



**The Meeting of the
Regulatory and Services Committee
will be held on Wednesday 14 June 2023
commencing at 9.00am**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Her Worship the Mayor - F K N Tunui

Councillor C J Ion - Chairperson

Councillor W Godfery

Councillor S Kingi

Councillor B J Julian

Councillor A Rangihika

Councillor R G K Savage

Councillor R Brooking

Councillor J Ross

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Meeting of the Regulatory and Services Committee
will be held on Wednesday 14 June 2023
commencing at 9.00am**

A G E N D A

Apologies

Declarations of Conflict of Interest

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

Public Forum

PART A – REGULATORY

1 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

Pgs. 1 - 4

Attached is the report from the Group Manager, Regulatory and Planning covering activities for the month of May 2023.

Recommendation

That the report from the Group Manager, Regulatory and Planning Services for the month of May 2023 be received.

PART B – NON REGULATORY

2 Monthly Report - Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

Pgs. 5 - 10

Attached is the report from the Group Manager, Finance and Corporate Services covering activities for the month of May 2023.

Recommendation

That the report from the Group Manager, Finance and Corporate Services for the month of May 2023 be received.

3 Monthly Report - Operations and Services (Manager, Operations and Services) (440000)

Pgs. 11 - 16

Attached is the report from the Group Manager, Operations and Services covering the month of May 2023.

Recommendation

That the report from the Group Manager, Operations and Services for the month of May 2023 be received.

4 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)

Pgs. 17 - 19

Attached is the report from the Economic and Community Development Manager covering economic and community activities for the month of May 2023.

Recommendation

That the report from the Economic and Community Development Manager for the month of May 2023 be received.

5 Monthly Report – Communication and Engagement (Communication and Engagement Manager) ()

Pgs. 21 - 24

Attached is the report from the Communication and Engagement Manager covering communication and engagement activities for the month of May 2023.

Recommendation

That the report from the Communication and Engagement Manager for the month of May 2023 be received.

R B George

Chief Executive Officer

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MONTHLY REPORT REGULATORY & PLANNING SERVICES

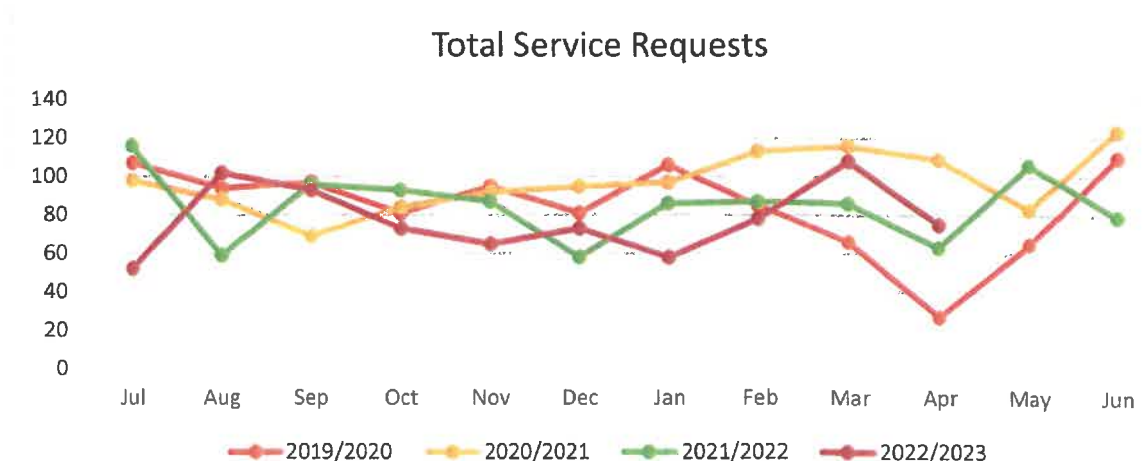
May 2023

1 Animal Control

1.1 Dog Registration

At 31 May 2023, there are 1,485 dogs registered of the 1487 listed on the dog register for 2022/2023. This represents 99.9% of known dogs. The known unregistered two dogs belong to one owner.

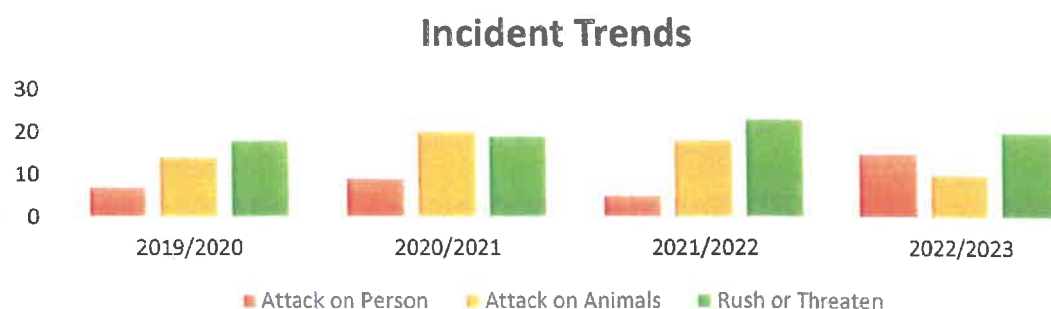
1.2 Dog Control - Ranging, Complaints and Incidents



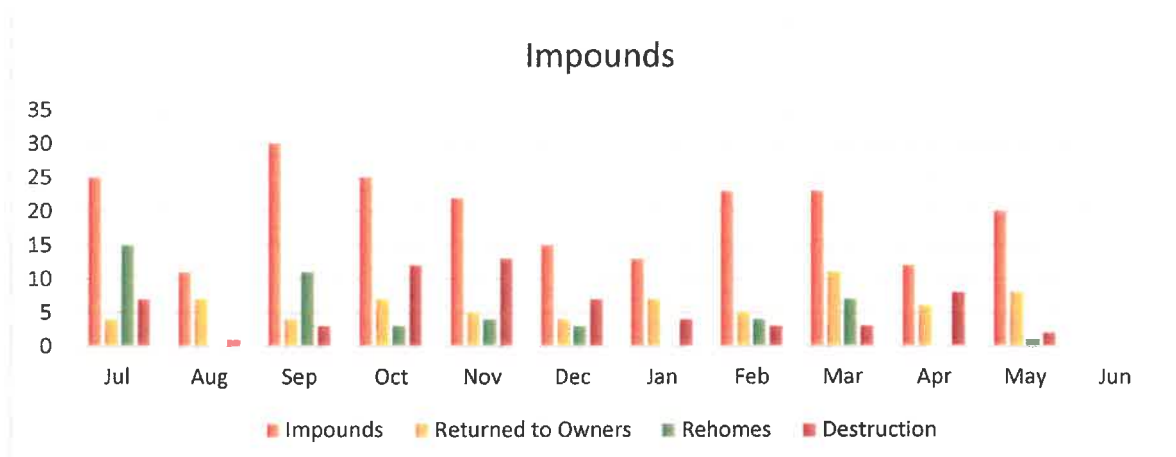
Over the last four years the number of service requests have remained reasonably consistent. The dog registrations have also been reasonably consistent with a low of 1473 and a high of 1504 over the four years.

A total of 88 service requests were attended, which related largely to complaints of barking (18) or roaming (59). Two dogs were impounded due to roaming.

During May, we received four complaints of dog attacks with three attacks on a person (one bit an umbrella), and one on an animal. There were also two incidents in which dogs have rushed a person. Complainants declined to make a formal statement in regards to two incidents, and a further incident was not witnessed so no further action could be taken. One formal warning and one infringement were issued and one dog was surrendered.



