



# **KAWERAU DISTRICT COUNCIL**

**Te Kaunihera ā rohe o Kawerau**

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**TAONGA O TE WHENUA - TREASURE OF THE LAND**

**The Ordinary Meeting of the  
Kawerau District Council will be held  
on Wednesday 25 February 2026  
in the Council Chambers  
commencing at 9.00am**

**A G E N D A**

## **GUIDELINES FOR PUBLIC FORUM AT MEETINGS**

1. A period of thirty minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

**The Ordinary Meeting of the Kawerau District Council  
will be held on Wednesday 25 February 2026  
in the Council Chambers commencing at 9.00am**

## **A G E N D A**

**1 Karakia Timatanga | Opening Prayer**

**2 Apologies**

**3 Leave of Absence**

**4 Declarations of Conflict of Interest**

Any member having a “conflict of interest” with an item on the Agenda should declare it, and when that item is being considered, abstain from any discussion or voting. The member may wish to remove themselves from the meeting while the item is being considered.

**5 Meeting Notices**

**6 Nga Mihimihi | Acknowledgements**

**7 Public Forum**

**8 CONFIRMATION OF COUNCIL MINUTES**

**8.1 Ordinary Council – 17 December 2025**

**Pgs. 1 - 5**

**Recommendation**

*That the Minutes of the Ordinary Council Meeting held on 17 December 2025 be confirmed as a true and accurate record.*

**9 RECEIPT OF COMMITTEE MINUTES**

**9.1 Regulatory and Services Committee Meeting – 10 December 2025**

**Pgs. 6 - 10**

**Recommendation**

*That the Minutes of the Regulatory and Services Committee meeting held on 10 December 2025 be confirmed as a true and accurate record.*

**9.2 Risk and Assurance Committee Meeting – 2 February 2026**

**Pgs. 11 - 15**

**Recommendation**

*That the Minutes of the Risk and Assurance Committee meeting held o 2 February 2026 be received.*

**9.3 Regulatory and Services Committee Meeting – 11 February 2026**

**Pgs. 16 - 21**

**Recommendation**

*That the Minutes of the Regulatory and Services Committee meeting held on 11 February 2026 be confirmed as a true and accurate record.*

**10 RECEIPT OF REGIONAL MINUTES**

**10.1 Bay of Plenty Civil Defence Emergency Management Group Joint Committee Meeting – 12 December 2025**

**Pgs. 22 - 31**

**Recommendation**

*That the Minutes of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee meeting held on 12 December 2025 be received.*

**11 Her Worship the Mayor's Report (101400)**

**Pgs. 32 - 36**

**Recommendation**

*That Her Worship the Mayor's report for the period Monday 5 January 2026 to Wednesday 18 February 2026 be received.*

**12 Bay of Plenty Mayoral Forum Triennial Agreement 2025 – 2028 (Chief Executive Officer) (104040)**

**Pgs. 37 - 47**

Attached is a report from the Chief Executive Officer covering the Bay of Plenty Mayoral Forum Triennial Agreement 2025 – 2028.

**Recommendations**

- 1. That the report "Bay of Plenty Mayoral Forum Triennial Agreement 2025 – 2028" be received.*
- 2. That Council endorses the draft Bay of Plenty Mayoral Forum Triennial Agreement 2025 –2028 and delegates signing authority to Her Worship the Mayor and Chief Executive Officer.*

**13 Appointment of Eastern Bay of Plenty District Licensing Committee (Group Manager, Regulatory and Planning) (308000)**

**Pgs. 48 - 53**

Attached is a report from the Group Manager, Regulatory and Planning covering the Appointment of Eastern Bay of Plenty District Licensing Committee.

**Recommendations**

1. *That the report "Appointment of Eastern Bay of Plenty District Licensing Committee" be received.*
2. *That Council approves the appointment of Russell Orr as Commissioner and Alan Sciascia as alternative Commissioner of the Easter Bay of Plenty District Licensing Committee.*
3. *That Council approves the appointment of the following individuals as List Members of the Eastern Bay of Plenty District Licensing Committee:*
  - *Alan Sciascia*
  - *Aaron Rangihika*
  - *Shona Browne*
  - *Malcolm Harrison*
  - *Glen Smith*
  - *John Hillman*

**14 Annual Plan Performance for the six months ended 31 December 2025 (Group Manager, Finance and Corporate Services) (110400)**

**Pgs. 54 - 89**

Attached is a report from the Group Manager, Finance and Corporate Services covering the Annual Plan Performance for the six months ended 31 December 2025.

**Recommendations**

*That the report "Annual Plan Performance for the six months ended 31 December 2025" be received.*

**15 Exclusion of the Public**

**Recommendation**

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

1. **Minutes for Confidential Meeting Held on 17 December 2025**
2. **Mataatua Macadamias: Proposed MoU**

*The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:*

| <b>General Subject of the matter to be considered</b>   | <b>Reason for passing this resolution in relation to each matter</b>                                       | <b>Ground(s) under section 48(1) for the passing of this resolution</b>   |
|---|--|---|
| 1. Minutes for Confidential Meeting Held on 17 December 2025.<br>2. Mataatua Macadamias: Proposed MoU | <i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i> | <i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.<br/>Section 48 (1) (a) (i)</i> |

*This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.*

## **16 Re-admission of the Public**

### **Recommendation**

*That Council resume an open meeting and that the public be re-admitted to the meeting.*

## **17 Karakia Whakamutunga | Closing Prayer**

M Godfery  
**Chief Executive Officer**

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**Minutes of the Ordinary Meeting of the Kawerau District Council  
held on Wednesday 17 December 2025  
in the Council Chamber commencing at 9.00am**

**Present:** Her Worship the Mayor F K N Tunui  
Councillor W Apiata  
Councillor M Dowie  
Councillor T Hill  
Councillor B J Julian  
Councillor G T Leokava-Taani  
Councillor J Ross  
Councillor A R Worsley

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Operations and Services (R Nel)  
Group Manager, Regulatory and Planning (M Glaspey)  
Communications & Engagement Manager (T Humberstone)  
Economic and Development Manager (L Barton)  
Administration Officer (L Kerei)  
Mayoral Aide (M Rogers)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

*No Apologies were received.*

**3 Leave of Absence**

**Resolved**

*A Leave of Absence from Deputy Mayor Kingi was received.*

**Councillors Ross / Julian  
CARRIED**

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Meeting Notices**

*The Chief Executive Officer advised the Mayor's Report has been tabled.*

## 6 **Public Forum**

*No Public Form were received.*

## 7 **CONFIRMATION OF COUNCIL MINUTES**

### 7.1 **Ordinary Council – 26 November 2025**

#### **Correction:**

- Change the comments provided to Christine Larsen by the Chief Executive Officer into action items specifically regarding the review of her proposals and suggestions for designated leashed dog areas.

#### **Resolved**

*That the minutes of the Ordinary Council Meeting held on 26 November 2025 be confirmed as a true and accurate record.*

**Councillors Hill / Worsley  
CARRIED**

## 8 **Her Worship the Mayor's Report**

#### **Resolved**

*That Her Worship the Mayor's report for the period Thursday 20 November to Tuesday 23 December 2025 be received.*

**Her Worship the Mayor / Councillor Dowie  
CARRIED**

## 9 **Action Schedule (Chief Executive Officer) (101120)**

#### **Correction:**

- Additional item for Christine Larsen's proposal for designated leashed dog area.

#### **Resolved**

*That the updated Action Schedule of resolutions/actions as updated and amended requested by Council be received.*

**Councillors Ross / Worsley  
CARRIED**

**10 Final adoption of the Waste Management and Minimisation Plan 2025 (Group Manager, Operations and Services) (406230)**

Council discussed the report on the Final adoption of the Waste Management and Minimisation Plan 2025.

**Group Manager, Operations and Services Updates/Comments:**

- Include in brackets Appendix A next to WMMP in the fifth paragraph under Background.
- Recommendations 2 should read “That Council formally adopts with minor amendments the Waste Management and Minimisation Plan 2025, as presented in Appendix A.
- Throughout the WMMP it is mentioned that Council recycles plastics 1 and 2 but plastics 5 will be added.
- When Council diverts waste from the landfill Council pays a waste levy of \$65 per tonne. 50% of this levy can be returned to Council, but only if we meet our diversion and reporting requirements. The refunded portion is based on verified diversion rates—often referred to as achieving “zero waste” outcomes.

**Elected Members Comments:**

- Elected Members sought clarification on who bears the cost if the owner is not found for abandoned vehicles. Group Manager, Regulatory and Planning advised that if no owner is found cost will try recover cost, if possible. If this is not possible then ratepayers bear the cost.

**Resolved**

1. *That the report “Final adoption of the Waste Management and Minimisation Plan 2025” be received.*
2. *That Council formally adopts with minor amendments the Waste Management and Minimisation Plan 2025, as presented in Appendix A.*
3. *That the adopted WMMP be submitted to the Ministry for the Environment in accordance with statutory requirements.*

**Councillors Dowie / Hill  
CARRIED**

**11 Exclusion of the Public – 10.02am****Resolved**

*That the public is excluded from the following part of the proceedings of this meeting, namely:*

1. **Minutes for Confidential Meeting Held on 26 November 2025.**
2. **2025/2026 Reseals Tender**

**Councillors Ross / Apiata  
CARRIED**

*The general subject of the matter to be considered while the public is excluded; the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Information & Meetings Act 1987 for the passing of this resolution is as follows:*

| <b>General Subject of the matter to be considered</b>   | <b>Reason for passing this resolution in relation to each matter</b>                                       | <b>Ground(s) under section 48(1) for the passing of this resolution</b>   |
|---|--|---|
| 1. Minutes for Confidential Meeting Held on 26 November 2025.<br>2. 2025/2026 Reseals Tender. | <i>Maintain the effective conduct of public affairs through the free and frank expression of opinions.</i> | <i>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists.<br/>Section 48 (1) (a) (i)</i> |

*This resolution is made in reliance on Section 48(1) (a) of the Local Government Official Information & Meetings Act 1987 and the particular interest or interests protected by Section 7 (2) (b) (i) of that Act.*

**12 Re-admission of the Public****Resolved**

*That Council resume an open meeting and that the public be re-admitted to the meeting at 12.20pm.*

**Councillors Leokava-Taani / Ross  
CARRIED**

**13 Nga Mihimihi | Acknowledgements**

Elected Members took the time to wish the Community all the best and to be safe during the Christmas and New Year holidays.

**14 Karakia Whakamutunga | Closing Prayer**

**Pastor Mark Kingi closed the meeting with a Karakia at 12.32pm.**

F K N Tunui

**Mayor**

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**Minutes of the Regulatory & Services Committee  
held on Wednesday 10 December 2025  
commencing at 9.06am**

**Present:** Deputy Mayor S Kingi (Chairperson)  
Her Worship the Mayor F K N Tunui  
Councillor W Apiata  
Councillor M Dowie  
Councillor T Hill  
Councillor B J Julian  
Councillor J Ross  
Councillor A R Worsley

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Communications & Engagement Manager (T Humberstone)  
Economic and Community Development Manager (L Barton)  
Administration Officer (L Kerei)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

*Apologies from Councillor Leokava-Taani were received.*

**Councillor Ross / Her Worship the Mayor  
CARRIED**

**3 Leave of Absence**

*A Leave of Absence from Deputy Mayor Kingi were received.*

**Her Worship the Mayor / Councillor Julian  
CARRIED**

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Public Forum**

*No Public Forum were received.*

## PART A – REGULATORY

### 6 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the month of November 2025.

#### **Group Manager, Regulatory and Planning Updates:**

- Paragraph 1 on page 5 states there were 12 non-compliances from the audit completed by IANZ. The correct number of non-compliances is 14.
- The Resource Management Act (RMA) dropped yesterday. Staff are looking into how this will impact Council and if any submissions need to be made.
- An application for an exemption from the stock plan was submitted. This has been approved. Council can now go ahead with the boundary introduction into our district plan and that includes miner amendment to the industrial zoning for Putauaki Trust. Council can also start the process of going through the introduction of the Māori Purpose Zone.

#### **Action Items:**

- Communications to go out to the community regarding swimming pools at a residential property and the legislation and safety measures around them.
- Community to be advised about leaving furniture on the kerbside. If the owner cannot be identified and Council staff are required to dispose of the item's ratepayers will endure the costs.

#### **Resolved**

*That the report from the Group Manager, Regulatory and Planning for the month of November 2025 is received.*

**Councillors Ross / Hill  
CARRIED**

## PART B – NON-REGULATORY

### 7 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the month of November 2025.

#### **Group Manager, Finance and Corporate Services Update:**

- The Library had a successful Pirate Murder Mystery evening.
- A full report about Council Insurance will go to the Risk and Assurance Committee which will highlight the invoices received from Aon New Zealand.

#### **Correction:**

- On page 8 the total roading requests is 11 not 6 which is noted below the table of the Request for Service (RFS).

**Action Items:**

- An update and feedback on the Pirate Murder Mystery evening.
- A breakdown of the priority list for tree removals to be in future reports.
- The Street Tree Policy to be circulated to Elected Members.
- Elected Members to be notified if a new RFS can be linked to an old one if an issue previously reported by the same complainant is then reported again.

**Resolved**

*That the report from the Group Manager, Finance and Corporate Services for the month of November 2025 is received.*

**Councillors Julian / Apiata  
CARRIED**

**8 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the month of November 2025.

**Group Manager, Operations and Services Update:**

- The spring consent has expired, and a new consent application is with Bay of Plenty Regional Council (BOPRC). The legislation allows Council to use the water source until the resource consent has been revisited and approved.
- During this month, there have been a few water shutdowns due to water connections. When the water is turn back on staff expect the water to be discoloured so they do a flush of the water. There was a storm at the beginning of the December, and a tree root had impacted a water pipe along Tamarangi Drive causing residents in the surrounding area to have brown water. Council staff were on site of the damage after it was reported. This will be in the February report for R&S meeting.

**Elected Members Comments:**

- There are concerns around the condition of the road on River Road outside the Pump House and Dump Road and the continuous damage. Chief Executive Officer advised the continuous road conditions is due to the area being high traffic and the high-water table.

**Resolved**

*That the report from the Group Manager, Operations and Services for the month of November 2025 is received.*

**Councillors Worsley / Hill  
CARRIED**

10.43am **Councillor Hill** departed from the meeting

**9 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Economic and Community Development Manager covering activities for the month of November 2025.

10.46am **Councillor Hill** returned to the meeting

**Economic and Community Development Manager Update:**

- Acknowledgement to the team, organisations, volunteers, the community for Christmas in the Park. It was an outstanding event with dry weather.

**Elected Members Comments:**

- It was queried if there were any feedback from local industries of the value of what is captured in the Wood Energy Strategy and if there is anything in the feedback that Council can support. Chief Executive Officer advised there was input from one business in Kawerau into the development of the strategy. Ministry of Business Innovation and Employment gave an invitation to local wood manufactures as well as forestry owners to give their feedback.
- Assurance Rautahi Marae have been engaged in terms of Emergency Management preparedness they will not be apart of the Iwi collective because they are a community marae.

**Action Items:**

- Chief Executive Officer to follow up who is putting in an application for the Wood Processing Growth Funds that would benefit our community.
- Rautahi marae to be added to the Marae Emergency Preparedness Plans.
- Economics and Community Development Manager to present a report to Council highlighting all aspects, volunteer groups and individuals, security and services that were involved in making of Christmas in the Park.

11.13am **Chief Executive Officer** departed from the meeting

11.16am **Chief Executive Officer** returned to the meeting

**Resolved**

*That the report from the Economic and Community Development for the month of November 2025 be received.*

**Councillors Dowie / Ross  
CARRIED**

**10 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)**

The Committee discussed a report from the Communications and Engagement Manager covering activities for the month of November 2025.

**Communications and Engagement Manager Corrections:**

- Page 55 – The community were also able to drop their voting papers to the Kawerau Isite in the final weeks of the Local Elections 2025.
- Page 56 – Special Votes:
  - 300 plus special voting packs were provided to the community
  - 109 special votes were received from Kawerau
  - 66 special votes were allowed from Kawerau
  - 43 were not allowed. The reasons these 43 were not allowed: 19 – the voter was not enrolled; 21 – the declarations were not completed accurately; 3 – had already voted.

**Elected Members Comment:**

- Acknowledgment to the small Communication team for their continuous work on keeping the community informed.

**Resolved**

*That the report from the Communications and Engagement Manager for the month of November 2025 is received.*

**Her Worship the Mayor / Councillor Worsley  
CARRIED**

Elected Members took the time to wish the Community all the best and to be safe during the Christmas and New Year holidays.

**11 Karakia Whakamutunga | Closing Prayer**

*Pastor Mark Kingi closed the meeting with a prayer at 11.46am.*

S Kingi

**Chairperson and Deputy Mayor**

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**Kawerau District Council Minutes of  
Risk and Assurance Committee held on 2 February 2026  
commencing at 2.17pm**

**Present:** Philip Jones – P J Associates (Chair) – via Zoom  
Her Worship the Mayor – F K N Tunui  
Councillor B J Julian

**In Attendance:** Chief Executive Officer (M Godfery)  
Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Administration Officer (L Kerei)  
Mayoral Aide (M Rogers)  
René van Zyl (Audit New Zealand) – via Zoom

**1 Karakia Timatanga | Opening Prayer**

*Chief Executive Officer opened the meeting with a karakia | prayer.*

**2 Apologies**

*Apologies Councillor Worsley was received.*

**Councillor Julian / Her Worship the Mayor  
CARRIED**

**3 Declarations of Conflict of Interest**

*No Conflicts of Interest were received.*

**4 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES**

**4.1 Audit and Risk Committee – 11 August 2025**

**Resolved**

*That the minutes of the Audit and Risk Committee Meeting held on 11 August 2025 be confirmed as a true and accurate record.*

**Chair Jones / Her Worship the Mayor  
CARRIED**

**5 Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025 (Group Manager, Regulatory and Planning) (509500)**

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025.

**Resolved**

*That the report “Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025” be received.*

**Councillor Julian / Chair Jones  
CARRIED**

**6 Risk Profile for 2026 (Chief Executive Officer) (112020)**

Committee discussed the report from the Chief Executive Officer covering Risk Profile for 2026.

**Resolved**

*That the report “Risk Profile for 2026” be received and is a standing agenda item.*

**Her Worship the Mayor / Councillor Julian  
CARRIED**

**7 Report to the Council on the Audit for year ended 30 June 2025 (Group Manager, Finance and Corporate Services) (201000)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Report to the Council on the Audit for year ended 30 June 2025.

**Comments from René van Zyl:**

- A reminder that the audit was completed 29 October 2025 and an unmodified report was issued.
- In the audit report under Quality and timeliness of information provided for audit the grading for some are noted down as acceptable. The bar is high and is defined as “Quality and timeliness were of an acceptable standard but with some minor deficiencies and room for improvement.”
- Previous reports contained more details including other less significant housekeeping matters. The new change in process is that separate reports are now provided with the Governance report provided earlier to give audit assurance before audit opinion is signed. One report is given to Elected members and the chair and includes significant matters, and the other report is housekeeping matters which are given to management.

