

**Minutes of the Ordinary Meeting of the Kawerau District Council
held on Wednesday 27 August 2025
in the Council Chamber commencing at 9.00am**

Present: Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor C J Ion
Councillor R Andrews
Councillor W Godfery
Councillor B J Julian
Councillor S Kingi
Councillor J Ross
Councillor R G K Savage

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Operations and Services (R Nel)
Group Manager, Regulatory and Planning (M Glaspey)
Communications & Engagement Manager (T Humberstone)
Economic and Development Manager (L Barton)
Administration Officer (L Kerei)
Mayoral Aide (M Rogers)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

A Leave of Absence was received for Deputy Mayor Rangihika for a future meeting being Wednesday 10 September 2025, (the next Regulatory and Services Meeting).

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Meeting Notices

The Chief Executive Officer gave the following meeting notices:

- *The Hearing for the Draft Waste Management and Minimisation Plan 2025-2031, agenda item 15, is scheduled for 11.00am but if the meeting is running a head of time there could be a possible change to the order of business.*

- *Apologies were given for the error under agenda item 3 as this was for the previous months Ordinary Council meeting.*

6 Nga Mihimihi | Acknowledgements

Her Worship the Mayor acknowledged those that have placed in their nominations for Local Elections. Nominations closed 1 August 2025. Also, a reminder to ensure you are enrolled to vote and check your details if you are.

7 Public Forum

Jenny Reynolds raised the following:

- Mrs Reynolds gave acknowledgement to staff for fixing the uneven footpath promptly after she reported it.
- There is a continuous issue with streetlights not working. Mrs Reynolds suggested having a sensory monitoring system on the lights so when they are not working Council knows faster, as relying solely on the public to report the issues isn't always sufficient.
- The most concerning area where the lights are not working is on Glasgow Street to the intersection of Bell Street.

Her Worship the Mayor queried if Mrs Reynolds has put in a Request for Service which Mrs Reynolds stated she has put in two.

Chief Executive Officer (CEO) thanked Mrs Reynolds for her acknowledgement to the Operations Team for their quick fix to the kerb and raising the issue of the streetlights. CEO gave an explanation on the streetlights and how Horizon manages these across the Bay of Plenty. When requests come through to Council they are then sent to Horizon. Also advised that Kawerau Council's Duty Supervisors do drive around the district every Friday to check the streetlights.

Action Item:

- Chief Executive Officer to raise with Horizon the slow response times.

Brett Pacey raised the following:

- Gave acknowledgement to those that have put their names in for Local Elections.
- Mr Pacey explained he has phoned Horizon directly in regards to streetlight issues. He has requested that when a member of the public calls Horizon it is noted down and Kawerau Council is advised.
- The trees down Tamarangi Drive have grown to the point of blocking the streetlights. Mr Pacey suggested having the trees trimmed.

Her Worship the Mayor stated that it is beyond Council's control to reach into another organisation to let them know how to be dealing with notifications, but the Chief Executive Officer will be reaching out to Horizon in regards to response times.

The Chief Executive Officer advised that Council recently adopted the Management of Street Trees Policy that speaks to the growth of trees and when they obscure infrastructure, like streetlights. Council does have a contracted arborists so this issue will be noted down for when Council does the stock take on trees, which is currently in progress.

8 CONFIRMATION OF COUNCIL MINUTES

8.1 Ordinary Council – 30 July 2025

Resolved

That the minutes of the Ordinary Council Meeting held on 30 July 2025 be confirmed as a true and accurate record.

Councillors Julian / Ross
Councillor Kingi abstained from voting
CARRIED

9 CONFIRMATION OF COMMITTEE MINUTES

9.1 Kawerau Accessibility Group Meeting – 19 June 2025

Elected Members gave the following Acknowledgement:

- Acknowledgements to Councillors Godfery and Andrews for the work they have done in the Accessibility Group for Kawerau.

