

**Minutes of the Extraordinary Meeting of the Kawerau District Council
held on Wednesday 12 November 2025
commencing at 9.04 am**

Present: Her Worship the Mayor F K N Tunui
Deputy Mayor S Kingi
Councillor W Apiata
Councillor M Dowie
Councillor T Hill
Councillor B J Julian
Councillor G T Leokava-Taani
Councillor J Ross
Councillor A R Worsley

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Communications & Engagement Manager (T Humberstone)
Economic and Community Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a karakia | prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

No Leave of Absence were received.

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Meeting Notices

Chief Executive Officer advised the following have been tabled:

- *Run sheet for the day.*
- *An additional item to the agenda (13) and change of order of business.*
- *A short print out of the agenda with the change to the order of business.*

6 Nga Mihimihi | Acknowledgements

No Nga Mihimihi | Acknowledgements were received.

7 Public Forum

No Public Forum were received

8 Declaration by Councillor Waikite Apiata (Chief Executive Officer) (101285)

The following declaration was made and signed:

Declaration by Member in Māori

E whakapono ana ahau, Waikite Shane Apiata kia mau oku oati i runga i oku pukenga, ki te whai, me te mahi nga mahi o te kaunihera-a-rohe o Kawerau, me te whakatakoto i nga wawata o te hāpori, kua uhia nei ki runga ki ahau, kia ai hoki ki te Ture Kāwanatanga-ā-Taiao rua mano ma rua (2002), ki te Ture Kāwanatanga-ā-Taiao Whakapae me te Hui, kotahi mano, iwa rau, waru tekau ma whitu (1987), me ētahi Ture anō rānei.

Declaration by Member in English

"I Waikite Shane Apiata, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interests of District of Kawerau, the powers, authorities, and duties vested in, or imposed upon, me as a Member of the Kawerau District Council by virtue of the Local Government Act 2002, the Local Government Official Information and Meetings Act 1987, or any other Act."

9 Appointment of Deputy Mayor (Chief Executive Officer) (103000)

Council discussed the report on the Appointment of Deputy Mayor.

Resolved

- 1. That the report "Appointment of Deputy Mayor" be received.*
- 2. That Council notes that Cr Kingi is appointed to the position of Deputy Mayor in accordance with the provisions of section 41A (3) of Local Government Act 2002.*

**Councillors Ross / Julian
CARRIED**

10 Explanation of Legislation affecting Elected Members (Chief Executive Officer) (103000)

Council discussed the report on the Explanation of Legislation affecting Elected Members.

Resolved

That the report "Explanation of Legislation affecting Elected Members" be received.

**Councillors Dowie / Hill
CARRIED**

11 Council Structure and Meeting Schedule (Chief Executive Officer) (103000)

Council discussed the report on the Council Structure and Meeting Schedule.

Chief Executive Officer Comment:

- Acknowledged Her Worship the Mayor and the Mayoral Aide for the work they did to put together the Terms of References (TORs) and the new council Structure.

Elected Members Comments:

- Her Worship the Mayor explained the change of the Council Structure and the reasons for it.
- Councillors acknowledged Her Worship and the Mayoral Aide for the work that was done to form the TORs and the new council structure as this gives a clear indication and understating of the role of each committee.
- An invitation to go out to the Kawerau Principals' Association to discuss or include in the membership of the Kawerau Accessibility Group.

Resolved

1. *That the report "Council Structure and Meeting Schedule" be received.*
2. *That Council notes:*
 - 2.1 *That a Regulatory and Services Committee is established according to the Terms of Reference contained in Appendix 1.*
 - 2.2 *That all Elected Members sit as members of the Regulatory and Services Committee.*
 - 2.3 *That the subordinate committees to the Regulatory and Services Committee are established according to the Terms of Reference specified in Appendix 1.*
 - 2.4 *That Deputy Mayor Kingi is appointed Regulatory and Services Committee chairperson.*

**Councillors Ross / Dowie
CARRIED**

Resolved

- 2.5 *That an Iwi Liaison / Cultural Advisor Committee is established according to the Terms of Reference contained in Appendix 1.*
- 2.6 *That Her Worship Mayor Tunui is appointed Iwi Liaison / Cultural Advisor Committee chairperson.*

**Deputy Mayor Kingi / Councillor Apiata
CARRIED**

Resolved

- 2.7 *That a Risk and Assurance Committee is established according to the Terms of Reference contained in Appendix 1.*
- 2.8 *That the Independent Member is appointed Risk and Assurance Committee chairperson.*

**Councillor Julian / Deputy Mayor Kingi
CARRIED**

Resolved

- 2.9 *That a He Hapori Ora / Thriving Community Committee is established according to the Terms of Reference contained in Appendix 1.*
- 2.10 *That the subordinate committees to He Hapori Ora / Thriving Community Committee are established according to the Terms of Reference as specified in Appendix 1.*
- 2.11 *That Cr Ross is appointed He Hapori Ora / Thriving Community Committee chairperson.*

**Deputy Mayor Kingi / Councillor Hill
CARRIED**

Resolved

- 2.12 *That a Hearings Committee is established according to the Terms of Reference in Appendix 1.*
- 2.13 *That Cr Julian is appointed Hearings Committee chairperson.*

**Councillor Ross / Deputy Mayor Kingi
CARRIED**

Resolved

- 2.14 *That Her Worship the Mayor exercise her powers under the Local Government Act 2002 to appoint all other Committee members as specified in the Terms of Reference in Appendix 1, as well as members of regional committees.*
 - 2.15 *That Terms of Reference and appointments to Committees will be reviewed after 12 months.*
3. *That the meeting schedule for Ordinary Meetings of Council and meetings of the specified Committees in Appendix 2 be adopted.*

**Councillors Apiata / Worsley
CARRIED**

12 Elected Members' Remuneration – Following Elections to 30/06/2026 (Group Manager, Finance and Corporate Services) (101310)

Council discussed the report on the Elected Members' Remuneration – Following Elections to 30/06/2026.

Group Manager, Finance and Corporate Services Comments:

- Highlighted the timing and how the allowances are calculated.
- The highlighted clauses on pages 80 and 83 of the agenda relate to amendment clauses to the Local Government Elected Members (2025/26) Determination 2025.

Resolved

1. *That the report "Elected Members' Remuneration – Following Elections to 30/06/2026" be received.*

**Councillors Ross / Dowie
CARRIED**

Resolved

2. *That elected members confirm:*

a) the three positions of additional responsibility of the Deputy Mayor & Chair Regulatory and Services Committee (combined), Chair of Thriving Community Committee and Chair Hearings Committee and recommend the following proposed remuneration to the Remuneration Authority:

- *Deputy Mayor & Chair of Regulatory & Services Committee \$55,244*
- *Chair of Thriving Community Committee \$39,899*
- *Chair of Hearings Committee \$39,899*
- *Councillor (with no additional responsibilities) \$30,691*

**Councillors Julian / Apiata
CARRIED**

Resolved

3. *That elected members approve the elected members' allowances as listed for approval by the Remuneration Authority.*

**Councillor Apiata / Deputy Mayor Kingi
CARRIED**

13 Water Service Delivery Plan acceptance (Chief Executive Officer) (404000)

Council discussed the report on the Water Service Delivery Plan acceptance.

Resolved

That the report "Water Service Delivery Plan acceptance" be received.

**Councillor Julian / Deputy Mayor Kingi
CARRIED**

12 **Karakia Whakamutunga | Closing Prayer**

Pastor Mark Kingi closed the meeting with a karakia | prayer at 10.24am.



F K N Tunui

Mayor

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