**Committee Comments:**

- The committee queried the Chief Executive Officer if the housekeeping matters will be given to the committee. Chief Executive Officer will provide a summary of the housekeeping matters to the committee.

**Resolved**

*That the report "Report to the Council on the Audit for year ended 30 June 2025" be received.*

**Councillor Julian / Her Worship the Mayor  
CARRIED**

**8 Treasury Report from 30 September 2025 to 30 November 2025 (Group Manager, Finance and Corporate Services) (110551)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Treasury Report from 30 September 2025 to 30 November 2025.

**Action Item:**

- Include in the report debt profile of how much is due and when due for repayment.

**Resolved**

*That the report "Treasury Report from 30 September 2025 to 30 November 2025" be received.*

**Her Worship the Mayor / Chair Jones  
CARRIED**

**9 Annual Plan Performance for the three months ended 30 September 2025 (Group Manager, Finance and Corporate Services) (110400)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Annual Plan Performance for the three months ended 30 September 2025.

**Resolved**

*That the report "Annual Plan Performance for the three months ended 30 September 2025" be received.*

**Chair Jones / Councillor Julian  
CARRIED**

**10 Risk and Assurance Review Timetable from February 2026 (Group Manager, Finance and Corporate Services) (101300)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Risk and Assurance Review Timetable from February 2026.

**Group Manager, Finance and Corporate Services Updates:**

- The Update on Council Policies and By-laws will be in the March Risk and Assurance agenda.
- The Risk Profile for 2026 will be included in all future agendas.

**Resolved**

*That the report “Risk and Assurance Review Timetable from February 2026” be received.*

**Her Worship the Mayor / Councillor Julian  
CARRIED**

**11 Annual Plan 2026/27 Timetable (Group Manager, Finance and Corporate Services) (201300)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Annual Plan 2026/27 Timetable.

**Resolved**

*That the report “Annual Plan 2026/27 Timetable” be received.*

**Her Worship the Mayor / Chair Jones  
CARRIED**

**12 Insurance Policies Update (Group Manager, Finance and Corporate Services) (201000)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Insurance Policies Update.

**Committee Comments:**

- Chair Jones made a suggestion for Council to potentially consider “a jam jar” for the insurance savings to offset future increases.

**Resolved**

*That the report “Insurance Policies Update” be received.*

**Her Worship the Mayor / Councillor Julian  
CARRIED**

**13 Karakia Whakamutunga | Closing Prayer**

*Chief Executive Officer closed the meeting with a karakia | prayer at 3.16pm.*

P Jones

**Chairperson**

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**Minutes of the Regulatory & Services Committee  
held on Wednesday 11 February 2026  
commencing at 9.00am**

**Present:** Deputy Mayor S Kingi (Chairperson)  
Her Worship the Mayor F K N Tunui  
Councillor W Apiata  
Councillor M Dowie  
Councillor T Hill  
Councillor B J Julian  
Councillor G Leokava-Taani  
Councillor J Ross  
Councillor A R Worsley

**In Attendance:** Group Manager, Finance and Corporate Services (L Butler)  
Group Manager, Regulatory and Planning (M Glaspey)  
Group Manager, Operations and Services (R Nel)  
Communications & Engagement Manager (T Humberstone)  
Administration Officer (L Kerei)  
Mayoral Aide (M Rogers)

**1 Karakia Timatanga | Opening Prayer**

*Pastor Mark Kingi opened the meeting with a prayer.*

**2 Apologies**

*Apologies from the Chief Executive Officer and Economic and Community Development Manager was received.*

**Councillors Julian / Apiata  
CARRIED**

**3 Leave of Absence**

*No Leave of Absence were received.*

**4 Declarations of Conflict of Interest**

*No Declarations of Conflict of Interest were received.*

**5 Public Forum**

*No Public Forum were received.*

**6 Action Schedule (Chief Executive Officer) (101120)****Resolved**

*That the updated Action Schedule of resolutions/actions as updated and amended requested by Council be received.*

**Councillors Apiata / Dowie  
CARRIED**

**PART A – REGULATORY****7 Monthly Report - Regulatory and Planning Services (Group Manager, Regulatory and Planning) (340000)**

The Committee discussed a report from the Group Manager, Regulatory and Planning covering activities for the months of December 2025 and January 2026.

**Group Manager, Regulatory and Planning Updates:**

- As of yesterday, a new amendment to the Health and Safety Act came online. It relates to the public use of grounds so it will affect how Health and Safety is dealt with on Council Reserves. More details of this will be brought to Council.
- A proposed timeline for the District Plan Review will be presented to Council.
- The one food complaint received was a product that should not be shelved in New Zealand. Inspections were completed and nothing was found. Council will continue to monitor and do inspections.

**Elected Members Comments:**

- Elected Members queried the process for people to reapply for their Food Control Verification if found unacceptable. Group Manager, Regulatory and Planning advised that once customer registers they need to be verified that their process and procedures are safe. If a verification is deemed unacceptable, they are then given a set of targets that is to be met and then re-tested.

**Action Items:**

- A reminder to the community about taking care of their dogs. Also include the relationships with different organisations and groups Council have that can assist whānau | family and specialise in education of dog ownership.
- The recommendation for a fenced off dog area to be lifted to the Community Safety Committee.
- Communications to go out to the community about the new legislation regarding Granny flats.

**Resolved**

*That the report from the Group Manager, Regulatory and Planning for the months of December 2025 and January 2026 is received.*

**Councillors Ross / Dowie  
CARRIED**

**PART B – NON-REGULATORY****8 Monthly Report – Finance and Corporate Services (Group Manager, Finance and Corporate Services) (211000)**

The Committee discussed a report from the Group Manager, Finance and Corporate Services covering activities for the months of December 2025 and January 2026.

**Group Manager, Finance and Corporate Services Update:**

- Under Request for Service the service requests for Trees have been separated from Parks and Reserves so now is its own category.
- A new report item has been added which is under item 6 – Loans.

**Elected Members Comments:**

- Elected Members queried if Kawerau Council are treated fairly when applying for external funding. Group Manager, Finance and Corporate Services advised that Manager Barton applies for external funding and does an excellent job in this space. Council are not the decision makers but always out test forward in applications. Council does well in terms of funding for roading as 75% subsidy rate received. Christmas in the Park is solely reliant on funders, they are very generous and support appreciated. For the youth space Council have noticed this has been a harder category to received funding due to the criteria from funders. Her Worship the Mayor also advised there are some funders that decide how much is given based on population.
- It was recommended that funding that is meant to come into Kawerau is tracked by one of the new committees Council has established.
- Acknowledgement to the reference of the Action Schedule in the report and highlighting what made the Pirate Murder Mystery evening at the Kawerau Library a success.

**Action Items:**

- Internal loans to be included to item 6 - Loans.

**Resolved**

*That the report from the Group Manager, Finance and Corporate Services for the months of December 2025 and January 2026 is received.*

**Her Worship the Mayor / Councillor Hill  
CARRIED**

**9 Monthly Report - Operations and Services (Group Manager, Operations and Services) (440000)**

The Committee discussed a report from the Group Manager, Operations and Services covering activities for the months of December 2025 and January 2026.

**Group Manager, Operations and Services Update:**

- For clarification the first two bullet point on page 28 under item 9 are for the month of December only and the other four are for December and January.

- There was only one RFS from the public for streetlights the rest are from staff when they monitor the lights.
- The contract with Horizon Networks has been renewed and Councils targets have been included.
- Status of heating of the Pools – The geothermal well is blocked so there is no hot fluid to heat the pools. Drilling was done but this was unsuccessful. Staff are working with specialist and qualified drilling companies to investigate what options there are and once this has been identified Council will be informed of these options.

**Action Items:**

- The increase in vandalism to be lifted to the Community Safety Committee.
- Elected Members to be advised who the specialist and qualified companies Council are dealing with for the heating of the pools.
- If support from Elected Members is required to Bay of Plenty Regional Council around the water resource consent.
- A report to be provided to Council around appropriate policies in the operational space for Elected Members to know these policies.

**Resolved**

*That the report from the Group Manager, Operations and Services for the months of December 2025 and January 2026 is received.*

**Councillors Julian / Apiata  
CARRIED**

**10 Monthly Report - Economic and Community Development (Economic and Community Development Manager) (309005)**

The Committee discussed a report from the Economic and Community Development Manager covering activities for the months of December 2025 and January 2026.

**Resolved**

*That the report from the Economic and Community Development for the months of December 2025 and January 2026 be received.*

**Councillors Apiata / Worsley  
CARRIED**

**11 Monthly Report – Communications and Engagement (Communications and Engagement Manager) (340100)**

The Committee discussed a report from the Communications and Engagement Manager covering activities for the months of December 2025 and January 2026.

**Communications and Engagement Manager Updates:**

- A list of what is to be expected from the engagement plan will be provided to Council in the next Regulatory and Services Committee meeting, e.g. the Annual Plan and Local Water Done Well.

**Resolved**

*That the report from the Communications and Engagement Manager for the months of December 2025 and January 2026 be received.*

**Councillors Julian / Dowie  
CARRIED**

**12 Proposed Council Submission on the Planning Bill and Natural Environment Bill (Group Manager, Regulatory and Planning) (340000)**

The Committee discussed a report from the Group Manager, Regulatory and Planning covering the Proposed Council Submission on the Planning Bill and Natural Environment Bill.

**Group Manager, Regulatory and Planning Updates:**

- The Bills cover how resource management will be changed moving forward. There are changes that will impact the Kawerau community and is detailed in the attachment. It was important for Council to make a submission so that the community have a voice into this act.
- The submission was put together to highlight some key points in the bills.

**Elected Members Comments:**

- Include the powers of the Minister being an over-reach in regards to the Planning Bill.
- The first sentence, second paragraph, on page 2 of the submission to be reworded to acknowledge kaitiakitanga and safeguard long term intergenerational environmental stewardship those who are here today and in the future.
- The next sentence to be reworded to “Local communities and tangata whenua, iwi through territorial authorities..”.

**Resolved**

1. *That the report “Proposed Council Submission on the Planning Bill and Natural Environment Bill” be received.*
2. *That the Committee provides any recommendations or amendments to the draft submission.*

3. *That the Committee delegates to the Mayor and CEO the final sign off of the submission.*

**Councillor Hill / Ross  
CARRIED**

**13 Karakia Whakamutunga | Closing Prayer**

*Pastor Mark Kingi closed the meeting with a prayer at 11.29am.*

S Kingi

**Chairperson and Deputy Mayor**

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# Bay of Plenty Civil Defence Emergency Management Group Joint Committee

## Open Minutes

- Commencing:** Friday 12 December 2025, 10:00am
- Venue:** Council Chambers, Regional House, 1 Elizabeth Street, Tauranga and via Zoom (Audio Visual Meeting)
- Chairperson:** Mayor Faylene Tunui - Kawerau District Council (KDC)
- Deputy Chairperson:** Mayor James Denyer - Western Bay of Plenty District Council (WBOPDC)
- Members:**
- KDC:** Deputy Mayor Sela Kingi (Alternate)
  - Ōpōtiki District Council (ODC):** Mayor David Moore, Cr Curley Keno (Alternate)
  - Tauranga City Council (TCC):** Mayor Mahé Drysdale, Deputy Mayor Jen Scoular (Alternate)
  - Whakatāne District Council (WDC):** Mayor Nándor Tánzos
  - Rotorua Lakes Council (RLC):** Mayor Tania Tapsell
  - Bay of Plenty Regional Council Toi Moana (BOPRC):** Deputy Chair Glenn Dougal, Cr Malcolm Campbell (Alternate)
  - WBOPDC:** Cr Shane Beech (Alternate)
  - National Emergency Management Agency (NEMA)**  
Lily Foulds - Senior Regional Emergency Management Advisor (via Zoom)
- In Attendance:**
- Emergency Management Bay of Plenty (EMBOP):**  
Mark Crowe - Director; James Jefferson - Principal Advisor, Emergency Management; Paul Greenshields - Manager, Planning; Jono Gracie - Manager, Risk and Engagement; Paul Bourton - Senior Advisor, Operations; Shell Brandt - Advisor, Planning; Samme Moore - Advisor Communications; Ben Neave - Advisor, Planning; Melanie Doel - Advisor Operations; Ellie Taylor - Advisor, Communications & Engagement; Andrea Thompson - Executive Assistant and Summer Students: Samantha Dolden and Griffin Callahan
  - KDC:** Lee Barton - Economic and Community Development Manager
  - ODC:** Stace Lewer - Chief Executive Officer
  - TCC:** Marty Grenfell - Chief Executive; Sarah Omundsen - General Manager: Regulatory and Community Services
  - WBOPDC:** Miriam Taris - Chief Executive
  - BOPRC:** Fiona McTavish, Chair of Coordinating Executive Group (CEG) and Chief Executive; Reuben Fraser - General

Manager, Regulatory Services; Hayley Sheridan - Legal Counsel, Merinda Pansegrouw - Committee Advisor

## Apologies:

Deputy Mayor Julie Jukes (WDC Alternate), Deputy Mayor Sandra Kai Fong (RLC Alternate) and Cr Kevin Schuler (TCC Alternate)

Bay of Plenty Coordinating Executive Group Chair Fiona McTavish opened the meeting and chaired proceedings until the new Group Chairperson for the 2025-2028 local authority triennium had been elected.

## Declaration of Public Recording

Committee members were reminded that the meeting was being recorded and that the recording would be made available on the BOPRC website and archived for a period of three years: [Civil Defence Emergency Management Group Meeting - 12 December 2025](#)

## Opening Karakia

Provided by: Jono Gracie, EMBOP Manager, Risk and Engagement.

## 1. Apologies

### Resolved

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Accepts the apologies from alternates: Deputy Mayor Julie Jukes, Deputy Mayor Sandra Kai Fong and Cr Kevin Schuler tendered at the meeting.**

**Drysdale/Denyer  
CARRIED**

## 2. Order of Business

Item 8.1 "Confirmation of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee for 2025-2028 Triennium", was considered as the first item on the agenda to allow for the confirmation of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee for the 2025 - 2028 Triennium.

## 3. Declaration of Conflicts of Interest

None

## 4. Minutes

### Minutes for and receipt

#### 4.1 Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 26 September 2025

### Resolved

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 26 September 2025.**

**Dougal/Moore  
CARRIED**

## **5. Reports**

### **Decisions Required**

#### **5.1 Confirmation of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee for 2025-2028 Triennium**

Presented by: Coordinating Executive Group Chair, Fiona McTavish.

### **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1. Receives the report, Confirmation of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee for 2025-2028 Triennium;**

**Tunui/Tapsell  
CARRIED**

- 2 Confirms its 2025-2028 Triennium membership as:**

- (a) Bay of Plenty Regional Council: Deputy Chair Glenn Dougal and Councillor Malcolm Campbell (alternate)**
- (b) Kawerau District Council: Mayor Faylene Tunui and Deputy Mayor Sela Kingi (alternate)**
- (c) Ōpōtiki District Council: Mayor David Moore and Councillor Curley Keno (alternate)**
- (d) Rotorua Lakes Council: Mayor Tania Tapsell and Deputy Mayor Sandra Kai Fong (alternate)**
- (e) Tauranga City Council: Mayor Mahé Drysdale, and alternates Deputy Mayor Jen Scouler and Councillor Kevin Schuler**
- (f) Western Bay of Plenty District Council: Mayor James Denyer and Councillor Shane Beech (alternate)**
- (g) Whakatāne District Council: Mayor Nándor Tánczos and Deputy Mayor Julie Jukes (alternate);**

**Denyer/Tánczos  
CARRIED**

- 3 Confirms System B as its voting system to elect a Chairperson and a Deputy Chairperson as set out in Section 13.2 of the Bay of Plenty Civil Defence Emergency Management Group Constitution (July 2013) and in alignment with Clause 25, Schedule 7 of the Local Government Act 2002;**

**Tapsell/Tánczos  
CARRIED**

Fiona McTavish called for nominations for the position of Group Chairperson for the 2025-2028 local authority triennium. Mayor James Denyer nominated Mayor Faylene Tunui as Group Chairperson; Mayor Tania Tapsell seconded the motion. As only one nomination was received for the role of Group Chairperson, no voting was required.

**4 Elects Mayor Faylene Tunui as the Group Chairperson for the 2025 - 2028 local authority triennium;**

**Denyer/Tapsell  
CARRIED**

Coordinating Executive Group Chair Fiona McTavish vacated the chair and the newly elected Group Chair, Mayor Faylene Tunui assumed the chair.

Group Chair, Mayor Faylene Tunui called for nominations for the position of Group Deputy Chairperson for the 2025-2028 local authority triennium. Mayor David Moore nominated Mayor James Denyer as Deputy Group Chairperson; Mayor Tania Tapsell seconded the motion. As only one nomination was received for the role of Deputy Chairperson, no voting was required.

**5 Elects Mayor James Denyer as the Group Deputy Chairperson for the 2025 - 2028 local authority triennium;**

**Moore/Tapsell  
CARRIED**

**6 Confirms the Standing Orders to be used for the conduct of meetings to be those of the administrating authority, Bay of Plenty Regional Council Toi Moana, and adopts as its standing orders the document attached as Attachment 2, until such time that the Department of Internal Affairs Model Standing Orders (DZ 9202:2025 Local government standing orders) have been finalised. (As adopted by the administrating authority on 18 November 2025 pursuant to Clause 27 (1) and (2), Schedule 7 of the Local Government Act 2002, and Section 19(1) of the Civil Defence Emergency Management Act 2002);**

**Tapsell/Drysdale  
CARRIED**

**7 Acknowledges that the Department of Internal Affairs' Model Standing Orders will be updated and confirms that adoption of the Model Standing Orders (DZ 9202:2025 Local Government Standing Orders) will be considered once available, in alignment with the administering authority; and**

**Denyer/Moore  
CARRIED**

**8 Confirms the following 2026 meeting dates:**

- a. **Friday, 27 March 2026**
- b. **Friday, 3 July 2026**
- c. **Friday, 25 September 2026**
- d. **Friday, 11 December 2026.**

**Dougal/Drysdale  
CARRIED**

**5.2 Joint Committee Roles, Responsibilities, Delegations and CDEM System Overview**

Presented by: James Jefferson - Principal Advisor, Emergency Management.

**Key Points:**

- The report provided a single source of truth for the operation of the Joint Committee and the wider CDEM Group
- Served as a reference point for understanding relationships between committees, delivery structures, and overarching governance architecture.

**Key Points - Members:**

- Expressed an interest in understanding the Committee's role in community resilience, particularly in relation to climate change mitigation, and community building
- Acknowledged potential restrictions such as rates capping creating tension between readiness needs and funding limitations; supported ongoing conversation between central government, local government, and civil defence agencies.

**Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Joint Committee Roles, Responsibilities, Delegations and CDEM System Overview.**

**Dougal/Denyer  
CARRIED**

10:35am - Cr Tapsell **withdrew** from the meeting.

**5.3 Bay of Plenty CDEM Group Statutory Appointments**

Presented by: EMBOP Director, Mark Crowe.

**Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty CDEM Group Statutory Appointments;**
- 2 Approves the appointment of Paul Davidson, General Manager, Finance, Whakatane District Council as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;**
- 3 Approves the appointment of Hone Patrick, Kaihau Strategic Māori Partnerships and Acting General Manager Commercial Services, Whakatane District Council as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;**
- 4 Approves the appointment of Tom McEntyre, Operations Delivery Manager, Tauranga City Council as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;**

- 5 Approves the appointment of Diedre Ewart, Head of Regulatory Support & Compliance Services, Tauranga City Council, as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;
- 6 Approves the appointment of Steve Pearce, Head of Building Services, Tauranga City Council, as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;
- 7 Approves the appointment of Gareth Wallis, Head of Community Hubs, Arts, Heritage & Events, Tauranga City Council as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group as defined under s27(1) of the CDEM Act 2002;
- 8 Approves the appointment of Nelita Byrne, Manager of Venues and Events, Tauranga City Council, as Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(1) of the CDEM Act 2002;
- 9 Approves the appointment of Alana Rapson, Community Development Team Leader, Tauranga City Council, as Alternate Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(2) of the CDEM Act 2002;
- 10 Approves the appointment of Daniel Pearce, Team Leader - Emergency Management, Tauranga City Council, as Alternate Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(2) of the CDEM Act 2002; and
- 11 Approves the rescindment of Barbara Dempsey, Tauranga City Council as Alternate Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group as defined under s30(1) of the CDEM Act 2002.

Denyer/Tánczos  
CARRIED

10:45am - Cr Tapsell entered the meeting.

#### **5.4 Bay of Plenty CDEM Group Office Annual Plan Performance Monitoring Quarterly (Q1) Report 2025-2026**

Presented by: Paul Greenshields, Manager, Planning.

**Key Points:**

- Activities remained on track, with no governance-approved activities assessed as at risk for the 2025/26 year
- All activities were on track to meet intended deadlines, and all work had remained within approved budgets.

**In Response to Questions:**

- Confirmed that development work on the Initial Group Iwi Engagement Framework had commenced, with the primary focus being on strengthening relationships with iwi partners across the rohe as part of its development

- Ongoing engagement via local councils would form part of the process, leveraging existing relationships. Engagement delivery was expected to occur primarily at local level, with strategic oversight retained centrally
- Recent legislative changes may potentially influence the engagement framework; work was underway to incorporate changes
- Acknowledged the opportunity to include elected members in engagement processes to strengthen connections.

## Resolved

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty CDEM Group Office Annual Plan Performance Monitoring Quarterly (Q1) Report 2025-2026.**

**Denyer/Drysdale  
CARRIED**

## Information Only

### 5.5 Bay of Plenty CDEM Group Training KPI Measurement

*Tabled Document 1 - Updated Bay of Plenty CDEM Group Training KPI Measurement.docx*

Presented by: Paul Bourton – Senior Advisor, Operations.

#### **Key Points:**

- Noted that an amendment to the paper was required to include the most up-to-date training statistics delivered since the Coordinating Executive Group (CEG) meeting in November 2025. Confirmed that the minutes would include a tabled document, providing a full breakdown of training and exercise activities undertaken since the previous Joint Committee meeting, reflecting the following: seven regional training events, six in-house training activities for the Group Office and 10 exercise activities.

## Resolved

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty CDEM Group Training KPI Measurement.**

**Dougal/Tapsell  
CARRIED**

### 5.6 National Emergency Management Agency (NEMA) Update Bay of Plenty CDEM Group Joint Committee - December 2025

Presented by: Lily Foulds, Senior Regional Emergency Management Advisor (via Zoom).

#### **Key Points:**

- Provided an update on the Emergency Management Bill, which would replace the Civil Defence Emergency Management Act 2002, subsequent to the report being prepared:
  - The Bill had passed its first reading on 9 December 2025
  - The Bill would now be referred to the Governance and Administration Select Committee, which would set the timetable for public submissions
  - Confirmed that the Government intended to pass the new Emergency Management Bill during this term of Parliament
  - Pointed out that public would have another opportunity to make submissions during the Select Committee process
  - [Emergency Management Bill \(No 2\) 236-1 \(2025\), Government Bill Contents - New Zealand Legislation](#)
- Main purpose of the Bill: to clarify roles/define roles and responsibilities at national, regional, and local levels for faster decisions; strengthen communities, and enhance local communities' and iwi roles in planning and decision-making.

#### **Key Points - Members:**

- In relation to proposed regulations expanding representation on Coordinating Executive Groups (CEGs), noted that the Joint Committee's earlier submission on the Bill had raised concerns about broadening the memberships of CEGs. Expressed disappointment that submission points had not been incorporated into the Bill
- Given the large number of iwi and the importance of maintaining the mana of each, reiterated concerns regarding the practicality of appointing a single iwi representative for the Bay of Plenty rohe. Noted that this has been a significant area of work locally, and suggested exploring approaches used in other regions to ensure representation enhanced mana and was respectful of iwi leadership structure
- Supported that a letter be written to the Select Committee and Minister for Emergency Management and Recovery. The letter to re-affirm the Joint Committee's views on the following, and expressing disappointment that previous submission points had been disregarded:
  - cautioning against widening the membership of CEGs based on the unique situation in the Bay of Plenty with the significant number of iwi partners
  - Emergency management functions and duties for offshore islands
- Expressed a desire for the submission from this group to be given greater prominence and, where possible, supported through in-person speaking in favour of the submission
- Requested NEMA to advise the Joint Committee once the timetable for public submissions had been identified.

#### **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, National Emergency Management Agency (NEMA) Update Bay of Plenty CDEM Group Joint Committee - December 2025;**
- 2 Requests staff to draft a letter on behalf of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee, to be signed by the Chair, attaching the full submission, to the Governance and Administration Select Committee and Minister for Emergency Management and Recovery, regarding the Emergency Management Bill, re-affirming the Joint Committee's views**

**relating to membership of CEG and Emergency management functions and duties for offshore islands, expressing disappointment that previous submission points had been disregarded.**

**Tapsell/Denyer  
CARRIED**

## **5.7 Verbal Update: Director, Emergency Management Bay of Plenty**

Verbal update by: Mark Crowe - Director, EMBOP.

11:06am - Cr Denyer **withdrew** from the meeting.

### **Key Points:**

- Starting in 2026, verbal updates would be replaced with written reports, complemented by additional information provided at meetings to ensure members had the most current details and could prepare questions in advance
- New appointments made to fill long-standing vacancies in the Group Office:
  - Jono Gracie - Manager, Risk and Engagement; Melanie Doel - Advisor Operations; Ellie Taylor, Advisor, Communications & Engagement, and summer students Samantha Dolden and Griffin Callahan
- Alternate Communication Systems: Highlighted implementation of backup communication systems to ensure operational continuity: Starlink and Kyper systems now preferred; NEMA was offering reseller services with priority bandwidth. A national rollout of Starlink connectivity was underway, with Bay of Plenty CDEM Group to join later
- Mobile Command Unit: confirmed commissioning of a mobile command unit to support EOCs (Emergency Operations Centres) and critical infrastructure during emergencies; resource shared for awareness: [BOP CDEM Mobile Command Unit](#)
- Tsunami Playbook Development: Had engaged Earth Sciences New Zealand (formerly GNS Science) to develop a tsunami playbook to enable faster risk assessment and decision-making following seismic events, improving response times by up to 30-40 minutes.

### **Key Point - Members:**

- Emphasised the importance of proactive risk management and community conversations to ensure preparedness.

## **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Verbal Update: Director, Emergency Management Bay of Plenty.**

**Tánczos/Tapsell  
CARRIED**

## 6. Public Excluded Section

### Resolved

#### Resolution to exclude the public

- 1 Excludes the public from the following parts of the proceedings of this meeting as set out below:

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| Item No. | Subject of each matter to be considered  | Reason for passing this resolution in relation to each matter                      | Grounds under Section 48(1) for the passing of this resolution | When the item can be released into the public     |
|----------|--|--|--|---|
| 6.1      | Public Excluded Bay of Plenty Civil Defence Emergency Management Group Joint Committee Minutes - 26 September 2025 | As noted in the relevant Minutes.  | As noted in the relevant Minutes.                              | To remain in public excluded.                     |
| 6.2      | Bay of Plenty CDEM Whakaari/White Island Coronial Inquiry Update 12 December 2025                                  | Withholding the information is necessary to maintain legal professional privilege. | 48(1)(a)(i) Section 7 (2)(g).                                  | On CDEMG Chair and the Director EMBOP's approval. |

**Moore/Dougal  
CARRIED**

### Closing Karakia

Provided by Jono Gracie, EMBOP Manager, Risk and Engagement.

**11:30am - the meeting closed.**

**CONFIRMED**

\_\_\_\_\_  
Mayor Faylene Tunui  
Chairperson, Bay of Plenty Civil Defence  
Emergency Management Group Joint Committee

**Meeting** Council

**Meeting Date:** 25 January 2026

**Subject:** Her Worship the Mayor's Report

**File No.** 101400

## 1 Purpose

The purpose of this report is to outline meetings, functions and events that I have hosted, attended and/or participated in for the period Monday, 05 January 2026 to Wednesday 18 February 2026.

| <b>January 2026</b>  |  |
|----------------------|--|
| Wed 14               | <ul style="list-style-type: none"> <li>• Online ZOOM with LGNZ national council re: Simplifying Local Government Submission, held in the Mayor's office.</li> <li>• In-person general catch-up hui   meeting with Deputy Mayor Sela Kingi, Katishe McCauley, Tū Whakarae   General Manager from Tūwharetoa mai Kawerau ki te Tai Settlement Trust and CEO of Tūwharetoa ki Kawerau Hauora Kererua Savage, held in the Mayor's office.</li> </ul>   |
| Tue 20               | <ul style="list-style-type: none"> <li>• Civil Defence update meeting with Kawerau District Council local controller Lee Barton and Emergency Management Officer Justin Douglas re: Tropical Depression 05F developing weather situation, held in the mayor's office.</li> <li>• Attended an online meeting with Deputy Mayor Sela Kingi, Cr Berice Julian and Independent member, Phillip Jones re: Risk and Assurance informal catch-up, preparing for the meetings for the new triennium from 2026 – 2028.</li> </ul> |
| Wed 21               | <ul style="list-style-type: none"> <li>• Catch-up with Controller Lee Barton and Emergency Management Officer Justin Douglas re: Disaster Relief Fund Proposal, held in the Mayor's office.</li> <li>• CDEM BOP Joint Committee Chair, Regional Declaration for the Tropical Depression 05F developing weather situation, held in the Mayor's office.</li> </ul>   |
| Fri 23               | <ul style="list-style-type: none"> <li>• Travelled to Tauranga for meeting with Mayor Drysdale and Mayor Denyer to receive Prime Minister Christopher Luxon, Minister for Civil Defence Emergency Management, Hon Mark Mitchell, MP for Tauranga Sam Uffindell, MP for the Bay of Plenty Tom Rutherford and MP for East Cape Dana Kirkpatrick.</li> </ul>  |
| Tue 27               | <ul style="list-style-type: none"> <li>• Online ZOOM with BOPRC Chair McDonald, BOPRC CE McTavish and CE Godfery re: preparation for the upcoming Mayoral Forum meeting held on to the 9th of February in Rotorua, held in the Mayor's office.</li> <li>• Online ZOOM with LGNZ national council re: Simplifying Local Government Submission, held in the Mayor's office.</li> </ul>   |
| Wed 28               | <ul style="list-style-type: none"> <li>• Elected Member Briefing session, chaired by Mayor Tunui, held in the Council Chambers <ul style="list-style-type: none"> <li>○ Overview of the Planning Bill and Natural Environment Bill</li> <li>○ Mapping Central Government Reforms in 2026</li> <li>○ Housing development opportunities in Kawerau</li> <li>○ Rates Overview</li> </ul> </li> </ul>  |
| Thu 29               | <ul style="list-style-type: none"> <li>• Attended the He Rau Aroha ceremony acknowledging the whānau   families involved in the landslide on Mauao in Mount Maunganui. Joined alongside the Iwi Liaison / Cultural Advisor, Te Haukakawa Te Rire, Cr Julian and Cr Hill.</li> </ul>  |
| Fri 30               | <ul style="list-style-type: none"> <li>• Online ZOOM with LGNZ national council re: Simplifying Local Government Submission, held in the Mayor's office.</li> <li>• Attended the Local Waters Done well Workshop with KDC</li> </ul>   |
| <b>February 2026</b> |  |

|        |   |
|--------|---|
| Mon 02 | <ul style="list-style-type: none"> <li>• Attended the Local Waters Done Well Water Services Group workshop for KDC, ODC, RLC and WDC with Deputy Mayor Sela Kingi, CEO Godfery and Manager Nel, held at the Whakatāne District Council.</li> <li>• EBOP mayoral catch-up re: Central Government reforms, Toi EDA, Disaster Relief Fund and potential economic development future opportunity, held at the Whakatāne District Council.</li> <li>• Risk and Assurance meeting, Chaired by Independent member Phillip Jones, held in the Council Chambers: <ul style="list-style-type: none"> <li>○ Confirmation of Audit and Risk meeting minutes on 11 August.</li> <li>○ Health, Safety and Wellbeing Report for period – 1 July 2025 to 31 December 2025</li> <li>○ Risk Profile for 2026</li> <li>○ Report to the Council on the Audit for year ended 30 June 2025</li> <li>○ Treasury Report from 30 September 2025 to 30 November 2025</li> <li>○ Annual Plan Performance for the three months ended 30 September 2025</li> <li>○ Risk and Assurance Review Timetable from February 2026 to December 2026</li> <li>○ Annual Plan 2026/27 Timetable</li> <li>○ Insurance Policies Update</li> </ul> </li> </ul> <p><a href="https://www.kaweraudc.govt.nz/sites/www.kaweraudc.govt.nz/files/document/s/event-calendar/risk_assurance_agenda_-_2026.02.02.pdf">https://www.kaweraudc.govt.nz/sites/www.kaweraudc.govt.nz/files/document/s/event-calendar/risk_assurance_agenda_-_2026.02.02.pdf</a></p> |
| Wed 04 | <ul style="list-style-type: none"> <li>• Elected Member Briefing, chaired by Mayor Tunui, held in the Council Chambers <ul style="list-style-type: none"> <li>○ Maurie Kjar Aquatic Centre - Geothermal Well Status Report</li> <li>○ Simplifying Local Government: Context from the 1989 reforms</li> </ul> </li> </ul>  |
| Sun 08 | <ul style="list-style-type: none"> <li>• Travelled to Rotorua to begin conversations re: BOP Mayoral Forum meeting about central government reforms, held at the Millenium Hotel in Rotorua.</li> </ul>   |
| Mon 09 | <ul style="list-style-type: none"> <li>• Attended the Mayor's and Chairs only Mayoral Forum meeting re: Government Reforms on Simplifying Local Government, held at the Millenium in Rotorua.</li> <li>• Invitation received and attended the signing ceremony on the lease agreement between Pūtauaki Trust Chair Tiaki Hunui and CEO John O'brien and Foresta Chair Henry Cheng and CEO Maurice Fabiani. The meeting was attended alongside Minister for Regional Development Hon. Shane Jone and MP for East Cape, Dana Kirkpatrick, held at Minister Jones office in Wellington.</li> </ul>   |
| Wed 11 | <ul style="list-style-type: none"> <li>• Regulatory and Services meeting, chaired by Deputy Mayor Kingi, held in the Council Chambers. <ul style="list-style-type: none"> <li>○ Action Schedule</li> <li>○ Monthly Report - Regulatory and Planning Services</li> <li>○ Monthly Report - Finance and Corporate Services</li> <li>○ Monthly Report - Operations and Services</li> <li>○ Monthly Report - Economic and Community Development</li> <li>○ Monthly Report – Communication and Engagement</li> <li>○ Proposed Council Submission on the Planning Bill and Natural Environment Bill</li> </ul> </li> </ul> <p><a href="https://www.kaweraudc.govt.nz/sites/www.kaweraudc.govt.nz/files/document/s/event-calendar/rs_agenda_2026.02.11.pdf">https://www.kaweraudc.govt.nz/sites/www.kaweraudc.govt.nz/files/document/s/event-calendar/rs_agenda_2026.02.11.pdf</a></p> <ul style="list-style-type: none"> <li>• Youth Committee Meeting, chaired by Cr Ross – held in the Council Chambers</li> </ul>   |
| Thu 12 | <ul style="list-style-type: none"> <li>• Attended the Local Leadership group meeting with NTST and government agencies, chaired by Shaneen Simpson-Almon, held at Ngāti Tūwharetoa Holdings Limited.</li> <li>• Meeting with Howie Sergent re: proposed drop in centre idea, held in the Mayor's office.</li> </ul>   |

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| Sun 15 | <ul style="list-style-type: none"> <li>Travelled from Rotorua to Auckland to attend the LGNZ National Council 2 Day workshop as the rural representative being held in Wellington - Flights Cancelled due to weather.</li> </ul>  |
| Mon 16 | <ul style="list-style-type: none"> <li>Rescheduled flight from Auckland to Wellington cancelled, returned Auckland to Rotorua to continue LGNZ National Council workshop online, held in the Mayor's office.</li> <li>Apologies tabled and acknowledgement to Deputy Mayor Kingi and Cultural Advisor Te Haukaka Te Rire for their attendance to the pōwhiri for incoming Bay of Plenty Area Commander and Superintendent Will Loughrin, held at Ohinemutu marae, Rotorua.</li> <li>Online ZOOM to the National Council Strategy meeting, held in the Mayor's office.</li> </ul>  |
| Wed 18 | <ul style="list-style-type: none"> <li>Iwi Liaison / Cultural Advisor meeting, chaired by Mayor Tunui, held in the Council Chambers <ul style="list-style-type: none"> <li>Proposal - Whare Tapere for Kawerau whānau</li> <li>Rangitunoa Black book purchase – Te Kuia Tūrehu o Te Pō me Āna Mokopuna</li> <li>Te Marukaa Name Proposal – Update</li> <li>Hardie Ave, Housing Development</li> <li>Te Reo, Waiata, Pōwhiri, Poroporoaki, and Cultural Awareness</li> <li>Preparation for upcoming cultural meetings and/or events</li> <li>Stoneham Park Proposed Housing Development Name</li> </ul> </li> <li>Attended a hui with Katishe McCauley and Karilyn Te Riini from Tūwharetoa mai Kawerau ki te tai, Te Waraki Te Ruki representing Rautahi Marae, CEO Kererua Savage from Tūwharetoa ki Kawerau Hauora, Iwi Liaison / Cultural Advisor Te Haukaka Te Rire, CEO Godfery and Manager Barton to discuss sustainable aviation fuel (SAF) opportunity and idea, held in the Council Chambers.</li> </ul> |

