway as per the attached project schedules, which detail the timelines and phases of each task.

The project to renew the wastewater infrastructure has been completed. A total of 997 metres of aging wastewater pipelines were successfully relined, along with the renewal and upgrade of 48 metres of additional pipelines.

In addition, the project involved relining 13 manholes to enhance their structural integrity and functionality.

3 Roading

Renewals and maintenance work have been carried out throughout the town, including pothole repairs, footpath improvements, and kerb and channel replacements.

The following project work was completed:

- 380 metres of kerb replacement
- 42 streetlight renewals
- 325 metres of footpaths replaced
- 735 square metres of under-road pavement renewals

Renewal activities, particularly focusing on road resealing, are scheduled from March to June 2025.

4 Stormwater

No stormwater system failures have been reported. Stormwater catchment renewals are planned for the last quarter of the financial year.

5 Parks and Reserves

The parks and reserves teams have concentrated their efforts on the following activities:

- Identification and maintenance of hazardous trees
- District-wide mowing operations
- Initiation of weed spraying activities throughout the district
- Commencement of annual bed preparation across the district
- Maintenance and repairs of boundary fences
- Inspections and maintenance of playgrounds

6 Aquatic Centre

All pools are currently operating within their designated target ranges, which include maintaining appropriate temperature, chemical balance and water levels.

7 Refuse Collection

There were no disruptions to refuse collection during this reporting period.

8 Refuse Disposal

The pickup and transporting of refuse to Tirohia continued without disruption.

9 Recycling Collection

The recycling collection and disposal operations have proceeded without any interruptions. The trials for kerbside recycling collection have been completed, and the results are currently undergoing analysis. These findings will inform decisions regarding future collections and the consideration of cost-effective alternatives.

10 Vandalism

No Graffiti was reported for the month of February 2025.

There has been vandalism and damage to public parks' fences, gates, and entrances. The primary cause of the damage was people attempting to gain vehicular access to the river and other popular recreational areas.

11 Maintenance, Projects & Schedule

The attached report includes the project schedule for the financial year 2024/25.

12 RECOMMENDATION

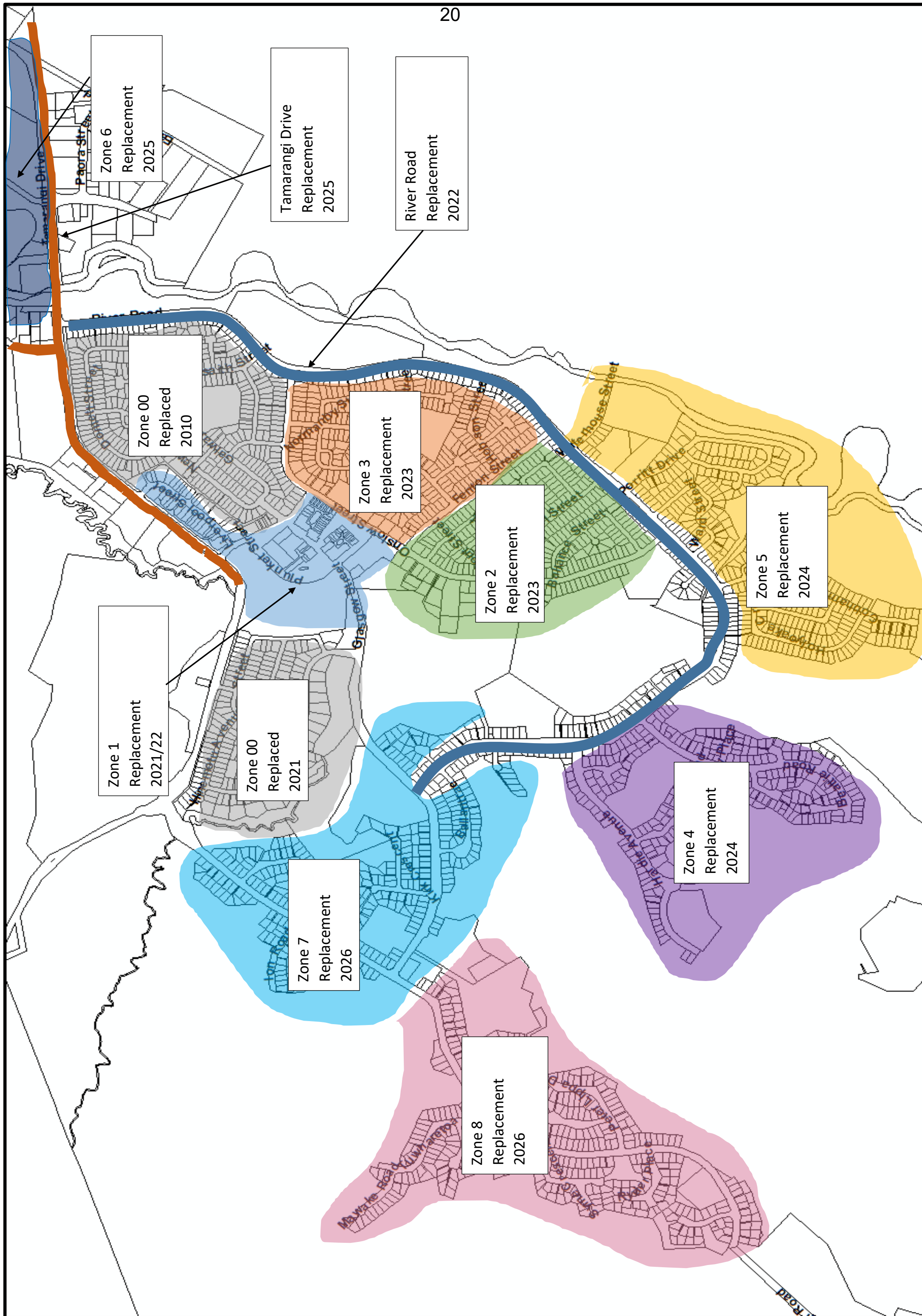
That the report from the Group Manager, Operations and Services for the month of February 2025 be received.



