

**Minutes of the Ordinary Meeting of the Kawerau District Council  
held on Wednesday 25 June 2025  
in the Council Chamber commencing at 9.05am**

**Present:** Her Worship the Mayor F K N Tunui  
Deputy Mayor A Rangihika  
Councillor C J Ion  
Councillor R Andrews  
Councillor W Godfery  
Councillor B J Julian  
Councillor R G K Savage

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Operations and Services (R Nel)  
Group Manager, Regulatory and Planning (M Glaspey)  
Communications & Engagement Manager (T Humberstone)  
Economic and Development Manager (L Barton)  
Administration Officer (L Kerei)  
Mayoral Aide (M Rogers)  
Spatial Plan Project Manager (Ben Petch)  
Independent Chair of Project Leadership Group and Project  
Governance Group (Vaughan Payne)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

**Resolved**

*Apologies from Councillor Ross and Kingi were received.*

**Councillors Julian / Andrews  
CARRIED**

**3 Leave of Absence**

**Resolved**

*A Leave of Absence was received from Councillor Ross for Wednesday 9 July 2025.*

**Councillors Ion / Savage  
CARRIED**

#### **4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

#### **5 Meeting Notices**

*Chief Executive Officer advised that the following has been tabled:*

- *Updated Mayors Report*
- *Latest version of the Long Term Plan document*
- *Summary of updates received from the Auditors*

*Chief Executive Officer also gave notice that for the Adoption of the Eastern Bay of Plenty Spatial Plan report Spatial Plan Project Manager, Ben Petch and Independent Chair of Project Leadership Group and Project Governance Group, Vaughan Payne will be joining the meeting.*

#### **6 Nga Mihimihi | Acknowledgements**

*No Nga Mihimihi | Acknowledgements were received.*

#### **7 Public Forum**

**Derek Speirs** raised the following:

- Mr Speirs spoke about the rates increase for Kawerau District Council and the impact on the Community. It was also mentioned that Whanganui District Council has had 2.2% rates increase.
- Expressed that Council needs to cancel their membership with Local Government New Zealand (LGNZ).
- Mr Speirs queried why in the last 15-20 years this Council had more expenditure than revenue.

Elected Members questioned if Mr Speirs had an understanding of how Whanganui District Council managed to achieve their rates increase, which Mr Speirs replied saying no.

##### **Action Item:**

- Chief Executive Officer to reach out to Whanganui District Council to understand how they managed to achieve 2.2% rates increase.

9.22am **Deputy Mayor Rangihika** departed from the meeting.

## **8 CONFIRMATION OF COUNCIL MINUTES**

### **8.1 Ordinary Council – 30 April 2025**

#### **Action Item:**

- Administrator to double check if the Cross-Regional Waste Strategy Report was circulated to Elected Members as mentioned on page four of the agenda.

#### **Resolved**

*That the minutes of the Ordinary Council Meeting held on 30 April 2025 be confirmed as a true and accurate record.*

**Councillors Julian / Andrews  
CARRIED**

### **8.2 Ordinary Council – 28 May 2025**

9.24am **Deputy Mayor Rangihika** returned to the meeting.

#### **Correction:**

- The action item for the Kawerau Accessibility Group Meeting be amended as the query from Elected Members was if there are terms of reference to ascertain an actual quorum.

#### **Resolved**

*That the minutes of the Ordinary Council Meeting held on 28 May 2025 be confirmed as a true and accurate record.*

**Councillor Ion / Deputy Mayor Rangihika  
CARRIED**

### **8.3 Extraordinary Council – 4 June 2025**

#### **Correction:**

- That it be added that the “Chief Executive Officer gave assurance that the incorporation of the \$60,000 budget for concept plans for a Community Library and Research Centre into the next Long Term Plan will not get lost”.

