

**Kawerau District Council Minutes of an
Audit and Risk Committee held on 7 April 2025
commencing at 1.00pm**

Present: Philip Jones – P J Associates (Chair)
Her Worship the Mayor – F K N Tunui
Deputy Mayor – A Rangihika
Councillor C Ion
Councillor B J Julian

In Attendance: Chief Executive Officer (M Godfery) – via Zoom
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Administration Officer (L Kerei)
Renè van Zyl (Audit Director from Audit New Zealand)

1 Karakia Timatanga | Opening Prayer

Her Worship the Mayor opened the meeting with a prayer.

2 Apologies

No Apologies were received.

3 Declarations of Conflict of Interest

No Conflicts of Interest were received.

4 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES

4.1 Audit and Risk Committee – 10 February 2025

Resolved

That the minutes of the Audit and Risk Committee Meeting held on 10 February 2025 be confirmed as a true and accurate record.

**Chair Jones / Her Worship the Mayor
CARRIED**

5 Health, Safety and Wellbeing Report for period – 1 February 2025 to 31 March 2025 (Group Manager, Regulatory and Planning) (509500)

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing Report for period – 1 February 2025 to 31 March 2025.

Staff Updates:

- Staff are currently in the process of drafting plans for the car park at the Maurie Kjar Aquatics Centre to bring to Council.
- There have been bollards added to the Skatepark parking area to avoid vehicles driving through the car park from Plunket Street to Glasgow.

Resolved

That the report “Health, Safety and Wellbeing Report for period – 1 February 2025 to 31 March 2025” be received.

**Her Worship the Mayor / Councillor Ion
CARRIED**

6 Treasury Report to 31 January 2025 and 28 February 2025 (Group Manager, Finance and Corporate Services) (110551)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Treasury Report to 31 January 2025 and 28 February 2025

Resolved

That the report “Treasury Report to 31 January 2025 and 28 February 2025” be received.

**Councillor Julian / Deputy Mayor Rangihika
CARRIED**

7 Long Term Plan 2025 – 2034 Update (Group Manager, Finance and Corporate Services) (110555)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Long Term Plan 2025 – 2034 Update.

Audit Director Renè van Zyl provided an update on the audit of the Long Term Plan consultation document.

Resolved

That the report “Long Term Plan 2025 – 2034 Update” be received.

**Councillors Julian / Ion
CARRIED**

8 Audit and Risk Review Timetable from April 2025 to February 2026 (Group Manager, Finance and Corporate Services) (101300)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Audit and Risk Review Timetable from April 2025 to February 2026

The committee suggested to have the "Update on LTP Risks & issues" moved to the August 2025 meeting and renamed to "LTP Risks and Management Letter Debrief".

Resolved

That the report "Audit and Risk Review Timetable from April 2025 to February 2026" be received as amended.

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

9 Update on Audit Management for the year ended 30 June 2024 (Group Manager, Finance and Corporate Services) (201000)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Update on Audit Management for the year ended 30 June 2024.

Action items:

- Page 26 – Add " or Chief Executive Officer" as someone that can approve all Ozone access forms.
- Page 27 – Add that the disposal of assets are approved by the Chief Executive Officer and Group Manager Operations and Services.

Resolved

That the report "Update on Audit Management for the year ended 30 June 2024" be received.

**Her Worship the Mayor / Chair Jones
CARRIED**

10 Local Water Done Well – risk profile for 2025 (Chief Executive Officer) (404000)

Committee discussed the report from the Chief Executive Officer covering Local Water Done Well – risk profile for 2025.

Action items:

- Add "A loss of Community Trust with our water services delivery" as a risk.
- Add "Explaining something to Kawerau that was not of this Council's making" as a risk.
- Another risk is, between the Department of Internal Affairs and Commerce Commission, we can be forced into a multi model.

Resolved

That the report "Local Water Done Well – risk profile for 2025" be received.

**Councillors Julian / Ion
CARRIED**

11 Review of Council's Asset Management Plans (Group Manager, Operations and Services) (110551)

Committee discussed the report from the Group Manager, Operations and Services covering Review of Council's Asset Management Plans.

Resolved

- 1. That the report "Review of Council's Asset Management Plans" be received.*
- 2. That the Audit & Risk Committee thank the Chief Executive Officer and his team, particularly the asset team on producing a comprehensive asset management plans.*

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

12 Key Underlying Documents for Long Term Plan 2025 – 2034 (Group Manager, Finance and Corporate Services) (110553)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Key Underlying Documents for Long Term Plan 2025 – 2034.

Corrections:

- Page 224 – Add a "0" to the "Borrowing (\$)" for the year 2026/27, to read \$10,000,000.
- Page 224 – Remove a "0" from the "Sensitivity in interest expense to a 1% change in interest rates (external)" for the year 2025/26, to read \$80,000.

Resolved

That the report "Key Underlying Documents for Long Term Plan 2025 – 2034" be received.

**Councillors Ion / Julian
CARRIED**

13 Karakia Whakamutunga | Closing Prayer

Her Worship the Mayor closed the meeting with a karakia | prayer at 2.38pm


**P Jones
Chairperson**

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