

**Minutes of the Ordinary Meeting of the Kawerau District Council
held on Wednesday 27 November 2024
in the Council Chamber commencing at 9.00am**

Present: Her Worship the Mayor F K N Tunui
Deputy Mayor A Rangihika
Councillor C J Ion
Councillor B Julian
Councillor R G K Savage
Councillor W Godfery
Councillor S Kingi
Councillor J Ross
Councillor R Andrews

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Operations and Services (R Nel)
Group Manager, Regulatory and Planning (M Glaspey)
Economic & Community Development Manager (L Barton)
Communications & Engagement Manager (T Humberstone)
Administration Officer (L Kerei)

1 Karakia Timatanga | Opening Prayer

Pastor Mark Kingi opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Leave of Absence

No Leave of Absence were received.

4 Declarations of Conflict of Interest

No Declarations of Conflict of Interest were received.

5 Meeting Notices

Chief Executive Officer gave the following meeting notices:

- *Agenda item 15 that is on pages 70 to 86, titled as "Naming Policy renaming request: Seeking Council approval for Stoneham Park to be renamed Tūwharetoa Park" has been withdrawn.*
- *The report titled "Appointment of Independent Commissioner for Resource Management Act Hearing" will be added to the agenda as item 15.*
- *Tabled is the Mayor's Report.*
- *Also there have been some updates to the report that is in the Confidential Agenda.*

6 Nga Mihimihi | Acknowledgements

Chief Executive Officer acknowledged the staff and those involved in the preparation of Kawerau Christmas in the Park as the event draws near.

Councillor Savage gave acknowledgement to Tūwharetoa ki Kawerau Hauora for the opening of Te Rā O Matatu, gateway to housing solutions for whanau | family that Her Worship the Mayor and Councillor Savage attended. Councillor Savage also attended the Hato Hone St Johns EBOP Service Awards Ceremony and gave his positive feedback about the awards and the service they have all carried out over the year.

Deputy Mayor Rangihika also attended the Hato Hone St Johns EBOP Service Awards and gave his praises to all those involved in the awards and acknowledged those that came from Kawerau.

7 Public Forum

No Public Forum has been received.

Chief Executive Officer provided an update on previous Public Forum item regarding Alleyway by Mr Mitchell, that new barriers have been installed.

8 CONFIRMATION OF COUNCIL MINUTES

8.1 Ordinary Council – 30 October 2024

Corrections:

- Page 2 of the Council Agenda – Confirmation of Committee Minutes – Regulatory and Services Committee Meeting – The correction noted has been rephrased and now states “Page 12 of the Council Agenda – Item 10 – Action Item – The action item requested by Elected Members is a timeline for all Housing Developments not specifically the Porritt Galde Lifestyle Village Development. This action item came about from item 3 – Residential Development – Current Status – from pages 24 and 25 of the Regulatory and Services Committee Meeting held on Wednesday 16 October 2024”.
- Page 3 of the Council Agenda – Crime Reduction Forum Meeting – Name of the forum to be updated to the new name which is “Community Safety Committee”.

Resolved

That the minutes of the Ordinary Council Meeting held on 30 October 2024 is confirmed as a true and accurate record.

**Councillor Andrews / Deputy Mayor Rangihika
CARRIED**

8.2 Extraordinary Council – 13 November 2024

Resolved

That the minutes of the Extraordinary Council Meeting held on 13 November 2024 is confirmed as a true and accurate record.

**Councillors Ross / Godfery
CARRIED**

9 CONFIRMATION OF COMMITTEE MINUTES

9.1 Regulatory and Services Committee Meeting – 16 October 2024

Group Manager, Regulatory and Planning explained that s223 and s224 are part of the subdivision process. When applicants apply for a subdivision, before it is finalised, they need to apply for a 223 and 224 certificate. 223 certificate is saying that all work required under the subdivision consent has been completed, and the 224 certificate is ensuring the titles have been updated and are correct.

Correction:

Page 12 of the Council Agenda – Action Item for item 9, Monthly Report – Economic and Community Development – Elected Members would like added in the action item the request for the Kawerau Youth Council's feedback on the Mana Mokopuna document.

Resolved

That the minutes of the Regulatory and Services Committee Meeting held on 13 November 2024 is confirmed as a true and accurate record.

**Councillors Ion / Andrews
CARRIED**

9.2 Iwi Liaison Meeting – 21 October 2024

Corrections:

- Page 13 of the Council Agenda – Item 4.2 – Add the word Signs after Nexus as that is the full business name.
- Page 14 of the Council Agenda – Item 4.7.1 – Correct the word unites to units.
- Page 14 of the Council Agenda – Item 4.10 – Bullet point 1 – Correct the name Otorohanga to Otarahanga.

Resolved

That the minutes of the Iwi Liaison Meeting held on 21 October 2024 is received.

**Deputy Mayor Rangihika / Councillor Godfery
CARRIED**

9.3 Accessibility Group Meeting – 7 November 2024

Action item:

- Page 15 of the Council Agenda – Item 3.2 – Bullet point 1 – Group Manager, Operations and Services to investigate the suggestion of trialling opening the gates to Stoneham Walk for the Summer period.
- Councillor Godfery to follow up with Committee members in regards to apologies.
- Group Manager, Operations and Services to review the process for keys to access parks and reserves for wheelchairs & mobility scooters.