Riaan Nel, B. Tech, BSc Hons
Group Manager, Operations & Services

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Activity	Period	Type	Feb-25	TOTAL YEAR	YTD	%	Comments
AR Roads Subsidised Programme	402515 001	Renewal/Capital	Kerb Replacement	84,000	87,000.00	104%	
AR Roads Subsidised Programme	402515 002	Renewal/Capital	Street Light Upgrade	62,000	39,814.00	64%	
AR Roads Subsidised Programme	402515 003	Renewal/Capital	Reseals	135,000	0.00	0%	
AR Roads Subsidised Programme	402515 004	Renewal/Capital	Pavement Treatment	75,000	61,889.00	83%	
AR Roads Subsidised Programme	402515 013	Renewal/Capital	Footpath Replacement	60,000	25,282.00	42%	
AR Roads Subsidised Programme	402515 018	Renewal/Capital	Hardie/River Drainage Works	1,000,000	0.00	0%	
AR Roads Subsidised Programme	402515 019	Renewal/Capital	Storm water catch-pit renewal	60,000	500.00	1%	
AR Non Subsidised Programme	402516 001	Renewal/Capital	Reseal Carpark	30,000	22,784.00	76%	
Water Supply Availability	403001 002	Renewal/Capital	Pipework Zone 2	2,513,862	1,430,000.00	57%	12% exceeding the current Zone 2 & 3 Approved Contract Variations - 68% drilling through rock and boulders \$2 800 000 vs. \$2 500 000
Water Supply Availability	403001 003	Renewal/Capital	Retiulation Replacement Zone 6	470,000	175,195.00	37%	
Water Supply Availability	403001 004	Renewal/Capital	Replace Tables	50,000	12,724.00	25%	
Water Supply Availability	403001 005	Renewal/Capital	Valve Refurbishment	75,000	21,570.00	29%	
Water Supply Availability	403001 007	Renewal/Capital	Refurbish Pump System	54,815	40,000.00	73%	
Water Supply Availability	403001 010	Renewal/Capital	UV Tube Replacement	15,000	13,000.00	87%	
Water Supply Availability	403001 021	Renewal/Capital	Headworks	197,402	238,000.00	121%	Journal to be done - maintenance of bore
Water Supply Availability	403001 030	Renewal/Capital	Lime and Fluoride System	419,000	419,000.00	100%	Fully funded by MOH
Wastewater Availability	403520 002	Renewal/Capital	Pipework Zone 1	1,400,000	519,393.00	37%	Exceedance of this contract expected due to drilling and excavations through rock and boulders
Wastewater Availability	403520 004	Renewal/Capital	Mill Screen Renewals	58,776	21,000.00	36%	
Wastewater Availability	403520 011	Renewal/Capital	Wastewater Treatment Plant	389,670	15,000.00	4%	
Swimming Pools Availability	404031 001	Renewal/Capital	Club Rooms	39,749	0.00	0%	
Swimming Pools Availability	404031 002	Renewal/Capital	Spa Pool	25,000	20,000.00	80%	
Swimming Pools Availability	404031 024	Renewal/Capital	Pool Floor	23,030	7,700.00	33%	
Swimming Pools Availability	404031 061	Renewal/Capital	Filtration system	107,350	106,000.00	99%	
Recreation Centre	404035 005	Renewal/Capital	Building - Various	25,000	4,000.00	16%	
Recreation Centre	404035 020	Renewal/Capital	Cladding/Roof	100,000	94,106.00	94%	
Town Hall Availability	404036 009	Renewal/Capital	Roof	50,000	0.00	0%	
Passive Reserves	404042 002	Renewal/Capital	Boundary Fence	19,000	17,100.00	90%	
Passive Reserves	404042 019	Renewal/Capital	Seal Carparks	15,800	0.00	0%	
Dog Pound	405061 001	Renewal/Capital	Extension of facilities	596,502	0.00	0%	
Fields Anenity Buildings	405062 001	Renewal/Capital	Prideaux Park Pavilion - Electrical Equipment	20,000	0.00	0%	
District Office Building	405064 001	Renewal/Capital	Replace Air Conditioner	13,500	9,000.00	67%	
District Office Building	405064 020	Renewal/Capital	Flashings Spoutings	60,000	3,885.00	6%	
Vehicles & Plant	60 80 01 7600	Renewal/Capital	Plant Renewals	249,200	175,519.00	70%	
				8,473,656	3,579,461.00	42%	



