

## Tour Booking Application Form

"Our Company Values Honesty, Openness and Co-operation"

An opportunity to see how paper is produced. Our tour will take you from 'logs' to 'rolls' with time for questions and answers about trends, environmental issues and more

\*Fax Application Form to: (07) 323 3678 or by email: [reception.tasman@norskeskog.com](mailto:reception.tasman@norskeskog.com)

### Booking Details:

Organisation: \_\_\_\_\_ Date of Visit: \_\_\_\_\_  
Address: \_\_\_\_\_ Town/Country: \_\_\_\_\_  
Telephone: Contact: \_\_\_\_\_ Visiting on: Mon Tues Wed Thurs Fri  
Telephone: Mobile: \_\_\_\_\_ (please circle one)

### Tour Details:

Public - Special - Ponds (please circle)

### Special Tour Details Only

Number of visitors: \_\_\_\_\_  
Preferred date of visit: \_\_\_\_\_  
Preferred time: \_\_\_\_\_  
Departments involved: \_\_\_\_\_  
1<sup>st</sup> alternative date: \_\_\_\_\_  
2<sup>nd</sup> alternative date: \_\_\_\_\_

### Other Information

Do any members of your group have special needs? (please specify)

I.e. Unable to walk up stairs, wheel chair access required, laboratory testing/sampling only, Intermediate/College/Tertiary/University group visits, environmental/wetlands, managed customer tour etc.

### OFFICE USE ONLY

### Approval:

Mill Tour Approved By: (please **print** your name) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Position: \_\_\_\_\_

Norske Skog Tasman is an industrial site and therefore has strict Health & Safety requirements.

**You will need:**

- To be over 12 years of age to **walk around** on the Norske Skog Tasman Mill site
- To wear enclosed footwear (*sorry no jandals, sandals or bare feet allowed*)
- To take at least 1 - 1½ hours out of your schedule to allow for the visit
- To view a 20 minute Mill overview video and an 8 min 37 sec health & safety video before entering the site
- To wear a hard hat, safety glasses, high viz jacket & hearing protection. This must be worn the whole time while touring the site
- To follow the Tour Guides' instructions at all times and adhere to safety requirements around the site.
- **Failure to comply with any of the above will result in instant dismissal from the site**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Norske Skog Tasman welcomes you and will ensure that your visit is safe, informative, interesting and educational and hopes that you will leave the site with a better insight as to how paper is made.**

***Norske Skog Tasman Vision –  
We are our future, Quality People, Quality Paper, Creating Prosperity***