Correction:

- Page 15 of the Council Agenda – Present – Change Councillor Warwick Godfery and Councillor Rowena Andrews to Councillor W Godfery and Councillor R Andrews.
- That the move and second to be councillors initials and surnames.

Resolved

That the minutes of the Accessibility Group Meeting held on 7 November 2024 is received.

**Councillors Godfery / Ross
CARRIED**

10 Her Worship the Mayor's Report

Resolved

That Her Worship the Mayor's report for the period Thursday 24 October to Wednesday 20 November 2024 is received.

**Her Worship the Mayor / Councillor Kingi
CARRIED**

11 Action Schedule (Chief Executive) (101120)

Elected Members queried what the estimated date will be for action request 3 on page 18 from the Regulatory and Services Meeting held on 13 November 2024. Council staff confirmed it will be January 2025.

Correction:

Page 18 – Regulatory and Services meeting held 16.10.24 – Action Requested item to read “Staff to provide a timeline for all Housing Developments.”. This should also change the comments section for this action item.

Resolved

That the updated Action Schedule of resolutions/actions as updated and amended requested by Council is received.

**Councillor Kingi / Deputy Mayor Rangihika
CARRIED**

12 Adoption of Porritt Glade Lifestyle Village Performance Report for year ended 30 June 2024 (Group Manager, Finance and Corporate Services) (201000)

Council discussed the report on the Adoption of Porritt Glade Lifestyle Village Performance Report for year ended 30 June 2024.

Action item:

- Page 31 – Depreciation – Paragraph 5 – Elected Members have requested the correct spelling for “derecognised” in the Performance Report.
- Elected Members to be refreshed on Porritt Glade Lifestyle Village reporting and accounting principles through a meeting with Audit New Zealand.

Resolved

1. *That the report “Adoption of Porritt Glade Lifestyle Village Performance Report for year ended 30 June 2024” be received.*
2. *That Council adopts the Porritt Glade Lifestyle Village Performance Report for the year ended 30 June 2024.*
3. *That the Mayor and Chief Executive Officer are delegated to sign the Porritt Glade Lifestyle Village Performance Report for the year ended 30 June 2024, following the adoption by Council.*

**Councillors Kingi / Savage
CARRIED**

13 Annual Plan Performance for the three months ended 30 September 2024 (Group Manager, Finance and Corporate Services) (110400)

Council discussed the report on the Annual Plan Performance for the three months ended 30 September 2024.

Resolved

That the report “Annual Plan Performance for the three months ended 30 September 2024” be received.

**Deputy Mayor Rangihika / Councillor Ion
CARRIED**

Councillor Godfery departed the meeting at 10.24am

14 Council Meetings Schedule for 2025 (Group Manager, Finance and Corporate Services) (104000)

Council discussed the report on the Council Meetings Schedule for 2025.

Councillor Godfery departed the meeting at 10.26am

Elected Members suggested for the first meeting after the 2025 – 2028 Local Council elections, that the first agenda be a reasonably light to not be overwhelming.

Resolved

1. *That the report “Council Meetings Schedule for 2025” be received.*
2. *That Council adopts the Council meetings, as detailed in Appendix A – “Council Meetings Schedule for 2025”.*

**Councillors Ion / Ross
CARRIED**

15 Appointment of Independent Commissioner for Resource Management Act 1991 Hearing (Group Manager, Regulatory and Planning) (301500)

Council discussed the report on the Appointment of Independent Commissioner for Resource Management Act (RMA) Hearing.

Action item:

- Page 70 – Item 2 Background – Paragraph 3 – Confirmation of who Ngāti Tūwharetoa is, that submitted a submission opposing the application.
- Elected Members suggested to seek guidance from Kawerau District Councils Iwi Liaison and Cultural Advisor Te Haukakawa Te Rire.

Resolved

1. *That the report “Appointment of Independent Commissioner for Resource Management Act 1991 Hearing” be received.*
2. *That the report Appointment of Independent Commissioner for Resource Management Act (RMA) Hearing be deferred and received on Wednesday 4 December 2024 with the introduction of an Extraordinary Council meeting with an updated report with what has been requested by Elected Members in today's meeting.*

**Her Worship the Mayor / Councillor Kingi
CARRIED**

16 Exclusion of the Public – 11.22am

Resolved

That the public is excluded from the following part of the proceedings of this meeting, namely:

1. **Minutes for Confidential Meeting Held on 30 October 2024**
2. **Stoneham Park Residential Development Heads of Agreement**

**Councillors Ross / Ion
CARRIED**

The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:

General Subject of the matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1. Minutes for Confidential Meeting held on 25 September 2024. 2. Stoneham Park Residential Development Heads of Agreement	Maintain the effective conduct of public affairs through the free and frank expression of opinions.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists. Section 48 (1) (a) (i)

This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.

Karakia Whakamutunga

Pastor Mark Kingi closed the meeting with a Karakia at 11:45am



F K N Tunui

Mayor

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