MONTHLY REPORT

ECONOMIC AND COMMUNITY DEVELOPMENT

February 2025

1 Economic Development

Regional Deals

After significant cross Council engagement and collaboration an EBOP Regional Deal proposal was officially submitted to the Department of Internal Affairs on Friday 28 February. The proposal was submitted with Mayoral signatures from Whakatāne, Ōpōtiki and Kawerau Councils, and the Chair of the BOP Regional Council.

The proposal was accompanied with supporting documents:

- Our Places - Eastern Bay Spatial Plan: Our Starting Point
- Eastern Bay Economic Development Strategy (Draft)
- Eastern Bay of Plenty Economic Information

Staff from the partnering Councils are now preparing the next steps towards adoption of the Eastern Bay Economic Development Strategy (Draft).

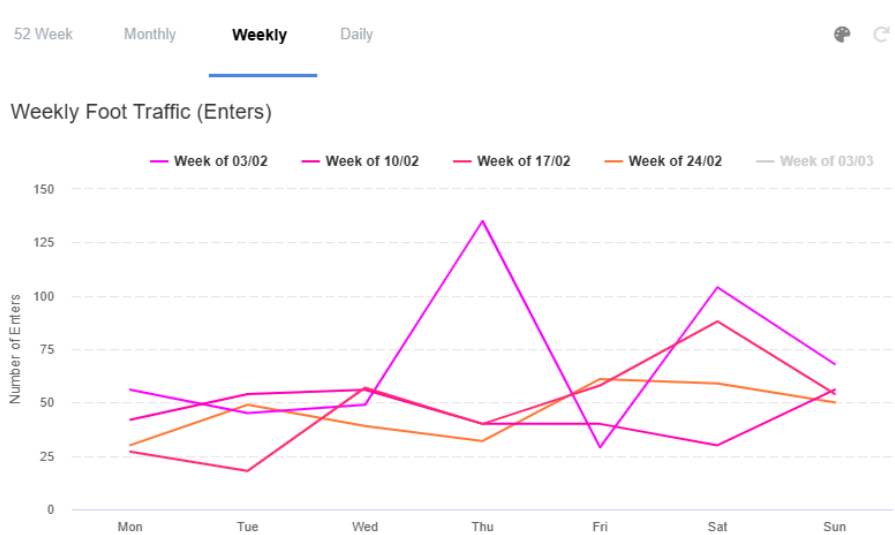
2 Kawerau isite Visitor Information Centre

The month of February and in particular Waitangi Day peaked with 135 visitors on the public holiday.

Key Monthly Statistics – February 2025

**The door counters for the public toilets have been reinstated*

Activity	Jan. 2025	Feb. 2024	% difference (to Dec. 2024)	Feb. 2024	% difference (to Feb. 2024)
Visitor enquiries	2306	1451	-59%	1952	-25.7%
Forest permits	285	142	-101%	185	-23.2%
Public toilet use*	2300	2440	6%	2112	15.5%
M/home power	8	9	11%	11	-18.2%



3 Community Activities

Regular summer activities

- **Twilight Cricket Competition**
Every Wednesday 5:45 pm to 8:30 pm (Starting October 23rd – March 19th)
Prideaux Park
- **Kawerau Athletics Club Night**
Every Thursday 4:30 pm – 7.00 pm (Starting October 24th) *Prideaux Park*