#### **Resolved**

*That the minutes of the Extraordinary Council Meeting held on 4 June 2025 is confirmed as a true and accurate record.*

**Councillors Ion / Julian  
CARRIED**

#### **8.4 Extraordinary Council – 11 June 2025**

##### **Resolved**

*That the minutes of the Extraordinary Council Meeting held on 11 June 2025 is confirmed as a true and accurate record.*

**Councillor Andrews / Deputy Mayor Rangihika  
CARRIED**

### **9 CONFIRMATION OF COMMITTEE MINUTES**

#### **9.1 Iwi Liaison Committee Meeting – 19 May 2025**

##### **Resolved**

*That the minutes of the Iwi Liaison Committee meeting held on 19 May 2025 be received.*

**Her Worship the Mayor / Councillor Savage  
CARRIED**

#### **9.2 Audit and Risk Committee Meeting – 9 June 2025**

##### **Resolved**

*That the minutes of the Audit and Risk Committee meeting held on 9 June 2025 be received.*

**Councillors Julian / Ion  
CARRIED**

#### **9.3 Regulatory and Services Committee Meeting – 11 June 2025**

##### **Resolved**

*That the minutes of the Regulatory and Services Committee meeting held on 11 June 2025 be confirmed as a true and accurate record.*

**Councillor Ion / Andrews  
CARRIED**

### **10 Her Worship the Mayor's Report**

Tabled was an updated report.

##### **Resolved**

*That Her Worship the Mayor's report for the period Thursday 22 May to Wednesday 18 June 2025 be received.*

**Her Worship the Mayor / Councillor Godfery  
CARRIED**

**11 Action Schedule (Chief Executive) (101120)**

**Resolved**

*That the updated Action Schedule of resolutions/actions as updated and amended requested by Council be received.*

**Councillors Julian / Ion  
CARRIED**

**12 Regional Economic Development Agency Trust exemption from the requirements of Auditing (Chief Executive Officer) (309102)**

Council discussed the report on Regional Economic Development Agency Trust exemption from the requirements of Auditing.

**Resolved**

1. *That the report "Regional Economic Development Agency Trust exemption from the requirements of Auditing" be received.*
2. *That Council exempts the Eastern Bay of Plenty Regional Economic Development Trust (Toi-EDA) from the provision related to Council Controlled Organisations as provided under section 7 of the Local Government Act 2002, for a period of three years.*
3. *That Council review the exemption as part of the next Long Term Plan Cycle*

**Deputy Mayor Rangihika / Councillor Savage  
CARRIED**

**13 Pre-Election Report 2025 (Chief Executive Officer) (107000)**

Council discussed the report on the Pre-Election Report 2025.

**Resolved**

*That the report "Pre-Election Report 2025" be received.*

**Councillors Ion / Savage  
CARRIED**

**14 Fees & Charges 2025/26 (Group Manager Finance and Corporate Services) (201600)**

Council discussed the report on the Fees & Charges 2025/26.

**Correction:**

- Add 'per day' after casual hire for Firmin Field.

**Resolved**

1. *That the report "Fees & Charges 2025/26" be received.*

**Councillor Julian / Andrews  
CARRIED**

**Resolved**

2. *That Council confirms, endorses and adopts the recommended schedule of fees and charges (including GST) for 2025/26 as detailed in Appendix A.*

**Her Worship the Mayor / Councillor Savage  
CARRIED**

**15 Adoption for Long Term Plan 2025 – 2034 (Group Manager, Finance and Corporate Services) (110553)**

Council discussed the report on the Adoption for Long Term Plan 2025 – 2034.

**Resolved**

1. *That the report "Adoption for Long Term Plan 2025 – 2034" be received.*
2. *That Council resolves pursuant to Section 93 of Local Government Act 2002, to adopt the Kawerau District Council Long Term Plan 2025-2034 as presented.*

**Councillor Julian / Deputy Mayor Rangihika  
CARRIED**

**16 Setting and Adoption of Rates for the 2025/26 Financial Year (Group Manager, Finance and Corporate Services) (209900)**

Council discussed the report on the Setting and Adoption of Rates for the 2025/26 Financial Year.

- 10.38am **Councillor Godfery** departed from the meeting.  
10.40am **Councillor Godfery** returned to the meeting.  
10.42am **Councillor Andrews** departed from the meeting.  
10.43am **Councillor Andrews** returned to the meeting.