## 2 Mayoral Correspondence

| <u>January</u> |  |
|----------------|--|
| Wed 07         | <ul style="list-style-type: none"> <li>Email received from Sweet Cheeks coordinator Anne Clarke re: pool booking enquiry.</li> </ul>   |
| Fri 09         | <ul style="list-style-type: none"> <li>Email received from Chris Insley from Mataatua Macadamia Limited re: introduction to a future Mataatua Economic Development opportunity being planned with attendees from Māori leaders, investors, bankers, science and innovators, international – indigenous businesses, central government ministers and Mayors of the EBOP.</li> <li>Email received from Jim Boulton, Patron of the Child Cancer Foundation re: street appeal – there national drive to raise awareness and funds for children with Cancer.</li> </ul> |
| Mon 12         | <ul style="list-style-type: none"> <li>Email received from Chair of Toi-EDA David Glover re: meeting request in February around Council's future involvement with Toi-EDA.</li> </ul>  |
| Thu 15         | <ul style="list-style-type: none"> <li>Email received for the nominations to Fresh Water Champions New Zealand – seeking those around NZ who have contributed to the restoration and protection of our fresh water.</li> <li>Email received from Peter McKinley re: his governance debate on 'Local Government to lead Governance Debates' document.</li> </ul>  |
| Fri 16         | <ul style="list-style-type: none"> <li>Email received from Olivia Wilson, Senior Producer at RNZ re: Mayoral interview request on Mayoral duties, ideas on what's happening in NZ and general updates on what's happening in the Bay of Plenty and Kawerau.</li> <li>Email received from Tūwharetoa ki Kawerau Hauora CEO, Kererua Savage re: He Whare Āhuru, He Tūāpapa, Oranga Whānau ki Kawerau – Housing – the foundation of Whānau Wellbeing in Kawerau Document.</li> </ul>  |

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| Wed 21 | <ul style="list-style-type: none"> <li>Email received from Jo Seddon from Chorus, informing us of a targeted response from Chorus for any emergency disruption due to severe weather in the Bay of Plenty.</li> <li>Email received from BOP Civil Defence controller Chris Brewer, giving us an update on recent severe weather across the Bay of Plenty.</li> </ul>  |
| Thu 22 | <ul style="list-style-type: none"> <li>Email received from Principal Advisor for Emergency Management James Jefferson re: DRAFT submission on the recent Emergency Management Bill.</li> <li>Invitation received from Executive Assistant for Horizon Energy Group, Tina Everton re: Customer Engagement Dinner held at Cigol restaurant, Whakatāne.</li> <li>Email received from Peter McKinley re: 'The Medium common denominator dilemma' document.</li> </ul>   |
| Fri 23 | <ul style="list-style-type: none"> <li>Invitation received and apologies noted to Head Coach for Netball Waikato BOP and AVIS WBOP Magic, Mary-Jane Araroa re: Magic Netball team uniform ceremony held at Kohi Point in Ohope. Acknowledgement to Cr Julian for attending on behalf of the Kawerau District Council.</li> </ul>  |
| Tue 27 | <ul style="list-style-type: none"> <li>Email received from BOP Regional Council CEO Fiona McTavish re: iwi representation on the Civil Defence Joint Committee.</li> <li>Email received from MP for East Cape Dana Kirkpatrick re: update on Waioeka Gorge landslides and Inter City Bus route.</li> </ul>  |
| Wed 28 | <ul style="list-style-type: none"> <li>Invitation received on behalf of Mayor of Tauranga Mahe Drysdale re: He Rau Aroha ceremony, commemorating those families grieving deeply at Coronation Park in Tauranga.</li> </ul>  |
| Thu 29 | <ul style="list-style-type: none"> <li>Email received from Hemana Waaka re: future Economic Development opportunity and MOU.</li> </ul>   |
| Fri 30 | <ul style="list-style-type: none"> <li>Email received from Principal Advisor for LGNZ Ralph Hall re: DRAFT submission on LGNZ Simplifying Local Government reform.</li> </ul>   |
| Mon 02 | <ul style="list-style-type: none"> <li>Invitation received from BOP Regional Councillor Sarah McCorkindale re: showcasing Te Teko Racecourse facility and meet and greet opportunity on Tuesday 24 February.</li> </ul>   |
| Tue 03 | <ul style="list-style-type: none"> <li>Email received from CEO of Digital Natives Ms Nikolasa Biasiny-Tule re: celebrating a 100% pass rate for learners enrolled in its Tauwhiriwhiri 3: Pathways to Digital &amp; Creative Tech (level 3) programme.</li> </ul>   |
| Thu 05 | <ul style="list-style-type: none"> <li>Email received on behalf of Greens MP Celia Wade-Brown re: concern around the proposals and reforms within the Local Government space.</li> <li>Email received from the Regional Public Service Commissioner, Ezra Schuster re: regional update and coordinated support across the Bay of Plenty.</li> <li>Email received from Chair of Toi EDA, David Glover re: briefing document on latest work done from Toi EDA.</li> </ul>   |
| Mon 09 | <ul style="list-style-type: none"> <li>Email received from Deputy Chief Executive Emergency Management and Director, John Price re: North Island, severe weather update.</li> <li>Email received from Manager Glaspey re: KDC DRAFT submission on the Planning and Natural Environment Bill.</li> </ul>   |
| Tue 10 | <ul style="list-style-type: none"> <li>Invitation received from Executive Assistant to the Bay of Plenty Area Commander Natalie Allan re: formal pōwhiri for incoming Superintendent and Bay of Plenty Area Commander for NZ Police held at Ohinemutu marae in Rotorua on 16 February 2026.</li> <li>Email received from Regional Public Service Commissioner Ezra Schuster re: regional Bay of Plenty updates.</li> <li>Email received from Peter McKinley re: 'Let's make the case regions matter' document.</li> </ul> |
| Wed 11 | <ul style="list-style-type: none"> <li>Email received from MP Dana Kirkpatrick re: update on the InterCity bus route from the EBOP into the Gisborne district.</li> <li>Email received from Gisborne Mayor and LGNZ Chairman, Rehette Stoltz re: Waitangi Day celebrations and recent in-person lunch with Minister Simon Watts.</li> </ul>   |

|        |   |
|--------|---|
| Thu 12 | <ul style="list-style-type: none"> <li>Meeting request from Four Winds regional director David Stone.</li> </ul>  |
| Mon 16 | <ul style="list-style-type: none"> <li>Email received from The Tindall Foundation informing of the new proposed changes to the new donation's management system, new website and refined strategic focus.</li> <li>Email received from Tim Cadogan from Taumata Arowai re: proposed Water 101 course for Elected Members in the future.</li> </ul>  |
| Wed 18 | <ul style="list-style-type: none"> <li>Invitation received from Kawerau MSD Manager for Client Service Delivery, Bobby Nyman re: Minister for Seniors Hon Casey Costello, visiting Whakatāne and presenting the Better Life Action Plan.</li> <li>Email received from the General Manager for Regulatory Services Reuben Fraser at BOP Regional Council, informing Civil Defence Joint Committee members of a personnel change for EMBOP.</li> <li>Email received from Manager for Governance Services Chirese Viljoen re: EBOP submission on the Simplifying local government reform.</li> </ul> |

### 3 **RECOMMENDATION**

That Her Worship the Mayor's report for the period Monday, 05 January 2026 to Wednesday 18 February 2026 be received.



Faylene Tunui  
**Kahika | Mayor**

**Meeting:** Council

**Meeting Date:** 25 February 2026

**Subject:** **Bay of Plenty Mayoral Forum Triennial Agreement 2025-2028**

**File No.:** 104040

## **1 Purpose**

This report seeks Council approval to enter a Triennial Agreement for the Bay of Plenty Mayoral Forum for the term 2025 to 2028.

## **2 Background**

Under the Local Government Act 2002 (LGA) all local authorities must enter a “Triennial Agreement” with their colleague Councils in their respective regions. The period of the Agreement runs for the triennium (i.e. it expires at the local elections in 2028). The Agreement is the constitutive document for the Bay of Plenty Mayoral Forum.

Local authorities must enter into their Agreements no later than 1 March after each election. The draft Bay of Plenty Mayoral Forum Triennial Agreement is based on the 2022-2025 Triennial Agreement with one addition at section 10: the proposed Agreement (Appendix 1) states a commitment to proactive regional leadership in the context of the Government’s ongoing reforms to local government. The amended section also states the Forum’s commitment to improved outcomes for Bay of Plenty communities (noting the use of the plural form “communities” rather than the singular form “community”).

In general terms, the Agreement recognises the importance of local authorities working collaboratively to improve the Bay of Plenty and represent the shared desire of local government in the region to work together to maximise efficiencies and effectiveness across the region.

## **3 Discussion**

The agreement recognises the strategic importance of local authorities, and the potential for collaboration between those authorities to improve regional outcomes.

The Agreement for the 2025-2028 term may require amendments as the term progresses. Depending on the outcome of Resource Management reforms, and the outcome of Simplifying Local Government, amendments or revocation may be required. For example, revocation may occur if “Combined Territories Boards” (CTB) are formed. Mayors would transfer to the CTB potentially rendering the Mayoral Forum redundant.

Endorsements and electronic signatures of councils Mayors and Chairpersons need to be provided to Regional Council by 1 March.

#### **4 Policy and Plan Considerations**

The Triennial Agreement is not contrary to any Council Plan or Policy.

In 2025 Council endorsed the Bay of Plenty Mayoral Forum (as constituted by the proposed Triennial Agreement) in its new committee structure. The Mayor is, as per the proposed agreement and the confirmed Council committee structure, the primary member of the Forum while the Deputy Mayor is the alternate.

#### **5 Legal Considerations**

The LGA and the Resource Management Act 1991 outline the requirements for a Triennial Agreement. It is up to the authorities who are party to each agreement to determine how far beyond the statutory requirements they wish to go in terms of the content and level of detail included in their agreement.

##### Local Government Act 2022

Section 15 of the LGA, sets out the minimum requirements for triennial agreements which are:

1. Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement which complies with section 15 of the LGA for the period until the next triennial general election of members.
2. Each agreement must include:
  - a. Protocols for communication and coordination among local authorities,
  - b. A statement of the process for consultation on proposals for new regional council activities, and
  - c. A protocol and process in regards to funding facilities and services of significance to more than one district.
3. Each agreement may include joint committee or other joint governance arrangement information, including matters to be included in the terms of reference.
4. All local authorities within each region may agree to amendments to the protocols.
5. An agreement remains in force until replaced by another agreement.
6. Each agreement must include a process to be followed if a decision of a local authority is or is expected to have consequences that will be significantly inconsistent with the agreement. The process includes the local authority identifying the inconsistency, the reason for the inconsistency, and any intention

for the local authority to seek an amendment to the agreement. There are also notice provisions that must be included in the agreement.

### Resource Management Act 1991

Clause 3A of Schedule 1 to the RMA specifies that the triennial agreement must include an agreement on the consultation process to be used by the affected councils when preparing a proposed policy statement or its variation, and a change or review of a policy statement. The Resource Management reforms may affect the legal provisions within the Triennial Agreement. It is proposed that the Triennial Agreement is reviewed and amended by agreement between the signatories once any implications are confirmed.

## **6 Significance and Engagement**

Engagement with the community is not required as the recommended proposal relates to internal Council matters and are of a procedural nature.

## **7 Financial Considerations**

There are no material financial implications and this fits within allocated budgets.

## **8 RECOMMENDATIONS**

1. That the report "Bay of Plenty Mayoral Forum Triennial Agreement 2025- 2028" be received.
2. That Council endorses the draft Bay of Plenty Mayoral Forum Triennial Agreement 2025- 2028 and delegates signing authority to Her Worship the Mayor and the Chief Executive.



Morgan Godfery  
**Chief Executive Officer**

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**BAY OF PLENTY MAYORAL FORUM  
TRIENNIAL AGREEMENT**

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For the triennium from October 2025 to October 2028

# Bay of Plenty Mayoral Forum Triennial Agreement

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## 1 **Parties to this Agreement**

This is an agreement between the following councils of Local Government:

- Bay of Plenty Regional Council
- Kawerau District Council
- Ōpōtiki District Council
- Rotorua Lakes Council
- Taupō District Council
- Tauranga City Council
- Western Bay of Plenty District Council
- Whakatāne District Council

This Agreement does not place any limits on opportunities for neighbouring local authorities, Central Government agencies and non-government organisations to work jointly with Local Government within the Bay of Plenty.

## 2 **Statement of Intent**

This Agreement represents the shared desire of Local Government in the Bay of Plenty region to work collaboratively, and to maximise effectiveness and efficiency while delivering our core and statutory services and activities to our communities.

Bay of Plenty Local Authorities will also collaboratively seek to determine what are the high-level strategic regional issues and opportunities over the triennium and beyond.

This Agreement is deemed to meet the requirements of section 15 of the Local Government Act 2002 (“the Act”), included in Appendix 1.

## 3 **Introduction**

The Act recognises that individual local authorities are only one player in the achievement of its priorities and desired outcomes, and making efficient use of its resources, and that work to promote its priorities and desired outcomes goes beyond individual local authority boundaries. The Act recognises that local authorities should collaborate and co-operate with one another and a variety of other organisations to find solutions to local issues. The main framework to guide collaboration and co-operation between local authorities within the Bay of Plenty region is the Triennial Agreement.

This Agreement describes why and how councils in the Bay of Plenty region will work together and provides an opportunity for improved communication and co-ordination at all levels of Local Government in our region. This will enable democratic local decision-making and action by and on behalf of communities. It also provides the opportunity to speak with “one consistent message” to Central Government on issues affecting Local Government in our region.

## 4 Principles of this Agreement

The parties agree to work in good faith together for the good governance of their localities and the region. As signatories to this Agreement each local authority will:

- Continue to promote coordination and application of quality public services, infrastructure and planning for the present and future communities of the Bay of Plenty, by collaborating and cooperating as considered appropriate to achieve priorities and desired outcomes.
- Respect the individual roles and responsibilities of each party to this agreement and the statutory independence and accountability of each council to its own communities and constituencies.
- Recognise that issues and concerns that are shared by some communities and local authorities may be of little relevance to others, and that it is therefore appropriate to have a range of sub-agreements on local issues.
- Acknowledge that collaboration among local authorities is necessary to address increasingly complex governance issues. Many issues cannot be solved by any one organisation acting alone and need joint responses.
- Support the establishment of processes for communication and collaboration at both governance and management levels in ways that will give clear Bay of Plenty perspectives, and enhance the overall performance and reputation of Local Government in the region.
- Recognise that shared services in the region, or joint procurement approaches with joint or separate contracting, can bring efficiencies and savings in terms of planning, administration, consultation and operations; increases in available resources and promotion of cooperative approaches to the allocation of resources.
- Support processes through which all local authorities in the region can participate in identifying, delivering and funding facilities and services of significance to more than one district in the region, in a way that encourages efficiencies to be realised and opportunities to be recognised.
- Recognise the value of undertaking joint processes to engage with communities, Central Government, community organisations and regional and territorial authorities from other regions for issues that cross local authority boundaries.
- Strengthen Local Government collaboration and coordination in the region in ways that enhance relationships with Central Government and other parties that can influence the wellbeing of the region and its communities.
- Ensure a 'no surprises' approach with other parties to this Agreement. This will be given effect by ensuring other parties receive early notification of:
  - (a) Significant proposed decisions that may affect other parties and their communities, and
  - (b) Advice of divergent views on proposed decisions before critical public announcements are made.

## 5 General Protocols

### Mayoral Forum Meetings:

Mayors/Chairs and Chief Executives of each council, party to this Agreement, will endeavour to meet regularly to discuss Regional Priorities, strategic investments and issues, opportunities and Regional Spatial Planning, as per the Terms of Reference and agreed annual schedule of meetings, to give effect to this Agreement.

Any formal public communications from these meetings will be approved by all participating councils prior to their release.

### Significant Decisions:

Where a significant decision or issue affects a particular council, or its community, it should, in partnership with the other councils of the region, have the lead role in formulating the collective response of the region's local authorities to that issue or decision.

Where a council makes a decision that is or is likely to have consequences that are significantly inconsistent with this Agreement they will, as soon as practicable, notify all other councils in the region of:

- (a) the decision
- (b) the inconsistency
- (c) the reasons for the inconsistency, and
- (d) any intention of the local authority to seek an amendment to this Agreement.

## 6 New Regional Council Activities

If the Regional Council or one of its CCOs proposes to undertake a significant new activity, and these activities are already undertaken or proposed to be undertaken by one or more territorial authorities in the region, section 16 of the Act will apply. As such, the Regional Council will, as soon as practicable, inform all territorial authorities within the region of:

- (a) The proposal and the reasons for the proposed activity.
- (b) The nature and scope of the proposed activity and its expected effects on the activities of the other councils in the region.

Any such proposal will be included in the consultation document referred to in section 93A of the Act.

Where section 16 of the Act *does not* apply, but a proposed new activity is significant in terms of the Regional Council's Policy on Significance, and if a special consultative procedure (SCP) is required, the Regional Council will deliver a copy of the statement of proposal, prepared under section 83 of the Act, to all parties to allow them a reasonable opportunity to make submissions during the SCP. The process for mediation between the Regional Council and

the territorial authorities if agreement is not reached at the end of the SCP will be as set out in section 16 of the Act.

Territorial authorities will be given a reasonable period of time, but no less than 20 working days, to respond to any proposal that triggers section 16 of the Act. The Regional Council agrees to fully consider any submissions and representations on the proposals made by territorial authorities within the region. The territorial authorities also acknowledge a reciprocal obligation to consult when they are proposing new activities, or changes in current activities, that may have implications for the Regional Council.

## 7 Significant Facilities and Services

Where there are facilities and services that are considered to be of significance to more than one district, an item will be scheduled for discussion at the next available Mayoral Forum meeting (as noted in the schedule of meetings) or other agreed meeting that includes all likely affected councils.

As soon as practicable, and prior to the meeting, the council(s) that has identified the significant facilities and services will contact the likely affected councils to discuss. In the event that it is not clear which councils will be affected, this can be canvassed at the meeting.

The meeting will facilitate the discussion around the facilities and services including; identifying and confirming the affected area and the process for determining the delivery and funding.

## 8 Policies and Plans

For the purpose of meeting the requirements of clause 3A of Schedule 1 to the Resource Management Act 1991 (Appendix 1), the consultation process to be used by affected local authorities in relation to the Regional Policy Statement is set out in the latest version of the *Protocol for Bay of Plenty RMA Policy and Plans*. The protocol also covers the agreed consultation process on district plans and regional plans.

The protocol describes when and how local authorities in the Bay of Plenty region consult in relation to Resource Management Act policy and plan preparation and changes. There are four stages of interaction and consultation covered in the protocol. They include:

- (a) Scoping;
- (b) Drafting;
- (c) Notifying and submitting;
- (d) Appeals to the Environment Court.

Each of the local authorities in the Bay of Plenty region is a party to this protocol.

Given the imminent Central Government Resource Management System Reform, the *Protocol for Bay of Plenty RMA Policy and Plans* and its requirements, will need to be updated or replaced during this triennium.

The Regional Council will lead the development of any update or replacement, working with Bay of Plenty councils.

## 9 **Resolving Disagreement**

All parties to this Agreement are committed to working strenuously, in good faith, to resolve any disagreements that may arise in relation to its application. Where a party has a significant disagreement with the position of the others, all parties will make every effort to accommodate, acknowledge or at least fairly represent the dissenting view.