Events completed for February 2025

- **Mobile Blood Drive**
Monday 3rd – Concert Chambers
- **Big Heart Appeal Street Collection**
Friday 21st – Ranfurly Court and Jellicoe Court
- **Tarawera Ultra-Trail New Zealand**
Saturday 15th – Firmin Field

Events registered for March & April 2025

- **Canoe Slalom BOP Champs**
Sunday 2nd March - Tarawera River
- **Canoe Slalom North Island Champs**
Sunday 23rd March – Tarawera River
- **EBOP Dog Obedience Club Agility and Jumper Show**
Saturday 10th & Sunday 11th April – Prideaux Park

Neighbourhood Support Kawerau District (NSK)

Weekly criminal occurrences (reported & recorded by Whakatāne Police Station)											
Month	Week 1		Week 2		Week 3		Week 4		Sub Total		TOTAL
2023/24									Res.	Comm.	
									149	48	197
2024/25	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	Res.	Comm.	
July	1	1	1	0	0	0	5	0	7	1	8
August	4	0	0	0	1	1	0	2	5	3	8
September	3	0	2	0	2	0	1	0	8	0	8
October	2	1	0	1	2	0	0	4	4	6	8
November	2	2	0	1	3	2	2	0	7	5	12
December	2	0	1	2	2	1	3	1	7	4	11
January	2	1	2	1	3	0	0	2	7	4	11
February	Not currently available and under review*										

(Res. = Residential, Comm. = Commercial properties)

**The new committee, coordinator and Council are currently reviewing how data is collected and what reporting mechanisms are appropriate in the future.*

4 Youth Projects

Kawerau Youth Council (KYC) 2025

Nominations closed on 21 February 2025. Thirteen applications were received and interviews with each applicant took place between 26-28 February. Of the 13 applicants, 5 are returning members with the remaining 8 being new applicants.

Key dates:

- 14 March – Swearing In Ceremony – 4:45pm Concert Chambers

Run Sheet:

- 4.30pm – Doors open
- 4.45pm – Kaumatua Te Haukaka Te Rire - Karakia
- 4.50pm – Youth Projects Officer introduction
- 4.55pm – Her Worship the Mayor of Kawerau, Faylene Tunui
- 5.00pm – Youth Council swearing in
- 5.20pm – Closing remarks and Karakia
- 5.25pm – Photo with Mayor and Councillors.

Nibbles and drinks will be served afterwards. All formalities will conclude by 6.30pm

- 28-30 April - KYC Training Weekend – Rautahi Marae

Monthly Meeting dates for 2025 (Council Chamber):

- Friday April 11th
- Friday May 9th

- Friday June 13th
- Friday July 11th
- Friday August 8th
- Friday September 12th
- Friday October 10th
- Friday November 14th

Mana Mokopuna

Council requested the Children's Commission outline what key pieces of feedback were received from the Kawerau Youth Council, which assisted the final Mana Mokopuna document.

Key areas of KYC feedback:

- Integration of Te Ao Māori: *KYC emphasised the critical need for the booklet to genuinely and effectively integrate Te Ao Māori principles, ensuring cultural relevance and respect.*
- Accessibility and Clarity of Language: *KYC requested the language used was clear, concise, and accessible to a wide audience, particularly young people, was a priority.*
- Clear Articulation of Mokopuna Rights: *KYC stressed the importance of clearly outlining and defining the rights of mokopuna within the Aotearoa New Zealand context.*
- Definition of "RIGHT": *The use of the word "RIGHT" in the title prompted the KYC to request a clear and comprehensive definition of what that entails within the context of the booklet.*
- Addressing Vulnerable and Marginalised Children: *The KYC emphasised the necessity of the booklet adequately addressing the specific needs of vulnerable and marginalised children.*

The KYC feedback ensured a Te Reo Māori version was produced, the selection of font style and images were appealing to children and young people and the 'RIGHTS' of children were included in the document, citing the relevant human rights articles.

A KDC webpage is now updated with a link to the digital version of the document.

1. <https://www.kaweraunz.com/discover/our-people/programmes-initiatives/youth/kawerau-youth-council>
2. <https://www.manamokopuna.org.nz/publications/reports/doing-whats-right-for-mokopuna/>

RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of February 2025 be received.

A handwritten signature in blue ink, appearing to read 'Lee Corbett Barton', with a stylized, cursive script.

Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

February 2025

1 Communication

1.1 Community Pānui | Update


Two pānui | newsletters completed – 4 and 20 February

1.2 Significant Communications:

1.2.1 Includes: Kawerau Youth Council applications, water conservation, Creative Communities Scheme, Tarawera Ultra Marathon, Long Term Plan, Local Water Done Well, Elections, Changes to how you receive your pānui and Thank you Trust Horizon

1.2.2 Council Operations and Services includes: Council meetings, Maurie Kjar Aquatic Centre closed for swimming sports, Council's hours and services during Waitangi day, AA and isite closures, recycling, road works, rates, Customer Services Officer vacancy, Easter Sunday Shop Trading Policy, water shutdowns, and food safety course for businesses.

1.3 Council Communication Channels overview

Website  20,440 visits (increase). Top Page Visits: Homepage, Vacancies, Rates Property Search, Have your say! Community Consultation, District Library Search and Maurie Kjar Aquatic Centre

Social Media



Facebook

▲ 4,500 visits
▲ 24,800 reach
▲ 5,481 followers



Instagram

▲ 35 visits
▲ 165 reach
▲ 197 followers

Top content: Council acknowledging unexplained death, Blue Bridge Fence Repair, Maurie Kjar Aquatic Centre – Steam Pipe Installation and Thanks Trust Horizon for new air cons in Council facilities

1.4 Website Renewal Project

Project commenced with analysis of current website underway.

2 Engagement - underway and planned

2.1 Long Term Plan 2025-2034

Consultation material being prepared and schedule of consultation meetings being finalised for the consultation period of 4 April to 5 May 2025. A summary consultation document will be delivered to residents' homes with the Local Water Done Well consultation document in early April. A more comprehensive Long Term Plan consultation document will be available online with limited printed copies to significantly lower costs.

2.2 Our Places - Eastern Bay Spatial Plan

Eastern Bay councils' collaborative plan for future growth of the district by some 5,500 homes and respective industrial growth over the next 30 years. Planning phase for formal consultation process being finalised.

2.3 Electoral Process 2023- 2024: Representation Review completed in 2024

Three-stage representation review process completed in 2024 with the Local Government Commission approving the final proposal for the 2025 Triennial Elections in November 2024. Therefore, the Kawerau District will be represented in the 2025 to 2028 triennium with:

The Mayor, two Councillors elected at large (district wide), three Councillors elected from the Māori Ward and three Councillors elected from the General Ward.

2.4 Local Government Elections 2025

Triennial Elections and Poll on Māori Wards – 9 September to 11 October 2025. Meeting with Electoral Officer and Chief Executive in January 2025, with elections communications plan underway. Plan to table the preliminary election report with Council at the Ordinary Council Meeting on 26 March 2025.

2.4 Upcoming Engagement

Planning is underway for a number of other formal, special consultative or early engagement processes in 2025 including:

- Easter Trading Policy (now being advertised)
- Long Term Plan, and associated policies (4 April to 5 May)
- Local Water Done Well (4 April to 5 May)
- District Plan Review
- Gambling Policy
- Bylaws and Policies

3 Residential Developments – Current Status

The table below shows the surplus/deficit to date for each of Council's residential developments (*construction costs):

	Central Cove	Hine Te Ariki / Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4 / 2	29	64
Sections / Units Sold	22	1	29	52
Remaining Sections / Units	9	3 / 1		12
Units completed		2	29	31
Units under construction				
Surplus/ (Deficit) to Date	291,230	(597,995)	(46,252)**	
<u>Breakeven</u>				
Sales still required to break-even	0	1	0	

***Sales income offsets higher operating costs, due to units being unoccupied.*

3.1 Porritt Glade Lifestyle Village

Village is fully occupied.

3.2 Central Cove

Mike Greer Homes will commence the build of three spec homes in Central Cove in April 2025. [Lot 4, Central Cove Kawerau | Mike Greer Homes](#)

3.3 Duplex Build 53A Bell Street and Hine Te Ariki

Marketing campaign being finalised for March and April for the three-bedroom Bell Street unit and two house and land packages available on the sections accessible from Hine Te Ariki Place with Generation Homes.

3.4 Stoneham Park Residential Development

Metis Limited embarked the Stormwater Modelling project for the development following a visit to Kawerau in late January to inspect the proposed site, catchment and wider district boundary areas (for stage two of the District-wide modelling). Parameters agreed with the BOPRC for the storm water modelling.

Other workstreams continue including the review of the budget for the Long Term Plan 2025-2034 and best utilisation of the Better Off Funding to achieve the housing outcomes.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of February 2025 be received.



Tania Humberstone

Manager, Communications and Engagement | Residential Development

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