**Elected Members gave the following acknowledgement:**

- To the Group Manager, Finance and Corporate Services and her team for the work that has been undertaken.

**Resolved**

*That the report "Setting and Adoption of Rates for the 2025/26 Financial Year" be received.*

**SETTING OF RATES FOR THE 2025/26 FINANCIAL YEAR (CHIEF EXECUTIVE OFFICER) (209900)**

Following the adoption of the Long Term Plan 2025 -2034, Council is required to set the rates for the 2025/26 financial year.

**RECOMMENDATIONS**

1. *That Council sets the following rates under the Local Government (Rating) Act 2002, on the rating units in the district for the financial year commencing on 1 July 2025 and ending on 30 June 2026.*

**(a) Uniform Annual General Charge**

*A uniform annual general charge of \$900.00 (including GST) per separately used or inhabited part of a rating unit, set under section 15 of the Local Government (Rating) Act 2002 on every rateable rating unit within the district.*

**(b) General Rate**

*A General Rate set under section 13 of the Local Government (Rating) Act 2002 on every rateable rating unit within the district, assessed on a differential basis as described below:*

- *A rate of 0.4884 cents in the dollar (including GST) of capital value on every rateable rating unit zoned "residential", "rural lifestyle" and "reserve" in terms of Council's operative District Plan.*
- *A rate of 2.9885 cents in the dollar (including GST) of capital value on every rateable rating unit zoned "Commercial" and "Industrial" in terms of Council's operative District Plan.*

**(c) Water Supply Rates**

*A targeted rate for water supply, set under section 16 of the Local Government (Rating) Act 2002, of \$129.60 (including GST) per separately used or inhabited part of a rating unit to which water is connected (excluding those properties that are supplied by water meter).*

*A targeted rate for water supply, set under section 19 of the Local Government (Rating) Act 2002, of \$0.41 (including GST) per cubic metre of water supplied to any rating unit on metered water supply.*

**(d) Wastewater Disposal Rate**

*A targeted rate for wastewater disposal, set under section 16 of the Local Government (Rating) Act 2002, of \$219.40 (including GST) per separately used or inhabited part of a rating unit that is connected to Council's wastewater disposal network.*

**(e) Refuse Collection Rate**

*Targeted rates for refuse collection set under section 16 of the Local Government (Rating) Act 2002 for rating units to which refuse collection services are provided and assessed as described below:*

- A rate of \$301.70 (including GST) per 60 or 80 litre residual waste bin.*
- A rate of \$361.70 (including GST) per 120 litre residual waste bin.*

**DUE DATES FOR PAYMENT OF RATES**

2. *That all rates (except metered water) will be payable in four equal instalments due on:*

<i>Instalment 1</i>	<i>22 August 2025</i>
<i>Instalment 2</i>	<i>21 November 2025</i>
<i>Instalment 3</i>	<i>20 February 2026</i>
<i>Instalment 4</i>	<i>22 May 2026</i>

*The due dates for metered water are as follows:*

	<b><u>Reading Date</u></b>	<b><u>Payment Due Date</u></b>
1.	30 September 2025	22 October 2025
2.	31 December 2025	21 January 2026
3.	31 March 2026	22 April 2026
4.	30 June 2026	22 July 2026

**PENALTIES**

3. *That Council, applies penalties to unpaid rates (apart from metered water) as follows:*

- (i) *A penalty of 5 percent on the amount of any instalment assessed between 1 July 2025 and 30 June 2026 and which is unpaid after the due date for that instalment, to be added on the following dates:*

*Instalment 1 penalty added – 25 August 2025*  
*Instalment 2 penalty added – 24 November 2025*  
*Instalment 3 penalty added – 23 February 2026*  
*Instalment 4 penalty added – 25 May 2026*