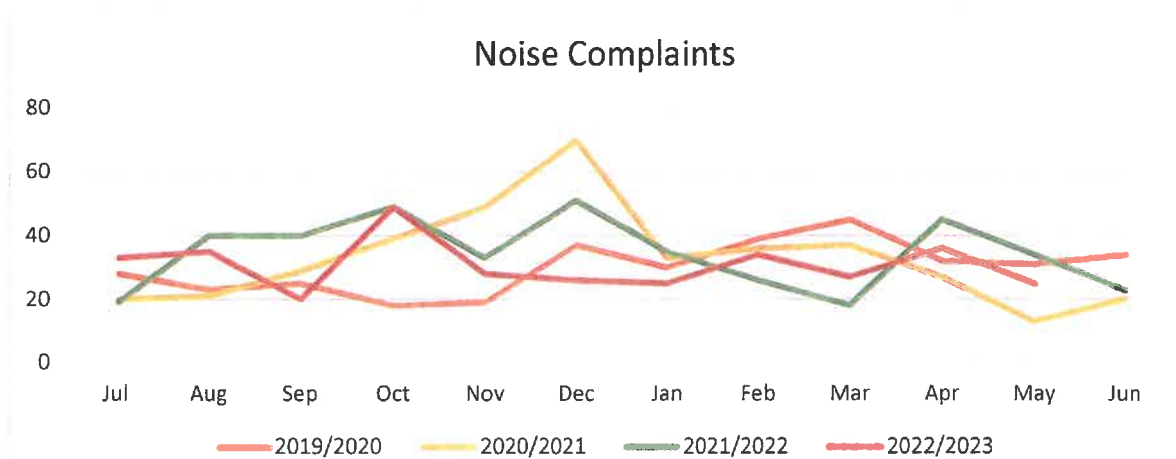
In May 2023, twenty dogs were impounded. Six dogs were relinquished by their owners, eight returned and one dog was rehomed this month.



Further patrols are being introduced in an attempt to address the large number of roaming and attack complaints currently being received.

2 Monitoring and Compliance

There were 25 noise complaints in May 2023 and 7 excessive noise notices issued.



Two vehicles were abandoned.

3 Alcohol Regulation

The consultation for the draft Eastern Bay Local Alcohol Policy concluded on 28 April 2023. The hearing was set for and held on 7 June 2023.

4 Food Safety and Premises

There were two Food Control Plan audits completed in May 2023.

5 Environmental Health

Nothing to report.

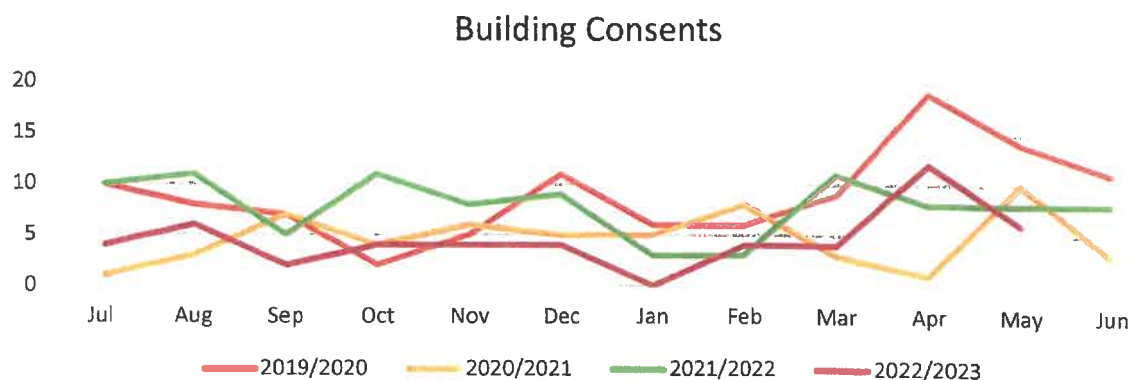
6 Building Control

6.1 Building Consent Authority (BCA)

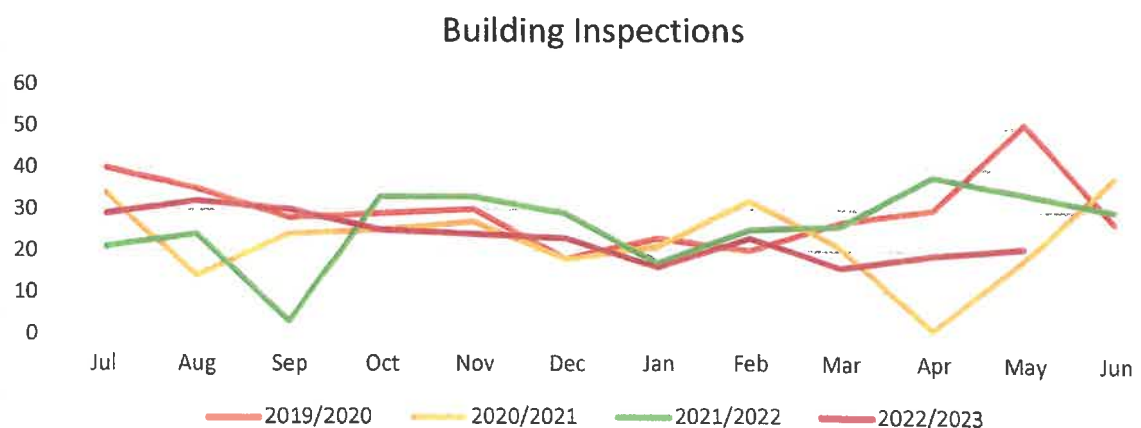
In May, six building consents were processed with a total value of \$175,730.00.

The types of building work for the two months included:

- 1 carport
- 3 solid fuel heaters
- 1 commercial building change of use (to residential)
- 1 bathroom alteration



Building inspections had remained consistent with previous years, however as previously indicated, with the reduction in building consents, inspections are now decreasing.



6.2 Territorial Authority

Swimming Pool Inspections have been realigned to meet legal and annual plan requirements. We have met the required 33% of all pool inspections for this financial year.

BWOF inspections are on target to achieve the required inspections, with only a couple more inspections to be completed.

Work is continuing on the processing and updating of compliance schedules, with 10 being issued during the month of May.

7 Civil Defence Emergency Management (CDEM)

An audit was undertaken of the Kawerau District Council Emergency Operations Centre (EOC). A final report is yet to be received; however, the overall feedback was positive. The audit was used as an opportunity to run a complete set up of the EOC, ensuring all equipment and systems would be operational powered by a generator. All systems were tested and worked effectively.

8 District Plan

8.1 Resource Consents

One outline plan waiver has been issued during the month of May.

8.2 Plan Change and Reserve Swap

Work was completed on the application for the Reserve Swap. This has now been submitted to the Department of Conservation for their consideration.

The hearing date has been set for Plan Change 4, being 16 June 2023. The Independent Commissioner appointed for the Hearing is Bill Wasley. Bill Wasley has more than 40 years' experience in resource management and has experience as an Independent Commissioner and Chairperson for a range of New Zealand Organisations. The hearing provides submitters with an opportunity to speak to their submissions. The Commissioner will then consider all written and verbal submissions prior to setting out his findings in a report.

RECOMMENDATION

That the report from the Group Manager, Regulatory and Planning Services for the month of May 2023 be received.