Should any disagreement arise, every endeavour will be made to ensure that disagreement is resolved with regard to the broader interests of the regional community and the effectiveness of Local Government in the Bay of Plenty region.

If the affected parties are unable to reach agreement the members may agree by majority decision to either ask Local Government New Zealand (LGNZ) or the New Zealand Law Society (NZLS) to appoint a mediator.

Should such a process be unsuccessful any of the councils directly affected may ask the Minister of Local Government to determine the matter.

## 10 **Local Government Reform**

Local government reform has been widely discussed over the last decade, both nationally and regionally. The structure of Local Government has largely remained unchanged for the last 35 years and reform of Local Government is likely to be part of any future Central Government agenda. The eight Bay of Plenty councils agree it's important to provide proactive regional leadership and ensure that any reform delivers improved outcomes for Bay of Plenty communities.

## 11 Signatories to the 2025 to 2028 Triennial Agreement

The Agreement is effective from the date of signing until such time as it is either amended by the agreement of all parties or is renewed following the next Local Government elections.

In signing this Agreement, the parties:

- (a) recognise that co-operation and collaboration evolve as a result of successful communication and co-ordination;
- (b) are committed to ensuring that this Agreement delivers tangible outcomes for Bay of Plenty communities; and
- (c) intend that the operation of this Agreement should contribute to the strengthening of regional relationships.

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**Chair Matemoana McDonald**  
Bay of Plenty Regional Council

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**Mayor Faylene Tunui**  
Kawerau District Council

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**Mayor David Moore**  
Ōpōtiki District Council

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**Mayor Tania Tapsell**  
Rotorua Lakes Council

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**Mayor John Funnell**  
Taupō District Council

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**Mayor Mahé Drysdale**  
Tauranga City Council

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**Mayor James Denyer**  
Western Bay of Plenty District Council

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**Mayor Nándor Tánczos**  
Whakatāne District Council

**Dated:** \_\_\_\_\_ **2026**

## Appendix 1 – Legislative Context

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### Local Government Act 2002

#### Section 15 states:

- (1) Not later than 1 March after each triennial general election of members, all local authorities within each region must enter into an agreement under this section covering the period until the next triennial general election of members.
- (2) An agreement under this section must include—
  - a. protocols for communication and co-ordination among the local authorities; and
  - b. a statement of the process by which the local authorities will comply with section 16 in respect of proposals for new regional council activities; and
  - c. processes and protocols through which all local authorities can participate in identifying, delivering, and funding facilities and services of significance to more than 1 district.
- (3) An agreement under this section may also include—
  - a. commitments by local authorities within the region to establish or continue 1 or more joint committees or other joint governance arrangements to give better effect to 1 or more of the matters referred to in subsection (2); and
  - b. the matters to be included in the terms of reference for any such committees or arrangements, including any delegations.
- (4) An agreement under this section may be varied by agreement between all the local authorities within the region.
- (5) An agreement under this section remains in force until it is replaced by another agreement.
- (6) If a decision of a local authority is significantly inconsistent with, or is expected to have consequences that will be significantly inconsistent with, the agreement under this section that is currently in force within the region, the local authority must, when making the decision, clearly identify—
  - a. the inconsistency; and
  - b. the reasons for the inconsistency; and
  - c. any intention of the local authority to seek an amendment to the agreement under subsection (4).
- (7) As soon as practicable after making any decision to which subsection (6) applies, the local authority must give to each of the other local authorities within the region notice of the decision and of the matters specified in that subsection.

### Resource Management Act 1991

#### Schedule 1, Clause 3A- Consultation in relation to policy statements

- (1) A triennial agreement entered into under section 15(1) of the Local Government Act 2002 must include an agreement on the consultation process to be used by the affected local authorities in the course of:
  - (a) Preparing a proposed policy statement or a variation to a proposed policy statement, and
  - (b) Preparing a change to a policy statement, and
  - (c) Reviewing a policy statement.

**Meeting:** Council

**Meeting Date:** 25 February 2025

**Subject:** **Appointment of the Eastern Bay of Plenty District Licensing Committee**

**File:** 308000

## **1 Purpose**

The purpose of this report is to appoint the Commissioner and List Members of the District Licensing Committee to enable the continuation of licence applications and contested licences to be considered and issued under the Sale and Supply of Alcohol Act 2012.

## **2 Background**

The District Licensing Committee considers all liquor licensing applications for on, off, and club licences, renewals and temporary authorities, managers certificates and special licences.

Most of these decisions are uncontested, meaning that the Police or District Health Board do not object to the issue of the licence or to the “character” of the Manager. In these cases, the Commissioner can consider and decide these applications on the papers on their own.

Applications contested by Police and District Health Board must be heard by the District Licensing Committee with a quorum of three appointed members. The Committee is made up of representatives from each of the three Eastern Bay Councils, with one local representative required to sit on all hearings within their respective area.

The majority of applications are received from the Whakatāne District Council (67%) and most applications are unopposed, meaning that the Commissioner has made the bulk of the decisions over the years. It has meant that Kawerau and Ōpōtiki committee representatives have had limited opportunities to be involved in decision-making in their respective areas.

It was considered appropriate to advertise all roles as some members had indicated they wished to retire, and it enabled other members of the community an opportunity to be considered for the roles.

There was a total of 22 applications, with 3 being interested in the Commissioner role, and 11 applicants interested in both the Commissioner/List Member roles and 8 only interested in the List Member role.

The term of the contract for the existing Commissioner was due to expire on 15 December 2025. This contract was extended to align with the List Members Contract which expires on 31 March 2026. The newly appointed Commissioner and List Members will commence their roles on 1 April 2026.

### 3 **Situation**

The respective Eastern Bay Councils (through a nominated Elected Member), have completed the interview process and recommend the following appointments be made to the District Licensing Committee:

#### Commissioner

**Russell Orr (Whakatāne)** – Brings significant experience as the previous Commissioner for the past 12 years and has the expertise required to lead the Committee.

#### Committee List Member and Alternative Commissioner

**Alan Sciascia (Whakatāne)** – Existing member of the Committee with four years' experience. Based in Tauranga but has connections to Whakatāne. He has a strong hospitality background and sound knowledge of the alcohol licensing industry.

#### Committee List Members

**Aaron Rangihika (Kawerau)** – Is a current member of the Committee and brings significant committee/trustee experience showing a good level of decision making, community knowledge and understanding of alcohol licensing.

**John Hillman (Kawerau)** – Brings a background in the alcohol sales industry and knowledge and experience with communicating across a broad range of people through training kapa haka and has strong connections with local Iwi (Tūhoe and Ngati Awa).

**Malcolm Harrison (Whakatāne)** – Brings significant committee experience and knowledge of regulatory functions showing a high level of decision making. He has been living in Whakatāne for 20 years and has an understanding of the Sale and Supply of Alcohol legislation.

**Glen Smith (Whakatāne)** – Has significant business acumen and a strong local presence and community involvement. He has strong decision-making skills and the ability to remain neutral under pressure with an understanding of legal processes. Some experience in the Hotel industry and a good understanding of the purpose of the Sale and Supply of Alcohol legislation.

**Shona Browne (Ōpōtiki)** – Previously been a member of the District Licensing Committee and has extensive knowledge of Ōpōtiki and a good understanding of the alcohol licensing industry.

#### **4 Options**

The options are limited to either recommending the appointments as listed relying on the process followed, or to not appoint as recommended.

The advantage of accepting the recommendations for the appointment of the Commissioner, is that they have 12 years and they have a history of making robust decisions which have stood up against challenges to the Alcohol Regulatory & Licensing Authority (ARLA). Four well qualified applicants were interviewed for the position by a panel of three Elected Members, one from each Eastern Bay of Plenty Council. The recommendation for the appointment of Commissioner was unanimous.

The advantage of accepting the recommendations for the List Members is the interviews were completed by a panel of three Elected Members, one from each Eastern Bay of Plenty Council and the existing Commissioner (and recommended new Commissioner). All recommendations were confirmed by each panel member.

The Committee will meet the Terms of Reference, in that local representation for each of the Eastern Bay of Plenty Councils is met. There is a good mix of new and experienced members, along with experienced leadership from the Commissioner. There is also a mix of community and industry experience across members that should ensure balanced decision making with a local lens. There was only one applicant representing Ōpōtiki and rather than holding this position vacant, it is recommended this position is filled, providing a complete Committee, all with local knowledge and experience across the three Districts. For all Ōpōtiki hearings, the existing Ōpōtiki member will be guaranteed a seat on the Committee.

The alternative option is that we do not appoint certain individuals or this combination of members. The disadvantage of not appointing the recommended Committee is that the existing District Licensing Committee members contracts end on 31 March 2026. This will result in vacancies until a further recruitment round can be completed. The District Licensing Committee must have a minimum of three List Members and a Commissioner to make decisions on contested applications.

The preferred option is to approve the recommended appointments as named above to the Eastern Bay of Plenty District Licensing Committee.

#### **5 Policy and Plan Considerations**

The Eastern Bay of Plenty Councils publicly notified our Provisional Eastern Bay of Plenty Local Alcohol Policy ('LAP') on 7 August 2023. During the period in which submitters, the Police or the Medical Officer of Health could make an appeal to the Alcohol Regulatory & Licensing Authority (ARLA) if they believed an element of the LAP was unreasonable in light of the Sale and Supply of Alcohol Act 2012, one appeal was received. This appeal related to the maximum trading hours which are set out below.

| Maximum trading hours | Current LAP  | Provisional LAP          |
|-----------------------|--|--------------------------|
| Off-licences          | 8am – 10pm Kawerau<br>7am – 10pm Opotiki<br>7am to 11pm Whakatane                                    | 9am – 10pm All Districts |
| On-licences           | 9am – 1am Kawerau<br>9am – 1am Opotiki<br>8am – 2am Whakatane<br>8am – 11pm Whakatane (Winery)       | 9am – 1am All Districts  |
| Club licences         | 9am – 1am Kawerau<br>10am – 1am Opotiki<br>7am – 2am Whakatane<br>7am – 12pm Whakatane (Sports Club) | 9am – 12am All Districts |
| Special licences      | Case by case   | Case by case             |

ARLA is yet to hear the appeal, and Councils are working with the appellant to find a way forward. While this process is being worked through, the LAP, which came into effect on 18 March 2016, must be used for all decision making on applications.

The LAP aims to reduce alcohol-related harm across the three districts while balancing the economic benefits the alcohol industry provides the Eastern Bay of Plenty. Some of the features that apply include:

- Maximum hours for off-licence and on-licence premises
- Mandatory host responsibility policies for all on-licence premises
- To instruct the District Licensing Committee to have regard to the issue of location of on, off and club licences in close proximity to any sensitive locations (such as schools, childcare centres and playgrounds). A number of discretionary conditions that the District Licensing Committee may consider when issuing or renewing licences.

The Sale and Supply of Alcohol (Community Participation) Amendment Act 2023, enacted on 30 August 2023, introduced several key changes to enhance community involvement in alcohol licensing processes. This included eliminating the ability for parties to appeal provisional LAPs. This change aimed to expedite the implementation of these policies, reflecting community preferences more swiftly. When the Bill was enacted on 30 August 2023 the appeal process was removed, but this did not apply to our process as Council had already adopted its provisional policy, and we were then subject to any appeals that we received.

## **6 Financial Considerations**

The District Licensing Committee is budgeted for in the current annual plan. The recruitment and appointment of the new District Licensing Committee is unlikely to have any significant financial impact, as the fees are set through legislation, and the operation will be very similar to the current operation.

## **7 Legal Considerations**

Council is required to appoint a District Licensing Committee under the Sale and Supply of Alcohol Act 2012. The District Licensing Committee's terms of reference and a combined District Licensing Committee align the issuing of licences across the Eastern Bay.

## **8 Risks**

The role of the District Licensing Committee is to minimise harm from the consumption of alcohol. The interview process ensured members have an understanding of the legislative framework, the Local Alcohol Policy (LAP), the community demographics, concerns and expectations around alcohol sales and supply.

The appointment of the Commissioner and List Members removes the risk that we cannot process applications after the current Committee finishes on 31 March 2026. We have been through a complete process to ensure the calibre of the Commissioner and List Members, reducing the risk of poor decisionmaking.

## **9 Significance and Engagement**

The appointment of members to the District Licensing Committee and Commissioner has been through a publicly notified process seeking expressions of interest from those qualified to apply. There is a person description for each role and guidance from the Department of Internal Affairs on appointing members, and the appropriate process has been followed.

On this basis, it is not considered necessary to engage more broadly on the appointments themselves.

## **10 Conclusion**

The appointment of the Commissioner and six List Members of the Eastern Bay of Plenty District Licensing Committee will provide for a membership that is representative of our local community and will bring a range of community and industry experience.

## **11 RECOMMENDATIONS**

1. That the report "Appointment of the Eastern Bay of Plenty District Licensing Committee" be received.
2. That Council approves the appointment of Russell Orr as Commissioner and Alan Sciascia as alternative Commissioner of the Eastern Bay of Plenty District Licensing Committee.

3. That Council approves the appointment of the following individuals as List Members of the Eastern Bay of Plenty District Licensing Committee:

- Alan Sciascia
- Aaron Rangihika
- Shona Browne
- Malcolm Harrison
- Glen Smith
- John Hillman



Michaela Glaspey

**Group Manager Regulatory and Planning**

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**Meeting:** Council

**Meeting Date:** 25 February 2026

**Subject:** Annual Plan Performance for the six months ended 31 December 2025

**File No.:** 110400

## 1 Purpose

The purpose of this report is to review and compare Council's actual financial and non-financial performance for the six months to 31 December 2025 with the Annual Plan for 2025/26.

Comments are provided where expenditure/revenue is likely to vary from budget, or the performance target is unlikely to be achieved for the year.

## 2 Financial Performance

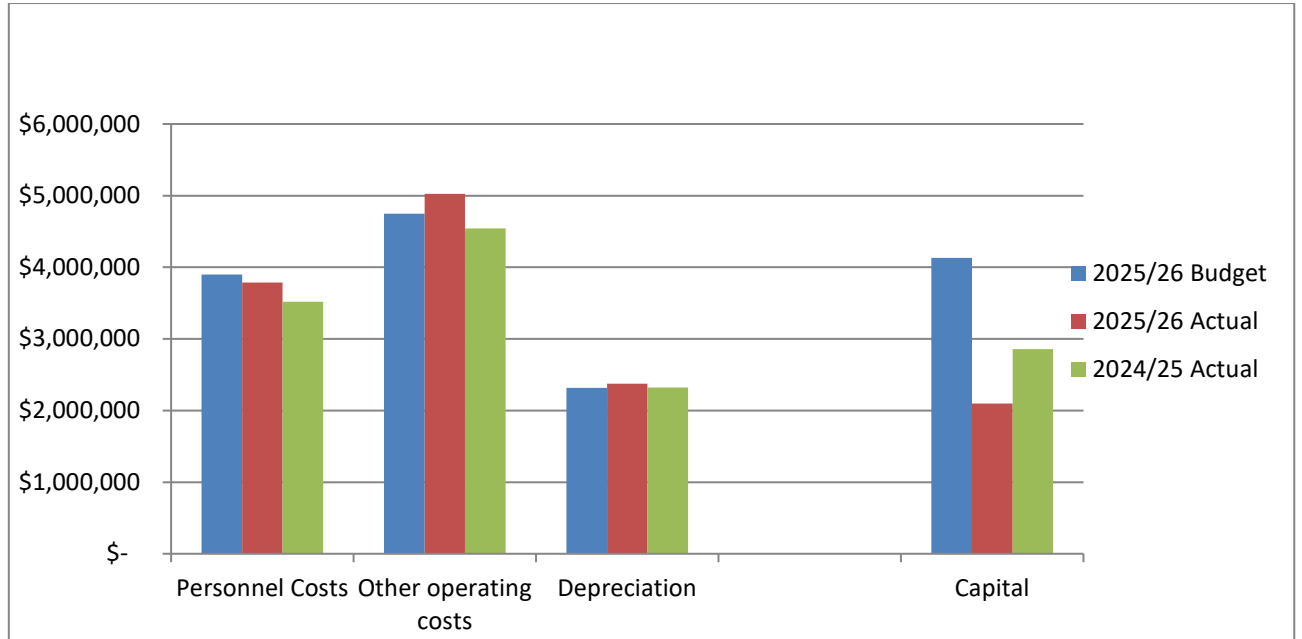
### 2.1 Statement of Comprehensive Revenue and Expense

The following table shows Council's financial performance for the six months compared to the adopted annual budget. The capital budget for 2025/26 has been amended to include the carried forward figures as well as any budget amendments approved by Council. NB: There will be timing differences for some revenue and expenditure.

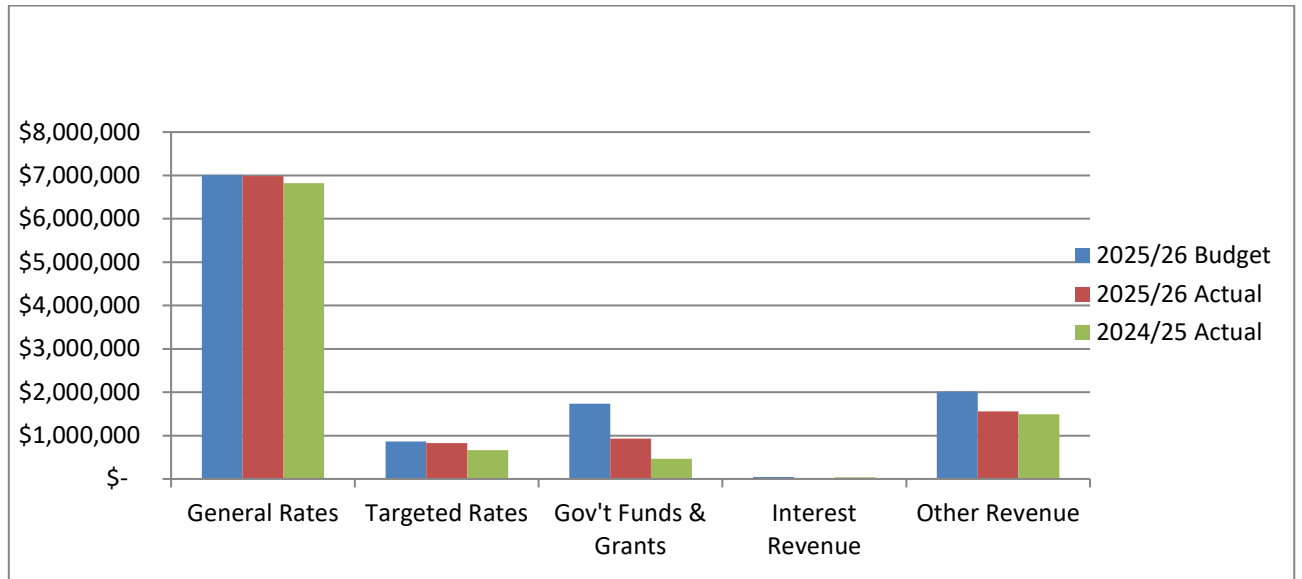
|                            | <b>Adopted Budget</b> | <b>Budget 31-12-2025</b> | <b>Actual 31-12-2025</b> | <b>Comments</b>                     |
|----------------------------|-----------------------|--------------------------|--------------------------|-------------------------------------|
| <b>Revenue:</b>            | <b>\$</b>             | <b>\$</b>                | <b>\$</b>                |                                     |
| Rates                      | 15,811,210            | 7,905,605                | 7,890,711                |                                     |
| Subsidies and Grants       | 3,473,480             | 1,736,740                | 928,731                  | Budget Includes Stoneham Park Grant |
| Interest Revenue           | 85,500                | 42,750                   | 19,753                   |                                     |
| Fees and Charges           | 2,275,830             | 1,137,915                | 1,379,312                |                                     |
| Other Revenue              | 1,462,960             | 731,480                  | 177,254                  | Petrol Tax, Sales                   |
| <b>Total Revenue</b>       | <b>23,108,980</b>     | <b>11,554,490</b>        | <b>10,395,761</b>        |                                     |
| <b>Expenditure:</b>        |                       |                          |                          |                                     |
| Personnel Costs            | 7,792,040             | 3,896,020                | 3,784,648                |                                     |
| Depreciation               | 4,634,610             | 2,317,305                | 2,373,675                |                                     |
| Finance Costs              | 460,500               | 230,250                  | 157,105                  |                                     |
| Other Expenses             | 9,032,370             | 4,516,185                | 4,869,623                |                                     |
| <b>Total Expenditure</b>   | <b>21,919,520</b>     | <b>10,959,760</b>        | <b>11,185,051</b>        |                                     |
| <b>Surplus (Deficit)</b>   | <b>1,189,460</b>      | <b>594,730</b>           | <b>(789,290)</b>         |                                     |
|                            | <b>Revised Budget</b> |                          | <b>Actual 30-09-25</b>   |                                     |
| <b>Capital Expenditure</b> | <b>8,257,292</b>      | <b>4,128,646</b>         | <b>2,096,250</b>         |                                     |

Council's expenditure and revenue for the year to date are shown in the graphs below, compared to the budget and expenditure/revenue for last year 2024/25.

