

**Kawerau District Council Minutes of
Risk and Assurance Committee held on 2 February 2026
commencing at 2.17pm**

Present: Philip Jones – P J Associates (Chair) – via Zoom
Her Worship the Mayor – F K N Tunui
Councillor B J Julian

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)
René van Zyl (Audit New Zealand) – via Zoom

1 Karakia Timatanga | Opening Prayer

Chief Executive Officer opened the meeting with a karakia | prayer.

2 Apologies

Apologies Councillor Worsley was received.

**Councillor Julian / Her Worship the Mayor
CARRIED**

3 Declarations of Conflict of Interest

No Conflicts of Interest were received.

4 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES

4.1 Audit and Risk Committee – 11 August 2025

Resolved

That the minutes of the Audit and Risk Committee Meeting held on 11 August 2025 be confirmed as a true and accurate record.

**Chair Jones / Her Worship the Mayor
CARRIED**

5 Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025 (Group Manager, Regulatory and Planning) (509500)

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025.

Resolved

That the report “Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025” be received.

**Councillor Julian / Chair Jones
CARRIED**

6 Risk Profile for 2026 (Chief Executive Officer) (112020)

Committee discussed the report from the Chief Executive Officer covering Risk Profile for 2026.

Resolved

That the report “Risk Profile for 2026” be received and is a standing agenda item.

**Her Worship the Mayor / Councillor Julian
CARRIED**

7 Report to the Council on the Audit for year ended 30 June 2025 (Group Manager, Finance and Corporate Services) (201000)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Report to the Council on the Audit for year ended 30 June 2025.

Comments from René van Zyl:

- A reminder that the audit was completed 29 October 2025 and an unmodified report was issued.
- In the audit report under Quality and timeliness of information provided for audit the grading for some are noted down as acceptable. The bar is high and is defined as “Quality and timeliness were of an acceptable standard but with some minor deficiencies and room for improvement.”
- Previous reports contained more details including other less significant housekeeping matters. The new change in process is that separate reports are now provided with the Governance report provided earlier to give audit assurance before audit opinion is signed. One report is given to Elected members and the chair and includes significant matters, and the other report is housekeeping matters which are given to management.

Committee Comments:

- The committee queried the Chief Executive Officer if the housekeeping matters will be given to the committee. Chief Executive Officer will provide a summary of the housekeeping matters to the committee.

Resolved

That the report "Report to the Council on the Audit for year ended 30 June 2025" be received.

**Councillor Julian / Her Worship the Mayor
CARRIED**

8 Treasury Report from 30 September 2025 to 30 November 2025 (Group Manager, Finance and Corporate Services) (110551)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Treasury Report from 30 September 2025 to 30 November 2025.

Action Item:

- Include in the report debt profile of how much is due and when due for repayment.

Resolved

That the report "Treasury Report from 30 September 2025 to 30 November 2025" be received.

**Her Worship the Mayor / Chair Jones
CARRIED**

9 Annual Plan Performance for the three months ended 30 September 2025 (Group Manager, Finance and Corporate Services) (110400)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Annual Plan Performance for the three months ended 30 September 2025.

Resolved

That the report "Annual Plan Performance for the three months ended 30 September 2025" be received.

**Chair Jones / Councillor Julian
CARRIED**

10 Risk and Assurance Review Timetable from February 2026 (Group Manager, Finance and Corporate Services) (101300)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Risk and Assurance Review Timetable from February 2026.

Group Manager, Finance and Corporate Services Updates:

- The Update on Council Policies and By-laws will be in the March Risk and Assurance agenda.
- The Risk Profile for 2026 will be included in all future agendas.

Resolved

That the report "Risk and Assurance Review Timetable from February 2026" be received.

**Her Worship the Mayor / Councillor Julian
CARRIED**

11 Annual Plan 2026/27 Timetable (Group Manager, Finance and Corporate Services) (201300)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Annual Plan 2026/27 Timetable.

Resolved

That the report "Annual Plan 2026/27 Timetable" be received.

**Her Worship the Mayor / Chair Jones
CARRIED**

12 Insurance Policies Update (Group Manager, Finance and Corporate Services) (201000)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Insurance Policies Update.

Committee Comments:

- Chair Jones made a suggestion for Council to potentially consider "a jam jar" for the insurance savings to offset future increases.

Resolved

That the report "Insurance Policies Update" be received.

**Her Worship the Mayor / Councillor Julian
CARRIED**

13 Karakia Whakamutunga | Closing Prayer

Chief Executive Officer closed the meeting with a karakia | prayer at 3.16pm.



P Jones

Chairperson

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