Michaela Glaspey

Group Manager, Regulatory and Planning

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MONTHLY REPORT

FINANCE & CORPORATE SERVICES

May 2023

1 Library and Museum

1.1 Library

May was steady with the Inzone Careers kiosk installed at the beginning of the month. This was funded for the year from Mayor's Taskforce for Jobs funding, and customers are beginning to use the product with positive comments.

Pūtauaki School awarded Janice Tekii (Youth Librarian) winner of their Scholastic Duffy Champion on 12th May for her work as a reading champion in the school community. This is great recognition for the work she does with local schools.

Susan Wardle, author of *The Lighthouse Princess*, visited the library as part of the Storylines National Story Tour, and spoke on her writing process. The Library and Museum Manager attended the Public Libraries New Zealand (PLNZ) National Summit in Auckland. Topics included the future of public libraries from the review of Local Government, leadership under duress, regional updates, the rise of conversational Artificial Intelligence and updates from National Library, Local Government New Zealand and the Disinformation Project.

This month the displays were royal reads (for the King's coronation) and the Ockham Book Awards.

Library Statistics

	May 2023	YTD 2022/23	May 2022	YTD 2021/22
Items issued	3,373	35,953	3,090	35,472
People visiting	4,151	46,319	2,990	39,749
New members	14	182	12	133
Active members*	1,370	-	1,462	-

*Those people that have used library services in the last 2 years

1.2 Museum

Staff attended the Karakia Service at the Rangi Delamere Pavilion site. Discussions were held with the Group Manager, Operations & Services around removing the pin-boards in the Museum gallery to make the space more like a traditional Museum gallery. It was agreed that in-house staff would be used for this task, which will be carried out in the next month or so.

The museum is currently advertising for the Museum Technical Assistant role which closes 16 June. Otherwise, the focus continued on Vernon loading and customer requests.

Sir James Fletcher Kawerau Museum Statistics

	May 2023	YTD 2022/23	May 2022	YTD 2021/22
Exhibitions	0	4	0	6
Objects – items added to collection	23	230	31	180
Individuals & Organisations	60	465	7	182
Documents	103	732	75	227
Photographs	46	660	70	555

Objects – items added to Vernon Museum Collection, *People* – records added to Vernon on individuals and organisations, *Documents* – a document added to Vernon like newspaper articles, forms, etc., and *Photographs* – photos added to Vernon.

2 Weather Station

With the reintroduction of providing daily temperatures and sunshine hours, the process of recording this data is underway. For May, all the data is available, however not the year to date. There is no historical data from the prior year for comparison as this information was not collected, but data from the previous year (2021) has been included for comparison.

	May - 2023	May - 2021	May YTD - 2023	May YTD - 2021
Average Temperature (°C)	17.8	17.0	N/A	21.9
Sunshine Hours (Hrs:Min)	110:31	168:25	N/A	980:00

The graphs attached show the daily temperature and the sunshine hours for May 2023.

3 Payments

There were four payments in May 2023, which exceeded \$50,000.00:

- Inland Revenue Department (x2) - \$68,970.55 PAYE F/E 23/4 & \$59,297.70 PAYE F/E 7/5
- Loveridge Ltd - \$144,967.23 – water main renewal (River Road)
- Waste Management Ltd - \$64,536.35 Waste collection April

4 Grants

4.1 Community Grants Scheme:

The Community Grants Committee approved grants in August 2022 totalling \$21,871. Applications for the 2023/24 round of grants will be advertised early in July.

4.2 Creative Community Fund:

The Creative NZ Community Fund had a carried forward balance of \$21,947.08 as at 1 July 2022. Council received (18 August) the first grant of \$9,643.80 and a second grant of \$9,643.80 in February 2023. The first funding round meeting was held in March and \$4,450.52 has been allocated.

Applications then opened for the second funding round and closed on 3 April 2023, and three applications were received.

The committee membership is in the process of being finalised and once confirmed, these funding applications will be considered at the meeting of the committee (date still to be confirmed).

5 Requests for Service

The following table has the total number of service requests received for May and identifies if they have been completed or still being progressed by the end of the month.

Service	Total	
	Completed	Progressed
Dogs	112	4
Noise	29	0
Building Enquiries	18	1
Trees* & Parks	25	7
Rubbish (Bins & Collections)	33	11
Water	38	44
Wastewater	2	0
Roading/Stormwater/Streetlights	21	5
Enforcement/Health/Food/Stock	9	2
Council Buildings/Facilities – Maint.	12	2
Other (Events/Consents/Rates/Vandalism)	5	7
Official Information Requests	6	0
Total	310	83

*Requests relating to the removal of trees are added to a priority list.

For May, 18 requests came via the website/emails. The balance of the requests came from phone calls or visits.

6 Funds

The following funds were held at 31 May 2023:

Invested in	\$	Mean Interest	% External
ANZ – on call	776	0.90%	0.02%
BNZ – current & on-call	4,064,155	0.15%	88.73%
Rabobank (on-call)	515,621	2.00%	11.25%
Total Funds (Cash)	4,580,552		100.0%
Internal Loans	1,631,788		
Total Investments	6,212,340		

The following table shows Council's reserve and general funds balances as at 31 May 2023:

	May 2023	May 2022
Reserve Balances		
Depreciation Funds	\$4,183,122	\$7,097,918
Loan	\$2,000,000	\$0
Total Reserve Balances	\$6,183,122	\$7,097,918
General Funds	29,218	397,850
Total (comprising funds & internal loans)	\$6,212,340	\$7,495,768

The figures show that overall Council has \$1.3 million less funds at the end of May 2023 than this time last year, which is as a result of:

- Less revenue (than budgeted) from Central Cove section sales, due to asbestos contamination and slowing of the market.
- Increased costs for refuse transport and disposal.
- The construction costs for the completion of the remaining 11 retirement units (\$3.4 million). Although 6 Occupation Right Agreements have been received (\$2.2 million) to end of May.

7 RECOMMENDATION

That the report from the Group Manager, Finance & Corporate Services for May 2023, be received.