**Expenditure to 31 December 2025**



**Revenue to 31 December 2025**



**2.2 Statement of Financial Position**

The following table shows Council’s financial position at 31 December 2025 compared to the projected budget as at 30 June 2026.

The financial position does not include all the accruals for receivables and payables.

|  | Budget @<br>30/6/2026 | Actual at 31<br>December<br>2025 | Comments           |
|--|-----------------------|----------------------------------|--------------------|
| <b>Assets:</b>                                   |                       |                                  |                    |
| <b>Current assets:</b>                           |                       |                                  |                    |
| Cash & cash equivalents                          | \$3,117,720           | \$2,608,539                      |                    |
| Receivables                                      | \$2,564,490           | \$2,138,408                      |                    |
| Inventories                                      | \$5,211,290           | \$2,466,140                      | Sections & Bell St |
| <b>Non-current assets:</b>                       |                       |                                  |                    |
| Property, plant and equipment                    | \$131,674,677         | \$141,955,758                    |                    |
| Intangible assets                                | \$112,500             | \$105,147                        |                    |
| Other financial assets                           | \$386,250             | \$436,252                        |                    |
| <b>Total Assets</b>                              | <b>\$143,066,927</b>  | <b>\$149,710,244</b>             |                    |
| <b>Liabilities:</b>                              |                       |                                  |                    |
| <b>Current liabilities:</b>                      |                       |                                  |                    |
| Payables, provisions & employee benefits         | \$5,005,760           | \$2,869,247                      |                    |
| Resident's Liability                             | \$7,997,650           | \$9,041,554                      | Porritt Glade      |
| Borrowing  | \$17,800              | \$9,264                          |                    |
| <b>Non-current liabilities:</b>                  |                       |                                  |                    |
| Provisions & employee benefits                   | \$136,397             | \$61,322                         |                    |
| Borrowing  | \$8,051,010           | \$8,024,718                      |                    |
| Deferred Revenue                                 | \$66,820              | \$125,714                        |                    |
| <b>Total Liabilities</b>                         | <b>\$21,275,437</b>   | <b>\$20,131,819</b>              |                    |
| <b>Ratepayers Equity</b>                         | <b>\$121,791,490</b>  | <b>\$129,578,425</b>             |                    |
| <b>Total liabilities &amp; Ratepayers equity</b> | <b>\$143,066,927</b>  | <b>\$149,710,244</b>             |                    |

### 2.3 Statement of Cashflow

The cashflow statement shows an increase of \$347,314 in Council's cash position. The budget reflects projections as at 30 June 2026.

|  | Budget @<br>30/6/2026 | Actual to 31<br>Dec 2025 | Comments |
|--|-----------------------|--------------------------|----------|
| <b>Cashflow from operating activities:</b> |                       |                          |          |
| Rates                                      | \$15,724,640          | \$6,986,122              |          |
| Subsidies & Grants                         | \$3,473,480           | \$1,095,731              |          |
| Fees & Charges & Other Revenue             | \$3,485,757           | \$889,355                |          |
| Interest Received                          | \$85,500              | \$19,753                 |          |
| Payments to suppliers and employees        | \$(18,161,487)        | \$(8,422,734)            |          |
| Interest paid on debt                      | \$(460,500)           | \$(157,105)              |          |
| <b>Net cashflow from Operations</b>        | <b>\$4,147,390</b>    | <b>\$411,122</b>         |          |
| <b>Net cashflow from investing:</b>        |                       |                          |          |
| Disposal of Assets/Contributions ORA       | \$0                   | \$301,070                |          |
| Property, Plant & Equipment/Inventory      | \$(6,494,020)         | \$(2,364,878)            |          |
| <b>Net cashflow from investing:</b>        | <b>\$(6,494,020)</b>  | <b>\$(2,063,808)</b>     |          |
| <b>Net cashflow from financing:</b>        |                       |                          |          |
| Loans raised                               | 2,000,000             | \$2,000,000              |          |
| Debt repayment                             | \$(17,800)            | \$0                      |          |
| <b>Net cashflow from financing</b>         | <b>\$1,982,200</b>    | <b>\$2,000,000</b>       |          |
| <b>Total Net cash inflow/(outflow)</b>     | <b>(\$364,430)</b>    | <b>\$347,314</b>         |          |
| Opening balance (1/7)                      | \$3,482,150           | \$2,261,225              |          |
| <b>Closing cash balance</b>                | <b>\$3,117,720</b>    | <b>\$2,608,539</b>       |          |

### 3 Capital Expenditure

The following is Council's capital budget (including carry forwards and amendments) and expenditure for the six months to 31 December 2025.

| Activity                         | 2025/26 Budget     | Actual             | Comments   |
|----------------------------------|--------------------|--------------------|--|
| Economic & Community Development | \$1,188,730        | \$16,280           | Stoneham infrastructure development                |
| Environmental Services           | \$581,962          | \$16,370           | New Dog Pound                                      |
| Roading                          | \$543,180          | \$196,768          |  |
| Stormwater                       | \$0                | \$0                |  |
| Water Supply                     | \$2,469,253        | \$1,075,019        | Pipe renewals                                      |
| Wastewater                       | \$2,559,864        | \$468,136          | WW pipe renewals                                   |
| Solid Waste                      | \$0                | \$0                |  |
| Leisure & Recreation             | \$468,616          | \$218,273          |  |
| Plant, Depot and Office          | \$445,690          | \$105,404          | New plant/vehicles, PCs & office building renewals |
| <b>Total</b>                     | <b>\$8,257,295</b> | <b>\$2,096,250</b> |  |

### 4 Non-Financial Performance


The following is a summary of the non-financial targets' performance to date:

| Activity                               | 2025/26 No. of Targets | On Target to Achieve 2025/25 | 2024/25 Achievement Rate |
|--|------------------------|------------------------------|--------------------------|
| Democracy                              | 5                      | 5                            | 67%                      |
| Economic & Community Development       | 5                      | 5                            | 60%                      |
| Environmental Services (excludes N/As) | 10                     | 10                           | 62%                      |
| Roading (including Footpaths)          | 9                      | 8                            | 29%                      |
| Stormwater                             | 3                      | 3                            | 100%                     |
| Water Supply                           | 13                     | 13                           | 93%                      |
| Wastewater                             | 8                      | 8                            | 86%                      |
| Solid Waste Management                 | 5                      | 5                            | 100%                     |
| Leisure and Recreation                 | 19                     | 19                           | 83%                      |
| <b>TOTAL</b>                           | <b>77</b>              | <b>76</b>                    | <b>74%</b>               |

NB: Those targets to be measured have been included as "on target to achieve", which includes the triennial community survey targets.

### 5 RECOMMENDATION

That the report "Annual Plan Performance for the six months ended 31 December 2025" be received.



Lee-Anne Butler, CA, BMS

**Group Manager Finance & Corporate Services**

**ACTIVITY GROUP 1: DEMOCRACY**

**Funding Impact Statement**

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 |  |
|---|-----------------------|-----------------------|-----------------------|--|
| Operating funding – Rates & Charges (A)                   | 982,550               | 491,275               | 611,710               | Includes MTFJs expenditure and funding |
| Applications of operating funding – Staff & Suppliers (B) | (964,920)             | (482,460)             | (619,047)             | (\$140K)                               |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>17,630</b>         | <b>8,815</b>          | <b>(7,337)</b>        |  |
| Sources of capital funding (C)                            | 0                     | 0                     | 0                     |  |
| Less (D):   |                       |                       |                       |  |
| Renewals/capital  | 0                     | 0                     | 0                     |  |
| Increase/(decrease) in reserves                           | 17,630                | 8,815                 | 7,337                 |  |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(17,630)</b>       | <b>(8,815)</b>        | <b>(7,337)</b>        |  |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>0</b>              |                       | <b>0</b>              |  |

## Statement of Service Provision: Democracy to 31 December 2025

| Level of Service  | Measure  | Target 2025/26   | Status              | Comment  |
|---|--|--|---------------------|--|
| <b>Quality Indicators</b>   |  |  |                     |  |
| The community has confidence in the quality of democracy and representation provided by their Elected Members | Community satisfaction with Mayor and Councillors                                      | Community satisfaction is equal to or above NZ benchmark | To be measured      | The community survey will be completed in May/June 2026.   |
| Financial management is prudent, effective and efficient  | Community satisfaction with the Way Rates are Spent                                    | Community satisfaction is equal to or above NZ benchmark | To be measured      | The community survey will be completed in May/June 2026.   |
|   | Percentage completion of the annual work programme                                     | 90%  | To be measured      | There are 35 significant projects in the annual work programme, most of which will be completed later in the financial year.   |
| <b>Quantity Indicators</b>  |  |  |                     |  |
| Council informs the community about key issues and activities.  | Number of Community Engagements (includes newsletters, publications, public meetings). | At least 20 community engagements                        | Achieved            | Total of 21 community engagement opportunities to 31 December 2025, which included:<br>* 11 newsletters (6 delivered to homes and 5 online)<br>* 6 planned engagement sessions with the public and stakeholders<br>* 4 drop-in engagement opportunities for the public |
| <b>Responsiveness Indicators</b>  |  |  |                     |  |
| Council encourages the community to contribute to Council decision-making                                     | Provision of a public forum at public Council and Committee meetings                   | Every meeting  | On track to achieve | Public forums have been available every meeting to 31 December 2025.   |

## ACTIVITY GROUP 2: ECONOMIC AND COMMUNITY DEVELOPMENT

### Funding Impact Statement

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 | Comment                            |
|---|-----------------------|-----------------------|-----------------------|------------------------------------|
| Operating funding – Rates & Charges (A)                   | 3,143,620             | 1,571,810             | 1,168,573             | Includes Stoneham Park Grant       |
| Applications of operating funding – Staff & Suppliers (B) | (4,562,400)           | (2,281,200)           | (1,214,292)           | Includes Stoneham Park Expenditure |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>(1,418,780)</b>    | <b>(709,390)</b>      | <b>(45,719)</b>       |                                    |
| Sources of capital funding (C)                            | 2,676,000             | 1,338,000             | 149,825               | Porritt Glade ORA                  |
| Less (D):   |                       |                       |                       |                                    |
| Renewals/capital  | 1,188,730             | 594,365               | 16,280                |                                    |
| Increase/(decrease) in reserves                           | 68,490                | 34,245                | 87,826                |                                    |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>1,418,780</b>      | <b>709,390</b>        | <b>(45,719)</b>       |                                    |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>0</b>              | <b>0</b>              | <b>0</b>              |                                    |

### Capital Renewals

| Item                         | Budget             | Actual          | Comment  |
|------------------------------|--------------------|-----------------|----------|
| Stoneham Park Infrastructure | \$1,146,430        | \$0             |          |
| Renewals Firmin Lodge        | \$6,690            | \$7,550         |          |
| Renewals isite               | \$35,610           | \$0             |          |
| Renewals Porritt Glade       | \$0                | \$8,730         | New gate |
| <b>Total</b>                 | <b>\$1,188,730</b> | <b>\$16,280</b> |          |

## Statement of Intended Service Provision: Economic and Community Development to 31 December 2025

| Level of Service  | Measure  | Target 2025/26   | Status              | Comment   |
|---|--|--|---------------------|---|
| Quality Indicators  |  |  |                     |   |
| Council provides an Information Centre which suits community needs                                      | Community satisfaction with the Information Centre <sup>1</sup>                      | Community satisfaction is equal to or above NZ benchmark | To be measured      | The community survey will be completed in May/June 2026.  |
| Council supports young people to develop skills and attitudes needed to take a positive part in society | Satisfaction with youth council collaboration from collaborating groups <sup>2</sup> | 95%  | To be measured      | This survey is distributed at the end of the financial year to collaborators.   |
| Council encourages positive perceptions of Kawerau by supporting local events                           | Frequency of events from February to December  | One event each month                                     | On track to achieve | <p><u>July</u></p> <ul style="list-style-type: none"> <li>Whakatane Bird Show; 5/6<sup>th</sup> - Town Hall</li> <li>Elevate Kawerau; 12<sup>th</sup> - Rec Centre</li> <li>Kawerau Krusher (Wildwater Canoe Race); 13<sup>th</sup> – Waterhouse St. Res.</li> <li>EBOP JAB; 26<sup>th</sup> – Tarawera Park</li> </ul> <p><u>August</u></p> <ul style="list-style-type: none"> <li>CSBOP Club Race; 9/10<sup>th</sup> – Waterhouse St. Res.</li> </ul> <p><u>September</u></p> <ul style="list-style-type: none"> <li>It's in the Ballot; 13<sup>th</sup> – Town Hall</li> </ul> |

<sup>1</sup> The target is based on the 2023 user satisfaction results provided by SIL Research. Council has selected this target of 88% to ensure Council is at a minimum continuing to meet the 2023 user satisfaction target

<sup>2</sup> Target based on 2023/24 results and set to maintain Council's standards, target set at 95%

|  |  |  |  |
|--|--|--|--|
|  |  |  | <p>National Clean up Week; 21<sup>st</sup> – Maurie Kjar Aquatic Centre (and other sites)</p> <p><u>October</u></p> <ul style="list-style-type: none"> <li>• 2025 Rally Bay of Plenty; 11<sup>th</sup> - Rec. Centre</li> <li>• Kawerau Line Dancers 'Kickin' Up Dust'; 18<sup>th</sup> - Town Hall</li> </ul> <p><u>November</u></p> <ul style="list-style-type: none"> <li>• Annual Art Exhibition; 1<sup>st</sup>- 2<sup>nd</sup> - Town Hall</li> <li>• Kaumatua Kapa Haka; 6<sup>th</sup> - 7<sup>th</sup> – Town Hall</li> <li>• Meet the Locals; 15<sup>th</sup> - Rec. Centre</li> <li>• Kawerau Youth Mobile Filmmaking Workshop; 29<sup>th</sup> – Rec. Centre</li> <li>• Canoe Slalom BOP Club Race; 29<sup>th</sup> – 30<sup>th</sup> – Firmin Lodge and Tarawera River</li> </ul> <p><u>December</u></p> <ul style="list-style-type: none"> <li>• Kawerau Christmas in the Park &amp; Santa Parade; 6<sup>th</sup> – Prideaux Park</li> </ul> |
|--|--|--|--|

|  |  |                          |                     |   |
|--|--|--------------------------|---------------------|---|
| Council provides a local Information Centre which is accessible to visitors and the local community      | Number of days open each year <sup>3</sup> | Open 364/365 days        | On track to achieve | Open 182/365 days<br><i>Note: isite closed Christmas Eve and Day (24<sup>th</sup> &amp; 25<sup>th</sup> December)</i> |
| Council supports young people to develop skills and attitudes needed to take a positive part in society. | Youth Council in place                     | Annual appointments made | On track to achieve | Youth Council usually sworn in each year in March.  |

<sup>3</sup> Council's target for the local information centre being open at least 360 days of the year is to ensure high accessibility for all visitors, residents and ratepayers to the Information Centre (isite)

**ACTIVITY GROUP 3: ENVIRONMENTAL SERVICES**

**Funding Impact Statement**

|   | <b>Budget to<br/>30/06/26</b> | <b>Budget to<br/>31/12/25</b> | <b>Actual to<br/>31/12/25</b> | <b>Comment</b> |
|---|-------------------------------|-------------------------------|-------------------------------|----------------|
| Operating funding – Rates & Charges (A)                   | 1,676,680                     | 838,340                       | 938,831                       |                |
| Applications of operating funding – Staff & Suppliers (B) | (1,641,230)                   | (820,615)                     | (777,437)                     |                |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>35,450</b>                 | <b>17,725</b>                 | <b>161,394</b>                |                |
| Sources of capital funding (C)                            | 0                             | 0                             | 0                             |                |
| Less (D):   |                               |                               |                               |                |
| Renewals/capital  | 581,962                       | 290,981                       | 16,370                        | Dog Pound      |
| Increase/(decrease) in reserves                           | (546,512)                     | (273,256)                     | 145,024                       |                |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(35,450)</b>               | <b>(17,725)</b>               | <b>(161,394)</b>              |                |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>                    | <b>\$0</b>                    | <b>\$0</b>                    |                |

# Statement of Intended Service Provision: Environmental Services

## Building Control to 31 December 2025

| Level of Service   | Measure  | Target 2025/26                          | Status               | Comment                           |
|--|--|---|----------------------|-----------------------------------|
| Quality Indicators   |  |   |                      |                                   |
| Service users consider Council's Building Control Activity to be effective   | Council meets statutory timeframes for processing building consents <sup>4</sup> | 100%                                    | On target to achieve | 100% to date                      |
| Quantity Indicators  |  |   |                      |                                   |
| Council provides in-house building consent, inspection and approval services | Bi-annual Building Consent Authority accreditation re-assessment <sup>5</sup>    | Accreditation and registration retained | On target to achieve | Audit undertaken in November 2025 |

## Resource Management to 31 December 2025

| Level of Service  | Measure   | Target 2025/26 | Status               | Comment      |
|---|---|----------------|----------------------|--------------|
| Quality Indicators  |   |                |                      |              |
| Service users consider Council's Resource Management Activity to be effective | Council meets statutory timeframes for processing resource consents. <sup>6</sup> | 100%           | On target to achieve | 100% to date |

<sup>4</sup> The target is set per the statutory requirement of 100% and the time it takes to process is measured according to MBIE and IANZ guidelines per the Building Act 2004.

