

# Application for a Land Information Memorandum (LIM)

**Address for all Correspondence:**

**Email:** [kaweraudc@kaweraudc.govt.nz](mailto:kaweraudc@kaweraudc.govt.nz)

Kawerau District Council  
2 Ranfurly Court, Kawerau

**Send:** Kawerau District Council, Private Bag 1004, Kawerau  
3169

**Phone Enquiries:** 07 306 9009

**\* Mandatory fields**

| <b>Staff use only</b> |      |
|-----------------------|------|
| LIM reference:        | LIM/ |
| Receipt no:           |      |
| Valuation no:         |      |
| Received Date:        |      |

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| <b>1</b> | <b>Applicant</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|          | <p>Name: * <input type="text"/></p> <p>Address: * <input type="text"/></p> <p>Email: * <input type="text"/></p> <p>Contact Phone Number * <input type="text"/></p> <p>Client (if applicable) <input type="text"/></p>                                                                                                                                                                                                                                                                               |
| <b>2</b> | <b>Property Details</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|          | <p>Address: * <input type="text"/></p> <p>Name of Current Owner: <input type="text"/></p> <p>Legal Description: * <input type="text"/></p> <p>Is there a swimming pool on the property <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/></p> <p>Please indicate the existing buildings:<br/>House <input type="checkbox"/> Garage <input type="checkbox"/> Minor Dwelling/Second House <input type="checkbox"/></p> <p>Other (please provide details) <input type="text"/></p> |
| <b>3</b> | <b>Application Fee</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|          | <p>Payment in full must be received by Council before Council will start processing the LIM application. The fees are:</p> <ul style="list-style-type: none"> <li>\$260.00 (including GST) for all properties zoned Residential/Rural</li> <li>\$330.00 (including GST) for all properties zoned Commercial/Industrial</li> </ul>                                                                                                                                                                   |
| <b>4</b> | <b>Land Information Memorandum Format</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|          | <p>All LIMs will be send electronically to the applicant. You must request a hard copy at the time of the application. Printing charges may apply depending on the size of the LIM. Charges are outlined in the Council's current Fees and Charges available on our website – <a href="https://www.kaweraudc.govt.nz/">https://www.kaweraudc.govt.nz/</a></p> <p>Please provide a hard copy* <input type="checkbox"/></p>                                                                           |
| <b>5</b> | <b>Payment Method</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|          | <p>There are two methods of payment. Please indicate which method you will use:</p> <p><input type="checkbox"/> In person via eftpos or cash</p> <p><input type="checkbox"/> Direct Credit</p> <p><b>Bank:</b> BNZ <b>Account Name:</b> Kawerau District Council <b>Account Number:</b> 02-0348-0014307-00</p> <p><b>Please reference as follows:</b></p> <p><b>Particulars:</b> Property Address <b>Code:</b> Applicant's Name <b>Reference:</b> LIM</p>                                           |

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| <b>6</b>  | <b>Cancellation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|           | <b><i>An application must be cancelled within 24 hours of lodging the application. Cancellations received after 24 hours will be non-refundable.</i></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>7</b>  | <b>Applicant Signature</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|           | Applicant's Signature _____ * Date: _____ *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>8</b>  | <b>Processing Timeframes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|           | <p>Council has 10 working days from the date of receipt to process a LIM application. A application must include a fully completed form, payment of the fee and a copy of the record of title.</p> <p>Please note, should you not send correct or sufficient information, Council will advise you of this and your LIM will not be processed until such time as all information requested has been received by Council.</p> <p>A working day means any day other than Saturday, Sunday, any public holiday and the days between 20 December and 10 January.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>9</b>  | <b>About Land Information Memorandums</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|           | <p>A Land Information Memorandum (LIM) is a report that is prepared by a Territorial Authority (in this case, the Kawerau District Council), in relation to matters affecting land and buildings on a particular property.</p> <p>In accordance to Section 44A of the Local Government Official Information &amp; Meetings Act 1987, the following information will be provided in a LIM:</p> <ul style="list-style-type: none"> <li>a) Any information about natural hazards and the impacts of climate change that may affect the property, that is known to Council.</li> <li>b) Any special feature of the land including potential erosion, falling debris, subsidence, slippage, alluvion, inundation, or the likely presence of hazardous substances that is known to Council.</li> <li>c) Public stormwater and sewage drains as shown on Council records.</li> <li>d) Whether the land is supplied with drinking water and if so, whether the supplier is the owner of the land or a drinking water supplier. If the land is supplied with drinking water by a drinking water supplier, any conditions that are applicable to that supply and if the land is supplied with water by the owner of the land, any information Council has about the supply.</li> <li>e) Any rate owing on the property.</li> <li>f) Any consent, certificate, notice, order, or requisition affecting the land or any building.</li> <li>g) Any certificates issued by a building certifier.</li> <li>h) Information provided to Council under section 124 of the Weathertight Homes Resolution Services Act 2006.</li> <li>i) Zoning of the property and how the land can be used.</li> <li>j) Any information or classification that has been notified to Council by any other statutory organisations or network utility operator relating to the land or buildings.</li> </ul> <p>In accordance to Section 44A(3) of the Local Government Official Information &amp; Meetings Act 1987, Council may, at its discretion, provide information that is considered relevant. This may include (where applicable):</p> <ul style="list-style-type: none"> <li>a) Aerial maps of the property</li> <li>b) Health and Alcohol Licences</li> <li>c) Resource consent in the direct vicinity of the property</li> <li>d) Swimming pool information</li> <li>e) Rubbish Collection information</li> <li>f) Any further information Council may deem relevant.</li> </ul> <p>A no-site inspection is not made for the purpose of a LIM</p> |
| <b>10</b> | <b>Disclaimer</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|           | <p>The information supplied in a LIM is prepared for the purposes of section 44A of the Local Government Information and Meeting Act 1987, and contains all the information held on file by Council and is provided in good faith. Every care will be taken to ensure that the information supplied by the Council on the LIM is accurate, however this cannot be guaranteed due to the possibility of alteration to a property in which Council is not notified. Council may supply information that has been provided by a third party (as this is held on file). Council can not verify if this information is reliable or accurate. Any such information should be subject to further checking by the applicant.</p> <p>The Council will not undertake any inspection of the land or any building on it for the purpose of preparing this LIM. The applicant is solely responsible for ensuring the land is suitable for a particular purpose.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |