

# Project report form



### Creative Communities Scheme

All recipients of funds from the Creative Communities Scheme must complete this form within two months after their project is completed.

If you do not complete and return this form you will not be eligible for future funding through the Creative Communities Scheme.

Please return the completed form to –

1. Project/grant number:	
2. Name of applicant:	
3. Name & location of project:	
4. Date of project:	
5. Amount received from the Creative Communities Scheme:	\$

6. Please give details of how the money was spent. Your contribution to the project and the Creative Communities Scheme funding you received must be accounted for.

	\$
	\$
	\$
	\$

7. Please provide details about the project or activities that were supported by the Creative Communities Scheme. Explain what was successful, and what didn't work so well.

8. Give a brief description of the highlights of your project, including the number of participants.

9. How did your project benefit your community?

10. What, if any, are the next steps  
(for your project, for you and/or  
for the people involved)?

11. This report was completed by:

Name:

Address:

Date:

Phone:

Fax:

Email: