

**Permit Application –
Installation of a Headstone
or Plaque**



BURIAL RIGHTS HOLDER

Must be the burial right holder/plot purchaser or the authorised legal representative. If you are not the burial rights holder or an authorised legal representative, statutory declarations are required from all executors or trustees of the original plot purchase/estate.

Full name/Company: _____

Address: _____

Email: _____ Phone: _____

Relationship to deceased: _____

I am the burial rights holder for the plot listed below: Yes No

If No, I have attached Statutory Declarations from all executors/trustees of the original plot purchase/estate:

Yes No

Signature of applicant: _____ Date: _____

DECEASED DETAILS

First Name: _____ Surname: _____

Date of Death: _____

PLOT INFORMATION

Section: _____ Block: _____ Lot: _____

Niche Wall: _____ Lot: _____

INSTALLER DETAILS

Because of the health and safety implications of incorrectly installed headstones and memorials, only qualified, experienced monumental masons or pre-approved installers are permitted to install headstones and memorials

Monumental Mason: _____

Address: _____

Contact number: _____ Email: _____

DETAILS OF HEADSTONE

All headstones and plaques must conform to the specifications within Kawerau District Council's Policy for Cemetery Memorials, ornamentation and multiple interments

Date of installation: _____ Time: _____

Materials used: _____

Dimensions Height: _____ Width: _____ Depth: _____

If family intend to have an unveiling, please request they contact Council to advise of the day/time.

OFFICE USE ONLY

Plot confirmed: Yes No Authority over plot confirmed: Yes No