



**THE MEETING OF THE
REGULATORY & SERVICES COMMITTEE
WILL BE HELD ON TUESDAY 14 FEBRUARY 2012
IN THE COUNCIL CHAMBER
COMMENCING AT 9.00AM**

A G E N D A

REGULATORY & SERVICES COMMITTEE

Mayor M J Campbell

Councillor A J Holmes – Chairperson

Councillor R J Chase

Councillor C J Ion

Councillor B H Joyes

Councillor B J Julian

Councillor A L Moore

Councillor R G K Savage

Councillor S H Tuhoro

GUIDELINES FOR PUBLIC FORUM AT MEETINGS

1. A period of fifteen minutes is set aside for a public forum at the start of each Ordinary Council or Standing Committee meeting, which is open to the public. This period may be extended on by a vote by members.
2. Speakers may address meetings on any subject. However, issues raised must not include those subject to legal consideration, or be issues, which are confidential, personal, or the subject of a formal hearing.
3. Each speaker during the public forum is permitted to speak for a maximum of three minutes. However, the Chairperson has the discretion to extend the speaking time.
4. Standing Orders are suspended for the duration of the public forum.
5. Council and Committees, at the conclusion of the public forum, may decide to take appropriate action on any of the issues raised.
6. With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

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APOLOGIES

PUBLIC FORUM

A period of 15 minutes is set aside for public forum at the commencement of this meeting. Each speaker during the public forum section of the meeting may speak for 3 minutes.

**1 CONFIRMATION OF REGULATORY & SERVICES COMMITTEE MINUTES –
13 DECEMBER 2011**

Pgs 1-3

RECOMMENDATION

That the Minutes of the Regulatory & Services Committee meeting, held on 13 December 2011, be confirmed as a true and accurate record.

PART A – REGULATORY

**1 MANAGER, REGULATORY & PLANNING – MONTHLY REPORT - REGULATORY &
PLANNING SERVICES (340000)**

Pgs 4-13

Attached is the report from the Manager, Regulatory & Planning covering Regulatory and Planning Services' activities for the months of December 2011 and January 2012.

RECOMMENDATION

That the report of the Manager, Regulatory & Planning on Regulatory and Planning Services' activities for the months of December 2011 and January 2012 be received.

PART B – NON REGULATORY

1 MANAGER, FINANCE & CORPORATE SERVICES – MONTHLY REPORT (211000)

Pgs 14-17

Attached is the report from the Manager, Finance & Corporate Services for the months of December 2011 and January 2012.

RECOMMENDATION

That the report from the Manager, Finance & Corporate Services for the months of December 2011 and January 2012 be received.

2 MANAGER, OPERATIONS & SERVICES – MONTHLY REPORT (440000)

Pgs 18-20

Attached is the report from the Manager, Operations & Services for the months of December 2011 and January 2012.

RECOMMENDATION

That the report from the Manager, Operations & Services for the months of December 2011 and January 2012 be received.

3 MANAGER, REGULATORY & PLANNING – MONTHLY REPORT – ECONOMIC AND COMMUNITY DEVELOPMENT (340000)

Pgs 21-27

Attached is the report from the Manager, Regulatory & Planning covering Economic and Community Development activities for the months of December 2011 and January 2012.

RECOMMENDATION

That the report of the Manager, Regulatory & Planning on Economic and Community Development activities for the months of December 2011 and January 2012 be received.

4 SHARE ISSUE PURCHASE PLAN – CIVIC ASSURANCE (MANAGER, FINANCE & CORPORATE SERVICES) (206700)

Pgs 28-41

Attached for consideration is a report on Civic Assurance's Share Purchase Invitation.

RECOMMENDATIONS

That the Regulatory and Services Committee:

- 1 Receives the report "Share Issue Purchase Plan – Civic Assurance".*
- 2 Determines whether to acquire an additional 12,000 shares (placement entitlement) in Civic Assurance at a cost of \$10,800.00*
- 3 Determines whether to further acquire up to an additional 31,161 shares (rights entitlement) in Civic Assurance at a cost of \$28,044.90*
- 4 Determines whether to subscribe for any shortfall shares (subject to all rights and placement entitlement shares being acquired).*
- 5 Decides not to acquire any additional shares in Civic Assurance*

5 **RESERVES MANAGEMENT PLAN – RECOMMENDATION TO MINISTER OF CONSERVATION (POLICY ANALYST/STRATEGIC PLANNER) (408080)**

Pgs 42-106

The attached report from the Policy Analyst/Strategic Planner outlines work undertaken since October 2011 and proposes that the Committee now recommends the final draft plan to the Minister of Conservation.

RECOMMENDATION

That the Regulatory and Services Committee resolves, in accordance with section 41 of the Reserves Act 1977, to recommend the Kawerau District Council Reserves Management Plan (Final Draft) to the Minister of Conservation for her approval.

R B George

CHIEF EXECUTIVE OFFICER

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