

**Kawerau District Council Minutes of an
Audit and Risk Committee held on 10 February 2025
commencing at 1.00pm**

Present: Philip Jones – P J Associates (Chair)
Her Worship the Mayor – F K N Tunui
Deputy Mayor – A Rangihika
Councillor C Ion
Councillor B J Julian

In Attendance: Chief Executive Officer (M Godfery)
Group Manager, Finance and Corporate Services (L Butler)
Group Manager, Regulatory and Planning (M Glaspey)
Group Manager, Operations and Services (R Nel)
Administration Officer (L Kerei)

This meeting was an audio recording only due to technical issues.

Karakia Timatanga | Opening Prayer

Chief Executive Officer Godfery opened the meeting with a prayer.

Apologies

No Apologies were received.

Declarations of Conflict of Interest

No Conflicts of Interest were received.

1 CONFIRMATION OF AUDIT AND RISK COMMITTEE MINUTES

1.1 Audit and Risk Committee – 9 December 2024

Resolved

That the minutes of the Audit and Risk Committee Meeting held on 9 December 2024 be confirmed as a true and accurate record.

**Councillor Ion / Deputy Mayor Rangihika
CARRIED**

2 Kawerau District Council Risk Profile 2025 (Chief Executive Officer) (105000)

Committee discussed the report from the Chief Executive Officer covering Kawerau District Council Risk Profile 2025.

Resolved

That the report “Kawerau District Council Risk Profile 2025” be received.

**Councillor Julian / Chair Jones
CARRIED**

3 Health, Safety and Wellbeing Report for period – 1 November 2024 to 31 January 2025 (Group Manager, Regulatory and Planning) (509500)

Committee discussed the report from the Group Manager, Regulatory and Planning covering Health, Safety and Wellbeing Report for period – 1 November 2024 to 31 January 2025.

Action item:

To have a reminder about pool safety at the Maurie Kjar Aquatics Centre put into the Community Newsletter.

Resolved

That the report “Health, Safety and Wellbeing Report for period – 1 November 2024 to 31 January 2025” be received.

**Her Worship the Mayor / Councillor Ion
CARRIED**

4 Treasury Report to 30 November 2024 to 31 December 2024 (Group Manager, Finance and Corporate Services) (110551)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Treasury Report to 30 November 2024 to 31 December 2024.

Resolved

That the report “Treasury Report to 30 November 2024 to 31 December 2024” be received.

**Councillor Julian / Deputy Mayor Rangihika
CARRIED**

5 Long Term Plan 2025 – 2034 Update (Group Manager, Finance and Corporate Services) (110555)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Long Term Plan 2025 – 2034 Update.

Update from Group Manager, Finance and Corporate Services:

Page 32 – Audit of LTP Statement of Proposal – Completion dates – Change from 06/03/2025 to 24/02/2025.

Action item:

The Committee suggested to include in the Prospective Statement of Accounting Policies borrowing notes as a financial asset.

Resolved

That the report “Long Term Plan 2025 – 2034 Update” be received.

**Her Worship the Mayor / Councillor Ion
CARRIED**

6 Audit and Risk Review Timetable from February 2025 to December 2025 (Group Manager, Finance and Corporate Services) (101300)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Audit and Risk Review Timetable from February 2025 to December 2025.

Action item:

- The Chair with the support of the Committee agreed to remove the “Performance report to 31 December 2024” from the Audit and Risk Committee Meetings and Review Schedule, on page 44.
- It was requested that a progress report on the Audit Management report with recommendation points to be added to the Schedule.

Resolved

That the report “Audit and Risk Review Timetable from February 2025 to December 2025” be received as amended.

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

7 Review of Council’s Fraud and Corruption Risk Assessment (Group Manager, Finance and Corporate Services) (201300)

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Review of Council’s Fraud and Corruption Risk Assessment.

Resolved

That the report “Review of Council’s Fraud and Corruption Risk Assessment” be received.

**Chair Jones / Her Worship the Mayor
CARRIED**

**8 Council Bylaw and Policy Review Update (Group Manager, Regulatory and Planning)
(320000 & 110800)**

Committee discussed the report from the Group Manager, Regulatory and Planning covering Council Bylaw and Policy Review Update.

Resolved

That the report "Council Bylaw and Policy Review Update" be received.

**Her Worship the Mayor / Deputy Mayor Rangihika
CARRIED**

**9 Insurance Policies Update (Group Manager, Finance and Corporate Services)
(201000)**

Committee discussed the report from the Group Manager, Finance and Corporate Services covering Insurance Policies Update.

Resolved

That the report "Insurance Policies Update" be received.

**Councillors Ion / Julian
CARRIED**

Karakia Whakamutunga | Closing Prayer

Chief Executive Officer Godfery closed the meeting with a karakia | prayer at 2.34pm



P Jones
Chairperson

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