Resolved

That the minutes of the Kawerau Accessibility Group meeting held on 19 June 2025 be received.

Councillors Godfery / Andrews
CARRIED

9.2 Iwi Liaison Committee Meeting – 21 July 2025

Resolved

That the minutes of the Iwi Liaison Committee meeting held on 21 July 2025 be received.

Councillor Julian / Deputy Mayor Rangihika
CARRIED

9.3 Audit and Risk Committee Meeting – 11 August 2025

Elected Members gave the following Acknowledgements:

- Acknowledgements to Group Manager, Regulatory and Planning for updating and formatting all the policies and bylaws as well as arranging the dates.
- Acknowledgement to Councils Independent Chair of the Audit and Risk Committee, Philip Jones, for the valuable role he has played in this community and committee.

Resolved

That the minutes of the Audit and Risk Committee meeting held on 11 August 2025 be received.

**Councillors Julian / Godfery
CARRIED**

9.4 Regulatory and Services Committee Meeting – 13 August 2025

Resolved

That the minutes of the Regulatory and Services Committee meeting held 13 August 2025 be confirmed as a true and accurate record.

**Councillors Ion / Kingi
CARRIED**

10 RECEIPT OF REGIONAL MINUTES

10.1 Tarawera Awa Restoration Strategy Group Meeting – 8 August 2025

Resolved

That the minutes of the Tarawera Awa Restoration Strategy Group meeting held on 8 August 2025 be received.

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

11 Her Worship the Mayor's Report

Action Item:

- Chief Executive Officer to resend link to elected members regarding DIA council performance metrics.

Resolved

That Her Worship the Mayor's report for the period Thursday 24 July to Wednesday 20 August 2025 be received.

**Her Worship the Mayor / Councillor Savage
CARRIED**

12 Action Schedule (Chief Executive) (101120)

Resolved

That the updated Action Schedule of resolutions/actions as updated and amended requested by Council be received.

**Councillors Kingi / Ion
CARRIED**

13 Approval to raise a loan (2025) from Local Government Funding Agency (Financial Accountant) (206700)

Council discussed the report on the Approval to raise a loan (2025) from Local Government Funding Agency.

Elected Members Comments:

- The loan is for the on-going water reticulation.

Resolved

1. *That the report "Approval to raise a loan (2025) from Local Government Funding Agency" be received.*
2. *That Council approves the raising of \$2.0 million fixed term for a period to May 2028 (NB: Medium term loan for water reticulation estimated interest rate of 4.14%).*
3. *That Council delegates the Chief Executive authority to execute all the necessary documents for the raising of this loan.*

**Councillor Julian / Deputy Mayor Rangihika
CARRIED**

14 Capital Projects 2024-25 (Group Manager, Operations and Services) (440100)

Council discussed the report on the Capital Projects 2024-25.

Resolved

1. *That the report "Capital Projects 2024-25" be received.'*
2. *That Council roll over the following amounts to the 2025-26 financial year:*

	Budget Code	Project	Carry Over
1	30 01 02 7600	Water Supply Pipework Zone 2	\$ 240,417
2	403520 002	Wastewater Pipework Zone 1	\$ 504,758
3	403520 004	Milli Screen Renewals	\$ 40,326
4	403520 011	Wastewater Treatment Plant	\$ 272,380
5	404031 001	Maurie Kjar Aquatics Centre Club Rooms	\$ 31,950
6	404031 024	Maurie Kjar Aquatics Centre Main Pool Floor	\$ 15,330
7	405061 001	Dog Pound Extension of facilities	\$ 581,962
8	60 80 01 7600	Plant Renewals	\$ 56,072
9	404030 005	Library Shelving	\$ 2,880
10	404033 002	Museum Vernon Brower Project	\$ 5,225
11	406072 006	Electronic Document Management System	\$ 28,275
12	406072 005	CCTV Project	\$ 63,160
	Total Carry Forwards		\$ 1,842,735

**Councillors Savage / Kingi
CARRIED**

15 District Plan Review – Post Government Stop Plan Amendments (Group Manager Regulatory and Planning) (301012)

Council discussed the report on the District Plan Review – Post Government Stop Plan Amendments.