<sup>5</sup> Accreditation as a Building Control Authority allows Council the ability to provide in-house Building Control Services. This requires meeting the Building Act requirements, which includes being audited every 2 years by International Accreditation New Zealand (IANZ)

<sup>6</sup> The target is set per the statutory requirement of 100%. The nature of the timeframe differs depending on the nature of the resource consent.

## Environmental Health to 31 December 2025

| Level of Service   | Measure   | Target 2025/26                                 | Status               | Comment                             |
|--|---|--|----------------------|-------------------------------------|
| <b>Quantity Indicators</b>   |   |  |                      |                                     |
| Council ensures environmental and public health standards are maintained   | Licensed food premises are inspected as per required inspection timeframes <sup>7</sup>                       | 100%   | On track to achieve  | 11/24 inspections completed to date |
|  | Registered Premises are inspected for compliance with relevant standards <sup>8</sup>                         | 100%   | On track to achieve  | 0/1 inspections completed to date   |
| Premises licensed under the Sale and Supply of Alcohol Act 2012 comply with licence conditions   | Inspection of licensed premises for compliance at least once a year, except for special licences <sup>9</sup> | 100%   | On track to achieve  | 13/13 inspections completed to date |
| <b>Responsiveness Indicators</b>   |   |  |                      |                                     |
| Council responds to complaints and service requests for environmental health conditions (noise complaints, nuisance conditions/health risks) | Timeliness of response to priority one <sup>10</sup> noise complaints (excludes antenno and email requests)   | Priority 1 response time 80% within 30 minutes | On track to achieve/ | Priority 1 - 84% within 30 minutes  |
|  | Response to other Environmental Health service requests/ complaints <sup>11</sup>                             | 100% within 1 working day                      | On track to achieve  | 4/4 (100%) within 1 working day     |

## Dog Registration and Control to 31 December 2025

| Level of Service  | Measure   | Target 2025/26   | Status         | Comments   |
|---|---|--|----------------|--|
| <b>Quality Indicators</b>   |   |  |                |  |
| Council maintains community satisfaction levels for the Dog Control service | Community satisfaction with Dog Control Service <sup>12</sup> | Community satisfaction is equal to or above NZ Benchmark | To be measured | The community survey will be completed in May/June 2026. |

<sup>7</sup> All food premises are inspected either every year, 18 months or two years. The target is set at 100% of those requiring inspection each year. The regularity of the inspections is determined by the grading they receive in compliance with the Food Safety Standards. The number of non-compliance standard determines the inspection timeframes, if more non-compliance the shorter the inspection period applies.

<sup>8</sup> The registered premises are Hairdressers and Funeral Homes, which are inspected annually to ensure compliance with the relevant legislation applicable to the business type, therefore target 100%.

<sup>9</sup> All premises with a license under the Sale and Supply of Alcohol Act are inspected yearly to ensure compliance with their license conditions, therefore target set at 100%.

<sup>10</sup> Priority 1 noise complaints are those where the noise is still occurring and the complaints are made by phone.

<sup>11</sup> Given the health aspects of such complaints, Council's target is set to ensure complaints are addressed quickly.

<sup>12</sup> The New Zealand Benchmark is provided by SIL Research, Council has selected this target to ensure Council is meeting the New Zealand Benchmark as a minimum standard.

| Level of Service   | Measure   | Target 2025/26   | Status              | Comments                          |
|--|---|--|---------------------|-----------------------------------|
| Responsiveness Indicators  |   |  |                     |                                   |
| Council responses to complaints and service requests for dog control matters | Timeliness of response from time dispatched to priority one dog complaints (excluding jobs received by antenno or email.) | Priority 1 response time 80% within 30 minutes <sup>13</sup> | On track to achieve | Priority 1- 78% within 30 minutes |

### Emergency Management (Civil Defence) to 31 December 2025

| Level of Service   | Measure   | Target 2025/26 | Status              | Comments   |
|--|---|----------------|---------------------|--|
| Quality Indicators   |   |                |                     |  |
| Council provides community education initiatives to increase public awareness and readiness for local and regional hazards | Council delivers initiative projects to the community to promote community resilience and safety. | 3 Projects     | On track to achieve | <u>Projects delivered:</u><br>1. National Shakeout – 16 <sup>th</sup> October<br>2. Attended 'Meet the Locals' event – 15 <sup>th</sup> November |
| Quantity Indicators  |   |                |                     |  |
| Council will maintain capability to effectively respond to an emergency  | Undertake Civil Defence training exercises  | 1 Exercise     | On track to achieve | <u>Exercise conducted:</u><br>1. Exercise Mōhiotanga – 9 <sup>th</sup> September   |

<sup>13</sup> This target while aspirational, reflects the level of service Council would like to aim for, however important to note the service is delivered by contractor outside of normal Council work hours.

**ACTIVITY GROUP 4: ROADING**

**Funding Impact Statement**

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 | Comment |
|---|-----------------------|-----------------------|-----------------------|---------|
| Operating funding – Rates & Charges (A)                   | 1,597,330             | 798,665               | 805,819               |         |
| Applications of operating funding – Staff & Suppliers (B) | (1,156,890)           | (578,445)             | (623,621)             |         |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>440,440</b>        | <b>(220,220)</b>      | <b>182,198</b>        |         |
| Sources of capital funding (C)                            | 342,020               | 171,010               | 116,717               |         |
| Less (D):   |                       |                       |                       |         |
| Renewals/capital  | 543,180               | 271,590               | 196,768               |         |
| Increase/(decrease) in reserves                           | 239,280               | 119,640               | 102,147               |         |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(440,440)</b>      | <b>(220,220)</b>      | <b>(182,198)</b>      |         |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>            | <b>\$0</b>            | <b>\$0</b>            |         |

**Capital Renewals**

| Item                                     | Budget           | Actual           | Comment |
|--|------------------|------------------|---------|
| Kerb replacement                         | \$84,000         | \$52,218         |         |
| Street light renewals and upgrades       | \$40,500         | \$40,835         |         |
| Reseals                                  | \$136,700        | 0                |         |
| Pavement treatment                       | \$76,700         | 0                |         |
| Stormwater Catchment                     | \$60,000         | \$12,663         |         |
| Reseals Carparks                         | \$54,700         | \$9,743          |         |
| Footpath repairs/Paving                  | \$58,100         | \$49,907         |         |
| Bins/seating/music system/lights/Cameras | \$32,480         | \$31,402         |         |
| <b>Total</b>                             | <b>\$543,180</b> | <b>\$196,768</b> |         |

## Statement of Intended Service Provision – Roading to 31 December 2025

| Level of Service   | Measure   | Target 2025/26  | Status   | Comments   |
|--|---|---|--|--|
| Quality Indicators   |   |   |  |  |
| Council maintains community satisfaction levels for roading activity   | Community satisfaction with roading assets (based on user satisfaction)   | Community satisfaction is equal to or above NZ benchmark          | To be measured                                 | The community survey will be completed in May/June 2026.   |
| Council provides a network of roads which facilitates the safe movement of people and vehicles around the District | The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number | Increase of zero or less  | To be measured                                 | Data received at the end of the financial year.  |
| Road quality   | The average quality of ride on a sealed local road network, measured by smooth travel exposure <sup>14</sup>  | No less than 95%  | To be measured                                 | The STE – Road Roughness Survey is to be undertaken in June 2026   |
| Quantity Indicators  |   |   |  |  |
| Road maintenance   | The percentage of the sealed local road network that is resurfaced.   | >5%   | To be measured                                 | Resealing to be undertaken from November 2025 to February 2026.  |
| Responsiveness Indicators  |   |   |  |  |
| Response to service requests   | The percentage of customer service requests relating to roads to which Council responds within the timeframe specified.                             | Potholes: 90% repaired within 14 days and 100% within 28 days     | On track to achieve                            | 21 Potholes Reported - 21 (100%) responded to within 14 days - 0 (0%) within 28 days and 0 (0%) exceeded 28 days to repair.                              |
|  |   | Streetlights: 90% repaired within 14 days and 100% within 28 days | Not achieved (reliance on external contractor) | 77 Streetlight outages reported, 54 (74%) repaired within 14 days and 15 (96%) within 28 days and 4 (4%) exceeded 28 days. There are 4 requests pending. |

<sup>14</sup> The percentage of Vehicle Kilometres Travelled in the District exposed to roads with roughness less than the threshold for urban roads set by the National State Highway Strategy

| Level of Service  | Measure  | Target 2025/26   | Status              | Comments  |
|---|--|--|---------------------|---|
|   |  |  |                     | Please note Council engage Horizon Networks to repair the streetlights within the District. Council is therefore reliant on the external contractor to meet the performance timeframes. |
| <b>Quality Indicators</b>   |  |  |                     |   |
| Council provides an appropriate network of footpaths for pedestrian use | Community satisfaction with footpaths (based on user satisfaction)   | Community satisfaction is equal to or above NZ benchmark | To be measured      | The community survey will be completed in May/June 2026.  |
| Footpath condition  | Percentage of footpaths that fall within the level of service or service standard for the condition of footpaths set out in the Activity Management Plan | >95%   | To be measured      | Independent Survey of footpaths to be undertaken by June 2026.  |
| <b>Responsiveness Indicators</b>  |  |  |                     |   |
| Response to service requests  | The percentage of footpath-related customer service requests to which Council responds within the timeframe specified.                                   | 100% within 14 days                                      | On track to achieve | 12 Footpath issues reported – 12 (100%) footpaths repaired within 14 days and 0 (0%) took longer than 14 days   |

**ACTIVITY GROUP 5: STORMWATER**

**Funding Impact Statement**

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 | Comment |
|---|-----------------------|-----------------------|-----------------------|---------|
| Operating funding – Rates & Charges (A)                   | 197,550               | 98,775                | 90,626                |         |
| Applications of operating funding – Staff & Suppliers (B) | (69,140)              | (34,570)              | (25,230)              |         |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>128,410</b>        | <b>64,205</b>         | <b>65,396</b>         |         |
| Sources of capital funding (C)                            | 0                     | 0                     | 0                     |         |
| Less (D):   |                       |                       |                       |         |
| Renewals/capital  | 0                     | 0                     | 0                     |         |
| Increase/(decrease) in reserves                           | 128,410               | 64,205                | 65,396                |         |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(128,410)</b>      | <b>(64,205)</b>       | <b>(65,396)</b>       |         |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>            | <b>\$0</b>            | <b>\$0</b>            |         |

### Statement of Intended Service Provision: Stormwater to 31 December 2025

| Level of Service   | Measure  | Target 2025/26                    | Status              | Comment   |
|--|--|-----------------------------------|---------------------|---|
| Quality Indicators   |  |                                   |                     |   |
| Council provides an effective stormwater network which removes stormwater to protect dwellings from flooding (System adequacy) | The number of flood events that occur in the District.   | No more than 10                   | On track to achieve | There were no flooding events where habitable dwellings were flooded during the period. |
|  | For each flood event, the number of habitable floors affected (expressed per 1,000 properties connected to Council's stormwater system).   | N/A<br>(mandatory measure)        | Not applicable      | Not applicable  |
|  | The number of complaints received by Council about the performance of its stormwater system (expressed per 1,000 properties connected to Council's stormwater system).   | N/A<br>(mandatory measure)        | Not applicable      | Not applicable  |
| Responsiveness Indicators  |  |                                   |                     |   |
| Response times   | The median response time to attend a flooding event, measured from the time that Council receives notification to the time that service personnel reach the site.  | Less than one hour                | On track to achieve | There were no flooding events during the period.  |
| Discharge compliance   | Compliance with Council's resource consents for discharge from the system, measured by the number of: <ul style="list-style-type: none"> <li>• abatement notices</li> <li>• infringement notices</li> <li>• enforcement orders, and</li> <li>• convictions, received by Council in relation to those resource consents.</li> </ul> | No notices, orders or convictions | On track to achieve | Council did not receive any notice, orders or convictions during the period.            |

## ACTIVITY GROUP 6: WATER SUPPLY

### Funding Impact Statement

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 | Comment                                  |
|---|-----------------------|-----------------------|-----------------------|--|
| Operating funding – Rates & Charges (A)                   | 2,323,310             | 1,161,655             | 1,125,770             |  |
| Applications of operating funding – Staff & Suppliers (B) | (1,859,810)           | (929,905)             | (889,373)             |  |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>463,500</b>        | <b>231,750</b>        | <b>236,397</b>        |  |
| Sources of capital funding (C)                            | 2,000,000             | 1,000,000             | 2,000,000             | Loan borrowed in 2 <sup>nd</sup> quarter |
| Less (D):   |                       |                       |                       |  |
| Renewals/capital  | 2,469,253             | 1,234,627             | 1,075,019             |  |
| Increase/(decrease) in reserves                           | (5,753)               | (2,877)               | 1,161,377             |  |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(463,500)</b>      | <b>(231,750)</b>      | <b>(236,397)</b>      |  |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>            | <b>\$0</b>            | <b>\$0</b>            |  |

### Capital Renewals

| Item                           | Budget             | Actual             | Comment |
|--------------------------------|--------------------|--------------------|---------|
| Pipework replacement           | \$2,240,417        | \$980,500          |         |
| Toby replacement               | \$50,000           | \$7,489            |         |
| Valve Refurbishment            | \$0                | \$6,599            |         |
| UV Tube Replacement            | \$15,836           | \$2,584            |         |
| Pump Refurbishment             | \$30,000           | \$2,361            |         |
| Headworks, Dosing and Hydrants | \$133,000          | \$75,486           |         |
| <b>Total</b>                   | <b>\$2,469,253</b> | <b>\$1,075,019</b> |         |

## Statement of Intended Service Provision – Water to 31 December 2025

| Level of Service  | Measure  | Target 2025/26  | Status           | Comments  |
|---|--|---|------------------|---|
| Water Supply  |  |   |                  |   |
| Quality Indicators  |  |   |                  |   |
| Provision of a quality water supply   | Community satisfaction with water supply   | Community satisfaction is equal to or above NZ benchmark  | To be measured   | The community survey will be completed in May/June 2026   |
| Customer satisfaction   | The total number of complaints received about any of the following:<br>a) drinking water clarity<br>b) drinking water taste<br>c) drinking water odour<br>d) drinking water pressure or flow<br>e) continuity of supply, and<br>f) Council's response to any of these issues<br>expressed per 1000 connections to the networked reticulation system. | a) No more than 4 per 1000 connections<br>b) No more than 2 per 1000 connections<br>c) No more than 1 per 1000 connections<br>d) No more than 2 per 1000 connections<br>e) No more than 2 per 1000 connections<br>f) 0 per 1000 connections | Achieved to date | Council has 2,903 connections. To date Council received (per 1,000 connections)<br>a) 0.0 water clarity complaints<br>b) 0.34 water taste complaints<br>c) 0.0 water odour complaints<br>d) 0.0 water pressure complaints<br>e) 0.0 continuity of supply complaints<br>f) 0.0 complaints regarding Council's response |
| Safety of drinking water in compliance with Drinking Water Quality Assurance Rules 2022 | The extent to which the drinking water supply complies with the following parts of the drinking water quality assurance rules:<br>a) Bacterial Rules<br>b) Protozoal Rules<br>c) Microbiological Monitoring Rules  | 100% complies with<br>a) 4.10.1 T3 Bacterial Rules<br>b) 4.10.2 T3 Protozoal Rules<br>c) 4.11.5 D3 29 Microbiological Monitoring Rules  | Achieved to date | Results to achieved to date<br>a) 100%<br>b) 100%<br>c) 100%  |
| Maintenance of the reticulation network   | The percentage of real water loss from the Council's networked   | <200 litres per connection per day  | To be measured   | Water loss to be calculated   |

| Level of Service  | Measure  | Target 2025/26  | Status              | Comments  |
|---|--|---|---------------------|---|
|   | reticulation system, measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines <sup>15</sup> .   |   |                     |   |
| <b>Quantity Indicators</b>  |  |   |                     |   |
| Demand management   | The average consumption of drinking water per day per resident within the district.  | <0.6 m3   | On track to achieve | The average daily consumption from July to December is <0.27m3 per person per day.                |
| <b>Responsiveness Indicators</b>  |  |   |                     |   |
| Where the local authority attends a call-out in response to a fault or unplanned interruption to its networked reticulation system, the median response times are |  |   |                     |   |
| Fault response times  | Median response time for attendance for urgent call-outs: from the time that Council receives notification to the time that service personnel reach the site, and                                | Median response time - Less than two hours                              | Achieved to date    | 4 urgent call-outs and median response time was 12 minutes  |
|   | Median resolution time of urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption.                 | Median resolution time - Less than 8 hours                              | Achieved to date    | 100% within 8 hours (median resolution was 3 hours and 36 minutes)                                |
|   | Median response time for attendance of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption | For non-urgent call-outs attendance response time of less than 24 hours | Achieved to date    | 27 non-urgent call-outs (median response time of 2 hours and 19 minutes - all less than 24 hours) |

<sup>15</sup> Measured using the minimum night flow (MNF) analysis method contained in the DIA Guidelines.

| Level of Service | Measure   | Target 2025/26   | Status           | Comments   |
|------------------|---|--|------------------|--|
|                  | Resolution of non-urgent call-outs: from the time that Council receives notification to the time that service personnel confirm resolution of the fault or interruption | For non-urgent call-outs resolution time of less than 48 hours | Achieved to date | 100% within 48 hours (median resolution was 16 hours and 46 minutes) |

| Level of Service   | Measure   | Target 2025/26           | Status              | Comments  |
|--|---|--------------------------|---------------------|---|
| Water Supply (Continued)                                 |   |                          |                     |   |
| Reliability Indicators                                   |   |                          |                     |   |
| The water supply is reliable and has minimal disruptions | Number of unplanned shutdowns – reticulation  | No more than 12          | Achieved to date    | 4 - unplanned shutdown                              |
|  | Number of unplanned shutdowns – pump stations   | None                     | Achieved to date    | No unplanned shutdowns of the pump station occurred |
|  | Number of water main breaks   | No more than 8           | Achieved to date    | 2 - water main breaks occurred                      |
| Environmental Indicators                                 |   |                          |                     |   |
| Water is sourced with minimal environmental effects      | Compliance with BOP Regional Council water supply resource consents as reported in Annual Consents and Compliance Field Sheet <sup>16</sup> . | Compliance with consents | On track to achieve | Compliance with old resource consent                |

<sup>16</sup> BOPRC inspection reports state either compliance or non-compliance.