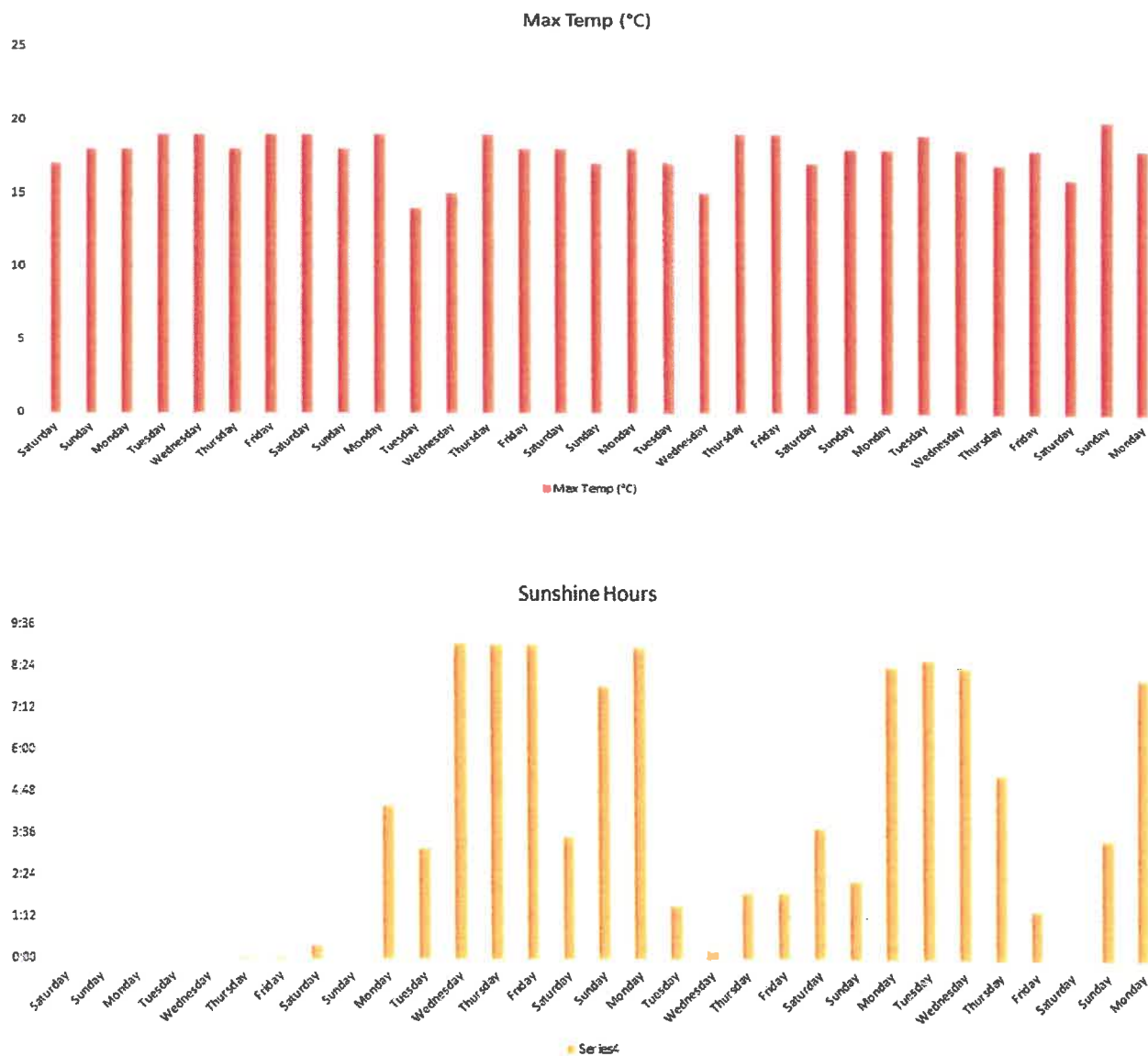
Lee-Anne Butler, CA, BMS

Group Manager, Finance & Corporate Services

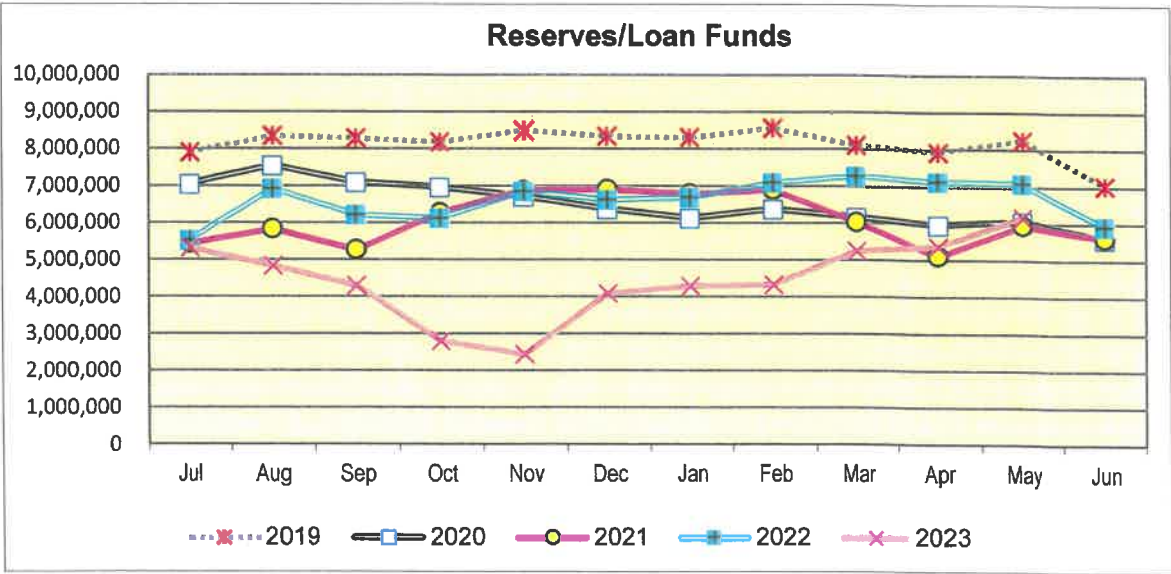
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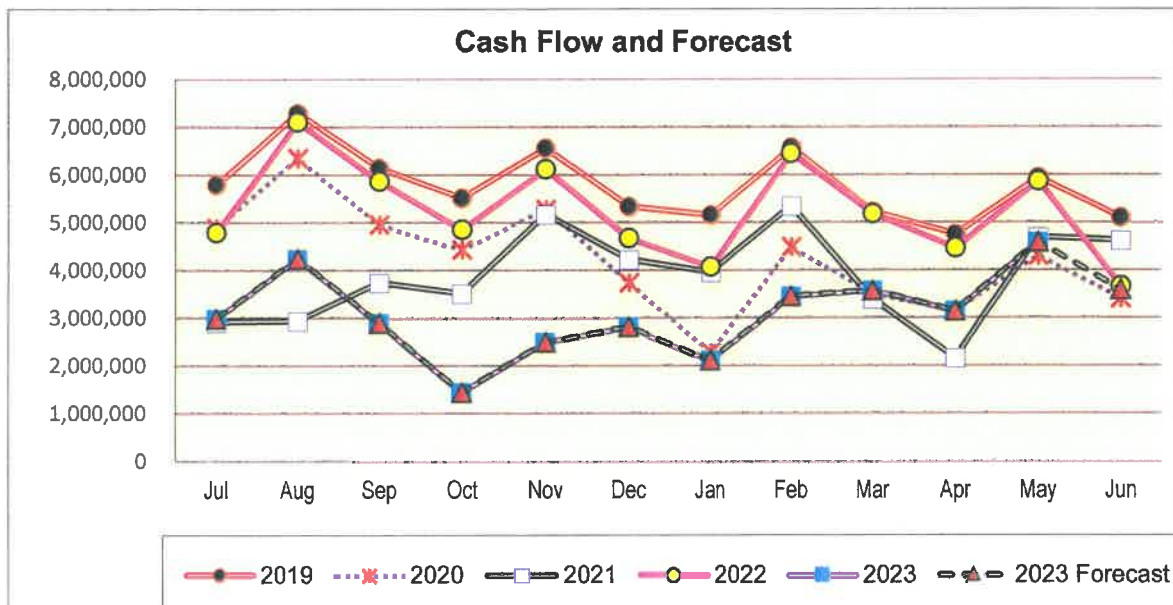
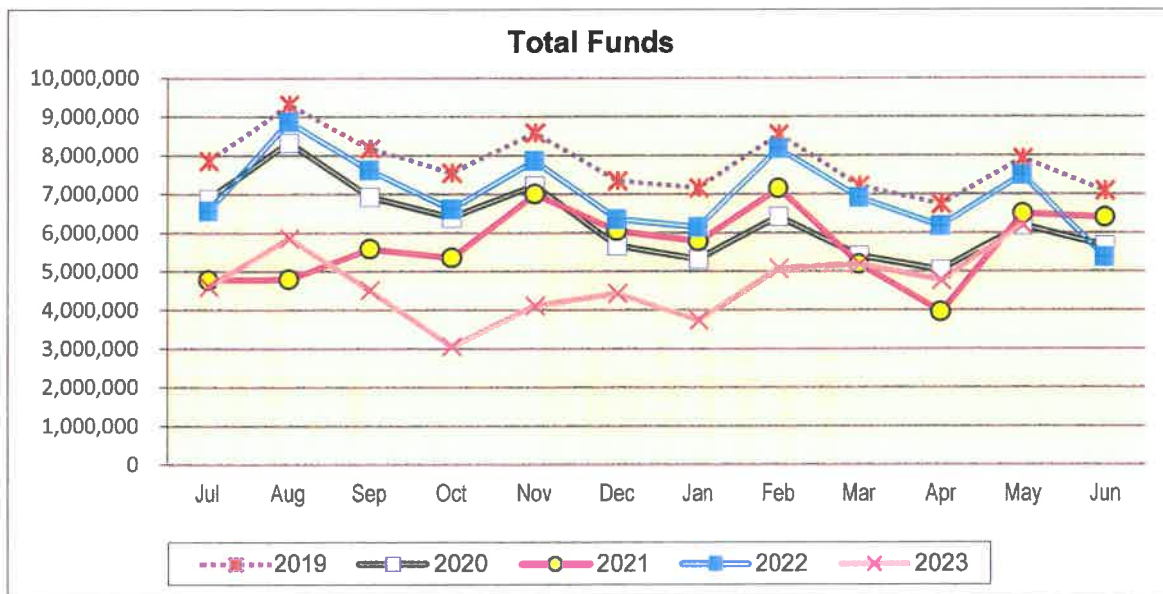
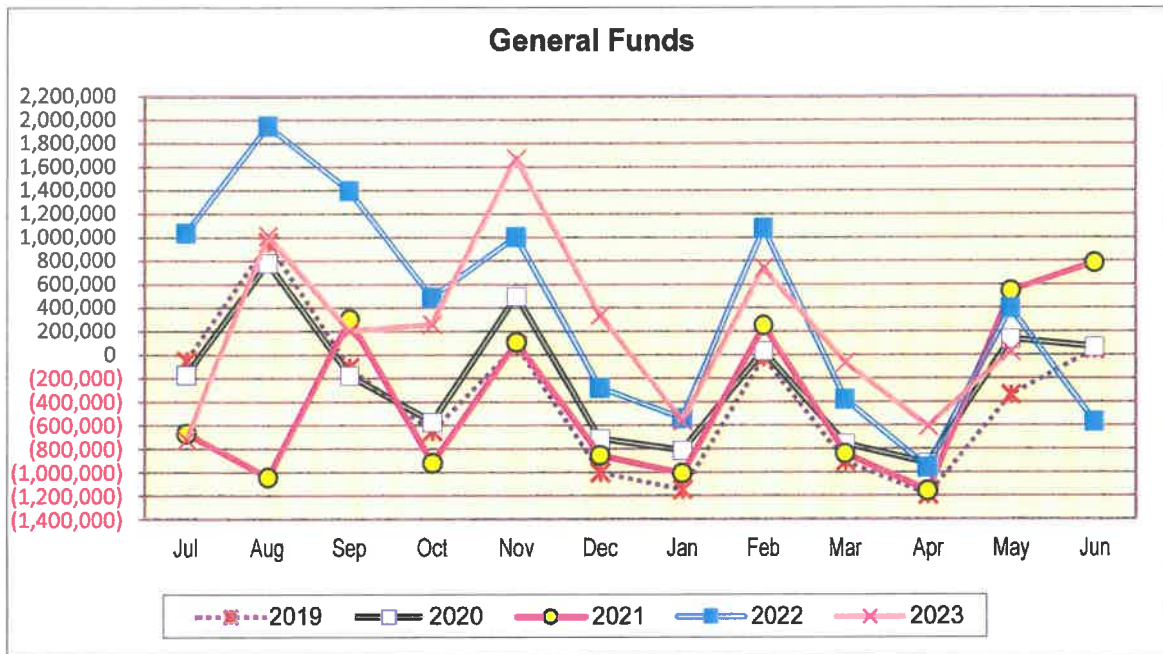
Appendix

May 2023 -Weather Data



May 2023 – Financial Data





MONTHLY REPORT OPERATIONS AND SERVICES

May 2023

1 Water Supply

The Pumphouse Spring and the Tarawera Bores have sufficient capacity to meet the demands of the community. Work is being done to evaluate the requirements to continue using Umukaraka Springs.

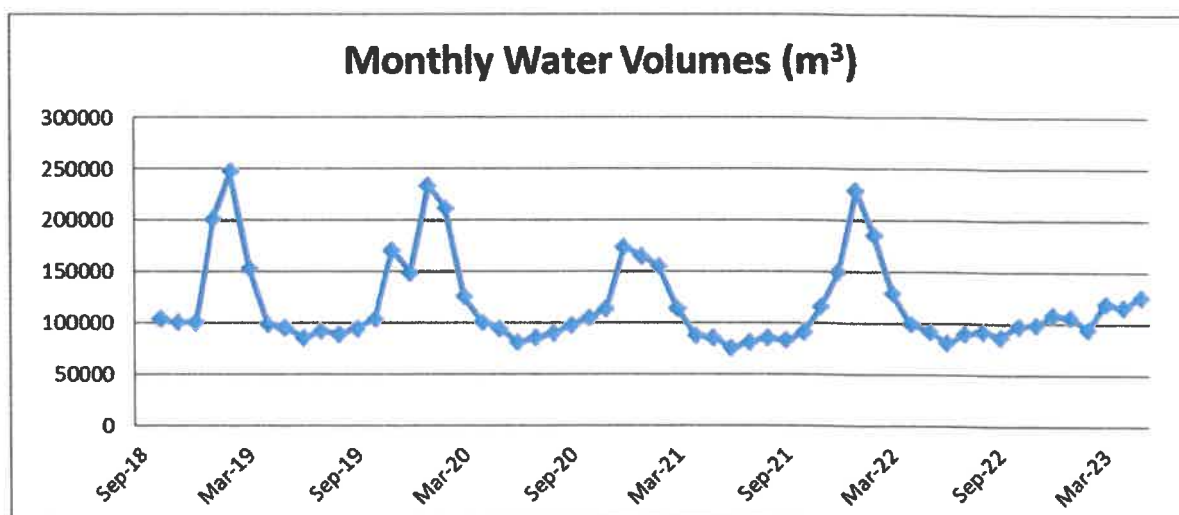
The lime pH correction system in the treatment plant will be replaced with a more robust sodium hydroxide system when the fluoride system is installed later this year. This will reduce Health and Safety concerns regarding handling dust and sedimentation in the reservoirs.

The pumpstation will be rebuilt with new modern pumps and controls during June to December 2023, which will include new telemetry and control of all the boreholes and springs.

