

# Permit Application – Installation of a Headstone or Plaque



## **BURIAL RIGHTS HOLDER**

*Must be the burial right holder/plot purchaser or the authorised legal representative. If you are not the burial rights holder or an authorised legal representative, statutory declarations are required from all executors or trustees of the original plot purchase/estate.*

Full name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship to deceased: \_\_\_\_\_

I am the burial rights holder for the plot listed below: ☐ Yes ☐ No

If No, I have attached Statutory Declarations from all executors/trustees of the original plot purchase/estate:

☐ Yes ☐ No

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## **DECEASED DETAILS**

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Date of Death: \_\_\_\_\_

## **PLOT INFORMATION**

Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Niche Wall: \_\_\_\_\_ Lot: \_\_\_\_\_

## **INSTALLER DETAILS**

*Because of the health and safety implications of incorrectly installed headstones and memorials, only qualified, experienced monumental masons or pre-approved installers are permitted to install headstones and memorials*

Monumental Mason: \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: \_\_\_\_\_ Email: \_\_\_\_\_

## **DETAILS OF HEADSTONE**

*All headstones and plaques must conform to the specifications within Kawerau District Council's Policy for Cemetery Memorials, ornamentation and multiple interments*

Date of installation: \_\_\_\_\_ Time: \_\_\_\_\_

Materials used: \_\_\_\_\_

Dimensions Height: \_\_\_\_\_ Width: \_\_\_\_\_ Depth: \_\_\_\_\_

***If family intend to have an unveiling, please request they contact Council to advise of the day/time.***

## **OFFICE USE ONLY**

Plot confirmed: ☐ Yes ☐ No Authority over plot confirmed: ☐ Yes ☐ No