

POOL: BBQ HIRE

Name: _____

Organisation: _____

Contact phone: _____

Day, Date & Time: _____

Adults

Children

No of users: _____

Occasion/Comments (special requirements: _____

Person responsible for the BBQ event: _____

A CHARGE OF \$5.00 FOR UP TO 2 HOURS USAGE MUST BE PAID FOR AT COUNCIL OFFICE BEFORE BOOKING CAN BE CONFIRMED

REFUND – If, for any reason, you cannot keep your booking, please advise the office (Monday-Friday) or pool staff at weekends.

OFFICE USE ONLY

CSO: _____

Date: _____

Receipt No: _____

Code: HIREPE

Customer given blue information sheet –
 BBQ Process/Supervision Notice

Yes No

Entered on computer

Yes No

Rung through to Pool staff

Yes No

Form photocopied and put in pool mail tray

Yes No

Form filed

Yes No