1.1 Use

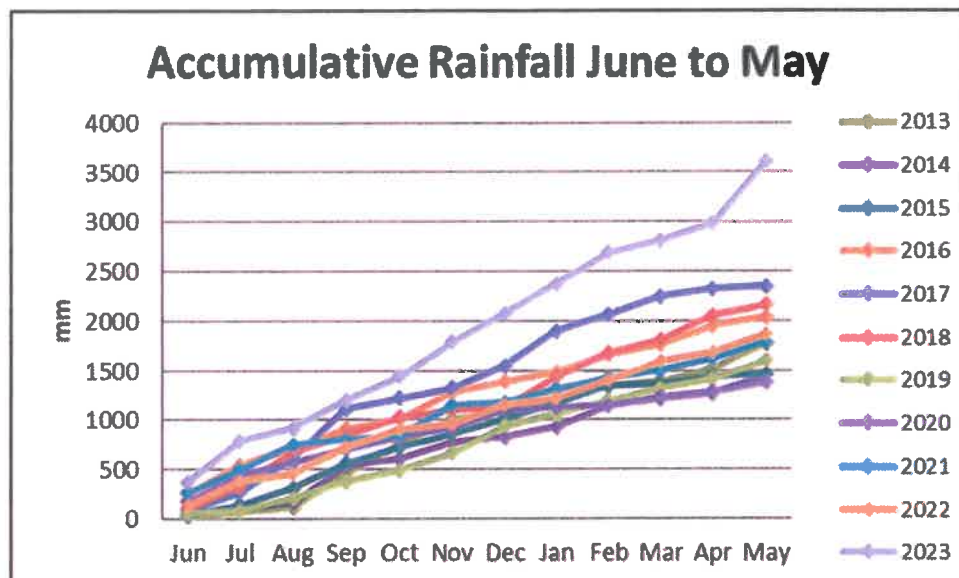
The Town used 126,364 m³ in May 2023.

The graph below shows the monthly volume (in m³) of water used for the last 5 years for comparison.



After very low water use during the 2022/23 summer, consumption of water has returned to normal autumn levels.

For the 12 month period June to May 2023, Kawerau District received over 3,600 mm of rain which is 200% the average rainfall and 60% higher rainfall than the previous wettest year (2016/17). May 2023 was the wettest month since 2011 recording 617 mm of rain. The June to May cumulative rainfall for 2022/23 is compared with the previous 10 years in the next figure.



The public is still actively using the two unchlorinated outlets located at the Pump Station and New World carpark.

1.2 Water Quality

All routine samples taken during May were clear of E.coli.

There were 67 dirty water complaints during May and staff are systematically working through all possible causes. The Tarawera bores were shut during the month of May and only the Pumphouse springs were utilised. The amount of dirty water increased. In June, the Pumphouse springs will be shut and the Tarawera bores will be used exclusively.

1.3 Reticulation

The physical reticulation replacement works for the 2022/23 programme commenced in January. The River Road area is currently being replaced.

Due to dirty water in the reticulation, the Fenton Mill Road trunk main replacement will be brought forward to late 2023.

Reservoirs 1 and 2 were inspected and cleaned. Reservoir 3 will be inspected in June. The sediment in the first two reservoirs was uncharacteristically dark in colour compared to previous cleanings. This may be a possible cause of the recent increase in water colour.

2 **Wastewater**

The Waste Water Treatment Plant had no breaches of its resource consent conditions during this reporting period.

The Town Centre sewerage reticulation replacement works is continuing.

3 Roding

Footpath replacements as well as kerb and channel cleaning and replacement have been ongoing in various areas of the town.

Roding reseals and other major maintenance tenders were drawn up in March and were released for tendering in April 2023. The actual works have been delayed due to consistent rainfall in May.

The installation of the drainage systems designed to resolve the high water table damaging roding infrastructure in Hardie Avenue and other areas has started.

4 Stormwater

Additional drainage was installed in the berms in Hardie Avenue and connected to the existing stormwater system. Additional drainage further up the street is being installed after evaluating the drainage performance. Additional works are being evaluated to create long term solutions to resolve future flooding events.

All cesspits and stormwater drains are routinely cleaned by gardeners, cleaners and water workers during the peak leaf fall period.

5 Parks and Reserves

During May, the parks and reserves teams performed the following actions:

- Fences were repaired and replaced across town, damaged by vandalism and trespassing.
- The annual winter beddings were planted with tulips and other flowering plants.
- Significant areas in town had to be hand mowed as berms and parks are extremely wet.
- The damaged berms in Hardie Avenue have been filled and will be replanted in June.

6 Pool

All the building refurbishment work for 2023 has been completed in May 2023.

All pools are operating within temperature range.

7 Refuse Collection

There were no issues with the refuse collection during this reporting period.

Hardie Road cannot be accessed by heavy vehicles and staff from the cleaning, solid waste and pools have assisted with light vehicles to move all refuse and recycling bins to River Road for collection.

A S17A review of the refuse collection service is being prepared by staff and a first workshop was presented to Council in May. The review will continue in June.

8 Refuse Disposal

The pickup and transporting of the residual refuse to Tirohia continued without incident.

9 Recycled Collection

The collection and disposal of recycling continued without incident.

The current collection system is being reviewed as part of the S17A solid waste service review.

10 Vandalism

Six incidences of graffiti covering an area of 30 m² was removed from Council owned walls and properties at a total cost of \$1,110. The main areas targeted were:

- Town Centre bins and posts
- The skate park play ground, primarily stickers and tags
- The Exeloo interior walls
- Power boxes in River Road and Plunket Street
- The Recreation Centre

11 Projects & Schedule

The project and major maintenance works schedule is attached to this report.

12 RECOMMENDATION

That the report from the Group Manager, Operations and Services for the month of May 2023 be received.



Hanno van der Merwe, MSc (Eng), PhD
Group Manager, Operations & Services

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Capital, Renewals and One off Maintenance Items for 2022/23

31 May 2023

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Transport Management	402515 003	Reseals - Roads	\$130,000	\$19,191	Mar-23	Jul-23		Delayed, to be combined with 2023/24
	402515 004	Pavement Treatment	\$90,000	\$36,772	Mar-23	Jul-23		
	402515 009	Minor Safety Improvements	\$46,000	\$400	Jun-23			Traffic Calming Infrastructure
	402515 015	Lane realignment	\$160,000	\$0	Jun-23	Jun-24		Putauaki School
	402516 001	Reseals - Carparks	\$74,800	\$85,693	Aug-22	Oct-22		Completed
Stormwater			\$500,800	\$142,056				
	402601 001	Stormwater Renewals	\$140,000	\$67,348	Mar-23	Jun-23		Geothermal areas and Town Centre
	402601 009	Hardie Avenue Drainage	\$250,000	\$87,000	Jun-23			Localised flooding
Water Supply			\$390,000	\$154,348				
	403001 002	Reticulation Replacement - Zone 2	\$1,900,000	\$726,102	Mar-23	Jun-23		River Road
	403001 003	Reticulation Replacement - Zone 6	\$230,000	\$0	Dec-22	Aug-23		Pumphouse lines
	403001 005	Valve Refurbishment	\$42,000	\$1,173	Mar-23	Jun-23		
	403001 007	Refurbish Pump System	\$222,000	\$156,209	Dec-22	Aug-23		Pumphouse Pumps
	403001 010	UV Tube replacement	\$17,000	\$8,474	Feb-23		Feb-23	Completed
	403001 017	Lime & Fluoride System	\$450,000	\$24,380	Sep-23			Funded by MoH
	403001 021	Headworks	\$220,000	\$0	Dec-22	Aug-23		Boreholes & springs telemetry and control
			\$3,081,000	\$916,338				
	303520 003	Centrifuge	\$20,000	\$6,405	Feb-23		Feb-23	Completed
Wastewater	303520 004	Plant Maintenance	\$50,000	\$73,095	Mar-23	May-23		Completed
	403520 001	Refurbish Pumps	\$36,000	\$29,114	May-23		Feb-23	Completed
	403520 002	Reticulation Replacement - Zone 1	\$790,000	\$152,440	Mar-23	Jun-23		Town Centre
	403520 004	Milliscreens Replacement	\$75,000	\$93,264	Dec-22			Completed
	403520 011	Waste Water Treatment Plant	\$510,000	\$105,478	May-23	Aug-23		Buildings and Structures
			\$1,481,000	\$459,796				
	403522 008	Asbestos Site Preparation	\$50,000	\$28,000	Dec-22	Jun-23		Conceptual Design
Pool			\$50,000	\$28,000				
	404031 001	Club Rooms	\$110,000	\$63,140	Oct-22	Apr-23		Completed
	404031 016	Fences	\$50,000	\$58,329	Sep-22	Nov-22	Nov-22	Completed
	404031 002	Spa Pool	\$2,000	\$29,886	Oct-22	Nov-22	Nov-22	Completed
	404031 003	Shade sails	\$5,000	\$2,791	Nov-22	Nov-22	Nov-22	Completed
Rec. Centre	404031 004	Steel Poles and Signs	\$37,000	\$20,587	Oct-22	Nov-22	Nov-22	Completed
			\$204,000	\$174,733				
Sportsfields	404035 020	Roof	\$60,000	\$0	Feb-23	Jun-23		Under evaluation
			\$60,000	\$0				
Playgrounds	404041 014	Netball Pavilion Reconstruction	\$950,000	\$49,149	Apr-23	Sep-23		
			\$950,000	\$49,149				
Dog Pound	404046 001	Renewals	\$35,000	\$0	May-23			Hilldale Reserve
			\$35,000	\$0				
District Offices	405061 012	New Pound	\$640,000	\$0	Jun-23	Jun-24		To be evaluated later this year
			\$640,000	\$0				
	405064 020	Flashings and Spoutings	\$140,000	\$28,900	Feb-23	May-23		Completed Stage 1.