**ACTIVITY GROUP 7: WASTEWATER**

**Funding Impact Statement**

|   | <b>Budget to<br/>30/06/26</b> | <b>Budget to<br/>31/12/25</b> | <b>Actual to<br/>31/12/25</b> | <b>Comment</b> |
|---|-------------------------------|-------------------------------|-------------------------------|----------------|
| Operating funding – Rates & Charges (A)                   | 2,325,880                     | 1,162,940                     | 1,143,773                     |                |
| Applications of operating funding – Staff & Suppliers (B) | (1,880,340)                   | (940,170)                     | (1,031,300)                   |                |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>445,540</b>                | <b>222,770</b>                | <b>112,473</b>                |                |
| Sources of capital funding (C)                            | 0                             | 0                             | 0                             |                |
| Less (D):   |                               |                               |                               |                |
| Renewals/capital  | 2,559,864                     | 1,279,932                     | 468,136                       |                |
| Increase/(decrease) in reserves                           | (2,114,324)                   | (1,057,162)                   | (355,663)                     |                |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(445,540)</b>              | <b>(222,770)</b>              | <b>(112,473)</b>              |                |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>                    | <b>\$0</b>                    | <b>\$0</b>                    |                |

**Capital Renewals**

| <b>Item</b>                        | <b>Budget</b>      | <b>Actual</b>    | <b>Comment</b> |
|------------------------------------|--------------------|------------------|----------------|
| Pipework Renewal                   | \$1,621,858        | \$28,511         |                |
| Milliscreen bearings/replacement   | \$40,326           | \$0              |                |
| Wastewater treatment plant upgrade | \$852,480          | \$430,324        |                |
| Pumping Station                    | \$45,200           | \$9,301          |                |
| <b>Total</b>                       | <b>\$2,559,864</b> | <b>\$468,136</b> |                |

## Statement of Intended Service Provision: Wastewater to 31 December 2025

| Level of Service  | Measure   | Target 2025/26   | Status                       | Comment   |
|---|---|--|------------------------------|---|
| <b>Quality Indicators</b>   |   |  |                              |   |
| Provision of domestic wastewater collection and primary treatment | Community satisfaction with wastewater disposal   | Community satisfaction is equal to or above NZ benchmark   | To be measured <sup>17</sup> | The community survey will be completed in May/June 2026.  |
| Customer satisfaction   | The total number of complaints received about any of the following:<br>a) sewage odour<br>b) sewerage system faults<br>c) sewerage system blockages, and<br>d) Council's response to issues with its sewerage system, expressed per 1,000 connections to the sewerage system. | a) No more than 1 per 1,000 connections<br>b) No more than 15 per 1,000 connections<br>c) No more than 15 per 1,000 connections<br>d) 0 per 1000 connections | Achieved to date             | Council has 2,880 connections<br>a) 0.0 odour complaints<br>b) 0.0 system faults<br>c) 0.34 blockages (total of 1 complaint)<br>d) No complaints about response to service. |
| <b>Quantity Indicators</b>  |   |  |                              |   |
| System adequacy   | The number of dry weather sewage overflows from Council's sewerage system, expressed per 1000 connections to that sewerage system.  | 0 per 1000 connections to the sewerage system  | Achieved to date             | No dry weather overflows reported   |

<sup>17</sup> The New Zealand Benchmark is provided by SIL Research, Council has selected this target to ensure Council is meeting the New Zealand Benchmark as a minimum standard.

| Level of Service  | Measure   | Target 2025/26                                    | Status           | Comment  |
|---|---|---|------------------|--|
| <b>Responsiveness Indicators</b>  |   |   |                  |  |
| Where Council attends to sewage overflows resulting from a blockage or other fault in its sewerage system, the median response times are: |   |   |                  |  |
| Fault response times  | a) median attendance time: from the time that Council receives notification to the time that service personnel reach the site, and                                | Less than 1 hour                                  | Achieved to date | Median response was 16 minutes..                                     |
|   | b) median resolution time: from the time that Council receives notification to the time that service personnel confirm resolution of the blockage or other fault. | Less than 8 hours                                 | Achieved to date | Median response 4 hours and 36 minutes                               |
| <b>Reliability Indicators</b>   |   |   |                  |  |
| Council provides a reliable domestic wastewater collection and disposal service   | Number of disruptions to wastewater collection service  | No more than 15 disruptions to wastewater service | Achieved to date | There have been no disruptions to the wastewater collection service. |

| Level of Service                                    | Measure   | Target 2025/26  | Status                            | Comments  |
|---|---|---|-----------------------------------|---|
| Wastewater (Continued)                              |   |   |                                   |   |
| Environmental Indicators                            |   |   |                                   |   |
| Discharge compliance                                | <p>Compliance with resource consents for discharge from Council's sewerage system measured by the number of:</p> <p>a) abatement notices<br/> b) infringement notices<br/> c) enforcement orders, and<br/> d) convictions, received in relation to those resource consents.</p> | <p>Achieved</p> <p>a) 0<br/> b) 0<br/> c) 0<br/> d) 0</p> | No notices, orders or convictions | No notices, orders or convictions   |
| The wastewater treatment plant operates effectively | <p>Compliance with wastewater treatment plant resource consents as reported in annual Consents and Compliance Field Sheet <sup>18</sup></p>   | No notices, orders or convictions.                        | Achieved to date                  | Council has not received any infringement notices, orders or convictions to date. |

<sup>18</sup> BOPRC inspection reports state either compliance or non-compliance.

**ACTIVITY GROUP 8: SOLID WASTE**

**Funding Impact Statement**

|   | <b>Budget to<br/>30/06/26</b> | <b>Budget to<br/>31/12/25</b> | <b>Actual to<br/>31/12/25</b> | <b>Comment</b> |
|---|-------------------------------|-------------------------------|-------------------------------|----------------|
| Operating funding – Rates & Charges (A)                   | 3,958,340                     | 1,979,170                     | 1,890,719                     |                |
| Applications of operating funding – Staff & Suppliers (B) | (3,921,160)                   | (1,960,580)                   | (1,692,737)                   |                |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>37,180</b>                 | <b>18,590</b>                 | <b>197,982</b>                |                |
| Sources of capital funding (C)                            | 0                             |                               | 0                             |                |
| Less (D):   |                               |                               |                               |                |
| Renewals/capital  | 0                             | 0                             | 0                             |                |
| Increase/(decrease) in reserves                           | (37,180)                      | 18,590                        | 197,982                       |                |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(37,180)</b>               | <b>(18,590)</b>               | <b>(197,982)</b>              |                |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>                    | <b>\$0</b>                    | <b>\$0</b>                    |                |

## Statement of Intended Service Provision : Solid Waste to 31 December 2025

| Level of Service  | Measure   | Target 2025/26  | Status              | Comment   |
|---|---|---|---------------------|---|
| Refuse Collection and Disposal  |   |   |                     |   |
| Quality Indicators  |   |   |                     |   |
| Provision of a cost effective refuse collection and disposal that will encourage a healthy, clean and tidy district                               | Community satisfaction with refuse collection (based on user satisfaction) <sup>19</sup>  | Community satisfaction is equal to or above NZ benchmark          | To be measured      | The community survey will be completed in May/June 2026                       |
|   | Community satisfaction with refuse disposal (based on user satisfaction) <sup>20</sup>  | Community satisfaction is equal to or above NZ benchmark          | To be measured      | The community survey will be completed in May/June 2026                       |
| Environmental Indicators  |   |   |                     |   |
| Council's refuse collection and disposal services meet the needs of the Kawerau Community and help maintain public health and a clean environment | Level of compliance with BOP Regional Council refuse disposal resource consents as reported in annual Consents and Compliance Field Sheet | No notices, abatement notices, enforcement orders or convictions. | On track to achieve | Compliance - No notices, abatement notices, enforcement orders or convictions |
| Zero Waste (Recycling)  |   |   |                     |   |
| Quality Indicators  |   |   |                     |   |
| Council's refuse collection and disposal services meet the needs of the Kawerau Community   | Community satisfaction with recycling services (based on user satisfaction) <sup>21</sup>   | Community satisfaction is equal to or above NZ benchmark          | To be measured      | The community survey will be completed in May/June 2026                       |
| Quantity Indicators   |   |   |                     |   |
| Material that would otherwise go to landfill as household refuse is collected by the recycling collection service                                 | Average amount of recyclable material collected from each household.  | No less than 178kg per annum                                      | On track to achieve | > 178 kg per household per annum is anticipated to be diverted.               |

<sup>19</sup> The New Zealand Benchmark is provided by SIL Research, Council has selected this target to ensure Council is meeting the New Zealand Benchmark as a minimum standard.

<sup>20</sup> The New Zealand Benchmark is provided by SIL Research, Council has selected this target to ensure Council is meeting the New Zealand Benchmark as a minimum standard.

<sup>21</sup> The target is based on the 2023 user satisfaction results provided by SIL Research., Council has selected this target of 81% to ensure Council is at a minimum continuing to meet the 2023 user satisfaction target.

## ACTIVITY GROUP 9: LEISURE AND RECREATION

### Funding Impact Statement

|   | Budget to<br>30/06/2026 | Budget to<br>31/12/2025 | Actual to<br>31/12/2025 | Comment |
|---|-------------------------|-------------------------|-------------------------|---------|
| Operating funding – Rates & Charges (A)                   | 5,281,380               | 2,640,690               | 2,651,241               |         |
| Applications of operating funding – Staff & Suppliers (B) | (4,764,270)             | (2,382,135)             | (2,518,674)             |         |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>517,110</b>          | <b>258,555</b>          | <b>132,567</b>          |         |
| Sources of capital funding (C)                            | 0                       | 0                       | 160,862                 |         |
| Less (D):   |                         |                         |                         |         |
| Renewals/capital  | 468,616                 | 234,308                 | 218,273                 |         |
| Increase/(decrease) in reserves                           | 48,494                  | 24,247                  | 75,156                  |         |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(517,110)</b>        | <b>(258,555)</b>        | <b>(132,567)</b>        |         |
| <b>Funding balance ((A – B) + (C – D))</b>                | <b>\$0</b>              | <b>\$0</b>              | <b>\$0</b>              |         |

### Capital Renewals

| Item                                | Budget           | Actual           | Comment  |
|-------------------------------------|------------------|------------------|--|
| Library:                            |                  |                  |  |
| Collection renewals                 | \$79,090         | \$36,657         | Replacement books                                      |
| Equipment, Fixtures and Fittings    | \$4,961          | \$0              |  |
| Building                            | \$63,240         | \$0              |  |
| Swimming Pool                       | \$158,280        | \$117,017        | Plant Room cabling, Spa Pool, Pool Floor, & clubrooms. |
| Museum                              | \$13,725         | \$0              | Museum software  |
| Recreation Centre                   | \$7,190          | \$0              | Roof, Air Extractors                                   |
| Town Hall                           | \$2,980          | \$0              |  |
| Concert Chambers                    | \$3,900          | \$0              |  |
| Rangji Delamere Centre              | \$3,700          | \$0              |  |
| Sports fields and amenity buildings | \$41,080         | \$4,060          |  |
| Passive Reserves                    | \$58,360         | \$14,534         | Boundary fences, carparks and sprinkler replacements   |
| Playgrounds                         | \$32,110         | \$46,005         | Playground renewal and Shade Sail                      |
| <b>Total</b>                        | <b>\$468,616</b> | <b>\$218,273</b> |  |

## Statement of Intended Service Provision – Leisure and Recreation to 31 December 2025

| Level of Service  | Measure  | Target 2025/26   | Status              | Comment   |
|---|--|--|---------------------|---|
| Library   |  |  |                     |   |
| Quality Indicators  |  |  |                     |   |
| Council provides public library services and resources which suit Community needs | Community satisfaction with the Public Library (based on user satisfaction)                    | Community satisfaction is equal to or above NZ benchmark | To be measured      | The community survey will be completed in May/June 2026   |
|   | Number of Library programmes provided to the community (includes Holiday and Adult programmes) | > 6 programmes provided                                  | On track to achieve | The Library has provided 6 Programmes to 31 December, which were:<br>* The Night Library<br>* July School holidays (6 sessions)<br>* Winter Reading<br>* September School holiday (5 sessions)<br>* Pirate Murder Mystery<br>* Summer Reading |
| Quantity Indicators   |  |  |                     |   |
| The library is accessible to the public   | Total number of people visiting the library for the year.                                      | >50,000  | On track to achieve | The number of library visitors to 31 December 2025 was 27,093   |
| Museum and Archives   |  |  |                     |   |
| Quality Indicators  |  |  |                     |   |
| Council provides a museum service which reflects Community needs                  | Community satisfaction with the Museum (based on user satisfaction)                            | Community satisfaction is >77% user satisfaction         | To be measured      | The community survey will be completed in May/June 2026   |
| Quantity Indicators   |  |  |                     |   |
| Council provides a museum service which reflects Community needs                  | Number of exhibitions held   | 6 exhibitions  | On track to achieve | 4 exhibitions held to 31 December 2025  |
|   | Number of objects processed  | 200  | On track to achieve | 93 objected processed to 31 December 2025   |

| Level of Service  | Measure  | Target 2025/26   | Status               | Comment  |
|---|--|--|----------------------|--|
| Swimming Pools  |  |  |                      |  |
| Quality Indicators  |  |  |                      |  |
| Council provides a swimming pool complex which reflects Community needs           | Community satisfaction with Public Swimming Pools (based on user satisfaction) | Community satisfaction is equal to or above NZ benchmark | To be measured       | The community survey will be completed in May/June 2026.   |
| Swimming pool water meets water quality standards                                 | Level of compliance with standards   | Full compliance in 95% of tests                          | Achieved to date     | Full compliance in 100% of tests.<br>(NB no testing during maintenance shut down as no water in the pool).                       |
| Quantity Indicators   |  |  |                      |  |
| Council provides a Swimming Pool Complex which is accessible to the Community     | Weeks open per year  | Open at least 48 weeks                                   | On target to achieve | The pools were shut for 4 weeks during October for the annual maintenance shut. The shut period was extended due to bad weather. |
| Public Halls and Facilities   |  |  |                      |  |
| Quality Indicators  |  |  |                      |  |
| Council provides public halls and facilities which reflect the community's needs. | User satisfaction with Public Halls  | Community satisfaction is >93% user satisfaction         | To be measured       | The community survey will be completed in May/June 2026.   |
|   | User satisfaction with Public Toilets  | Community satisfaction is >87% user satisfaction         | To be measured       | The community survey will be completed in May/June 2026.   |

| Level of Service   | Measure   | Target 2025/26                                    | Status               | Comment  |
|--|---|---|----------------------|--|
| <b>Quantity Indicators</b>   |   |   |                      |  |
| All Community Halls and Facilities are available for hire                        | Number of weeks public halls available for hire                                 | Each hall is available for 50 weeks <sup>22</sup> | On target to achieve | Each hall was available from July to December 2025.      |
| Public toilets are provided in the central business district                     | Town centre public toilets are open for at least 360 days                       | Open at least 360 days                            | On target to achieve | Open every day from July to December 2025                |
| <b>Parks and Reserves</b>  |   |   |                      |  |
| <b>Quality Indicators</b>  |   |   |                      |  |
| Council provides parks and reserves which meet Community needs                   | Community satisfaction with Parks and Reserves                                  | Community satisfaction is >93% user satisfaction  | To be measured       | The community survey will be completed in May/June 2026. |
| Sports field playing surfaces meet requirements of codes for which they are used | Implementation of recommendations of NZ Sports Turf Institute advisory reports. | 100%  | On target to achieve | Report completed.  |
| <b>Quantity Indicators</b>   |   |   |                      |  |
| Bedding displays are attractive and updated to suit the season                   | Number of bedding displays  | 2 (1 summer and 1 winter)                         | On target to achieve | Summer Bedding completed.                                |
| <b>Responsiveness Indicators</b>   |   |   |                      |  |
| Playground equipment is safe for children to use                                 | Monthly inspections of all playground equipment                                 | 12 inspections conducted                          | On target to achieve | 6 inspections conducted.                                 |

<sup>22</sup> Each hall is closed for scheduled maintenance for up to two weeks per year.

| Level of Service  | Measure                                  | Target 2025/26                                   | Status               | Comment  |
|---|--|--|----------------------|--|
| Cemetery  |  |  |                      |  |
| Quality Indicators  |  |  |                      |  |
| The Kawerau cemetery meets Community interment needs in the present and the medium term | Community satisfaction with the Cemetery | Community satisfaction is >78% user satisfaction | To be measured       | The community survey will be completed in May/June 2026. |
| Quantity Indicators   |  |  |                      |  |
| The Kawerau cemetery meets Community interment needs in the present and the medium term | Number of burial plots available         | At least enough plots for five years             | On target to achieve | There are at least enough for the next five years.       |

## SUNDRY (VANDALISM, PLANT AND ELIMINATIONS)

### Funding Impact Statement

These activities include vandalism, plant and eliminations. Eliminations mostly include the rates charged to Council properties.

Vandalism expenditure to date = \$14,864

|   | Budget to<br>30/06/26 | Budget to<br>31/12/25 | Actual to<br>31/12/25 | Comment          |
|---|-----------------------|-----------------------|-----------------------|------------------|
| Operating funding – Rates & Charges (A)                   | (1,621,052)           | (810,526)             | (607,674)             |                  |
| Applications of operating funding – Staff & Suppliers (B) | (1,647,790)           | (823,895)             | (801,659)             |                  |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>26,738</b>         | <b>13,369</b>         | <b>193,985</b>        |                  |
| Sources of capital funding (C)                            | 0                     | 0                     | 0                     |                  |
| Less (D):   |                       |                       |                       |                  |
| Renewals/capital  | 213,565               | 106,783               | 79,748                | Plant & vehicles |
| Increase/(decrease) in reserves                           | (186,827)             | (93,414)              | 114,237               |                  |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(26,738)</b>       | <b>(13,369)</b>       | <b>(193,985)</b>      |                  |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>0</b>              | <b>0</b>              | <b>0</b>              |                  |

## ACCOMMODATION AND CORPORATE OVERHEADS

### Funding Impact Statement

These activities include the buildings costs as well as overheads (CEO's and Managers' cost centres). These costs are allocated and are included in the other activities costs, which is required for reporting purposes.

|   | Budget to<br>30/06/2026 | Budget to<br>31/12/2025 | Actual to<br>31/12/2025 | Comment                  |
|---|-------------------------|-------------------------|-------------------------|--------------------------|
| Operating funding – Rates & Charges (A)                   | 75,710                  | 37,855                  | 154,265                 |                          |
| Applications of operating funding – Staff & Suppliers (B) | 4,588,872               | 2,294,436               | 2,773,127               |                          |
| <i>Less allocated to activities</i>                       | <i>(4,588,872)</i>      | <i>(2,294,436)</i>      | <i>(2,773,127)</i>      |                          |
| <b>Surplus (deficit) of operating funding (A - B)</b>     | <b>75,710</b>           | <b>37,855</b>           | <b>154,265</b>          |                          |
| Sources of capital funding (C)                            | 0                       |                         | 0                       |                          |
| Less (D):   |                         |                         |                         |                          |
| Renewals/capital  | 232,125                 | 116,063                 | 25,655                  | IT and building renewals |
| Increase/(decrease) in reserves                           | <i>(156,415)</i>        | <i>(78,208)</i>         | 128,610                 |                          |
| <b>Surplus (deficit) of capital funding (C - D)</b>       | <b>(75,710)</b>         | <b>(37,855)</b>         | <b>(154,265)</b>        |                          |
| <b>Funding balance ((A - B) + (C - D))</b>                | <b>\$0</b>              | <b>\$0</b>              | <b>\$0</b>              |                          |