

**Minutes of the Ordinary Meeting of the Kawerau District Council  
held on Wednesday 24 September 2025  
in the Council Chamber commencing at 9.00am**

**Present:** Her Worship the Mayor F K N Tunui  
Deputy Mayor A Rangihika  
Councillor C J Ion  
Councillor R Andrews  
Councillor B J Julian  
Councillor S Kingi  
Councillor J Ross  
Councillor R G K Savage

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Operations and Services (R Nel)  
Group Manager, Regulatory and Planning (M Glaspey)  
Communications & Engagement Manager (T Humberstone)  
Economic and Development Manager (L Barton)  
Administration Officer (L Kerei)  
Mayoral Aide (M Rogers)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

*Apologies from Councillor Godfery were received.*

**Councillors Kingi / Andrews  
CARRIED**

**3 Leave of Absence**

*No Leave of Absence were received.*

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Meeting Notices**

*The Chief Executive Officer gave the following meeting notices:*

- *Tabled are the Mayor's Report and the Action Schedule.*
- *Acknowledgement from all staff and the Management Team to the Elected Members for their service to the community over the past three years.*

## 6 Nga Mihimihi | Acknowledgements

*On behalf of tangata whenua of Kawerau, Ngāti Tūwharetoa and Council's Cultural Advisor and Iwi Liaison condolences and acknowledgements of the passing of Tumu Te Heuheu.*

## 7 Public Forum

**Anne Kubler** raised the following:

- There is an exposed pipe on the pavement outside the Presbyterian Church on Onslow Street and requesting this be covered in some way.

Chief Executive Officer thanked Mrs Kubler for raising the health and safety risk and advised that this will be raised with the contractor, Horizon as they are currently doing work in this area.

### **Action Item:**

- Council staff to advise the contractor, Horizon about the Health and Safety risk of the pipe.

**Brett Pacey** raised the following:

- There is currently work going on adjacent to the Kawerau Presbyterian Church and has been opened up for the past 4 months now, but the project seems to be at a standstill. The concern is that it is an eye sore.
- There are no speed signs in the town to advise what the speed should be. Mr Pacey recommends having speed signs around town to advise drivers what the speed limit is and to slow down.
- A concern is the state of Tarawera River and the embankment. The river embankment is starting to crumble into the river at Boyce Park and the riverbank needs to be stabilised. There is sediment build up from the land erosion up river. Mr Pacey requested Council to get hold of Regional Council asking to address the issues as low lying areas will be affected. Mr Pacey outlined the Health and Safety risk this is.
- The walkways along the river are starting to get narrow, to the point where it is difficult to walk across. Mr Pacey suggested getting a hold of the local motorcross group to do a survey of all the walkways.
- Suggested for the town pools install a digital clock on the front gate to advise when the pools will open. Also, have what the temperature is of the pools and spa at the entrance of the Centre.

Councillor Julian thanked Mr Pacey for raising his concerns around the speed limit drivers do around Kawerau and for his suggestion to install speed signs. Councillor Julian advised this will be raised at the Eastern Bay of Plenty Road Operational Group meeting, on 3 October 2025.

The Chief Executive Officer will work with Mr Pacey to contact the relevant authorities at Bay of Plenty Regional Council (BOPRC) as they take care of river embankments,

to inspect the embankments. An appointment with Mr Pacey will be scheduled after the Council meeting.

Her Worship the Mayor advised that there may be an opportunity to connect with Ngāti Rangitihī Settlement as there is a Tarawera Awa Restoration Strategy Group, regarding the embankment issues.

**Action Item:**

- Chief Executive Officer to schedule an appointment with Mr Pacey to discuss with the relevant authorities at BOPRC about the embankment.

## **8 CONFIRMATION OF COUNCIL MINUTES**

### **8.1 Ordinary Council – 27 August 2025**

**Corrections:**

- That "... public calls Horizon *it is noted down and Kawerau Council is advised*" be added to the second paragraph under Brett Pacey in Public Forum.
- That a note be added in the second resolution of item 13 – Approval to raise a loan (2025) from Local Government Funding Agency that "medium term loan for water reticulation estimated interest rate of 4.14%). That it is also noted the loan is for the on-going water reticulation.

**Resolved**

*That the minutes of the Ordinary Council Meeting held on 27 August 2025 be confirmed as a true and accurate record.*

**Deputy Mayor Rangihika / Councillor Savage  
CARRIED**

### **8.2 Extraordinary Council – 3 September 2025**

**Correction:**

- On page 12 of the agenda remove C J Ion as the **Acting Chairperson** and add F K N Tunui **Mayor**.

**Resolved**

*That the minutes of the Extraordinary Council Meeting held on 3 September 2025 be confirmed as a true and accurate record.*

**Councillors Julian / Kingi  
CARRIED**

## **9 CONFIRMATION OF COMMITTEE MINUTES**

### **9.1 Regulatory and Services Committee Meeting – 10 September 2025**

#### **Correction:**

- Page 15 of the agenda under the action item add "... Kawerau Youth Council through their Bay of Plenty Regional coordinator".

#### **Resolved**

*That the minutes of the Regulatory and Services Committee Meeting held on 10 September 2025 be confirmed as a true and accurate record.*

**Councillors Ion / Savage  
CARRIED**

## **10 Her Worship the Mayor's Report**

9.45am Chief Executive Officer departed the meeting

9.47am Chief Executive Officer returned to the meeting

#### **Resolved**

*That Her Worship the Mayor's report for the period Thursday 21 August to Sunday 21 September 2025 be received.*

**Her Worship the Mayor / Deputy Mayor Rangihika  
CARRIED**

## **11 Action Schedule (Chief Executive) (101120)**

#### **Action Item:**

- The Action Schedule be separated into strategic and operational items.

#### **Resolved**

*That the updated Action Schedule of resolutions/actions as updated and amended requested by Council be received.*

**Councillors Ross / Ion  
CARRIED**

**12 Annual Plan Performance for the year ended 30 June 2025 (Group Manager, Finance and Corporate Services) (110400)**

Council discussed the report on the Annual Plan Performance for the year ended 30 June 2025.

**Group Manager, Finance and Corporate Services Update:**

- The infrastructure assets revaluation data was received yesterday (23.09.2025). This is still to be audited.
- Manager explained why there was a loss on disposal of property, plant and equipment.

**Correction:**

- On page 28 of the agenda the “Surplus (deficit) of capital funding (C – D)” should be 232,672 not 232,372.

**Resolved**

*That the report “Annual Plan Performance for the year ended 30 June 2025” be received.*

**Councillors Kingi / Andrews  
CARRIED**

**13 Dog Control Act s10A – Policy and Practices Report 2024/2025 (Group Manager, Regulatory and Planning) (307000)**

Council discussed the report on the Dog Control Act s10A – Policy and Practices Report 2024/2025.

**Elected Members Comments:**

- Acknowledged the small Animal Control team Kawerau Council has and the work they do in the community – well done.

**Resolved**

1. *That the report “Dog Control Act s10A – Policy and Practices Report 2024/2025” be received.*
2. *That Council adopts and publicly notifies the Dog Control Act s10A – Policy and Practices Report for the 2024/2025 year and forwards a copy to the Secretary, Department of Internal Affairs.*

**Councillors Ion / Kingi  
CARRIED**

## 14 Exclusion of the Public – 10.37am

### Resolved

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

1. **Minutes for Confidential Meeting Held on 27 August 2025**
2. **Stoneham Park Residential Development Phase 2 Engineering Contract**
3. **Asset Management Data Standard Project**

**Councillors Ross / Andrews  
CARRIED**

*The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:*

| <b>General Subject of the matter to be considered</b>   | <b>Reason for passing this resolution in relation to each matter</b>                                | <b>Ground(s) under section 48(1) for the passing of this resolution</b>   |
|---|---|---|
| 1. Minutes for Confidential Meeting Held on 27 August 2025.<br>2. Stoneham Park Residential Development Phase 2 Engineering Contract.<br>3. Asset Management Data Standard Project. | Maintain the effective conduct of public affairs through the free and frank expression of opinions. | That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.<br>Section 48 (1) (a) (i) |

*This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.*

**11.17am Elected Members took the time to acknowledge and reflect on the three years.**

## 15 Karakia Whakamutunga | Closing Prayer

**Pastor Mark Kingi closed the meeting with a Karakia at 11.49am.**



**F. K. N. Tunui**

**Mayor**

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