Activity	Code	Item	Budget	Actual	Estimate Finish Date	Revised Finish Date	Actual Finish Date	Comments
Plant	60 80 01 7600	Vehicles	\$140,000 157,800	\$28,900 169,186				
Economic Development	15 06 01 7600	Renewals - Firmin Field	\$157,800	\$169,186				
	15 07 01 7600	Renewals - Information Centre	\$6,300	\$46,915	Nov-22			Completed
	15 05 01 3500	Bowen & Te Aitiki Residential Development	\$5,300	\$0	Jun-23			
	15 05 01 3500	Stonham Park Residential Development	\$950,000 \$4,320,000	\$118,013 \$19,113	Jun-23 Jun-27			Tranche 1 Funded
			\$5,281,600	\$184,041				
		Total	\$12,971,200	\$2,306,547	18%			

MONTHLY REPORT

ECONOMIC AND COMMUNITY DEVELOPMENT

May 2023

1 Kawerau isite Visitor Information Centre

Weather events and subsequent road closures/delays between Kawerau and Rotorua were a major contributor to enquiries at the isite. Bus travellers were notably frustrated by the delays, however, isite staff provided excellent customer service when responding to customers.

Key Monthly Statistics – May 2023

- Visitor enquiries: 1136 (21% decrease from the previous month)
- Tarawera Forest access permits: 70 (60% decrease from the previous month)
- Public toilets use: 2040 (10% decrease from the previous month)
- Motorhome power users: 13 (18% increase from the previous month)

2 Community Activities

Kawerau Neighbourhood Support (KNS)

There is currently no Kawerau Neighbourhood support committee or Coordinator.

Events completed for May 2023

- **Tree planting ceremony to mark the coronation of King Charles III May 6** -
Grass area Jellicoe Court
- **Rangatahi Youth Road Safety Event 18 May** - *Ron Hardie Rec Centre*
- **Census Fun Day May 20** - *Town Hall*

Events registered for June & July 2023

- **EBOP JAB Competition; 10 June** – *Tarawera Park*
- **Virtual Reality Job Expo; 15 June** – *Town Hall and Concert Chambers, an MSD led event with Mayors Taskforce for Jobs Coordinator supporting*
- **68th Whakatane Bird Show; 23 – 25 June** – *Town Hall*

Council is beginning to receive registrations for Matariki events:

- **Matariki Film Screening; July 5** - *Sir James Fletcher Kawerau District Museum*
- **Tirotiro Whetu o Matariki Ki Kawerau Hautapu; July 13 & 14** - *Monika Lanham Reserve*
- **Kawerau Industrial Open Day; July 14** – *Factories at the Manukorihi Industrial Zone will open their doors to the public*

3 Youth Projects

Kawerau Youth Council (KYC)

The meeting largely discussed plans and promotions for the upcoming Census Fun day, with various promotional tasks distributed among members.

The following dates for monthly KYC meetings in the Council Chamber:

- Thursday June 15
- Thursday July 13
- Thursday August 10
- Thursday September 14
- Thursday October 12
- Thursday November 9

Young Achievers Awards

Key dates for the 2023 Young Achievers Awards as follows:

- Nominations open 7 July
- Close 4 August
- Ceremony - 25 August – Town Hall

Youth Week – Road Safety Event – 18 May

The Rec Centre was the venue for this interactive road safety event, delivered in collaboration with Kawerau District Council, Eastbay REAP, NZ Police, Te Pūna Ora ō Mātaatua, Tuhoe Hauora, Tūwharetoa ki Kawerau Hauora and Tarawera High School (THS).

Approximately 60 senior students attended the event from THS, who expressed an interest in hosting any future similar events at the school.

The following activities and themes were delivered:

- Don't Drive 'DAFT' Basketball - Distraction activity linked to texting whilst driving
- Climbing Wall - Why Restraints -Seatbelts are necessary
- Police Stop - Why we are stopped, how to react and what to expect
- A & D Goggles - Impaired Vision Driving
- Quiz - Road Safety themed quiz
- Blind Spot – Why we need to be aware of blind spots as drivers and pedestrians

Feedback from the attendees was highly positive.

Stats NZ Census Fun Day – 20 May

The KYC assisted Stats NZ with a community fun day held in the Town Hall. The event was well attended, with around 100 people completing their census forms on the day.

Tuia Representatives

The Kawerau Tuia representatives attended the second wānanga at Taheke Marae (Okere Falls), Rotorua over the 5-7 May weekend. The third wānanga is scheduled at Otakou Marae in Otago, over the weekend of 30 June – 3 July.

MYD Funding

Council has received confirmation of a one-off grant for \$25k from MYD under the 'Youth Development Grant'.

The purpose of the Youth Development Grant Fund is to provide one-off contributory funding to support a wider reach of youth development opportunities for young people aged 12 to 24 years across Aotearoa New Zealand.

The MYD have allocated the grant for the following purpose:


Project REVAMP will consist of four workshops designed to upskill Kawerau young people to support the redesign of local youth spaces. These include the community basketball area, Skate Park and BMX track.

The workshops will teach young people to convert their drawings from pen and paper to 3D animated walkthrough's of their designs and ideas. Young people will engage with the wider youth community and stakeholders to gather feedback on youth spaces in the town e.g. what changes would they like to see, and/or what is needed in a particular youth space.

Feedback (from youth) will direct and develop a set of guidelines for young people participating in the workshops to incorporate in their designs. Following completion of the workshops young people will have the opportunity to show case their work, and for consideration in the Long Term Plan.

4 RECOMMENDATION

That the report from the Economic and Community Development Manager for the month of May 2023 be received.