- (ii) *A further penalty of 3 percent on any rates assessed before 1 July 2025 including previously applied penalties, which remain unpaid on 2 July 2025 to be added on the 3 July 2025.*
- (ii) *A further penalty of 3 percent on any rates to which a penalty has been added under (ii) above if the rates remain unpaid on 5 January 2026 to be added 6 January 2026. and delegates authority to the Chief Executive Officer to add the penalties.*

## **PAYMENT OF RATES**

- 4. *That rates shall be payable at the Offices of the Kawerau District Council, Ranfurly Court, Kawerau between the hours of 8:00am and 5:00pm, Monday to Friday except on Wednesday 8.30am and 5.00pm.*

**Councillor Ion / Julian  
CARRIED**

11.09am **Meeting Adjourned**

11.09am **Deputy Mayor Rangihika** departed from the meeting.

12.05pm **Meeting Reconvened**

12.05pm **Spatial Plan Project Manager, Ben Petch and Independent Chair of Project Leadership Group and Project Governance Group, Vaughan Payne** joined the meeting for the Adoption of the Eastern Bay of Plenty Spatial Plan.

## **17 Adoption of the Eastern Bay of Plenty Spatial Plan (Group Manager, Regulatory and Planning (104025))**

Council discussed the report on the Adoption of Eastern Bay of Plenty Spatial Plan.

### **Resolved**

1. *That the report "Adoption of the Eastern Bay of Plenty Spatial Plan" be received;*
2. *That Council receives submissions; and*
3. *That Council deliberates on the submissions and recommends any changes;*
4. *That Council endorses and adopts the Eastern Bay of Plenty Spatial Plan; and*
5. *That Council note that following the Local Government elections in 2025, the Eastern Bay Councils will need to consider project governance for any further review of the Eastern Bay of Plenty Spatial Plan and Sub-Regional Economic Development Strategy.*
6. *That Council note that the Independent Chair of the Project Governance Group, being Vaughan Payne (in consultation with the Mayors and Chair) will forward a final copy of the adopted spatial plan to the Ministers of Transport, Housing and Urban*

*Development, Regional Development, Local Government and Education and offer a briefing/tour the next time they are in the region; and*

7. *That Council note that:*

- a) The spatial plan sets out a long-term framework for collaborative implementation leading to positive changes for the Eastern Bay; and*
- b) Ongoing collaborative planning and implementation will be required to see these changes happen; and*
- c) The spatial plan aligns with iwi aspirations communicated to the project and engagement feedback received from the community; and*
- d) The spatial plan, implementation plan, and related investment decisions will need to adapt to changes and regular monitoring of indicators such as population and economic changes, decisions on infrastructure and planning, building consents approved, and capacity for residential development will enable this to happen.*
- e) Review the Spatial Plan and determines further consultation will be undertaken as part of the implementation process (District Plan Review).*

8. *That Council delegates authority to the Group Manager Regulatory and Planning to approve any final changes, including those set out and not yet implemented in the change register at Appendix B, to the following documents:*

- a) Appendix D: Our Places – The Eastern Bay of Plenty Spatial Plan.*
- b) Appendix E: Our Places – Short Story*

**Councillors Godfrey / Ion  
CARRIED**

12.39pm **Spatial Plan Project Manager, Ben Petch and Independent Chair of Project Leadership Group and Project Governance Group, Vaughan Payne** departed from the meeting.

## **18 Exclusion of the Public – 12.39pm**

### **Resolved**

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

- 1. Minutes for Confidential Meeting Held on 28 May 2025**
- 2. Minutes for Confidential Audit and Risk Committee Meeting Held on 9 June 2025**

**Councillors Andrews / Julian  
CARRIED**

*The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:*

<b>General Subject of the matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48(1) for the passing of this resolution</b>
1. Minutes for Confidential Meeting Held on 28 May 2025. 2. Minutes for Confidential Audit and Risk Committee Meeting Held on 9 June 2025.	Maintain the effective conduct of public affairs through the free and frank expression of opinions.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

*This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.*

## **19 Karakia Whakamutunga | Closing Prayer**

**Pastor Mark Kingi closed the meeting with a Karakia at 12.47pm.**



**F K N Tunui**

**Mayor**

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