



RESOURCE CONSENT APPLICATION UNDER THE RESOURCE MANAGEMENT ACT 1991

PLEASE FILL OUT ALL PARTS OF THIS FORM UNLESS OTHERWISE STATED

(Failure to do so may result in delays in processing your application).

1. Applicant's Name And Address

Applicant's name: _____

Applicant's postal address: _____

Contact name and address (if different from above):

Contact telephone number: _____ Fax: _____

2. Owner And Occupier of Property

Owner of property to which the application relates:
(If different from applicant)

Occupier of property to which the application relates:
(If different from applicant)

Name: _____

Name: _____

Address: _____

Address: _____

3. Location of Activity

Describe the location of the application to which this application relates in a way which will enable it to be readily identified (e.g. street address and legal description).

4. Resource Consent Information

(a) I am applying for: Resource Consent

Subdivision Consent

(b) List any other resource consents that you require from other consent authorities to carry out the proposed activity (e.g. discharge or water permit or resource consent from Environment BOP)

(c) Please provide a brief description of the activity to which this application relates:

Attach any further sheets needed.

5. Other Information Requirements

I have attached:

- A completed environmental effect checklist
- A plan/plans showing the location of the activity and what is proposed
- All required neighbours consent forms and plans signed by them
(Please check with the Council to find out who you need to obtain consents from)
- An assessment of any effects that the proposed activity may have on the environment in accordance with Section 88 and the Fourth Schedule to the Act
(Note: this assessment is not always required – please check with the Council to find out if you need to complete one)

SUBDIVISION CONSENT APPLICATIONS ONLY

I attach sufficient information in accordance with Section 219 of the Act to adequately define:

- a. The position of all new boundaries;
- b. The areas of all new allotments (not required for cross leases, company leases, or unit plans);
- c. The location and areas of new reserves to be created, including any esplanade reserves to be set aside on a survey plan under Section 230 of the Act.
- d. The location and areas of esplanade strips to be created under Section 232 of the Act;
- e. The location and areas of any existing esplanade reserves, esplanade strips, or access strips;
- f. The location and areas of land of any part of the bed of a river or lake which is to be vested in the Crown or local authority under Section 237A of the Act;
- g. The location of any areas of land to be set aside as new road.

Signature of applicant or person authorised
to sign on the applicants behalf.

Date

Information to accompany Resource Consent Application

Notified Filing Fees \$500.00

Non-Notified Filing Fees \$135.00

NOTE: The fee stated is the minimum deposit payable. Where the actual fee of processing the application up to and including the hearing of the application is more than the deposit required, the Council will charge that fee less the deposit already paid.

1. **Plans** – 2 copies required plus reductions to A4 size of all large plans drawn to an acceptable scale.

- (a) A plan of the layout of the building and its location on the site and distances from the nearest boundaries.
- (b) If the application is for an extension, the entire original building must be shown.
- (c) Proposed use of all rooms.
- (d) Dimensions of all rooms.

2. **ELEVATIONS** – Drawn to an acceptable scale.

- (a) Elevations of proposed building/s including elevations of existing buildings to which any proposed buildings are to be attached.
- (b) Proposed height to eaves and to ridge board or to roof top whichever is applicable.

3. **LANDSCAPING AND AESTHETICS**

- (a) Existing trees, including street trees.
- (b) Screening, which includes fencing.
- (c) Grassed and amenity spaces.
- (d) On-site parking areas, with access and egress points and showing on-site manoeuvring areas.
- (e) Where applicable, plans should show the topography of the site and the constraints this imposes on on-site parking, landscaping and development.
- (f) Description of materials to be used for the external finished appearance of the building.

4. **SECTION INFORMATION**

- (a) Area of site.
- (b) Legal description.
- (c) Adjacent public road either directly by frontage or right of way.
- (d) Postal address.

5. **GENERAL**

- (a) The north point and the relevant scales.
- (b) It could be advantageous to present a perspective drawing of the completed development.
- (c) Full working drawings are not necessary at this stage.
- (d) Photographic reductions are not recommended unless the information is legible and a graphic scale is drawn on plans which have been reduced.
- (e) All the above can be shown on the one plan provided all the information is legible and the intentions fully comprehensive.

Environmental effect check list for Land Use Consents

The effects of your proposed activity will be one of the key considerations when your application is assessed. This checklist has been compiled to assist you to prepare an application which will meet the requirements of the Resource Management Act 1991. Your application must be accompanied by this completed checklist.

Through consultation with Council staff and the affected parties, you should be able to identify the significant environmental effects which should be addressed in your application. We strongly recommend that you consult at an early stage. The formal process of the statutory application will be much smoother if you have done so.

Should you answer YES to any of the following questions, you may be required to provide an assessment of the effects from a professional person experienced in assessing the effects of your proposed activity, e.g. soil engineer, or environmental health expert. This assessment should also accompany the application. If there is any doubt, discussions with Council staff may assist.

NOTE: Unless the question is clearly not applicable to the application, it is unacceptable to claim without any reason that the proposed activity will have no effect on the environment. Applications with such incomplete assessments will not be processed until the relevant information is provided.

The assessment should include but not be limited to:

- a) the type of effect (positive/negative/cumulative);
- b) the extent of the effect (geographic spread/duration/volume; and
- c) possible actions to reduce (avoid, remedy or mitigate) adverse effects.

1. **Are any of the following natural constraints or hazards present on this site?**

Is there any stormwater or flood-flow path?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is the land unstable or on a slope greater than 20°?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is the site in or adjacent to a gully?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is the site within 20 metres of a permanent watercourse?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are there any geothermal features on the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are there any geothermal bores on the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Has the site been subject to landfill?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are there any other natural constraints to the site?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(If YES, what are they?)	SHOW ON PLAN	

2. Is there any waahi tapu or archaeological site present which may be affected by the proposed development? YES NO

Is there any historic or significant building, tree, object or site affected by the proposed development? YES NO

Note 1: The District Plan contains registers of the above features for reference, see Appendix D.
 Note 2: If the above feature is registered under the Historic Places Act 1993 the consent of the Historic Places Trust will be required. In addition a survey of archaeological sites, including registered, non-registered and NZAA listed and previously unlisted sites may be required to be undertaken.

DESCRIBE THE EFFECT OF THE PROPOSAL ON THE ABOVE FEATURE.

Has the value of any of the above listed items been assessed and relevant parties consulted? N/A YES NO

Does the proposed development affect tangata whenua? YES NO

If YES outline how you have taken account of the principles of the Treaty of Waitangi. SHOW ON PLAN

3. **Does the site or neighbouring site contain:**

Any wildlife habitat, wetland or area of indigenous vegetation that could be affected by the proposed activity? YES NO

Any trees that will be affected by the proposed activity? YES NO

SHOW ON PLAN

4.	Will the proposed development generate: Any additional utility service requirements? Any additional vehicular traffic? Any additional noise? Any dust that can drift beyond the site? Any odour beyond the site? Where 'YES' will the above be during the construction period? Where 'YES' will the above be when the development is complete?	<input type="checkbox"/> YES <input type="checkbox"/> YES <input type="checkbox"/> YES <input type="checkbox"/> YES <input type="checkbox"/> YES <input type="checkbox"/> YES <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> NO <input type="checkbox"/> NO <input type="checkbox"/> NO <input type="checkbox"/> NO <input type="checkbox"/> NO <input type="checkbox"/> NO
5.	Will the property have direct access to a State Highway? (If YES, the written comments of Transit New Zealand will be required for both existing and proposed vehicular access points).	<input type="checkbox"/> YES	<input type="checkbox"/> NO
6.	Will the development produce any waste materials?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
7.	Will you be applying for a liquor licence in relation to this activity?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
8.	Will you be storing, using, transporting or disposing of any hazardous substance or contaminant? Will any activity produce contaminated wash waters/effluent run off?	<input type="checkbox"/> YES <input type="checkbox"/> YES	<input type="checkbox"/> NO <input type="checkbox"/> NO
9.	Will the scale/size/use of your development have any adverse effect on the environment or the amenities of the neighbourhood and the resources and services already provided to support such a use?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
10	Describe the visual effects of the proposed development.		

To the best of my knowledge the answers on this form are correct. Where the answer is "YES" I have included an assessment from a recognised professional or addressed the issue in consultation with Council staff and have shown on a plan of the site those particular features.

Date

Signature of applicant or agent for applicant