Lee Corbett Barton

Economic and Community Development Manager

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MONTHLY REPORT COMMUNICATIONS AND ENGAGEMENT

May 2023

1 Communication

1.1 Community Update

Two newsletters completed – 2 May and 28 May 2023. The latter was the consultation document for the Mahere ā Tau | Proposed Annual Plan 2023-2024. Thank you to our delivery crews from Kawerau and Districts Ageing in Place (KADAP). Acknowledgement to the Kawerau Community Patrol.

1.2 Significant Communications:

- 1.2.1 Hardie Avenue update #3 produced and delivered to residents to advise work starting on passive drains.
- 1.2.2 Drinking Water Pipe Replacement Project: For current River Road program advertised in Newsletter, Website and Social Media communications support for planned and unplanned water outages.
- 1.2.3 Community Safety Messaging: Support of Civil Defence messaging and community re weather watches and warnings and roading outages;
- 1.2.4 Community Messaging: FutureFit 'environmental footprint' programme launched as part of Bay of Plenty roll-out.
- 1.2.5 Draft Local Alcohol Policy communication and engagement for consultation closed and preparation for the upcoming Hearing 7 June;
- 1.2.6 Council Events messaging: Kawerau Youth Council Census Day Fun Day, Matariki events schedule for Council and community events being compiled;
- 1.2.7 Council Operations and Services: Maurie Kjar Aquatic Centre updates;

1.3 Council Communication Channels overview

Website  2,846 visits Top Page Visits: Situational Content; Matariki; Rates Property

Social Media



Facebook 7,115 visits (down 38%)
Reach 65,159 (down 60%)
Followers 4,609 (up 54)



Instagram 26 visits (up 36%)
Reach 70 (down 4%)
Followers 126 (up 6)

Support for Online Comms' Channels:

Antenno – Support new messaging and reporting app rollout May 2023 Elected Members. Website page updates for engagement projects and council teams. Services and fees.

2 Engagement

2.1 Stoneham Park Residential Development

Ongoing engagement discussions continue with Iwi Kaumātua.

2.1.1 Submission Processes:

40 submissions received. Two submitters spoke at the 26 April Council Meeting re the Intention to Exchange the Reserve Status of Stoneham Park with the Stock Pound.

No further submissions received in the second round of submissions to the Plan Change 4 (District Plan proposed residential growth precinct) during the round of 12 April to 28 April 2023 as per the Resource Management Act 1991. Submissions and responses regarding the Intention to Exchange tabled at the 31 May Council Meeting.

Section 42A Report prepared and delivered to submitters prior to Resource Management Act (RMA) Plan Change 4 Hearing.

2.1.2 Application of Intention to Exchange Reserve Status – Department of Conservation:

Council received and adopted the Report at the Council Meeting 31 May 2023 with the application forms and submission responses regarding the proposed Stoneham Park Residential Development application to the Department of Conservation requesting the Intention to Exchange. Application submitted to the Department of Conservation, Minister for the Department of Conservation Willow-Jean Prime and also the East Coast Member of Parliament Hon Kiritapu Allan.

2.1.3 Hearing for Plan Change 4

Confirmation and invitation to the Resource Management Act (RMA) District Plan Change 4 Hearing to submitters and Section 42A Report. Hearing to be chaired by Independent Commissioner Bill Wasley on Thursday, 15 June from 9.30am in the Council Chamber. Three submitters to the District Plan Change 4 will present their submission. This Hearing is open to the public.

2.1.4 Submission Responses:

A final round of responses to submitters will be made following the Hearing for Plan Change 4 and the Intention to Exchange the Reserve Status.

2.2 Draft Eastern Bay Local Alcohol Policy

Eastern Bay project. Supported the communication to the community and subsequent consultation meetings and hearing. 36 submissions from Kawerau residents were received when submissions closed on 28 April. Hearing on 7 June in Whakatāne.

2.3 Eastern Bay Spatial Plan

Eastern Bay project. Progress continues with new imagery captured for the communications and engagement plan. Meeting convened with Her Worship Faylene Tunui, Deputy Mayor Aaron Rangihika, Cr Warwick Godfery and Chief Executive Russell George with Tipene Wilson and Te Rira Potiki who are assisting the project as Iwi Facilitators. Meeting to introduce Iwi facilitators with Ngāti Tūwharetoa (Bay of Plenty) Kaumātua Te Haukākawa Te Rire rescheduled.

2.4 Triennial Residents Survey -

Hawkes Bay company SIL Research undertaking survey that meets requirements for Community Outcomes of the Long Term Plan.

SIL Research are using a broader range of collection channels including: 1,000 postal surveys sent to residents; Social Media advertising and promotion (via Council, SIL and engagement partner platforms); Hard copy surveys delivered to stakeholders and groups by Council; phone surveys to be completed by SIL. Comparisons to neighbouring local government which also use SIL. Survey results will be compiled and tabled in late June 2023.

2.5 Mahere ā tau | Proposed Annual Plan 2023-2024

Submission period opened 28 April and closed at 5pm on 26 May.

Ten engagement hui | meetings undertaken with stakeholders, community groups, public and staff. Ongoing communication and promotion via Council channels, newsletter, consultation document to promote engagement.

Hearing and deliberations of submissions planned at Extra Ordinary Council Meeting 14 June 2023.

2.6 Māori Representation and Representation Review Requirements

31 May – Workshop presentation by Election Services' Dale Ofsoske completed for Elected Members and Leadership. Outlined electoral processes, consultation and timeline for decisions. Engagement process will commence in June.

Current Engagement Topics

- Māori Representation
- Age Friendly and Accessibility Strategy -

Upcoming Engagement Topics

- Eastern Bay Spatial Plan

3 Residential Developments – Progress to 30 April 2023

The table below shows the surplus/deficit to date for each of Council's residential developments:

	Central Cove	Hine Te Ariki/ Bell Street	Porritt Glade Lifestyle Village	TOTAL
Total Sections / Units	31	4	29	64
Sections / Units Sold	19	0	24	43
Remaining Sections / Units	12	4	5	21
Units completed			29	
Units under construction		2		
Surplus/ (Deficit) to Date	\$108,114	-\$237,259 ¹	-\$1,809,103	-\$1,938,248
Value of Remaining Sections/Land	\$1,490,000	\$660,000	\$269,635	\$2,475,563
Breakeven				
Sales still required to break-even	0	2	5	8

¹This includes payment of 10% deposit for construction of 2 duplex units

3.1 Central Cove

Contaminated material removed from 7 lots at the Central Cove subdivision. The last section sold was in April 2022, which reflects the recent slowing in the property market. An updated valuation report received from valuers' Boyce James McKay. In conjunction with Generation Homes Council is determining packages for two lots 28 and 29 and appropriate marketing.

3.2 Bell Street / Hine Te Ariki

Earthworks and groundwork construction began in May on the first duplex at the approved and reconfigured four-section subdivision. In 2022, Council approved the building of a duplex (two spec units) at the Bell Street entrance. Marketing plan finalised for the three bed and two bed freehold units.

3.3 Porritt Glade Lifestyle Village

All construction finished. The sales proceeds of 13 Piripiri Crescent received in May. The deficit and breakeven point above is as at 31 May 2023, which has reduced significantly due to the sale of six units.

Three units are currently on hold with Applications for Occupation Right Agreements signed, and the final two unsold units have interested parties. Further interest is still being received by Council.

RECOMMENDATION

That the report from the Manager, Communications and Engagement for the month of May 2023 be received.



Tania Humberstone

Manager, Communications and Engagement

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