10.30am **Chief Executive Officer** departed from the meeting.

10.33am **Chief Executive Officer** returned to the meeting.

Resolved

1. *That the report "District Plan Review – Post Government Stop Plan Amendments" be received.*
2. *That Council acknowledges an application for an exception will be required to progress with the District Plan Changes required to enable the Boundary Changes.*

3. *That Council authorises the Group Manager, Regulatory and Planning to prepare and make an application, to the Minister for the Environment, for an exemption from the prohibition against notifying a draft planning instrument, to enable the boundary re-organisation plan change to proceed.*
4. *That Council approves Option 2, being to commence two separate district plan changes, being Plan Changes 5 – the implementation of the boundary re-organisation and Plan Option 6 – the implementation of the natural hazards section into the district plan.*
5. *That Council approves the incorporation of the proposed Māori Purpose Zone and the Significant Natural Areas as a part of Plan Change 5.*
6. *That Council approves Option B, being to progress the natural purpose section of the district plan, including all known natural hazards in Kawerau District.*
7. *That Council approves the draft Māori Purpose Zone for further consultation with the affected landowners, prior to a final draft being prepared for community consultation.*

Deputy Mayor Rangihika / Councillor Ross
CARRIED

16 Adoption of Sensitive Expenditure Policy (Group Manager, Finance and Corporate Services) (110820)

Council discussed the report on the Adoption of Sensitive Expenditure Policy.

Resolved

1. *That the report “Adoption of Sensitive Expenditure Policy” be received.*
2. *That Council adopt the Sensitive Expenditure Policy (including any further amendments) as presented in Appendix A and the policy is effective 1 September 2025.*

Deputy Mayor Rangihika / Councillor Ion
CARRIED

10.48am Meeting Adjourned
11.12am Meeting Readjourned

17 Exclusion of the Public – 11.13am

Resolved

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. **Minutes for Confidential Meeting Held on 30 July 2025**

2. Minutes for Confidential Audit and Risk Committee Meeting Held on 11 August 2025.

**Councillors Ross / Kingi
CARRIED**

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Minutes for Confidential Meeting Held on 30 July 2025. 2. Minutes for Confidential Audit and Risk Committee Meeting Held on 11 August 2025.	Maintain the effective conduct of public affairs through the free and frank expression of opinions.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Resolved

Council resumed an open meeting and the public be re-admitted to the meeting at 11.18am

**Councillors Ross / Kingi
CARRIED**

18 Adoption and Hearing of Submissions to the Draft Waste Management and Minimisation Plan 2025-2031 (Communications and Engagement Manager) (406230)

Council discussed the report on the Adoption and Hearing of Submissions to the Draft Waste Management and Minimisation Plan 2025-2031.

Council heard from the following submitter:

- Patrick Condon.

Elected Members gave acknowledgement to Patrick Condon for taking the time to come in and speak on his submission and gave thanks for the suggestions given to help with the Waste Management and Minimisation Plan.

Action Item:

- Communications to go out to the community with the next steps and a timeline for the Waste Management and Minimisation Plan 2025-2031.

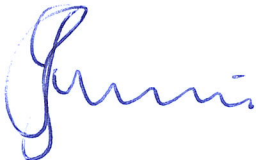
Resolved

1. *That the report "Adoption and Hearing of Submissions to the Draft Waste Management and Minimisation Plan 2025-2031" be received.*
2. *That Council hears the submitters to the Draft Waste Management and Minimisation Plan 2025-2031.*

**Councillors Kingi / Ross
CARRIED**

19 Karakia Whakamutunga | Closing Prayer

Pastor Mark Kingi closed the meeting with a Karakia at 12.03pm.



F K N Tunui

Mayor

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